

Ray Bagshaw  
Mayor

Ben Pierce  
Council Member

Susan Fortini  
Council Member

John Dowless  
Council President

Lee Chotas  
Council Member

Richard Alan Horn  
Council Member

**CITY COUNCIL AGENDA**  
**Regular Meeting**  
**City Hall – Council Chamber**  
**405 Larue Avenue, Edgewood, Florida**  
**Tuesday, April 17, 2018**  
**6:30 p.m.**

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**WELCOME!** We are very glad you have joined us for today's Council meeting. If you are not on the agenda, please complete an appearance form and hand it to the City Clerk. When you are recognized, state your name and address. The Council is pleased to hear relevant comments; however a five-minute limit has been set by Council. Large groups are asked to name a spokesperson. Robert's Rules of Order guide the conduct of the meeting. **PLEASE SILENCE ALL CELLULAR PHONES AND PAGERS DURING THE MEETING.** "THANK YOU" for participating in your City Government.

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**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. PRESENTATION**

1. **(Pgs. 1-4)** Mayoral Proclamations
  - Stamp Out Hunger
  - North American Occupational Safety and Health Week
  - 49<sup>th</sup> Annual Municipal Clerks Week
  - Women's Lung Health Week
2. **(Pgs. 5-52)** FY 16/17 Audit - Holland & Reilly, PA
3. **(Pgs. 53-66)** Orange Avenue Corridor Vision Report – LandDesign/LITTLE

**E. CONSENT AGENDA**

1. Review and Approval of Minutes
  - **(Pgs. 67-73)** March 20, 2018 City Council Meeting Minutes

*(Items on the consent agenda are defined as routine in nature, therefore, do not warrant detailed discussion or individual action by the Council. Any member of the Council may remove any item from the consent agenda simply by verbal request prior to consideration of the consent agenda. The removed item(s) are moved to the end of New Business for discussion and consideration.)*

**F. ORDINANCES**

None.

**G. PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)**

1. **(Pgs. 74-78) ORDINANCE 2018-05** - AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA AMENDING CHAPTER 134, "ZONING," OF THE CITY OF EDGEWOOD CODE OF ORDINANCES; AMENDING THE LISTS OF PERMITTED, PROHIBITED, AND SPECIAL EXCEPTION USES WITHIN THE C-1 ZONING DISTRICT TO ALLOW BARS; PROVIDING A DEFINITION OF THE TERM BAR; AMENDING THE DEFINITION OF THE TERM RESTAURANT; AMENDING CHAPTER 6, "ALCOHOLIC BEVERAGES," OF THE CITY OF EDGEWOOD CODE OF ORDINANCES TO ALLOW FOR ON-PREMISES OUTDOOR CONSUMPTION OF ALCOHOLIC BEVERAGES RELATED TO BARS AND RESTAURANTS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

**H. UNFINISHED BUSINESS**

None.

**I. NEW BUSINESS**

**J. GENERAL INFORMATION (No action required)**

**K. CITIZEN COMMENTS**

**L. BOARDS & COMMITTEES**

None.

**M. STAFF REPORTS**

City Attorney Smith:

Police Chief Freeburg:

- **(Pg. 79)** Monthly Report

City Clerk Meeks:

**N. MAYOR & COUNCIL REPORTS**

- Mayor Bagshaw

- Council President Dowless
- Council Member Chotas
- Council Member Fortini
- Council Member Horn
- Council Member Pierce

<b>O. ADJOURNMENT</b>
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**UPCOMING MEETINGS:**

Monday, May 14, 2018.....Planning & Zoning Board Meeting (6:30 p.m.)  
 Tuesday, May 15, 2018.....Regular City Council Meeting (6:30 p.m.)

**SPECIAL EVENTS:**

Friday, April 20, 2018..... Edgewood Eats! Food Trucks(6:30 p.m.)

**You are welcome to attend and express your opinion. Please be advised that Section 286.0105, Florida Statutes state that if you decide to appeal a decision made with respect to any matter, you will need a record of the proceedings and may need to ensure that a verbatim record is made. In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the City Clerk at (407) 851-2920.**

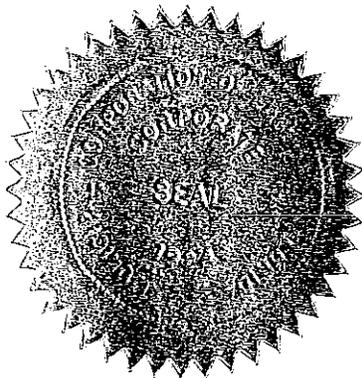
## MAYORAL PROCLAMATION

**WHEREAS:** *Every year on the second Saturday in May, letter carriers across the country collect non-perishable food as part of the nation's largest one-day food drive, distributing the donations to local food banks; and*

**WHEREAS:** *The Letter Carriers' Stamp Out Hunger Food Drive is just one example of how letter carriers work to make a difference in the lives of those they serve. Since the pilot drive was held in 1991, more than a billion pounds of food have been collected; and*

**WHEREAS:** *We would like to recognize all letter carriers for their hard work and their commitment to their communities. All of the food collected in our community stays in our community and we support carriers' efforts to help those in need in our community.*

**NOW, THEREFORE, I, Ray Bagshaw, Mayor for the City of Edgewood,** do hereby proclaim Saturday, May 12, 2018 as **"LETTER CARRIERS' FOOD DRIVE DAY"** in the City of Edgewood, and encourage the citizens of our community to support the food drive by placing non-perishable food items in or near your mailbox on food drive day. Your letter carrier will pick it up while delivering the mail—and together, we can all help to feed our hungry.



**Dated this 17th day of April, 2018.**

*Ray Bagshaw*

Ray Bagshaw  
Mayor

ATTEST:

*Bea L. Meeks*

Bea L. Meeks, MMC, CPM, CBTO  
City Clerk

**MAYORAL PROCLAMATION**

**WHEREAS**, the residents of Edgewood, Florida value safe and healthy workplaces for all of our citizens; and

**WHEREAS**, the majority of workplace injuries and fatalities are preventable, however more than 5,000 U.S. workers die each year from job related injuries, and millions more suffer occupational injuries and illnesses; and

**WHEREAS**, businesses spend \$170 billion a year on costs tied to occupational injuries, illnesses and healthcare, as well as facing intangible costs of losing a loved one, friend or coworker; and

**WHEREAS**, safer organizations enjoy increased productivity, higher employee satisfaction and a better reputation while recording less lost time and lower workers' compensation and healthcare costs; and

**WHEREAS**, during the week of May 6-12, 2018, members of the American Society of Safety Engineers, Canadian Society of Safety Engineering, the Occupational Safety and Health Administration, and corporate and association partners representing thousands of businesses will mobilize throughout North America in an effort to increase public awareness of the value of following safe practices and staying safe at work while helping companies and organizations enhance their workplace safety efforts; and

**WHEREAS**, on May 9, 2018, occupational safety and health professionals across North America will be recognized on Occupational Safety and Health Professionals Day for their commitment to protecting people and property in their communities.

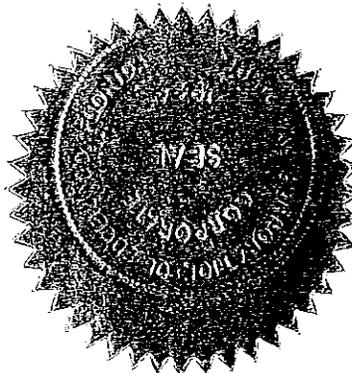
**NOW, THEREFORE**, I, **Ray Bagshaw, Mayor of the City of Edgewood, Florida** do hereby proclaim May 6-12, 2018, to be North American Occupational Safety and Health Week, and Wednesday May 9, 2018, to be Occupational Safety and Health Professionals Day, encouraging all organizations, community leaders, employers and employees to support activities designed to increase awareness of the importance of safe workplaces for all.

Dated this 17th day of April, 2018.

  
\_\_\_\_\_  
Ray Bagshaw, Mayor

Attest:

  
\_\_\_\_\_  
Bea L. Meeks, MMC, CPM, CBTO  
City Clerk



**CITY OF EDGEWOOD, FLORIDA  
MAYORAL PROCLAMATION**

*WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and*

*WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and*

*WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and*

*WHEREAS, Municipal Clerks pledge to be ever mindful of their neutrality and impartiality, rendering equal service to all; and*

*WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and*

*WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education, seminars, workshops and the annual meetings of their state and professional organizations; and*

*WHEREAS, it is most appropriate that we recognize the contributions and accomplishments of the Office of the Municipal Clerk.*

**NOW, THEREFORE, I, RAY BAGSHAW, MAYOR OF THE CITY OF EDGEWOOD, FLORIDA DO HEREBY PROCLAIM** the week of May 6 through May 12, 2018, as

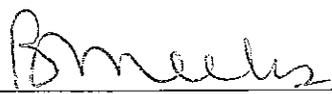
***"Municipal Clerks Week"***

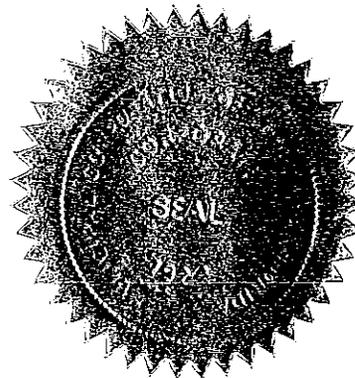
*in the City of Edgewood, Florida and further extend appreciation to our Municipal Clerk, Bea Meeks and Deputy City Clerk Sandy Repp, and to all municipal clerks for the vital services they perform and their exemplary dedication to the communities they represent.*

*Dated this 17th day of April, 2018.*

  
\_\_\_\_\_  
Ray Bagshaw, Mayor

Attest:

  
\_\_\_\_\_  
Bea L. Meeks, MMC, CPM, CBTO  
City Clerk



**MAYORAL PROCLAMATION**

**WHEREAS**, every seven minutes and thirty seconds, one woman in the U.S. loses her battle with lung cancer; and

**WHEREAS**, lung cancer is the leading cause of cancer deaths for women and men in the U.S.; and

**WHEREAS**, advocacy and increased awareness will result in screening and early detection for people with lung cancer that will ultimately save lives; and

**WHEREAS**, public support for research funding will result in better treatment and early detection methods that will ultimately save lives; and

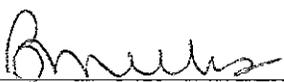
**WHEREAS**, LUNG FORCE is a national initiative led by the American Lung Association, to defeat lung cancer.

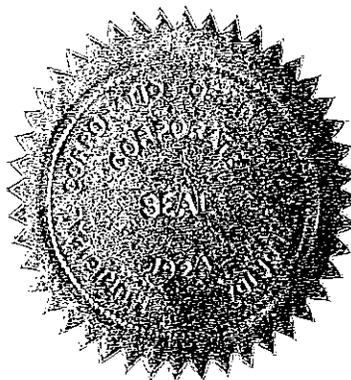
**BE IT RESOLVED**, that I Ray Bagshaw, Mayor, City of Edgewood, Florida hereby designates the second week in May as Women's Lung Health Week and encourages all residents in the City of Edgewood to learn more about lung cancer, risk factors and screening options.

**Dated this 17<sup>th</sup> day of April, 2018.**

  
\_\_\_\_\_  
Ray Bagshaw  
Mayor

ATTEST:

  
\_\_\_\_\_  
Bea L. Meeks, MMC, CPM, CBTO  
City Clerk



**CITY OF EDGEWOOD, FLORIDA**

**Annual Financial Report**

**September 30, 2017**

**(With Independent Auditors' Report Thereon)**

**CITY OF EDGEWOOD, FLORIDA**

**ANNUAL FINANCIAL REPORT  
AND AUDITORS' REPORT**

**SEPTEMBER 30, 2017**

**CITY COUNCIL AND OFFICIALS**

John Dowless	- Council Member & President
Susan Fortini	- Council Member
Pam Henley	- Council Member
Richard Horn	- Council Member
Lee Chotas	- Council President Pro-Tem
Raymond Bagshaw	- Mayor
Bea Meeks	- City Clerk
John Freeburg	- Police Chief
Drew Smith	- City Attorney

**AUDITOR**  
Holland & Reilly  
Certified Public Accountants

CITY OF EDGEWOOD, FLORIDA

ANNUAL FINANCIAL REPORT AND AUDITORS' REPORT  
YEAR ENDED SEPTEMBER 30, 2017

TABLE OF CONTENTS

	<u>Pages</u>
<b>INTRODUCTORY SECTION</b>	
List of City Council and Principal City Officials	i
Table of Contents	ii - iii
<b>FINANCIAL SECTION</b>	
Independent Auditors' Report	1-2
Management's Discussion and Analysis	3-8
<b><u>Basic Financial Statements</u></b>	
<b>Government-Wide Financial Statements</b>	
Statement of Net Position	10
Statement of Activities	11
<b>Fund Financial Statements</b>	
<b>Governmental Funds Financial Statements</b>	
Balance Sheet	12
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	13
Statement of Revenue, Expenditures and Changes in Fund Balances	14
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities	15
<b>Notes to Financial Statements</b>	16-30
<b><u>Required Supplementary Information Other Than MD&amp;A</u></b>	
<b>Budget to Actual Comparison</b>	
General Fund	32-33
Roads and Streets Fund	34
Notes to Required Supplementary Information	35
<b>Schedule of Proportionate Share of Net Pension Liability – Florida Retirement System and Health Insurance Subsidy Program</b>	36
<b>Schedule of Pension Contributions – Florida Retirement System and Health Insurance Subsidy Program</b>	37

**STATUTORY SECTION**

Independent Auditors' Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	39-40
Independent Accountants' Report on Compliance with Florida Statutes 218.415 – Investments of Public Funds	41
Auditors' Comments – Current Year (Management Letter)	42
Other Matters Required by the Rules of the Auditor General	43

## **FINANCIAL SECTION**

This section contains the following subsections:

- **REPORT OF INDEPENDENT AUDITORS**
- **MANAGEMENT'S DISCUSSION AND ANALYSIS**
- **BASIC FINANCIAL STATEMENTS**
- **NOTES TO THE FINANCIAL STATEMENTS**

# HOLLAND & REILLY

CERTIFIED PUBLIC ACCOUNTANTS  
601 NORTH FERN CREEK  
SUITE 200  
ORLANDO, FLORIDA 32803

(407) 894-6803  
(407) 896-3044 Fax

AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
FLORIDA INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
ASSOCIATION OF  
CERTIFIED FRAUD EXAMINERS

DAVID S. HOLLAND, CPA  
THOMAS F. REILLY, CPA

## INDEPENDENT AUDITORS' REPORT

Honorable Mayor and City Council  
City of Edgewood, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, and each major fund of the City of Edgewood, Florida (the City), as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditors' Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Opinions*

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, and each major fund of the City of Edgewood, Florida as of September 30, 2017 and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

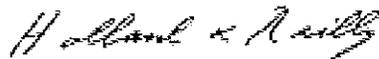
### *Other Matters*

#### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of proportionate share of net pension liability – Florida Retirement System and Health Insurance Subsidy Program, and schedule of pension contributions – Florida Retirement System and Health Insurance Subsidy Program on pages 3 through 8 and 32 through 37, respectively be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### *Other Reporting Required by Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 29, 2018 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.



March 29, 2018  
Orlando, Florida

CITY OF EDGEWOOD, FLORIDA  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
Year Ended September 30, 2017

As management of the City of Edgewood, Florida (the City), we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended September 30, 2017.

Financial Highlights

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources at the close of the most recent fiscal year by \$4,566,709 (net position). Of this amount, \$1,297,676 (unrestricted net position) may be used to meet the government's ongoing obligations to citizens and creditors.
- During the fiscal year the City's total net position decreased by (\$136,025), compared to the prior year increase of \$166,093.
- The City's cash and cash equivalents balance was \$3,075,904, representing a \$50,465 increase over the prior year.
- The City's capital outlays for fiscal year 2017 were \$181,176.
- The City's Red Light Citation program generated an excess of revenues over expenditures of \$124,452.
- The City has a net pension liability of \$2,214,006.

Overview of the Financial Statement

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains required and other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. *The government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

*The statement of net position* presents information on all of the City's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

*The statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The governmental activities of the City include general government, public safety, physical environment, and highways and streets.

The Government-wide financial statements can be found on pages 10 and 11 of this report.

Fund financial statements A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The City has only governmental funds (both major funds) – the General Fund and a special revenue fund – the Roads and Streets Fund.

Governmental Funds *Governmental Funds* are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balance of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City adopts an annual appropriated budget for its General Fund and special revenue fund. A budgetary comparison statement has been provided for the General Fund and Roads and Streets Fund as required supplementary information.

