

# COMMERCIAL DRIVEWAY AND PAVING PERMIT APPLICATION

**Please note: A review fee of \$50.00 may be required for review. Review fee is non-refundable.**  
Reference: City of Edgewood Code of Ordinances, Section 50-28

Please type or print in BLACK INK. Complete carefully, answering each question and attaching all necessary documentation and additional pages as necessary. For additional questions please contact Edgewood City Hall at (407) 851-2920 or email [sriffle@edgewood-fl.gov](mailto:sriffle@edgewood-fl.gov) or [bmeeks@edgewood-fl.gov](mailto:bmeeks@edgewood-fl.gov).

## Job Information

Property Owner: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Est. Cost: \$ \_\_\_\_\_ Right-of-Way Square Footage: \_\_\_\_\_

## Work Being Performed

- Construct new driveway    Alteration or addition of driveway    Resurface existing driveway involving grade changes  
 Other: \_\_\_\_\_

Signature of Property Owner: \_\_\_\_\_

Printed Name: \_\_\_\_\_

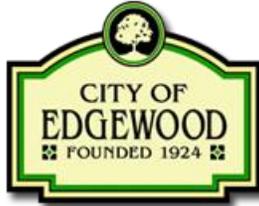
## Contractor Information

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Job Representative: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

Email Address: \_\_\_\_\_



## The Following Must Be Included With Application

### Applicant must provide the following information:

1. Will any trees be removed? Tree removal shall adhere to the City's Tree Ordinance; separate permit and approval required if trees are to be removed.
2. Provide a scaled drawing indicating the existing and proposed driveways, curb transitions, type construction (brick, concrete), dimensions, drainage flow, etc. All driveway construction shall comply with **Section 50-28** of the City Code (curb transitions; apron; etc.). This information can be shown on the survey that was provided.
3. Show the location of the existing septic system; driveway cannot be constructed over the septic tank or drainfield).
4. All driveway concrete, including aprons or ribbon curb, shall be a minimum of 6" thick, 3,000 PSI.

### If subsequently approved by the City, the following conditions will apply:

5. No fill or runoff will be allowed to encroach onto adjacent lots. Existing drainage patterns and swales shall be maintained. Providing positive drainage is the Owner and Builder's responsibility and will be checked for compliance at final inspection. Runoff from the driveway shall not be directed onto adjacent properties. Grading, swaling or curbing may be required to prevent runoff from encroaching onto the neighboring properties.
6. This project is located on a public street that is owned and maintained by the City of Edgewood. The applicant or his contractors, subcontractors, agents or employees shall be responsible for any damage incurred to public or private property due to the performance of this work. This will include City streets and right-of-way improvements as well as improvements maintained by others (i.e. Homeowners Association). These items will be checked throughout the project and inspected at final completion. Any damage shall be corrected by the Contractor prior to final approval.
7. It is the Builder's responsibility to ensure that erosion and sediment runoff are contained on site pursuant to Edgewood's Erosion & Sediment Control Ordinance (see City requirements). Erosion control barriers shall be placed prior to construction are to remain in place throughout the construction activities and are not to be removed until all bare soil areas are stabilized with an acceptable surface (i.e. sod, etc.) and approved by the City Engineer.
8. If zoning is approved by the City, the approval applies only to the City's requirements for grading and driveways and does not grant authority to enter, construct or otherwise alter the property of others, nor does it waive any permits that may be required by federal, state, regional, county, municipal or other agencies that may have jurisdiction.
9. Orange County will complete the permitting process once zoning approval is issued by the City.

Please review this information and contact our office if you have any questions. Once we have received the information requested above, we can continue our review. Thank you.



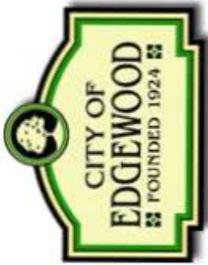
## Required Documentation and Information

The following is required for approval:

1. Property Legal Description
2. Site Plan, including ADA specifications
3. MOT Plan (if applicable)
4. Cut Sections
5. 4" slab
6. 6x6 10" gauge welded wire mesh
7. Strength of Concrete - 3,000 psi minimum

Contractors will provide the following documentation to City Hall:

- Contractor's License
- Business Tax Receipt
- General Liability and Worker's Compensation/exemption



**TYPICAL RESIDENTIAL CONCRETE DRIVEWAY SECTION**

N.T.S