The basic governmental fund financial statements can be found on pages 12 to 15 of this report.

Notes to the financial statements The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 16 through 30 of this report.

#### Government-wide Financial Analysis

##### Statement of Net Position September 30, 2017 and 2016

	Governmental activities	
	2017	2016
Current assets	\$ 3,242,472	3,219,904
Noncurrent assets (capital assets)	2,885,707	2,921,318
Deferred outflows of resources	1,011,410	1,185,699
Total assets and deferred outflows of resources	<u>7,139,589</u>	<u>7,326,921</u>
Current liabilities	126,279	160,501
Noncurrent liabilities	2,303,521	2,058,442
Deferred inflows of resources	143,080	405,244
Total liabilities and deferred inflows of resources	<u>2,572,880</u>	<u>2,624,187</u>
Net position:		
Net investment in capital assets	2,885,707	2,921,318
Restricted	383,326	248,136
Unrestricted	1,297,676	1,533,280
Total net position	<u>\$ 4,566,709</u>	<u>4,702,734</u>

\$2,885,707 or 63% of the City's net position is reflected in net investment in capital assets (e.g., land, buildings, machinery and equipment, and infrastructure). The City uses these assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City has no outstanding related debt, the investment in its capital assets would be reported net of any related debt. It should be noted that the resources needed to repay any of this debt would be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

\$383,326 or 9%, of the City's net position represents resources that are subject to restrictions on how they may be used, primarily for law enforcement, storm water and road projects. Unrestricted net position of \$1,297,676 or 28% may be used to meet the City's ongoing obligations to citizens and creditors.

At September 30, 2017, the City is able to report positive balances in all three categories of net position, both for the City as a whole, as well as for its governmental activities.

Changes in Net Position  
For the years ended September 30, 2017 and 2016

	Governmental Activities	
	2017	2016
Revenues:		
Program revenues		
Charges for services	\$ 712,814	839,914
Operating grants and contributions	10	550
Capital grants and contributions	5,769	12,035
Total program revenues	<u>718,593</u>	<u>852,499</u>
General revenues		
Property taxes	1,452,906	1,400,849
Sales and gas taxes	643,835	612,827
Franchise and utility taxes	699,973	731,597
Investment earnings	13,341	11,914
Impact fees	-	2,675
Miscellaneous revenue	12,544	15,653
Gain (loss) on sale of capital assets	(3,467)	17,130
Total general revenues	<u>2,819,132</u>	<u>2,792,645</u>
Total revenues	<u>3,537,725</u>	<u>3,645,144</u>
Expenses:		
General government	592,388	603,233
Public safety	2,569,872	2,408,512
Highways and streets	264,165	219,128
Physical environment	247,325	248,178
Total expenses	<u>3,673,750</u>	<u>3,479,051</u>
Increase (decrease) in net position	(136,025)	166,093
Net position - beginning	4,702,734	4,536,641
Net position - ending	<u>\$ 4,566,709</u>	<u>4,702,734</u>

During the fiscal year 2017, the City's net position decreased by (\$136,025) compared to a \$166,093 increase in the prior year. The decrease is primarily due to a reduction in Red Light Citation revenue as one of the traffic lights became inoperable due to an intersection street realignment.

The following table represents the composition of governmental activities revenue and percentages in relation to total governmental activities:

	2017		2016	
Charges for services	\$ 712,814	20%	23%	
Grants and contributions	5,779	-	-	
Property taxes	1,452,906	41	39	
Sales and gas taxes	643,835	19	17	
Franchise and utility taxes	699,973	20	20	
Investment earnings	13,341	-	-	
Other revenues	9,077	-	1	
	\$ 3,537,725	100%	100%	

Relevant Financial Policies – The City's management has reviewed GASB Statements that became effective this year (see Note 14) and has made the determination that none of these pronouncements have any discernable impact on these financial statements.

Fund Financial Statements

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

*Governmental Funds.* The focus of the City of Edgewood, Florida's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of Edgewood, Florida's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported combined ending fund balances of \$3,116,193.

The General Fund is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the General Fund was \$2,638,520. As a measure of the General Fund's liquidity, it may be useful to compare the unassigned fund balance to total fund expenditures. Unassigned fund balance represents 79% or approximately 9 months of total General Fund expenditures and transfers.

### General Fund Budgetary Highlights

The following information is presented to assist the reader in comparing actual results with budgetary amounts.

- Total revenues were \$161,910 greater than budgeted in the General Fund, primarily due to higher property taxes, licenses and permits, court fines, charges for services, and investment earnings.
- Total expenditures and transfers were \$73,925 less than budgeted in the General Fund, primarily due to financial and administrative operating expenditures, comprehensive planning, and public safety expenditures being less than anticipated.

### Capital Assets

	Capital Assets (net of depreciation)		Increase (Decrease)	Perce- tage
	2017	2016		
Land	\$ 284,796	\$ 284,796	\$ -	-
Building	312,886	298,054	14,832	5%
Machinery and equipment	282,010	294,883	(12,873)	(4%)
Infrastructure	2,006,015	2,043,585	(37,570)	(2%)
Total capital assets	<u>\$ 2,885,707</u>	<u>2,921,318</u>	<u>(35,611)</u>	

The City's total investment in capital assets for its governmental activities as of September 30, 2017, amounted to \$2,885,707 (net of accumulated depreciation). This investment in capital assets includes land, buildings, machinery and equipment, and infrastructure.

During the year ended September 30, 2017, the City expended \$181,176 on capital assets, including various renovations to the Police Department building (\$45,875) and \$65,381 on computers, vehicles, and other equipment for the police department and City Hall. The City also made significant expenditures (\$69,920) for road improvements.

For more detailed information regarding the City's capital assets, please refer to Note 6 to the financial statements.

### Long-Term Debt

The City has no outstanding debt as the mortgage payable on City Hall was paid off during the year ended September 30, 2011.

The City has a net pension liability of \$2,214,006 at September 30, 2017.

### Economic Factors and Next Year's Budgets and Rates

- Council consideration for a replacement police vehicle(s), or leasing police vehicles, is anticipated in the 17/18 FY budget. The decision of City Council will determine the effect this request will have on the 17/18 FY budget.

Economic Factors and Next Year's Budgets and Rates – continued

- It is anticipated that major road maintenance will continue into the 17/18 FY budget. Without the benefit of proposals, it is anticipated that the cost will not exceed \$150,000.
- It is anticipated that the City will continue to make repair/improvement to sidewalks in the city to bring them into compliancy with ADA. Without the benefit of proposals, it is anticipated that the cost will not exceed \$15,000.
- Council consideration for a generator for City Hall is anticipated in the 17/18 FY budget. Without the benefit of proposals, it is anticipated that the cost will not exceed \$50,000.
- Council consideration for renovations to be made to City Hall. It is anticipated that the cost will not exceed \$30,000.
- Council consideration for document imaging of permanent records. It is anticipated that the cost will not exceed \$25,000.

Request for Information

This financial report is designed to provide a general overview of the City of Edgewood, Florida's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the management staff of the City of Edgewood, Florida.

## **BASIC FINANCIAL STATEMENTS**

- Government-wide Financial Statements
- Fund Financial Statements

**CITY OF EDGEWOOD, FLORIDA**  
**Statement of Net Position**  
September 30, 2017

	Primary Government Governmental Activities
<b>Assets</b>	
Current assets:	
Cash and cash equivalents	\$ 3,075,904
Receivables	63,729
Due from other governments	73,870
Prepaid items	26,866
Inventories	2,103
Total current assets	3,242,472
Noncurrent assets:	
Capital assets, not being depreciated	
Land	284,796
Capital assets, net of accumulated depreciation	
Buildings	565,823
Machinery and equipment	826,566
Infrastructure	3,787,790
Less accumulated depreciation	(2,579,268)
Total noncurrent assets	2,885,707
Total assets	6,128,179
Deferred outflows of resources	1,011,410
Total assets and deferred outflows of resources	\$ 7,139,589
<b>Liabilities</b>	
Current liabilities:	
Accounts payable	78,481
Accrued liabilities	23,763
Due to other governments	2,241
Unearned revenue	21,794
Total current liabilities	126,279
Noncurrent liabilities:	
Compensated absences	89,515
Net pension liability	2,214,006
Total noncurrent liabilities	2,303,521
Total liabilities	2,429,800
Deferred inflows of resources	143,080
Total liabilities and deferred inflows of resources	2,572,880
<b>Net Position</b>	
Net investment in capital assets	2,885,707
Restricted for:	
Public safety	168,210
Road projects	170,409
Stormwater	44,707
Unrestricted	1,297,676
Total net position	4,566,709
Total liabilities, deferred inflows of resources, and net position	\$ 7,139,589

The notes to the financial statements are an integral part of this statement.

**CITY OF EDGEWOOD, FLORIDA**  
**Statement of Activities**  
For the year ended September 30, 2017

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenues</u>			<u>Net (Expense) Revenue and Changes in Net Position</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Primary Government Governmental Activities</u>
Governmental Activities:					
General government	\$ 592,388	84,030	10		(508,348)
Public safety	2,569,872	314,025		5,769	(2,250,078)
Highways and streets	264,165	27,151			(237,014)
Physical environment	247,325	287,608			40,283
Total governmental activities	<u>3,673,750</u>	<u>712,814</u>	<u>10</u>	<u>5,769</u>	<u>(2,955,157)</u>
<b>Total primary government</b>	<b><u>\$ 3,673,750</u></b>	<b><u>712,814</u></b>	<b><u>10</u></b>	<b><u>5,769</u></b>	<b><u>(2,955,157)</u></b>
<b>General Revenues:</b>					
					1,452,906
					643,835
					699,973
					13,341
					12,544
					(3,467)
					<u>2,819,132</u>
					(136,025)
					4,702,734
					<u>\$ 4,566,709</u>

The notes to the financial statements are an integral part of this statement.

**CITY OF EDGEWOOD, FLORIDA**

**Balance Sheet**

**Governmental Funds**

September 30, 2017

	General Fund	Roads and Streets Fund	Total Governmental Funds
	<u>          </u>	<u>          </u>	<u>          </u>
<b>Assets</b>			
Cash and cash equivalents	\$ 2,907,844	168,060	3,075,904
Receivables	63,729		63,729
Due from other governments	65,584	8,286	73,870
Prepaid items	26,866		26,866
Inventories	2,103		2,103
	<u>          </u>	<u>          </u>	<u>          </u>
Total assets	\$ <u>3,066,126</u>	<u>176,346</u>	<u>3,242,472</u>
<b>Liabilities and fund balances</b>			
<b>Liabilities</b>			
Accounts payable	72,544	5,937	78,481
Accrued liabilities	23,763		23,763
Due to other governments	2,241		2,241
Unearned revenue	21,794		21,794
	<u>          </u>	<u>          </u>	<u>          </u>
Total liabilities	<u>120,342</u>	<u>5,937</u>	<u>126,279</u>
<b>Fund balances</b>			
Nonspendable	28,969		28,969
Spendable			
Restricted	212,917	170,409	383,326
Committed	49,848		49,848
Assigned	15,530		15,530
Unassigned	2,638,520		2,638,520
	<u>          </u>	<u>          </u>	<u>          </u>
Total fund balances	<u>2,945,784</u>	<u>170,409</u>	<u>3,116,193</u>
Total liabilities and fund balances	\$ <u>3,066,126</u>	<u>176,346</u>	<u>3,242,472</u>

The notes to the financial statements are an integral part of this statement.

**CITY OF EDGEWOOD, FLORIDA**  
**Reconciliation of the Governmental Funds Balance Sheet**  
**to the Statement of Net Position**  
September 30, 2017

Total Fund Balances \$ 3,116,193

Amounts reported for governmental activities in the Statement of Net Position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Governmental capital assets	\$ 5,464,975	
Less: accumulated depreciation	<u>(2,579,268)</u>	2,885,707

Deferred outflows and inflows of resources related to pensions are applicable to future periods and, therefore, are not reported in the funds.

Deferred outflows of resources related to pensions	1,011,410	
Deferred inflows of resources related to pensions	<u>(143,080)</u>	868,330

Net pension liability obligations are not due and payable in the current period and, therefore, are not reported in the governmental funds.

(2,214,006)

Long-term liabilities are not due and payable in the current period, and therefore, are not reported in the governmental funds balance sheet.

Compensated absences		<u>(89,515)</u>
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Net Position of Governmental Activities \$ 4,566,709

The notes to the financial statements are an integral part of this statement.

**CITY OF EDGEWOOD, FLORIDA**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
For the year ended September 30, 2017

	General Fund	Roads and Streets Fund	Total Governmental Funds
<b>Revenues</b>			
Taxes	\$ 2,152,879	92,591	2,245,470
Licenses and permits	84,030		84,030
Intergovernmental	527,177	31,102	558,279
Charges for services	354,877		354,877
Fines and forfeitures	246,756		246,756
Investment earnings	13,317	24	13,341
Miscellaneous	11,288	27,151	38,439
Total revenues	<u>3,390,324</u>	<u>150,868</u>	<u>3,541,192</u>
<b>Expenditures</b>			
Current:			
General government	555,627		555,627
Public safety	2,343,599		2,343,599
Highways and streets		167,229	167,229
Physical environment	236,771		236,771
Capital outlay	111,256	69,920	181,176
Total expenditures	<u>3,247,253</u>	<u>237,149</u>	<u>3,484,402</u>
Excess (deficiency) of revenues over expenditures before transfers	143,071	(86,281)	56,790
Transfers	<u>(110,000)</u>	<u>110,000</u>	<u>-</u>
Excess of revenues over expenditures	33,071	23,719	56,790
<b>Fund balance</b>			
Beginning of year	<u>2,912,713</u>	<u>146,690</u>	<u>3,059,403</u>
End of year	<u>\$ 2,945,784</u>	<u>170,409</u>	<u>3,116,193</u>

The notes to the financial statements are an integral part of this statement.

**CITY OF EDGEWOOD, FLORIDA**  
**Reconciliation of the Statement of Revenues, Expenditures,**  
**and Changes in Fund Balances of Governmental Funds**  
**to the Statement of Activities**  
September 30, 2017

Net Change in Fund Balances - Total Governmental Funds \$ 56,790

Amounts reported for governmental activities in the Statement of Activities are different because:

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities, the cost of these assets is depreciated over their estimated useful lives.

Expenditures for capital assets	\$ 181,176	
Less: Current year depreciation	<u>(213,320)</u>	(32,144)

The net effect of transactions involving capital assets, such as sales, trade-ins, dispositions or other activity.		(3,467)
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Expenditures in the governmental funds for compensated absences are not recorded as expenses in the statement of activities - net decrease in compensated absences		7,943
--	--	-------

Governmental funds report pension contributions as expenditures. However, in the Statement of Activities the calculated pension expense is greater than the employer pension contributions and therefore decreased net position		<u>(165,147)</u>
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Change in Net Position of Governmental Activities		<u>\$ (136,025)</u>
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The notes to the financial statements are an integral part of this statement.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**1. Summary of Significant Accounting Policies**

The City of Edgewood, Florida, ("the City") is a political subdivision of the State of Florida, located in Orange County. The City was incorporated under the Laws of Florida and operates under the council-mayor form of government under its charter pursuant to chapter 69-1039, of the State of Florida.

The accounting policies of the City of Edgewood, Florida conform to U.S. generally accepted accounting principles as applicable to governments as established by the Governmental Accounting Standards Board (GASB). The GASB is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The following is a summary of the more significant policies.

**A. Reporting Entity**

The City is a municipal corporation with a six member council, including the mayor. The Council President acts as the presiding officer of the council, with the Council Pro Tem serving in the Council President's absence.

The City provides the following services as authorized by its charter: public safety - police, street, public improvements, planning and zoning, and general administrative services.

In evaluating the City as a reporting entity, management has addressed all potential component units that may or may not fall within the City's oversight and control, and thus, be included in the City's financial statements. There are no component units, separate governmental units, agencies or nonprofit corporations that require inclusion in the City's financial statements.

**B. Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the City. The effect of interfund activity has been removed from these statements. The City has only governmental activities, which normally are supported by taxes and intergovernmental revenues. The City has no business-type activities.

The statement of activities demonstrates the degree to which direct expenses of a given function, or segment, are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

Major individual governmental funds are reported as separate columns in the fund financial statements.

**CITY OF EDGEWOOD, FLORIDA**  
**NOTES TO FINANCIAL STATEMENTS**

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Franchise and utility taxes, state revenue sharing, charges for services, and investment earnings associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, and then unrestricted resources as they are needed.

The City reports the following major governmental funds:

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

The Roads and Streets Fund is a special revenue fund and accounts for the City's share of local option gas tax, 9<sup>th</sup> cent gas tax and state revenue sharing fuel tax and the expenditures made for the maintenance and improvement of the City's roads.

D. Assets, Liabilities, and Net Position or Equity

- 1) Investments - Investments are reported at fair value. The City invests in the State Board of Administration Fund (see Note 4).
- 2) Receivables, and Due From Other Governments - Those represent amounts due for services provided to citizens and a claim against another government, are measurable, and have been accrued. Management has determined these amounts are collectible and no allowance for doubtful accounts is necessary.
- 3) Inventories - Inventories are priced at cost using the first-in, first-out method. Fuel inventories are maintained by the General Fund. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**D. Assets, Liabilities, and Net Position or Equity-continued**

4) Capital Assets - Capital assets, which include buildings, improvements other than buildings, equipment and furniture, vehicles, and infrastructure assets (i.e. roads, streets and sidewalks, curbs and gutters) are reported in the governmental activities column in the government-wide financial statements. The City defines capital assets as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at cost when purchased. Contributed capital assets are capitalized at their acquisition value at the date received. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Depreciation is provided using the straight-line method over the estimated useful lives of the various classes of depreciable assets. The estimated useful lives of the various classes of depreciable assets are as follows:

Buildings	39 years
Building Improvements	15 years
Equipment	5 to 10 years
Furniture and Fixtures	7 to 10 years
Infrastructure	20 to 30 years
Software	3 years

5) Property Taxes - Under Florida law, the assessment of all properties and the collection of all county, municipal and school board property taxes are consolidated in the offices of the County Property Appraiser and County Tax Collector. The laws of the state regulating tax assessment are also designed to assure a consistent property valuation method statewide. State statutes permit municipalities to levy property taxes at a rate of up to ten (10) mills. The millage rate assessed by the City for the fiscal year ended September 30, 2017 was 4.95.

The property tax calendar is as follows:

- All property is assessed according to its fair market value on January 1 of each year.
- Property Appraiser prepares the assessment roll as of January 1 of each year, and then submits this preliminary roll for approval by the State and notifies each taxing city of their respective valuation by July 1 of the assessment year.
- City Council holds two required public hearings, adopts a budget for the coming fiscal year, and adopts an ad valorem tax millage rate by September 30 of the assessment year.
- Property Appraiser certifies the assessment roll, and all real and tangible personal property taxes are due and payable November 1 (levy date) of the assessment year.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**D. Assets, Liabilities, and Net Position or Equity-continued**

- A Notice of Taxes is mailed to each property owner on the assessment roll by November 1 of the assessment year. Taxes may be paid November 1 (year of assessment) through March 31 (following year of assessment) with the following applicable discounts:

<u>Month</u>	<u>Discount</u>
November	4%
December	3%
January	2%
February	1%
March	0%

- All unpaid taxes on real and tangible personal property become delinquent on April 1 of the year immediately following year of assessment.
  - A list of unpaid tangible personal property taxes and a list of unpaid real property taxes are advertised in April/May of the year immediately following year of assessment.
  - Tax certificates are sold on all real properties with unpaid real property taxes on June 1 (lien date) of the year immediately following the year of assessment.
- 6) Unearned Revenue – Unearned revenue presented on the government-wide and governmental fund financial statements represents revenue collected but not applicable to the current reporting period, primarily related to business tax receipts applicable to the City’s next fiscal year.
- 7) Deferred Outflows/Inflows of Resources – In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that is applicable to a future reporting period.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that is applicable to a future period.

- 8) Pensions – For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Florida Retirement System Pension Plan (FRS) and Health Insurance Subsidy Program (HIS) and additions to/deductions from the FRS and HIS fiduciary net position have been determined on the same basis as they are reported by FRS and HIS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.
- 9) Compensated Absences - An accrual is made for accrued vacation leave in the government-wide financial statements. The amount accrued represents leave and unused "comp" leave that is expected to be paid in future years. Both vacation and unused "comp" leave are recorded as long-term liabilities in the government-wide financial statements.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**D. Assets, Liabilities, and Net Position or Equity – continued**

Payment of paid time off leave balance upon separation or death - Upon successful completion of the new hire probationary period, employees in authorized, budgeted part-time or full-time positions will be eligible for payment of accumulated Paid Time Off in cases of separation from City employment in good standing (layoff, resignation with proper notice, retirement). An employee who separates with less than six months' service, or who is terminated during or at the conclusion of the probationary period, fails to provide proper notice of resignation, or is discharged for cause, is not eligible for payment of accumulated Paid Time Off, unless specifically authorized by the Mayor.

- 10) Estimates - The preparation of financial statements in accordance with the modified accrual or accrual basis of accounting described in the previous paragraphs, requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets or liabilities at the date of the financial statements and the reported amounts of revenue and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

**2. Reconciliation of Government-Wide and Fund Financial Statements**

**A. Explanation of certain differences between the governmental fund balance sheet and the government-wide statement of net position:**

The governmental fund balance sheet includes reconciliation between fund balances – total governmental funds and net position of governmental activities as reported in the government-wide statement of net position. These mainly pertain to recording capital assets, net of accumulated depreciation, long-term obligations, as well as deferred outflows of resources and deferred inflows of resources, in the government-wide financial statements that are not recorded in the governmental fund financial statements.

**B. Explanation of certain differences between the governmental fund statement of revenues, expenditures, and changes in fund balances and the government-wide statement of activities:**

The governmental fund statement of revenues, expenditures, and changes in fund balances includes reconciliation between the net change in fund balances – total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. These mainly pertain to recording depreciation, rather than capital outlay, the change in compensated absences, the net effect of transactions involving dispositions or other activity relating to capital assets, and the difference between pension contributions and pension expense.

**3. Stewardship, Compliance, and Accountability**

**A. Budgets and Budgetary Accounting**

The City Council employs the following procedures in establishing the budgetary data reflected in the financial statements:

- 1) Prior to September 30, the mayor submits to the City Council a proposed operating budget for the fiscal year commencing October 1. The operating budget includes proposed expenditures and the means of financing them.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**A. Budgets and Budgetary Accounting - continued**

- 2) Budget workshops are held and public hearings are conducted to obtain citizen comments.
- 3) Prior to October 1, the budget is legally enacted through passage of an ordinance.
- 4) Any transfers of budgeted amounts between departments within any fund, and any revisions that alter the total expenditures of any fund must be approved by the Council.
- 5) Formal budgetary integration is employed as a management control device during the year for all governmental funds that have a legally adopted budget.
- 6) Budgets are adopted on a basis consistent with generally accepted accounting principles (GAAP).
- 7) The legal level of budgetary control is the fund level. Administration control is maintained at the department level through integration with the accounting records. Appropriations lapse at the end of the year.

**4. Cash and Cash Equivalents and Investments**

Florida Statutes provide for risk sharing collateral pools by banks and savings and loan associations. These pools collateralize local government deposits with the participating depositories. The City's demand deposits, certificates of deposits, and money market accounts are placed in such authorized depositories. Demand deposits, certificates of deposit, and money market accounts are insured by federal depository insurance up to \$250,000 of the aggregate account balances for each entity. Amounts in excess of \$250,000 are fully insured by U.S. Government securities held in the Public Deposit Security Trust Fund maintained and monitored by the Treasurer of the State of Florida. The City's demand deposits and money market accounts are carried at cost that is equivalent to fair value.

Florida Statutes also authorize the City to invest in the State Board of Administration Fund (SBA). The SBA is an investment pool administered by the State of Florida. Investments held in the SBA consist of short-term federal agency obligations, treasury bills, repurchase agreements, and commercial paper. The City invests primarily in money market accounts and the SBA.

The SBA established the Florida PRIME whereby participants own a share of the pool and not the underlying securities.

The Florida PRIME (formerly known as Pool or Fund A) is an external investment pool that meets all of the necessary criteria to elect to measure all of the investments in the Florida PRIME at amortized cost. Therefore, the City's investment in Florida PRIME is reported at amortized cost. The fair value of the position in the pool is equal to the value of the pool's shares. The Florida PRIME is rated by Standard and Poor's and is currently rated AAAM. The weighted average days to maturity (WAM) at September 30, 2017 is 51 days. Next interest rate reset dates are used in the calculation of the WAM.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**4. Cash and Cash Equivalents and Investments - continued**

The Florida PRIME did not participate in a securities lending program in the year ended September 30, 2017, nor was it exposed to any foreign currency risk. The SBA provides separate financial statements for the Florida PRIME (unaudited) as of and for the period ending June 30. It does not issue financial statements as of and for the period ending September 30.

At September 30, 2017, there were no redemption fees or maximum transfer amounts, or any other requirements that serve to limit a participant's daily access to 100% of their account balance. With regard to liquidity fees, the SBA has the authority to impose penalties for early withdrawal, but has not made any required disclosures relating to these fees. The SBA also has the authority to limit contributions or withdrawals for up to 48 hours in the event of an occurrence or event that has a material impact on the liquidity of the Florida PRIME. No such limitation took place during the year ended September 30, 2017.

As of September 30, 2017, financial instruments that potentially expose the City to concentration of credit risk, as defined by U.S. generally accepted accounting principles, consisted of cash and cash equivalent accounts in high quality financial institutions.

All of the City's deposits are insured by FDIC, a state depository insurance fund or a multiple financial institution collateral pool.

Cash and cash equivalents at September 30, 2017 consisted of the following:

	General Fund	Roads and Streets Fund	Total
Cash and cash equivalents:			
Demand deposits	\$ 583,618	165,805	749,423
Money market account	2,286,755	-	2,286,755
State Board of Administration - PRIME	37,471	2,255	39,726
Total cash and cash equivalents	<u>\$ 2,907,844</u>	<u>168,060</u>	<u>3,075,904</u>

**5. Receivables**

Receivables at September 30, 2017 consist of the following:

	General Fund	Roads and Streets Fund	Total
Receivables:			
Franchise fees and utility taxes	\$ 59,377		59,377
Solid waste	4,352		4,352
	<u>\$ 63,729</u>	<u>-</u>	<u>63,729</u>
Due from other governments:			
Taxes	56,847	8,286	65,133
Fines and forfeitures	4,269		4,269
Red light citations	4,266		4,266
Police education	202		202
	<u>\$ 65,584</u>	<u>8,286</u>	<u>73,870</u>

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**6. Capital Assets**

Capital asset activity for the year ended September 30, 2017 was as follows:

	Balance at 9/30/16	Increases	Decreases	Balance at 9/30/17
<b>Governmental activities:</b>				
Land	\$ 284,796	-	-	284,796
Capital assets, not being depreciated	<u>284,796</u>	<u>-</u>	<u>-</u>	<u>284,796</u>
Capital assets, being depreciated:				
Building	529,011	45,875	(9,063)	565,823
Machinery and equipment	775,702	65,381	(14,517)	826,566
Infrastructure	3,717,870	69,920	-	3,787,790
Total capital assets being depreciated	<u>5,022,583</u>	<u>181,176</u>	<u>(23,580)</u>	<u>5,180,179</u>
Less accumulated depreciation:	<u>(2,386,061)</u>	<u>(213,320)</u>	<u>20,113</u>	<u>(2,579,268)</u>
Total capital assets, being depreciated, net	<u>2,636,522</u>	<u>(32,144)</u>	<u>(3,467)</u>	<u>2,600,911</u>
Governmental activities capital assets, net	<u>\$ 2,921,318</u>	<u>(32,144)</u>	<u>(3,467)</u>	<u>2,885,707</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

<b>Governmental activities:</b>	
General government	\$ 26,861
Public safety	78,969
Highways and streets	96,936
Physical environment	10,554
Total depreciation expense - governmental activities	<u>\$ 213,320</u>

**7. Long-term Obligations**

The following is the change reported in long-term obligations:

	Balance at 9/30/16	Additions	Reductions	Balance at 9/30/17
Compensated absences representing the long term portion of the General Fund's liability for accrued vacation leave	\$ 97,458	-	7,943	89,515
Net pension liability	<u>1,960,984</u>	<u>253,022</u>	<u>-</u>	<u>2,214,006</u>
Total	<u>\$2,058,442</u>	<u>253,022</u>	<u>7,943</u>	<u>2,303,521</u>

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**8. Commitments and Contingencies**

- A. Litigation – During the ordinary course of its operations, the City is party to various claims, legal actions and complaints. Some of these matters are covered by the City's insurance program. While the ultimate effect of litigation cannot be ascertained at this time, management believes, based on the advice of legal counsel, that there will be no material effect on the City's financial position and/or that the City has sufficient insurance coverage to cover any claims.
  
- B. Risk management – The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. Significant losses are covered through participation in a local government non-assessable self-insurance pool – Florida Municipal Insurance Trust. There have been no significant reductions in insurance coverage from the prior year. No settlements have exceeded the City's insurance coverage for each of the past three fiscal years.
  
- C. Grants – The federal and state financial assistance awards are subject to audit and adjustment by the grantor agencies. Such audits could result in a request for reimbursement for disallowed expenditures under the terms and conditions of the contract. The amount, if any, of expenditures which may be disallowed by the grantor agencies cannot be determined at this time although the City expects such amounts, if any, not to be material.

**9. Fund Balances - GASB 54**

In accordance with GASB 54, the City is required to report fund balance amounts in five classifications – non-spendable and the spendable categories of restricted, committed, assigned, and unassigned, as follows:

Non-spendable - includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual requirements.

Restricted - amounts that are constrained for specific purposes which are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments.

Committed - amounts that can only be used for specific purposes pursuant to constraints imposed by formal action by the City's highest level of decision-making authority. The City Council addresses these commitments through formal board action prior to the City's fiscal year end.

Assigned - amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Assignments can be made by the City Council.

Unassigned - includes residual positive fund balance within the General Fund which has not been classified within the other above mentioned categories. Unassigned fund balances may also include negative fund balances for any other governmental fund if expenditures exceed amounts restricted, committed, or assigned for those specific purposes.

The City uses restricted amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this. Additionally, the City would first use committed, then assigned, and lastly unassigned amounts.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**9. Fund Balances - GASB 54 – continued**

The changes in the components of fund balance in the General Fund are as follows:

	Balance at 9/30/16	Increases	Decreases	Balance at 9/30/2017
<b>Nonspendable:</b>				
Inventories	\$ 2,103	-	-	2,103
Prepaid expenses	21,145	5,721	-	26,866
	<u>23,248</u>	<u>5,721</u>	<u>-</u>	<u>28,969</u>
<b>Restricted:</b>				
Police education	32,053	5,127	-	37,180
Law enforcement trust	12,977	300	(2,800)	10,477
Storm water	44,655	52	-	44,707
Fines and forfeitures	11,761	108,792	-	120,553
	<u>101,446</u>	<u>114,271</u>	<u>(2,800)</u>	<u>212,917</u>
<b>Committed:</b>				
Police impact fees	8,832	-	-	8,832
Fire and rescue impact fees	41,016	-	-	41,016
	<u>49,848</u>	<u>-</u>	<u>-</u>	<u>49,848</u>
<b>Assigned:</b>				
Market analysis	3,383	-	-	3,383
Donations	12,147	-	-	12,147
	<u>15,530</u>	<u>-</u>	<u>-</u>	<u>15,530</u>
Unassigned	2,722,641	3,270,333	(3,354,454)	2,638,520
Total fund balances	<u>\$ 2,912,713</u>	<u>3,390,325</u>	<u>(3,357,254)</u>	<u>2,945,784</u>

**10. Operating Lease**

The City leases a copier under a noncancellable operating lease that expires in November 2019. Lease expense for the year ended September 30, 2017 was \$1,787.

Future minimum rental commitments under the lease as of September 30, 2017 are as follows:

<u>Year ending September 30,</u>	<u>Amount</u>
2018	\$ 1,787
2019	1,787
2020	292
Total	<u>\$ 3,866</u>

**11. Pension Plans**

***Defined Benefit Plans***

The City participated in two defined benefit pension plans that are administered by the State of Florida, Department of Management Services, Division of Retirement. The plans provide retirement, disability or death benefits to retirees or their designated beneficiaries. Chapter 121, Florida Statutes, establishes the authority for benefit provisions. Changes to the law can only occur through an act of the Florida Legislature. The State of Florida issues a publicly available financial report that includes financial statements and required supplementary information for the plans. That report may be obtained by writing to the Division of Retirement, PO Box 9000, Tallahassee, Florida, 32315-9000 or by calling (850) 488-6491.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**11. Pension Plans - continued**

The Florida Retirement System (FRS) Pension Plan is a cost-sharing, multiple-employer qualified defined benefit pension plan with a Deferred Retirement Option Program (DROP) available for eligible employees. The FRS was established and is administered in accordance with Chapter 121, Florida Statutes. The Florida Legislature establishes and amends the contribution requirements and benefit terms of the FRS Pension Plan. Retirees receive a lifetime pension benefit with joint and survivor payment options. FRS membership is compulsory for employees filling regularly established positions in a state agency, county agency, state university, state community college, or district school board, unless restricted from FRS membership under Sections 121.053 and 121.122, Florida Statutes, or allowed to participate in a defined contribution plan in lieu of FRS membership. Participation by cities, municipalities, special districts, charter schools and metropolitan planning organizations is optional.

The Retiree Health Insurance Subsidy (HIS) Program is a cost-sharing, multiple employer defined benefit pension plan established and administered in accordance with Section 112.363, Florida Statutes. The Florida Legislature establishes and amends the contribution requirements and benefit terms of the HIS Program. The benefit is a monthly payment to assist retirees of the state-administered retirement systems in paying their health insurance costs. To be eligible to receive an HIS benefit, a retiree under one of the state administered retirement systems must provide proof of eligible health insurance coverage, which can include Medicare.

*Benefits Provided*

FRS members are eligible for retirement after vesting, which occurs at 6 years (8 years after July 1, 2011) of creditable service for regular members. Normal retirement age is attained at the earlier of 30 years of creditable service regardless of age or retirement at age 62 with at least 6 years of creditable service. Early retirement may be taken anytime; however, there is a 5 percent benefit reduction for each year prior to normal retirement age. Members are also eligible for in-line-of-duty or regular disability benefits if permanently disabled and unable to work. Benefits are computed on the basis of age, average final compensation and service credit.

Eligible retirees and beneficiaries receive monthly HIS payments equal to the number of years of service credited at retirement multiplied by \$5. The minimum payment is \$30 and the maximum payment is \$150 per month, pursuant to Section 112.363, Florida Statutes.

*Contributions*

The City is required to contribute at an actuarially determined rate. The contribution requirements of plan members and the City are established and may be amended by the Florida Legislature. Employees are required to contribute 3% of their salary to the FRS. The City's contribution rates as of September 30, 2017, were as follows:

	<u>FRS</u>	<u>HIS</u>	<u>Total</u>
Regular Employees	5.86-6.26%	1.66%	7.52-7.92%
Special Risk Employees	20.91-21.61%	1.66%	22.57-23.27%
DROP Employees	11.33-11.60%	1.66%	12.99-13.26%

The City's contributions for the year ended September 30, 2017 were \$172,477 to the FRS and \$18,621 to the HIS.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**11. Pension Plans - continued**

*Pension Liabilities and Pension Expense*

At September 30, 2017, the City reported a liability for its proportionate shares of the net pension liability. The net pension liability for the FRS Pension Plan was measured as of July 1, 2017 and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation dated July 1, 2017. The HIS program valuation is updated biannually and the most recent actuarial valuation was prepared as of July 1, 2016. Update procedures were used to determine liabilities as of June 30, 2017. The City's proportions of the net pension liabilities were based on the City's share of contributions to the pension plans relative to the contributions of all participating entities, actuarially determined.

	<u>FRS</u>	<u>HIS</u>	<u>Total</u>
Net pension liability at September 30, 2017	\$ 1,830,978	383,028	2,214,006
Proportion at:			
June 30, 2017	0.00006190058	0.00003582227	
June 30, 2016	0.00006150802	0.00003499923	
Pension expense (benefit), year ended			
September 30, 2017	\$ 376,586	38,282	414,868

The pension expense for the year ended September 30, 2017 included a \$58,628 one-time purchase of past service cost for one of its police officers.

*Deferred Outflows/Inflows of Resources Related to Pensions*

At September 30, 2017, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>FRS</u>		<u>HIS</u>	
	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ 168,040	(10,143)	-	(798)
Changes of assumptions	615,338	-	53,841	(33,121)
Net difference between projected and actual earnings on pension plan investments	-	(45,376)	212	-
Changes in proportion and differences between employer contributions and proportionate share of contributions	104,313	(52,967)	26,318	(675)
City contributions subsequent to the measurement date	39,014	-	4,334	-
Total	\$ 926,705	(108,486)	84,705	(34,594)

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**11. Pension Plans - continued**

Deferred outflows of resources related to employer contributions paid subsequent to the measurement date and prior to the employer's fiscal year end will be recognized as a reduction of the net pension liability in the reporting period ending September 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pension expense will be recognized as follows:

Year ending September 30,	FRS <u>Expense</u>	HIS <u>Expense</u>
2018	\$ 96,167	11,254
2019	253,677	11,213
2020	193,842	11,194
2021	58,305	9,031
2022	131,139	6,185
Thereafter	<u>46,075</u>	<u>(3,100)</u>
Total	<u>\$ 779,205</u>	<u>45,777</u>

*Actuarial Assumptions*

The total pension liability for each of the defined benefit plans was determined using the individual entry age normal actuarial cost method and the following significant actuarial assumptions:

	<u>FRS</u>	<u>HIS</u>
Inflation	2.60%	2.60%
Payroll growth	3.25%	3.25%
Investment rate of return	7.10%	N/A

Mortality assumptions for both plans were based on the Generational RP-2000 with Projections Scale BB tables.

Actuarial assumptions for both cost-sharing defined benefit plans are reviewed annually by the Florida Retirement System Actuarial Assumptions Conference. The FRS Pension Plan has a valuation performed annually. The HIS Program has a valuation performed biennially that is updated for GASB reporting in the year a valuation is not performed. The most recent actuarial valuation for the HIS Program was July 1, 2016. The most recent experience study for the FRS Pension Plan was completed in 2014 for the period July 1, 2008, through June 30, 2013. Because the HIS Program is funded on a pay-as-you-go basis, no experience study has been completed for this program. The actuarial assumptions that determined the total pension liability for the HIS Program were based on certain results of the most recent experience study for the FRS Pension Plan.

The following changes in actuarial assumptions occurred in 2017:

FRS: The long-term expected investment rate of return decreased from 7.60% to 7.10%.

HIS: The municipal rate used to determine the total pension liability increased from 2.85% to 3.58%.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**11. Pension Plans - continued**

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in October 2017 the FRS Actuarial Assumptions Conference reviewed long-term assumptions developed by both the FRS actuary's capital market assumptions team and by a capital market assumptions team from consultants to the State Board of Administration. The table below summarizes the key assumptions for each of the asset classes in which the plan was invested at that time based on the long-term target allocation. The allocation policy's description of each asset class was used to map the target allocation to the asset classes below.

The long-term expected investment rate of return was not based on historical returns, but instead was based on a forward-looking capital market economic model. Each asset class assumption is based on a consistent set of underlying assumptions, and includes an adjustment for the inflation assumption. For the FRS Pension Plan, the reduced investment return assumption of 7.10% was adopted by the Florida Retirement System Actuarial Assumption Conference.

Asset Class	Target Allocation	Annual Arithmetic Return	Compound Annual (Geometric) Return
Cash	1%	3.0%	3.0%
Fixed income	18%	4.5%	4.4%
Global equity	53%	7.8%	6.6%
Real estate (property)	10%	6.6%	5.9%
Private equity	6%	11.5%	7.8%
Strategic investments	12%	6.1%	5.6%
	<u>100%</u>		
Assumed inflation rate			2.6%

*Discount rate*

The discount rate used to measure the total pension liability for FRS was 7.10%. FRS' fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the discount rate for calculating the total pension liability is equal to the long-term expected rate of return.

Because the HIS Program uses a pay-as-you-go funding structure, a municipal bond rate of 3.58% was used to determine the total pension liability for the program. The Bond Buyer General Obligation Bond 20-Bond Municipal Bond Index was used as the applicable municipal bond index.

*Sensitivity Analysis*

The following tables demonstrate the sensitivity of the net pension liability to changes in the discount rate. The sensitivity analysis shows the impact to the City's proportionate share of the net pension liability if the discount rate was 1% higher or 1% lower than the current discount rate.

**CITY OF EDGEWOOD, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**11. Pension Plans - continued**

	FRS			HIS		
	Current Discount			Current Discount		
	1% Decrease (6.10%)	Rate (7.10%)	1% Increase (8.10%)	1% Decrease (2.58%)	Rate (3.58%)	1% Increase (4.58%)
City's proportionate share of the net pension liability	\$3,319,282	\$1,830,978	\$ 600,727	\$ 439,255	\$ 383,028	\$ 339,678

*Pension Plans' Fiduciary Net Position*

Detailed information about the pension plan's fiduciary net position is available in the State's separately issued financial reports.

*Payables to the Pension Plans*

As of September 30, 2017, the City did not have an outstanding payable to the plans for regular employee and employer contributions that were legally required to be paid to the plans but not remitted prior to the end of the year.

**12. Interfund Transfer**

Transfers are used to move funds from the General Fund to the Roads and Streets Fund to finance various major maintenance and capital improvement projects.

**13. Subsequent Events**

Management has evaluated subsequent events through March 29, 2018, the date which the financial statements were available to be issued.

**14. New Accounting Standards**

The Governmental Accounting Standards Board (GASB) issued several pronouncements that are effective for these financial statements. These are:

- GASB Statement 73 – Pensions Not Within the Scope of GASB 67 or 68
- GASB Statement 74 – OPEB (Plans)
- GASB Statement 77 – Tax Abatement Disclosures
- GASB Statement 78 – Pensions Provided Through Certain Multiple-Employer Pension Plans
- GASB Statement 79 – Certain External Investment Pools and Participants, Certain Provisions
- GASB Statement 80 – Blending Requirements for Certain Component Units
- GASB Statement 82 – Pension Issues

The City has reviewed each statement and determined that none of these pronouncements have any discernable impact on these financial statements.

## **REQUIRED SUPPLEMENTARY INFORMATION**

### Budgetary Comparison Schedules

- General Fund
- Roads and Streets Fund

**CITY OF EDGEWOOD, FLORIDA**  
**General Fund**  
**Budgetary Comparison Schedule**  
For the year ended September 30, 2017

	Budgeted amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>Revenues</b>				
Taxes:				
Ad valorem taxes	\$ 1,431,593	1,431,593	1,452,906	21,313
Franchise and utility taxes	604,500	604,500	604,240	(260)
Local communications services tax	93,881	93,881	95,733	1,852
Total taxes	<u>2,129,974</u>	<u>2,129,974</u>	<u>2,152,879</u>	<u>22,905</u>
Licenses and permits:				
Regulatory licenses	35,000	35,000	37,845	2,845
Building, electrical and sign permits	12,250	12,250	46,185	33,935
Total licenses and permits	<u>47,250</u>	<u>47,250</u>	<u>84,030</u>	<u>36,780</u>
Intergovernmental revenues:				
State revenue sharing	115,352	115,352	99,578	(15,774)
Alcohol beverage licenses	1,300	1,300	1,266	(34)
Half-cent government sales tax	397,555	397,555	418,783	21,228
Grants	-	-	5,769	5,769
Other	1,500	1,500	1,781	281
Total intergovernmental revenues	<u>515,707</u>	<u>515,707</u>	<u>527,177</u>	<u>11,470</u>
Charges for services:				
Solid waste collection	280,000	280,000	287,608	7,608
Other	60,000	60,000	67,269	7,269
Total charges for services	<u>340,000</u>	<u>340,000</u>	<u>354,877</u>	<u>14,877</u>
Fines and forfeitures:				
Court fines	78,994	70,000	116,724	46,724
Red light citations	107,500	107,500	124,452	16,952
Code enforcement/parking fines	2,500	2,500	5,580	3,080
Total licenses and permits	<u>188,994</u>	<u>180,000</u>	<u>246,756</u>	<u>66,756</u>
Investment earnings	6,997	6,983	13,317	6,334
Miscellaneous	8,500	8,500	11,288	2,788
Total revenues	<u>\$ 3,237,422</u>	<u>3,228,414</u>	<u>3,390,324</u>	<u>161,910</u>

(Continued)

**CITY OF EDGEWOOD, FLORIDA**  
**General Fund**  
**Budgetary Comparison Schedule**  
For the year ended September 30, 2017

	Budgeted amounts		Actual	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>Expenditures:</b>				
General government:				
Financial and Administrative:				
Personal services	\$ 261,250	261,250	234,595	26,655
Operating expenditures	202,902	202,902	162,814	40,088
Capital outlay	37,500	37,500	11,779	25,721
Legal counsel	65,000	65,000	70,305	(5,305)
Comprehensive planning	105,000	105,000	55,145	49,855
Other general government	63,523	63,523	32,768	30,755
Total general government	<u>735,175</u>	<u>735,175</u>	<u>567,406</u>	<u>167,769</u>
Public safety:				
Law enforcement:				
Personal services	1,499,270	1,499,270	1,494,211	5,059
Operating expenditures	351,138	351,138	260,648	90,490
Capital outlay	-	-	99,477	(99,477)
Total law enforcement	<u>1,850,408</u>	<u>1,850,408</u>	<u>1,854,336</u>	<u>(3,928)</u>
Fire protection	592,095	592,095	588,740	3,355
Total public safety	<u>2,442,503</u>	<u>2,442,503</u>	<u>2,443,076</u>	<u>(573)</u>
Physical environment:				
Operating expenditures	254,700	253,500	236,771	16,729
Total expenditures	<u>3,432,378</u>	<u>3,431,178</u>	<u>3,247,253</u>	<u>183,925</u>
Excess (deficiency) of revenues over expenditures before transfers	(194,956)	(202,764)	143,071	345,835
Transfer out	-	-	(110,000)	(110,000)
Excess (deficiency) of revenues over expenditures	(194,956)	(202,764)	33,071	235,835
<b>Fund balance</b>				
Beginning of year	2,912,713	2,912,713	2,912,713	-
End of year	<u>\$ 2,717,757</u>	<u>2,709,949</u>	<u>2,945,784</u>	<u>235,835</u>

**CITY OF EDGEWOOD, FLORIDA**  
**Roads and Streets - Special Revenue Fund**  
**Budgetary Comparison Schedule**  
For the year ended September 30, 2017

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance with
	<u>Original</u>	<u>Final</u>		Final Budget- Positive (Negative)
<b>Revenues</b>				
Taxes				
Local option gas tax	\$ 89,434	89,434	92,591	3,157
Intergovernmental:				
State revenue sharing, fuel tax	-	-	31,102	31,102
Total intergovernmental	<u>89,434</u>	<u>89,434</u>	<u>123,693</u>	<u>34,259</u>
Other revenues:				
Investment earnings	14	14	24	10
FDOT reimbursement	<u>27,151</u>	<u>27,151</u>	<u>27,151</u>	<u>-</u>
Total revenues	<u>116,599</u>	<u>116,599</u>	<u>150,868</u>	<u>34,269</u>
<b>Expenditures</b>				
Current:				
Highways and streets				
Operating expenditures				
Streets and road maintenance	197,200	197,200	124,635	72,565
Utilities	43,500	43,500	42,594	906
Capital outlay	-	-	69,920	(69,920)
Total expenditures	<u>240,700</u>	<u>240,700</u>	<u>237,149</u>	<u>3,551</u>
Excess (deficiency) of revenues over expenditures before transfer	(124,101)	(124,101)	(86,281)	37,820
Transfer in	<u>-</u>	<u>-</u>	<u>110,000</u>	<u>110,000</u>
Excess (deficiency) of revenues over expenditures	(124,101)	(124,101)	23,719	147,820
<b>Fund balance</b>				
Beginning of year	<u>146,690</u>	<u>146,690</u>	<u>146,690</u>	<u>-</u>
End of year	<u>\$ 22,589</u>	<u>22,589</u>	<u>170,409</u>	<u>147,820</u>

**CITY OF EDGEWOOD, FLORIDA**  
**Notes to Required Supplementary Information**  
**September 30, 2017**

**1. Summary of Significant Budget Policies**

The City Council annually adopts a budget for the General Fund and Roads and Streets Fund. All appropriations are legally controlled at the fund level.

The budgets are integrated into the accounting system, and the budgetary data, as presented in the financial statements for all funds with annual budgets, compare the expenditures with the budget. All budgets are presented on the modified accrual basis of accounting. Accordingly, the accompanying Budgetary Comparison Schedules for the General Fund and Roads and Streets Fund present actual expenditures in accordance with U.S. generally accepted accounting principles on a basis consistent with the legally adopted budget. Unexpended appropriations on annual budgets lapse at the end of each fiscal year. See Note 3 to the financial statements for additional information.

**CITY OF EDGEWOOD, FLORIDA**  
**Schedule of Proportionate Share of Net Pension Liability**

**Florida Retirement System**  
 Last Ten Fiscal Years\*

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
City's proportion of the net pension liability	0.006190058%	0.006150802%	0.005222203%	0.005108970%
City's proportionate share of the net pension liability	\$ 1,830,978	1,553,082	674,518	311,722
City's covered-employee payroll	\$ 1,117,456	1,091,698	1,037,212	976,023
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	163.85%	142.26%	65.03%	31.94%
Plan fiduciary net position as a percentage of the total pension liability	83.89%	84.88%	92.00%	96.09%

**Health Insurance Subsidy Program**  
 Last Ten Fiscal Years\*

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
City's proportion of the net pension liability	0.003582227%	0.00349923%	0.003250538%	0.003263377%
City's proportionate share of the net pension liability	\$ 383,028	407,902	331,504	305,134
City's covered-employee payroll	\$ 1,117,456	1,091,698	1,037,212	976,023
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	34.28%	37.36%	31.96%	31.26%
Plan fiduciary net position as a percentage of the total pension liability	1.64%	0.97%	0.50%	0.99%

*Data prior to 2014 is unavailable*

*\* The amounts presented for each fiscal year were determined as of 6/30*

**CITY OF EDGEWOOD, FLORIDA**  
**Schedule of Pension Contributions**

**Florida Retirement System**  
Last Ten Fiscal Years\*

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contributions	\$ 172,477	165,261	148,284	131,513
Contributions in relation to the contractually required contribution	<u>(172,477)</u>	<u>(165,261)</u>	<u>(148,284)</u>	<u>(131,513)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
City's covered-employee payroll	\$ 1,117,456	1,091,698	1,037,212	976,023
Contributions as a percentage of covered-employee payroll	15.43%	15.14%	14.30%	13.47%

**Health Insurance Subsidy Program**  
Last Ten Fiscal Years\*

	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Contractually required contributions	\$ 18,621	18,040	14,133	12,906
Contributions in relation to the contractually required contribution	<u>(18,621)</u>	<u>(18,040)</u>	<u>(14,133)</u>	<u>(12,906)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>-</u>	<u>-</u>	<u>-</u>
City's covered-employee payroll	\$ 1,117,456	1,091,698	1,037,212	976,023
Contributions as a percentage of covered-employee payroll	1.67%	1.65%	1.36%	1.32%

*Data prior to 2014 is unavailable*

*\* The amounts presented for each fiscal year were determined as of 6/30*

**STATUTORY SECTION**

# HOLLAND & REILLY

CERTIFIED PUBLIC ACCOUNTANTS  
601 NORTH FERN CREEK  
SUITE 200  
ORLANDO, FLORIDA 32803

(407) 894-6803  
(407) 896-3044 Fax

AMERICAN INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
FLORIDA INSTITUTE OF  
CERTIFIED PUBLIC ACCOUNTANTS  
ASSOCIATION OF  
CERTIFIED FRAUD EXAMINERS

DAVID S. HOLLAND, CPA  
THOMAS F. REILLY, CPA

## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Honorable Mayor and City Council  
City of Edgewood, Florida

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, and each major fund, of the City of Edgewood, Florida, as of and for the year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated March 29, 2018.

### Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matter that is required to be reported under *Government Auditing Standards*.

## Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

March 29, 2018  
Orlando, Florida

*Holland & Reilly*

# HOLLAND & REILLY

CERTIFIED PUBLIC ACCOUNTANTS  
601 NORTH FERN CREEK  
SUITE 200  
ORLANDO, FLORIDA 32803

(407) 894-6803  
(407) 896-3044 Fax

AMERICAN INSTITUTE OF  
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CERTIFIED FRAUD EXAMINERS

DAVID S. HOLLAND, CPA  
THOMAS F. REILLY, CPA

## INDEPENDENT ACCOUNTANTS' REPORT ON COMPLIANCE WITH FLORIDA STATUTES 218.415 – INVESTMENTS OF PUBLIC FUNDS

Honorable Mayor and City Council  
City of Edgewood, FL

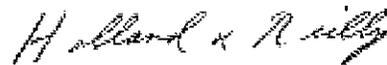
We have examined the City of Edgewood's (the City) compliance with Section 218.415, Florida Statutes during the fiscal year ended September 30, 2017. City management is responsible for the City's compliance with those requirements. Our responsibility is to express an opinion on the City's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the City complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the City complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion.

Our examination does not provide a legal determination on the City's compliance with specified requirements.

In our opinion, the City of Edgewood complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2017.

This report is intended solely for the information and use of the Florida Auditor General, management, and the City Council of the City of Edgewood, and is not intended to be and should not be used by anyone other than these specified parties.



March 29, 2018  
Orlando, Florida

**AUDITORS' COMMENTS – CURRENT YEAR  
(MANAGEMENT LETTER)**

NONE

**STATUS OF PRIOR YEARS' COMMENTS**

NONE

## **OTHER MATTERS REQUIRED BY THE RULES OF THE AUDITOR GENERAL**

In accordance with the Rules of the Auditor General of the State of Florida, the following is noted:

1. The City was established by Special Acts of 1923 of the State of Florida, Chapter 9764.
2. The financial report filed with the Department of Financial Services pursuant to Florida Statutes Section 218.32 is in agreement with the annual financial audit report for the year ended September 30, 2017.
3. The auditors applied financial condition assessment procedures per Auditor General Rule 10.556(8). It is management's responsibility to monitor the City's financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by the same.
4. Based on our audit procedures performed, we determined that the City did not meet any of the conditions described in Florida Statutes Section 218.503 (1).



**THE CITY OF EDGEWOOD**  
**FINAL ORANGE AVENUE CORRIDOR VISION REPORT**  
APRIL 11, 2018

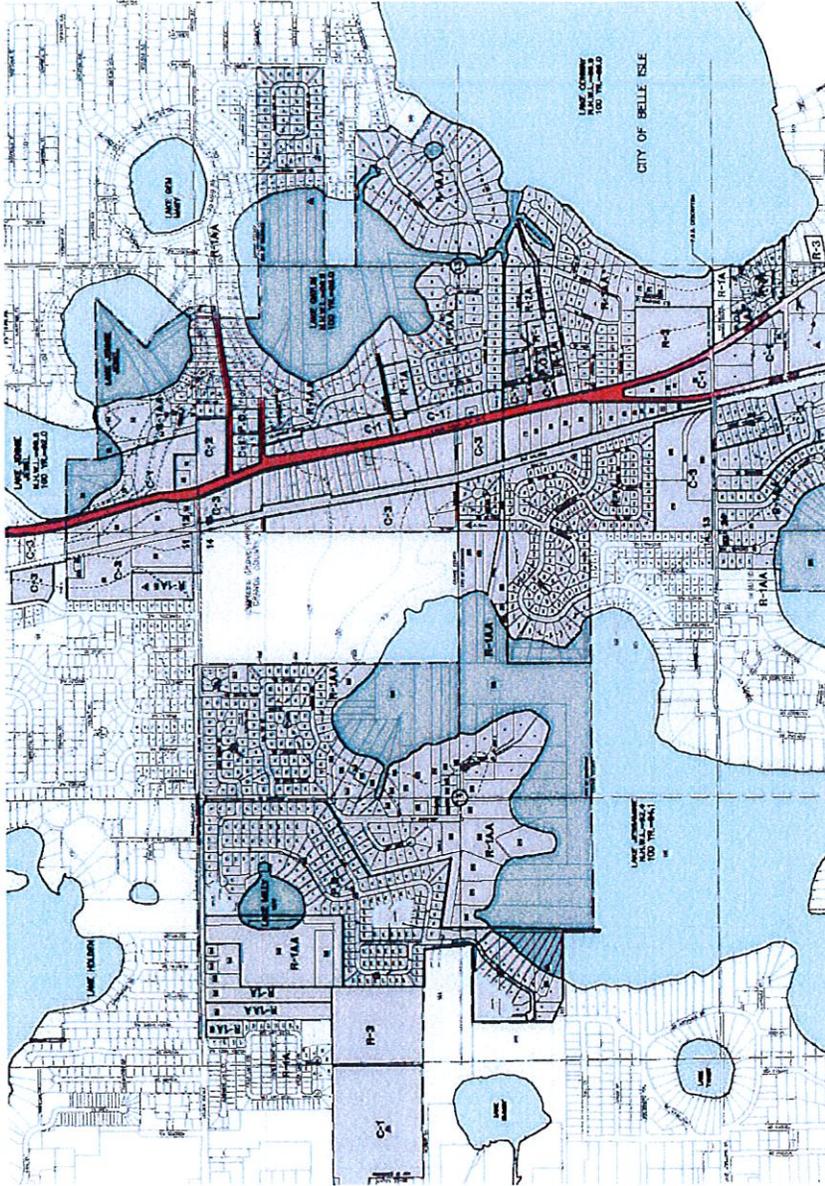


LandDesign

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DIVERSIFIED ARCHITECTURAL CONSULTING

# CITY OF EDGEWOOD, FLORIDA

## SITE PLAN



Map of City of Edgewood  
 Orange Avenue Corridor  
 City Boundaries

### TABLE OF CONTENTS

SECTION 01	INTRODUCTION TO THE ORANGE AVENUE CORRIDOR VISIONING
SECTION 02	ONLINE SURVEY
SECTION 03	PUBLIC VISIONING CHARRETTE
SECTION 04	ORANGE AVENUE CORRIDOR VISION & NEXT STEPS

# CITY OF EDGEWOOD, FLORIDA

## SECTION 01 | INTRODUCTION TO THE ORANGE AVENUE CORRIDOR VISIONING

### EXECUTIVE SUMMARY

On April 27, 2017, The Little/LandDesign team was engaged by the City of Edgewood to assist city staff, its residents and its business owners in developing a vision for the Orange Avenue Corridor. Unlike previous studies commissioned by the City in the past, this report was to draw upon the essential and important input from the residents and business owners in a way that could go towards answering a key question: What is the long-term "Vision of the City of Edgewood"? It is envisioned that this report will be used as a tool for the City Council and the Zoning Board to use as a framework or "roadmap" in crafting future modifications to the City's land use code, and as a guide towards future development opportunities for the City, its residents and its businesses.

To ensure that this study was based on the input of the City's residents and business owners, a two-part strategy was established. The first solicits the input of the residents and business owners through the participation of a special, city-wide, online and physical mailer survey. The questions included in the survey were initially developed by the Little/LandDesign team (and later ratified by the City Council) and reflected three major categories associated with enhancing the quality of the City. These are: City Image & Open Civic Spaces, Connectivity, and Development. The Survey was opened by the Mayor's introduction letter on October 10, 2017 and closed on October 23, 2017. There was a total of 221 responses that included 34 responses via the online link and 187 via postal service mail. The full detail and breakdown of the survey is included in Section 02 of this report.

The second part of collecting input was a public Visioning Charrette. The intent of the charrette was to listen to the concerns and aspirations of the City's residents and business owners in a "brainstorming session" and then develop these ideas into sketches and a written "what if we" list that captured public attendees "big ideas" as a conversation starter for further investigation and discussion with residents and business owners. This event was held on November 11, 2017 at the City Hall from 9:00AM to 12:00PM and was open to the public. The meeting began with an introduction by Mayor Bagshaw reestablishing the City's goals for the Orange Avenue Corridor Visioning process and what it might mean to the residents and business

owners. This was followed by the Little/LandDesign team taking the residents and business owners through a summary of the survey results, an analysis of opportunities for the City, examples of neighborhood placemaking, the survey priorities and, finally, design opportunities. The Visioning Charrette was attended by approximately a dozen residents and business owners in addition to City staff and leadership that included: John Dowless, Council President, Lee Chotatas, Council President Pro-Term, Susan Fortini, Council Member and Richard A. Horn, Council Member. The full detail and breakdown of the Visioning Charrette is included in Section 03 of this report.

In Section 04 of this report the Orange Avenue Corridor Vision summarizes the survey and visioning charrette content into five key objectives, each of which are illustrated on the Orange Avenue Corridor Vision Plan with example visuals. The five objectives are:

1. Landscaping and pedestrian walkway improvements along the Orange Avenue Corridor that creates civic pride, improves property values and enhances public image.
2. Development of new active retail, dining and entertainment venues that provides residents more choice and enlivens the community.
3. New signage or gateways at the entries into the City and neighborhoods that establish/enhance the image of the City and instill civic pride in residents and business owners.
4. New guidelines that encourage quality, low-scale, development and adaptive reuse/renovations of existing structures and sites.
5. Design solutions and strategies that will improve existing traffic conditions along the Orange Avenue Corridor.

Finally, the end of Section 04 of this report outlines the "next steps" to implementing the Orange Avenue Corridor Visioning objectives.

The Little/LandDesign team wishes to thank the City's residents and business owners for their time and energy in completing the Survey and participating in the Visioning Charrette. We would also like to acknowledge the following individuals for their leadership and participation in the success of this effort.

### ACKNOWLEDGMENTS

Ray Bagshaw, Mayor

#### CITY COUNCIL

John Dowless, Council President  
Lee Chotatas, Council President Pro-Term  
Susan Fortini, Council Member  
Richard A. Horn, Council Member  
Ben Pierce, Council Member  
Pamela Henley, Former Council Member

#### CITY STAFF

Bea L. Meeks, City Clerk  
John Freeburg, Police Chief  
Ellen Hardgrove, City Planner  
David Mahler, City Engineer

# CITY OF EDGEWOOD, FLORIDA

## SECTION 02 | ONLINE SURVEY

### ABOUT

The Online Survey effort began with the development of the survey questions, methodology, and timeline. The questions included in the Survey were initially developed by the Little/LandDesign team to reflect three major categories associated with enhancing the quality of the City. These included City Image & Open Civic Spaces, Connectivity, and Development. The initial questions were then presented, adjusted and approved by the City Council.

From the approved survey questions, the online Survey process was administered by Little's Measurement Group, using Snap Surveys, from October 10 to October 23, 2017. Paper copies, including the Mayor's introduction letter, were sent to 1,132 residents and business owners, with the option of participating either by returning the mailed survey or by using an online link. A total of 221 responses were received (19.5% response rate) with 34 responding online and 187 responding via mail. Answers were validated by assigning a five-digit code (VS prefix) to each return envelope, which ensured that only one response was received per five-digit code.

In preparation for the Visioning Charrette on November 11, a preliminary draft of this report was issued on November 1, 2017. Additional responses were received on the following day and an updated report was issued on November 11, 2017. The findings contained within this report were derived from the Orange Avenue Corridor Vision Survey administered for the City of Edgewood for its Downtown Vision Plan, which entails understanding the priorities of its citizens in order to plan for future needs.

The methodology and analysis for questions 3, 4, and 6 were established with a weighted approach of 5 (Strongly Agree) to 1 (Strongly Disagree). The rating average was generated via the following equation:  $\frac{((5*a) + (4*b) + (3*c) + (2*d) + (1*e))}{(a+b+c+d+e)}$ .

Questions 5 and 7 were analyzed and ranked according to the criteria that received the highest number of responses among all 221 survey respondents. Resident and business responses do not equate to the total because 7 respondents indicated they were both businesses and residents within a single survey.

Summary numbers in the survey responses may vary depending on whether respondents answered all questions. Additional commentary was provided, unedited and anonymously, except for redaction of any personal, identifying information. This specific commentary is not included in this report.

### GOALS & OBJECTIVES

Per Mayor Bagshaw's letter, included with each survey, business owners and residents in the City of Edgewood were invited to participate in a special citywide survey to obtain input about important issues, and ask what the future of Edgewood looks like to its citizens as the City works to develop a long-term vision.

Survey responses will be used in conjunction with today's public visioning workshop to inform the City Council and the Planning and Zoning Board as they work to develop strategies to better serve the City and its community.

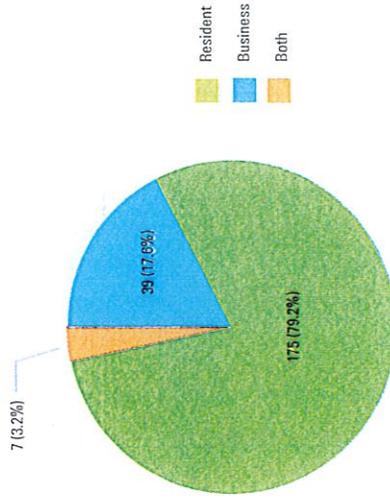
### SURVEY RESPONSE STATISTICS

- The survey was administered from **October 10 - October 23, 2017**.
- Paper copies were sent to 1,132 residents and business owners, with the option of participating either by returning the mailed survey, or by using an online link.
- 221 responses were received (**19.5% response rate**).
- 34 responses via online link, and 187 via mail.
- Answers were validated by assigning a **five-digit code (VS prefix)** to each return envelope, which ensured that only one response was received per five-digit code.

## DEMOGRAPHICS

### QUESTION 1:

Are you a City of Edgewood business owner or resident?



### QUESTION 2:

Please enter the five-digit code from your return envelope here.

Of the 221 responses received, two (2) took care to fully eradicate their assigned five-digit code. Seven (7) online respondents entered their zip code instead of the five-digit code on their envelopes, but entered otherwise valid information.

## CITY IMAGE & OPEN SPACE

### QUESTION 3:

Please select your level of agreement with each design priority.

DESIGN PRIORITY	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)	OVERALL AVERAGE	BUSINESS	RESIDENT
A. There are currently adequate open spaces & parks - Bagshaw Park & Cypress Grove Park - available in the City.	22.8%	47.0%	15.8%	10.7%	3.7%	3.74	4.00	3.68
B. There is currently adequate civic space - areas that fall within the public realm, e.g. plazas and squares, public parks, and recreation space - for gatherings & festivals in the City.	15.3%	36.7%	20.5%	22.3%	5.1%	3.35	3.56	3.32
C. I would like to see new active retail and entertainment venues.	37.5%	34.7%	15.7%	8.3%	3.7%	3.94	4.02	3.92
D. I would like to see landscaping improvements along the Orange Avenue Corridor.	49.5%	29.2%	15.3%	3.2%	2.8%	4.19	3.98	4.27
E. I would like to see temporary exhibits and permanent art in public spaces.	18.1%	31.0%	35.6%	10.2%	5.1%	3.47	3.64	3.42
F. I would like to see the entrance to Edgewood on Orange Avenue, neighborhoods, businesses, and major access routes better marked to enhance the sense of the City's identity.	34.9%	35.3%	20.6%	6.0%	3.2%	3.93	4.02	3.90
G. I would like to see City design guidelines developed that encourage architectural, landscape, and urban design.	39.5%	30.7%	19.5%	6.0%	4.2%	3.95	3.80	3.98
H. I would like to see more social activity and interaction with the City of Edgewood within the commercial and residential areas.	19.1%	31.2%	37.2%	7.9%	4.7%	3.52	3.76	3.46
I. I would like streetscapes to be targeted toward the pedestrian experience.	32.1%	31.7%	26.6%	7.3%	2.3%	3.84	3.54	3.90

# CITY OF EDGEWOOD, FLORIDA

## SECTION 02 | ONLINE SURVEY

### CONNECTIVITY

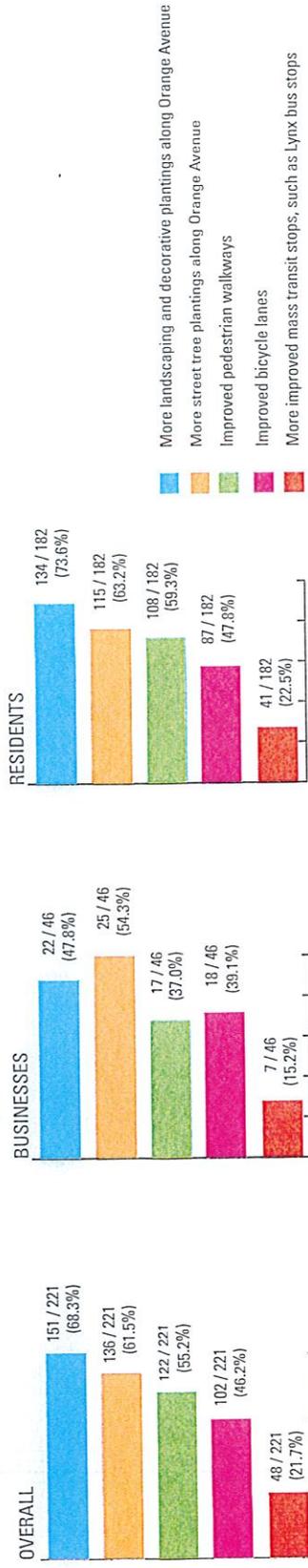
#### QUESTION 4:

Please select your level of agreement with each design priority.

DESIGN PRIORITY	Strongly Agree (A)	Agree (B)	Neutral (C)	Disagree (D)	Strongly Disagree (E)	OVERALL AVERAGE	BUSINESS	RESIDENT
A. There are currently adequate separated bicycle lanes and bicycle parking available in the City.	8.8%	24.4%	21.2%	33.2%	12.4%	2.84	3.36	2.73
B. I would like to see community connectivity encouraged through pedestrian and bicycle trail systems that connect neighborhoods and the downtown core.	29.3%	39.1%	19.5%	6.5%	5.6%	<b>3.80</b>	3.56	3.84

#### QUESTION 5:

Which of these would you like along the Orange Avenue Corridor? Check all that apply.



## DEVELOPMENT

### QUESTION 6:

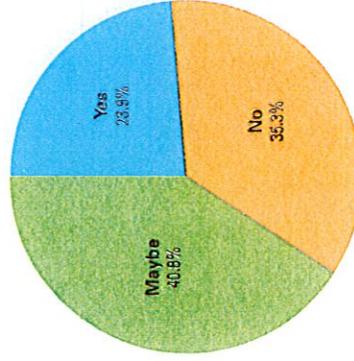
Please select your level of agreement with each design priority:

DESIGN PRIORITY	Strongly Agree (A)	Agree (B)	Neutral (C)	Disagree (D)	Strongly Disagree (E)	OVERALL AVERAGE	BUSINESS	RESIDENT
A. There are currently adequate retail & dining opportunities available in the City.	8.4%	19.5%	13.0%	43.3%	15.8%	2.61	3.02	2.53
B. I would like to see mixed-use retail/residential multi-story buildings.	12.7%	24.4%	25.8%	23.9%	13.1%	<b>3.00</b>	3.38	2.90
C. I am satisfied with the character, streetscapes, and public spaces of the City of Edgewood.	9.8%	16.4%	25.2%	36.9%	11.7%	2.76	3.24	2.65

## ADDITIONAL COMMENTS

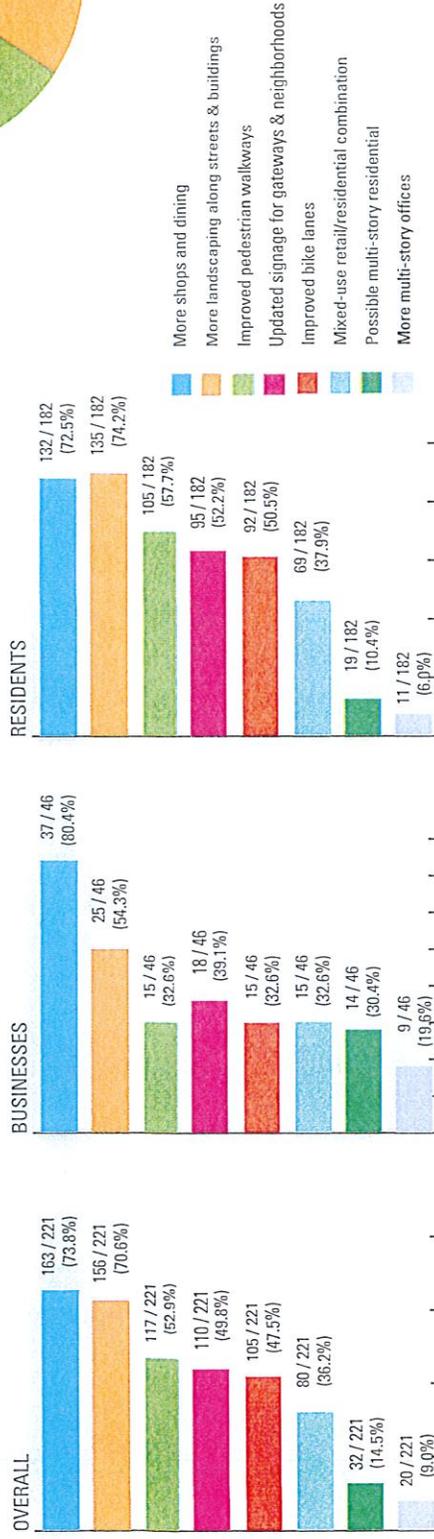
### QUESTION 8:

If there was a need to generate revenue to accomplish any of these objectives, would you be willing to see your taxes raised?



### QUESTION 7:

Of all the items discussed in the preceding questions, what are your top five priorities for the Orange Avenue corridor?



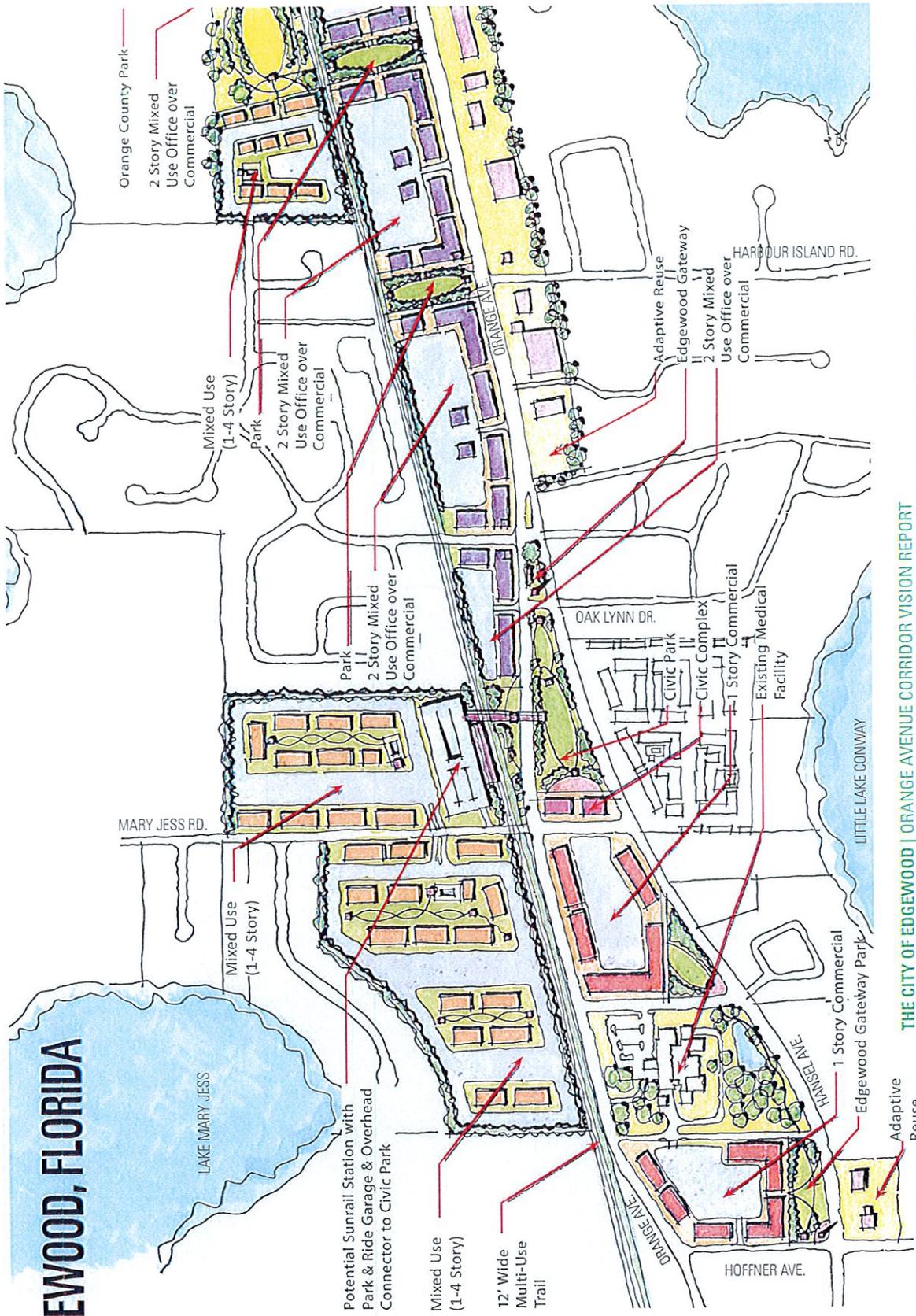




# CITY OF EDGEWOOD, FLORIDA

SECTION 04 | VISION

## VISION SITE PLAN



THE CITY OF EDGEWOOD | ORANGE AVENUE CORRIDOR VISION REPORT

4.1.2019

# CITY OF EDGEWOOD, FLORIDA

## SECTION 04 | VISION

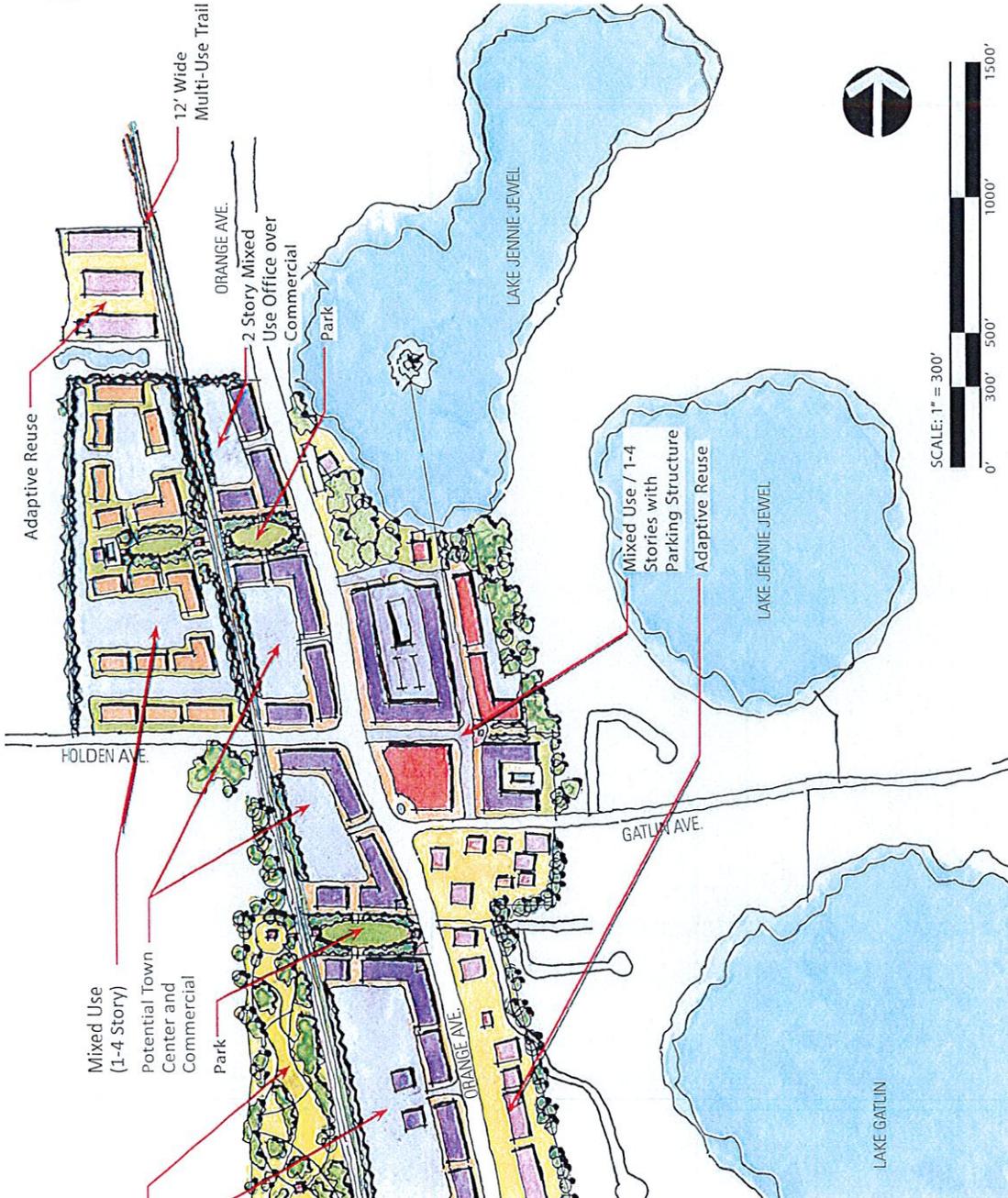
### VISION

Following the November 11, 2017 Visioning Charrette, the Little/LandDesign team compiled a list of the top preferences, or "what ifs," by the City of Edgewood Residents and Business Owners. These were identified from content gathered in both the Survey and at the Charrette. These preferences are now grouped and identified as the five key vision drivers summarized below. The order does not reflect a priority or preference:

1. Landscaping and pedestrian walkway improvements along the Orange Avenue Corridor that creates civic pride, improves property values and enhances public image.
2. Development of new active retail, dining and entertainment venues that provides residents more choice and enlivens the community.
3. New signage or gateways at the entries into the City and neighborhoods that establish/enhance the image of the City and instill civic pride in residents and business owners.
4. New guidelines that encourage quality, low-scale, development and adaptive reuse/renovations of existing structures and sites.
5. Design solutions and strategies that will improve existing traffic conditions along the Orange Avenue Corridor.

### VISION SITE PLAN

To the left is a Vision Site Plan that illustrates a comprehensive look at the application of the vision and design drivers to the City of Edgewood and suggests what the potential of the City character might look like.

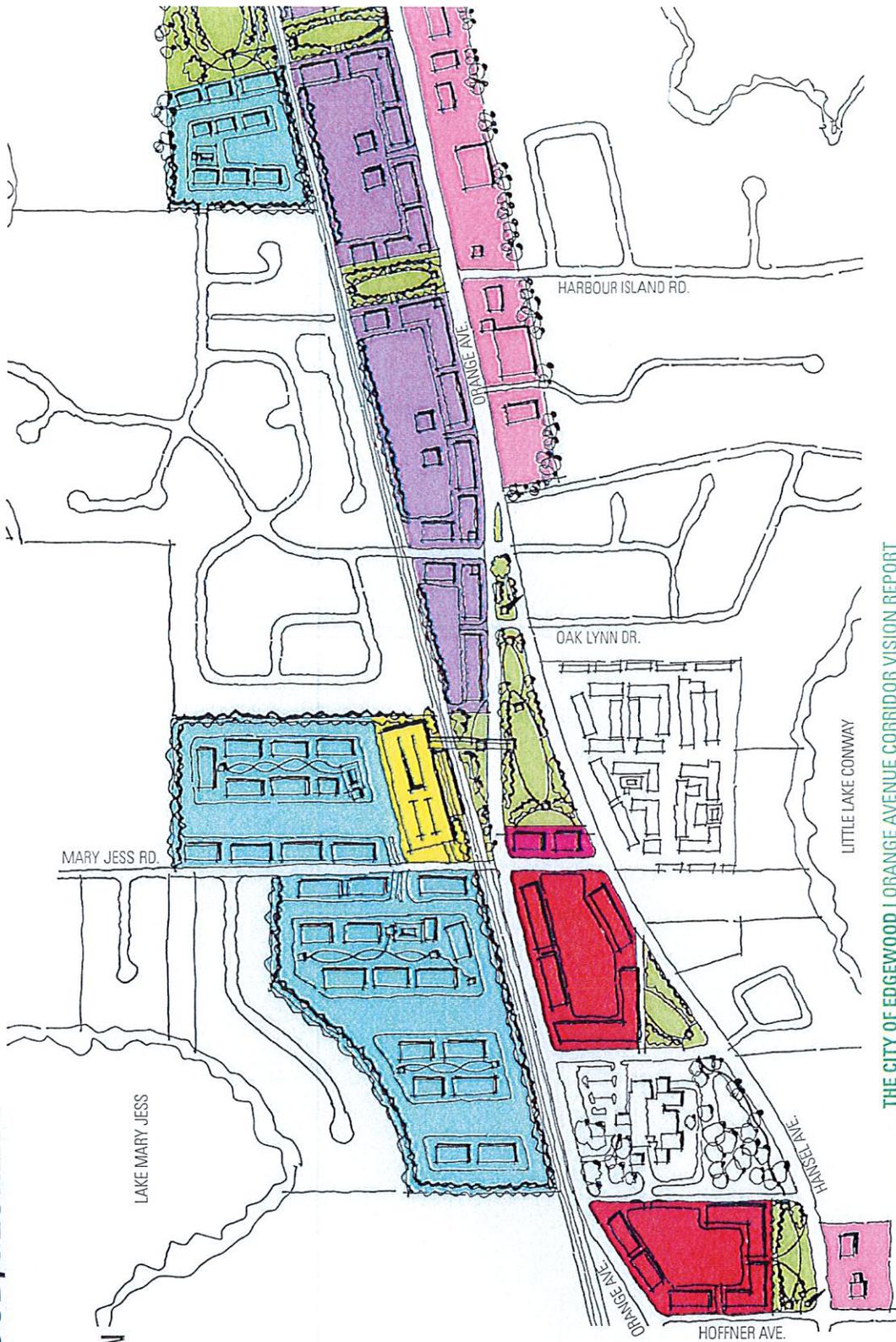


THE CITY OF EDGEWOOD | ORANGE AVENUE CORRIDOR VISION REPORT

# CITY OF EDGEWOOD, FLORIDA

## SECTION 04 | VISION

### PRELIMINARY LAND USE PLAN



LEGEND	
<span style="color: red;">■</span>	Commercial (1 Story)
<span style="color: purple;">■</span>	Mixed Use (2 Story) - Commercial - Office
<span style="color: blue;">■</span>	Mixed Use (1-4 Story) - Commercial - Office - Residential
<span style="color: pink;">■</span>	Adaptive Reuse
<span style="color: magenta;">■</span>	Civic Complex
<span style="color: yellow;">■</span>	Sunrail Station - Park & Ride Garage
<span style="color: lightgreen;">■</span>	Parks

# CITY OF EDGEWOOD, FLORIDA

## SECTION 04 | VISION

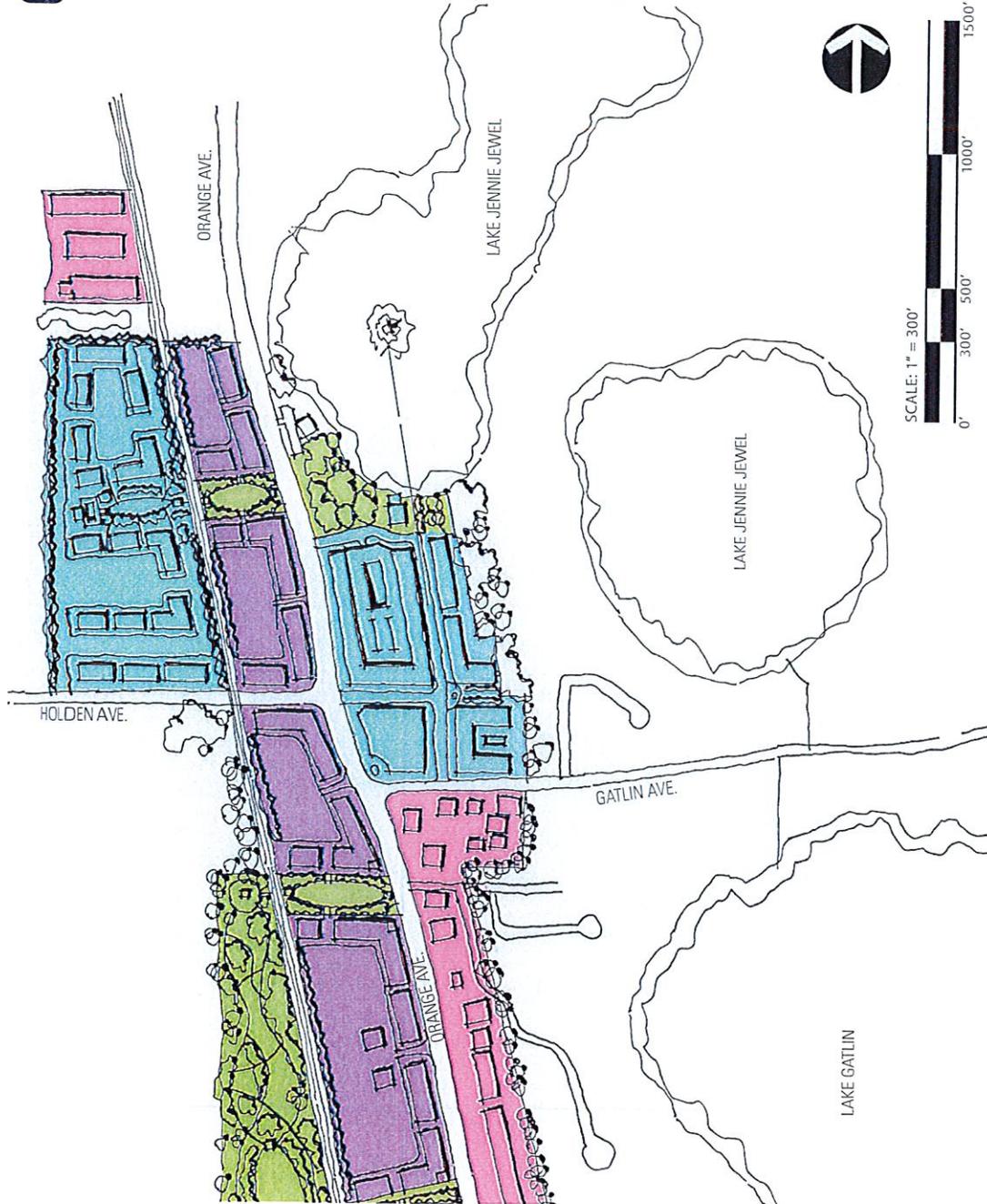
### PRELIMINARY LAND USE PLAN

To the left is a preliminary Land Use Plan that summarizes the Vision Site Plan into seven key land uses for the City. These land uses are identified specifically on the legend to the left.

### NEXT STEPS

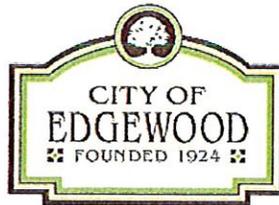
While the City of Edgewood Residents and Business input is summarized in both key Vision Drivers and the Vision Site Plan in this report, it is logical to ask what the "next steps" are for the City in implementing the Vision. The Little/LandDesign team has identified the potential next steps:

1. City purchase of strategic land parcels to set aside for public spaces or the development of a town center.
2. Overall Utility Assessment Study / Sanitary Sewer Upgrades.
3. Overlay District Design Guidelines & Code Amendments.
4. Mixed Use Ordinance Design Guidelines & Code Amendments.
5. Facade grants.
6. Planning and zoning updates, as required.



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**CITY COUNCIL MEETING MINUTES**  
**Tuesday, March 20, 2018**  
**6:30 p.m.**

**CALL TO ORDER-INVOCATION-PLEDGE OF ALLEGIANCE**

Council President Dowless opened the Edgewood City Council meeting at 6:30 p.m. Council President Dowless asked for a moment of silence followed by resident Les Slesnick led everyone in the Pledge of Allegiance.

City Clerk Meeks announced a quorum.

The following attendance is noted:

**Attendees**

Ray Bagshaw, Mayor  
John Dowless, Council President (Quorum)  
Richard Horn, Council Member  
Lee Chotas, Council Member  
Susan Fortini, Council Member  
Ben Pierce, Council Member

**Staff**

Bea L. Meeks, City Clerk  
John Freeburg, Police Chief  
City Attorney Drew Smith  
Engineer David Mahler  
Shannon Patterson, PD Office Manager

**ORGANIZATIONAL MEETING**

1. Election Report – City Clerk Bea Meeks

City Clerk Meeks announced that there were three open Council seats and three candidates qualified with no opposition; therefore, there was no election. She reported that the only costs associated with the election was the required election ad.

2. Administer Oath of Office to newly elected Council member(s), Susan Fortini (2-year Term), Ben Pierce (3-year Term) and Lee Chotas (3-year Term)
3. Election of Council President and Council President Pro Tem

*Council Member Fortini made the Motion that Council Member Dowless be the Council President; Second by Council Member Horn. Unanimously approved.*

*Council Member Fortini made the Motion that Council Member Chotas be the Council President Pro Tem; Second by Council Member Horn. Unanimously approved.*

**PRESENTATION**

Legislative Update - Rosanna Manuela Catalano, Esquire - Capitol Access

Council President Dowless asked to amend the agenda and move to "Presentation"; there were no objections. A legislative update was given by Rosanna M. Catalano. Ms. Catalano gave a brief bio of herself and Capitol Access, the government affairs consulting group she was representing.

Following Ms. Catalano's presentation, Council Members returned to the organizational business portion of the agenda.

Council President Dowless designate the following areas of responsibility that are not already under the Jurisdiction of the mayor

Finance	<i>Council Member Ben Pierce</i>
Code Enforcement	
HAINC liaison	<i>Council Member Richard Alan Horn</i>
Cypress Grove liaison	
Land Development/Master Plan	<i>Council Member Susan Fortini</i>
Public Works	<i>Council Member Lee Chotas</i>
Metro Plan	<i>Council President John Dowless</i>
<hr/>	
Police Department*	<i>Mayor Ray Bagshaw</i>
City Hall*	
Contract Staff*	
<p><b>Pursuant to Section 4.04 of the <i>City Charter</i>, the mayor has jurisdiction over the police department, city hall and contract staff.</b></p>	

**4. Review and Appointment of Consultants per City Charter**

City Clerk Meeks referred to her memo regarding her review of consultant contracts. She said staff is very happy with the current consultants. Said she realizes the City has to be fiscally responsible but would also like for Council to consider the time staff spends with the consultants. Council President Dowless asked Mayor Bagshaw for his input. Mayor Bagshaw gave positive input regarding the City Attorney, City Engineer and Accounting firm. He said he knows Council had concerns about the auditor and gave his input regarding the City's auditing firm. He said all in all he thinks everything is good. He noted the services provided from Planner Hardgrove. It was noted that the City does not have an

Agreement with her. Council asked for a Letter of Engagement. Mayor Bagshaw confirmed for Council President Dowless he is in agreement with keeping all the consultants. City Attorney Smith confirmed for Council Member Chotas that the Planning and Legal services are not required to go through a bid process.

*Council Member Chotas made the Motion to accept the Mayor's recommendation; Second by Council Member Horn. Unanimously approved.*

## CONSENT AGENDA

### 1. Review and Approval of Minutes

- February 20, 2018 City Council Meeting Minutes

*Council Member Fortini made the Motion to approve the February 20, 2018 Minutes as presented; Second by Council Member Horn. Unanimously approved.*

Council President Dowless moved to "New Business" to consider the following boat dock variance:

#### 1. 2018-VAR-01 – Boat Dock Variance Request –

Engineer David Mahler explained that approval of the variance would allow the applicant's boat dock to be constructed to 94 feet, which is greater than the allowable length of 65 feet. The request was made in order to achieve a water depth suitable for boating. Engineer Mahler confirmed for Council Member Chotas that the boat dock was replacing an existing boat dock that also exceeded the allowable length. Engineer Mahler also confirmed the overall size of the boat dock does not exceed the total square footage of the boat dock.

*Council Member Chotas made the Motion to approve the variance as requested; Council Member Fortini Second the Motion.*

City Clerk Meeks confirmed for Council President Dowless there were no public comment requests regarding the variance.

*City Council unanimously approved boat dock variance 2018-VAR-01.*

## ORDINANCES

1. **ORDINANCE 2018-05** - AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA AMENDING CHAPTER 134, "ZONING," OF THE CITY OF EDGEWOOD CODE OF ORDINANCES; AMENDING THE LISTS OF PERMITTED, PROHIBITED, AND SPECIAL EXCEPTION USES WITHIN THE C-1 ZONING DISTRICT TO ALLOW BARS; PROVIDING A DEFINITION OF THE TERM BAR; AMENDING THE DEFINITION OF THE TERM RESTAURANT; AMENDING SECTION CHAPTER 6, "ALCOHOLIC BEVERAGES," OF THE CITY OF EDGEWOOD CODE OF ORDINANCES TO ALLOW FOR ON-PREMISES OUTDOOR CONSUMPTION OF ALCOHOLIC BEVERAGES RELATED TO BARS AND RESTAURANTS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

City Attorney Smith gave the first reading of Ordinance 2018-05 in title only.

City Attorney Smith said the Ordinance makes it clear there can be outdoor seating. Council Member Chotas questioned the different wording of Ordinance 2018-05 and Ordinance 2018-06. City Attorney Smith said the wording in Ordinance 2018-06 is statutory language for “doggie dining”. Council Member Chotas had concerns about the definition of “bar”. It was agreed that Council Member Chotas and City Attorney Smith will work together on the wordsmithing of the Ordinance.

*Council Member Horn made the Motion to approve the first reading of Ordinance 2018-05; Second by Council President Dowless.*

Council President Dowless opened for public comments. City Clerk Meeks confirmed that there were no requests to speak on the Ordinance.

*The Motion was approved by the following roll call vote (5/0):*

<i>Council Member Chotas</i>	<i>Favor</i>
<i>Council Member Pierce</i>	<i>Favor</i>
<i>Council Member Horn</i>	<i>Favor</i>
<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Fortini</i>	<i>Favor</i>

City Clerk Meeks confirmed the second and final hearing will be April 17, 2018.

**PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)**

1. **ORDINANCE 2018-06** - AN ORDINANCE OF THE CITY EDGEWOOD, ORANGE COUNTY, FLORIDA, CREATING SECTION 10-10. “CITY OF EDGEWOOD DOG FRIENDLY DINING PROGRAM”; PROVIDING FOR ALLOWANCE OF PATRONS’ DOGS AT CERTAIN OUTDOOR SEATING AREAS OF RESTAURANTS; PROVIDING DEFINITIONS; PROVIDING RESTRICTIONS AND REQUIREMENTS RELATED TO ALLOWANCE OF DOGS AT OUTDOOR SEATING AREAS; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CODIFICATION; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Smith gave the second and final reading of 2018-06 in title only.

Council President Dowless opened for public comments. City Clerk Meeks confirmed that there were no requests to speak on the Ordinance.

Council Member Chotas would like the word “accident” removed.

*Council Member Horn made the Motion to approve the second and final reading of Ordinance 2018-06 with the removal of the word “accident”; Second by Council Member Fortini.*

*The Motion was approved by the following roll call vote (5/0):*

<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Horn</i>	<i>Favor</i>
<i>Council Member Pierce</i>	<i>Favor</i>
<i>Council Member Fortini</i>	<i>Favor</i>
<i>Council Member Chotas</i>	<i>Favor</i>

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA, DECLARING CERTAIN EQUIPMENT AS SURPLUS AND AUTHORIZING THE DONATION OF SUCH SURPLUS EQUIPMENT, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

City Attorney Smith gave the reading of Resolution 2018-02 in title only. Chief Freeburg explained the donation that is going to Puerto Rico. He said the equipment is going for a good cause.

*Council Member Fortini made the Motion to approve Resolution 2018-02; Second by Council Member Pierce. Unanimously approved (5/0).*

**GENERAL INFORMATION (No action required)**

**CITIZEN COMMENTS**

Resident Les Slesnick invited all members of Council and Staff to the annual Easter Egg hunt at his home on Sunday, March 25, 2018.

**BOARDS & COMMITTEES**

None.

**STAFF REPORTS**

City Attorney Smith -

No report.

Police Chief Freeburg:

- Monthly Report

Chief Freeburg referred to his report provided in Council Member's agenda notebook. He reported on the house fire in Edgewood and said the home was a total loss. He also provided information on the exchange zone the Police Department is creating. He explained that the exchange zone is a place people can meet to sell goods they list on Craigslist, or other postings. Chief Freeburg said the area will be marked and well-lit, and in view of security cameras. Chief Freeburg said that officers will not be present when sells take place, the department is just providing the exchange so people will have less fear of making their sale or purchase.

#### **City Clerk Meeks:**

City Clerk Meeks reported on the following:

- The City's 2020 Census will be done by Orange County GIS department. City Clerk Meeks will review information from the County to verify addresses and confirm for final submittal.
- Confirmed staff is still working with FEMA and providing documents when requested, as part of the reimbursement process.
- Submitted Local Highway Finance Report on march 9, 2018.
- Announced Shannon Patterson, Police Department Manager, is a grandma again.

#### **MAYOR & COUNCIL REPORTS**

- **Mayor Bagshaw**

Mayor Bagshaw reported on the following:

- Mayor Bagshaw reported that in the March Tri-County meeting, Debbie Clements from Duke Energy, shared that while Duke employees were in Puerto Rico restoring power loss during Hurricane Maria, workers also restored power in areas that had not had power for sixteen years.
- Reported Third Friday event went well.
- Reported that Ft. Gatlin is moving forward with cleanup. He noted that a microbrewery wants to locate in the shopping center. Mayor Bagshaw said the owner is now doing work to create a cross-access between Water's Edge and Fort Gatlin shopping centers.

Council President Dowless asked about the sign code. City Attorney Smith said businesses have one year to comply. Mayor Bagshaw said a letter will be mailed out advising of the sign code update.

- Mayor Bagshaw reported that he is moving forward with the City's annexation plan.

- **Council President Dowless -**

No report.

- **Council Member Chotas --**

No report.

- **Council Member Fortini --**

No report.

- **Council Member Horn --**

No report.

- **Council Member Pierce -**

No report.

**ADJOURNMENT**

Having no further business or discussion, Council President Dowless made a Motion to adjourn; Second by Council Member Horn. The City Council meeting adjourned at 8:04 p.m.

\_\_\_\_\_  
John Dowless  
Council President

\_\_\_\_\_  
Bea L. Meeks, MMC, CPM, CBTO  
City Clerk

*Approved on*

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ORDINANCE NO. 2018-05

AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA AMENDING CHAPTER 134, "ZONING," OF THE CITY OF EDGEWOOD CODE OF ORDINANCES; AMENDING THE LISTS OF PERMITTED, PROHIBITED, AND SPECIAL EXCEPTION USES WITHIN THE C-1 ZONING DISTRICT TO ALLOW BARS; PROVIDING A DEFINITION OF THE TERM BAR; AMENDING THE DEFINITION OF THE TERM RESTAURANT; AMENDING CHAPTER 6, "ALCOHOLIC BEVERAGES," OF THE CITY OF EDGEWOOD CODE OF ORDINANCES TO ALLOW FOR ON-PREMISES OUTDOOR CONSUMPTION OF ALCOHOLIC BEVERAGES RELATED TO BARS AND RESTAURANTS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Edgewood finds and determines that bars, when compliant with the location standards of Section 6-3 of the Code of Ordinances are a consistent and compatible use within the C-1 Zoning District; and

WHEREAS, the City Council of the City of Edgewood finds and determines it appropriate to amend existing definitions and regulations related to open containers to clarify that on-premises consumption in outdoor areas of public food service establishments and bars is permitted; and

WHEREAS, the City Council of the City of Edgewood finds that the adoption of this Ordinance is consistent with the City's Comprehensive Plan and that it is in the best interest of the public health, safety and welfare; and

WHEREAS, the Planning and Zoning Board of the City of Edgewood, sitting as the Local Planning Agency, has reviewed the proposed amendment, found it consistent with the City's Comprehensive Plan, and recommended approval by the City Council; and

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Edgewood, Florida as follows:

NOTE: Underlined words constitute additions to the City of Edgewood Code of Ordinances, ~~strikethrough~~ constitutes deletions from the original Code of Ordinances, and asterisks (\*\*\*) indicate an omission from the existing text which is intended to remain unchanged.

**Section 1.** Legislative Findings and Intent. The findings set forth in the recitals above are hereby adopted as legislative findings pertaining to this ordinance.

47           **Section 2.** Chapter 134, Section 134-1 of the City of Edgewood Code of Ordinances  
48 shall be amended as follows:

49  
50           Sec. 134-1. - Definitions.  
51

52           Except where specific definitions are used within a specific article or section of this  
53 chapter, the following terms, phrases, words and their derivation shall have the meanings given  
54 herein where not inconsistent with the context. Words used in the present tense include the  
55 future, words in the plural number include the singular number and words in the singular number  
56 include the plural number. The word "lot" includes the words "plot" and "tract." The word  
57 "building" shall include the word "structure." The words "used for" shall include the meaning  
58 "designed for." The word "person" shall include the words "firm, association, organization,  
59 partnership, trust, company, corporation," as well as "an individual." The word "shall" is  
60 mandatory. Whenever in this chapter a term, phrase or word is not defined, then in that event the  
61 city council shall define the same.

62           \*           \*           \*

63           Bar means an establishment other than a restaurant, licensed to sell alcoholic beverages  
64 for consumption on premises; that limits patronage to adults of legal age for the consumption of  
65 alcohol and in which food service may be an accessory to the service of alcoholic beverages. A  
66 bar may include an area outside of an enclosed building provided the limits of that outdoor area  
67 are visually delineated, and such area is included in the licensed premises description in the  
68 vendor's license certificate.

69           \*           \*           \*

70           Restaurant means any establishment where food is served for consumption off the  
71 premises or within an enclosed building. Outdoor seating areas in conjunction with the  
72 restaurant shall be considered part of the restaurant.

73           \*           \*           \*

74           **Section 3.** Chapter 134, Section 134-345 of the City of Edgewood Code of  
75 Ordinances shall be amended as follows:

76           Sec. 134-345. - Uses permitted.

77           Only the following principal uses and structures shall be permitted within any C-1 retail  
78 commercial districts:

79           (1) Shopping centers, comprised of uses consistent with those described herein.

80           (2) Personal service establishments such as, barbershops, beauty parlors, dental  
81 offices, restaurants, bars, financial institutions, professional and other offices, traditional  
82 physician staffed medical offices, dry cleaning pickup stations, shoe repair, tailoring, watch and  
83 clock repair, locksmiths, printing (copy) shops and tailor and alteration establishments.

84           (3) Retail businesses, such as drug, hardware stores, book, stationery, china and  
85 luggage shops, newsstands, photographic supplies and studios, ladies', men's and children's  
86 apparel stores, confectionery stores, but expressly excluding pawnshops, adult bookstores,

87 motion picture theaters and dancing establishments or other similar uses which shall be  
38 prohibited in all commercial zoning categories.

89 (4) Florist shops.

90 (5) Grocery, fruit, vegetable and meat market stores.

91 (6) Interior decorating, home furnishings and furniture stores.

92 (7) Music conservatory, dancing schools and art studios.

93 (8) Music, radio and television shops.

94 (9) Retail paint and wallpaper stores.

95 (10) Structures for public use, such as community centers, libraries and museums.

96 (11) Funeral parlors.

97 (12) Dry cleaning establishments using equipment which emits no smoke or escaping  
98 steam, and which use nonflammable synthetic cleaning agents (perchloroethylene,  
99 trichloroethylene, etc.) but expressly excluding coin laundries which shall be prohibited in all  
100 commercial zoning categories.

101 (13) Bakeries, retail and wholesale, as long as at least 50 percent of the net proceeds  
102 are derived from the retail sale on the premises.

103 (14) Nursing homes.

104 (15) Other uses which are similar or compatible to the uses permitted herein, which  
105 would promote the intent and purposes of this district. Determination shall be made by authority  
106 and directive of city council which shall be without public notice or public hearing.

107 **Section 4.** Chapter 6, Section 6-5 of the City of Edgewood Code of Ordinances shall  
108 be amended as follows:

109 Sec. 6-5. - Open containers.

110 (a) *Classifications and definitions.* The classifications and definitions contained in  
111 F.S. chs. 561—565 are hereby adopted as the classifications and definitions for this section.

112 (b) *Consumption in general.* It is unlawful for any person to purchase, use, offer for  
113 sale, possess, consume or carry in any cup, glass, can or other open or unsealed container, any  
114 alcoholic beverage on the streets, sidewalks, alleys or rights-of-way within the city and on any  
115 city owned property; provided, however, that:

116 (1) The city council may permit consumption and carrying of alcoholic beverages on  
117 streets, sidewalks, alleys and rights-of-way within the city and on any city owned property  
118 during and at events or programs held by any individual, corporation, association or  
119 organization, subject to such terms and conditions as the city council may impose for the  
120 protection of the public health, safety and welfare.

121 (2) Any individual, corporation, association or organization which shall have  
122 received permission from the city council pursuant to subsection (b)(1) of this section is further  
123 authorized to provide alcoholic beverages for consumption at the particular event or program,  
124 subject to all other requirements of law.

125 (c) *Consumption in vehicle.* It is unlawful for any person to consume any alcoholic  
126 beverage or any mixture containing an alcoholic beverage on any city-owned property while  
127 such person, as operator or passenger, is in or on any vehicle, whether moving or stopped, and  
128 such consumption is open to public view.

129 (d) *Consumption in parking and other like areas.* It is unlawful for any vendor or for  
130 any agent, servant or employee of any such vendor to permit the consumption of any alcoholic  
131 beverages in or upon any parking or other area outside of the building or room or the outdoor  
132 delineated area mentioned in said vendor's license certificate as the address thereof, when any  
133 part of such parking or area is adjacent to the building or premises in which the business license  
134 is operated and when such parking or other area is owned, rented, leased, regulated, controlled or  
135 provided, directly or indirectly, by such licensed vendor or by any agent, servant or employee of  
136 such licensed vendor.

137 (1) If such licensed vendor shall post and maintain a legible, painted or  
138 printed sign in at least two separate prominent places on such parking or other areas, with  
139 sufficient light directed thereon to be visible during the hours of darkness while such  
140 place of business is open, in letters of not less than one inch nor more than three inches in  
141 height, stating:

142 WARNING

143 DRINKING ALCOHOLIC BEVERAGES

144 ON THIS LOT PROHIBITED

145 \$500.00 FINE OR 60 DAYS IN JAIL

146 CITY ORDINANCE

147 (2) Such posting of said signs shall constitute prima facie evidence that such  
148 vendor is not operating in violation of this subsection.

149 (3) It is unlawful for any person to consume an alcoholic beverage in or upon  
150 any parking area outside of and adjacent to a vendor's licensed premises when such

151 parking or other area is owned, rented, leased, regulated, controlled or provided, directly  
152 or indirectly, by such vendor.

153 (4) If any licensed vendor mentioned herein is a corporation, then the officers  
154 of such corporation shall be regarded as the owners thereof, for the purposes of  
155 enforcement of this section.

156 (e) *Vendors sales.* It is unlawful for any vendor or his agents or employees licensed  
157 to sell beer, wine, liquor or other alcoholic beverages within the city, to knowingly allow any  
158 person to take from the licensed premises any opened beer, wine, liquor or other alcoholic  
159 beverage container, or to knowingly allow any person to take from the licensed premises any  
160 glass or other open or unsealed containers containing an alcoholic beverage or any mixture  
161 containing an alcoholic beverage.

162 **Section 5.** Any lawfully existing use which is inconsistent with the amended uses  
163 allowed within this Ordinance shall be allowed to continue as provided within Section 134-38 of  
164 the City of Edgewood Code of Ordinances.

165 **Section 6.** The provisions of this Ordinance shall be codified as and become and be  
166 made a part of the Code of Ordinances of the City of Edgewood.

167  
168 **Section 7.** If any section, sentence, phrase, word or portion of this ordinance is  
169 determined to be invalid, unlawful or unconstitutional, said determination shall not be held to  
170 invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or  
171 portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

172  
173 **Section 8.** All ordinances that are in conflict with this Ordinance are hereby repealed.

174  
175 **Section 9.** This Ordinance shall become effective immediately upon its passage and  
176 adoption.

177  
178 **PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2018, by the City  
179 Council of the City of Edgewood, Florida.

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181 **PASSED ON FIRST READING: March 20, 2018**

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183 **PASSED ON SECOND READING: \_\_\_\_\_**

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185  
186 \_\_\_\_\_  
187 John Dowless, Council President

188 **ATTEST:**

189  
190 \_\_\_\_\_  
191 Bea L. Meeks, MMC, CPM, CBTO  
192 City Clerk

# Edgewood Police Department

## City Council Report

March 8, 2018 – April 7, 2018

Residential Burglaries	3
Commercial Burglaries	2
Auto Burglaries	0
Theft	4
Assault/Battery	2
Sexual Battery	0
Homicides	0
Robbery	0
Traffic Accident	5
Traffic Citations	249
Red Light Citations	411
Traffic Warnings	223
Felony Arrests	7
Misdemeanor Arrests	11
Warrant Arrests	1
Traffic Arrests	4
DUI Arrests	1

### Department Highlights:

- On February 3, 2018 Officers responded to the Dollar General in reference to a petit theft. During the investigation of the case it was determined that the same suspects were involved in a petit theft that occurred in 2017. It was then discovered that the same individuals were seen committing petit theft in multiple other jurisdiction to include Orange County. The Edgewood Police Department and Orange County Sheriff's Office worked together and two suspects were arrested on March 12, 2018 for multiple charges of theft.
- On March 29, 2018, a residence in the City of Edgewood was burglarized in which multiple personal items were taken. Credit cards were used at multiple locations in the Orlando area. Detective Cardinal was able to obtain video surveillance of the suspects using the stolen credit cards. Analyst Stacey Salemi created a bulletin that was distributed to surrounding jurisdictions. Orlando Police Department and Orange County Sheriff's Office contacted the police department in reference to having the same suspects in multiple burglaries in their jurisdictions. On April 7, 2018, The Orange County Sheriff's Office arrested two suspects. Further investigation was obtained and a search warrant was served by OCSO. Property from our burglary was recovered during that warrant and the property was returned to the owner. Criminal charges have been filed on the suspects. The investigation is ongoing.
- The Edgewood Police Department "Exchange Zone" has gone live. The sign has been posted in the parking lot and the information has been put on all social media sites.
- Law Enforcement Torch Run will be April 17, 2018.