

**EDGEWOOD CITY COUNCIL  
MAY 18, 2012 CITY COUNCIL WORKSHOP**

On Friday, May 18, 2012, the Edgewood City Council held a workshop at Edgewood City Hall, 405 Larue Avenue, Edgewood, Florida. Council President Beardslee called the meeting to order at 9:10 a.m. and explained that the purpose of the workshop is to continue discussion regarding accounting code corrections to the 11/12 FY budget.

The following attendance is noted:

**Attendees:**

Council President Beardslee  
Council Member Powell (delayed arrival)  
Council Member Henley

**Excused**

Mayor Bagshaw  
Council Member Chotas  
Council Member Dowless

**Staff**

City Clerk Meeks  
Chief Marcus

The following was discussed.

- Council President Beardslee said she wants to validate and verify that the July 2010 payroll taxes are correct. She explained that her request is due to IRS communication with the City that the City owes \$3500.00 in payroll taxes.
- Confirmed Farmer's Market account codes discussed in May 8<sup>th</sup> workshop. City Clerk Meeks said that the Mayor wants to combine the Farmer's Market Funds with the food truck funds.
- Discussed correctness of tangible taxes.
- Confirmed changing miscellaneous permit fees to administrative fee
- Placed variance revenues under land use.

***Council Member Powell Now In Attendance***

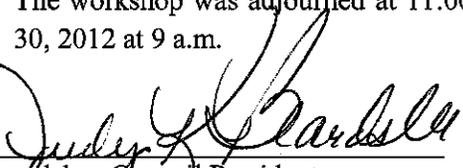
- City Clerk Meeks and Council Member Henley both confirmed that McDermitt~Davis does not do journal entries without City's knowledge.

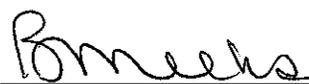
- Need to clean-up miscellaneous revenues because there is more than one miscellaneous revenue account code.

*Expenses*

- Council President Beardslee noted her concern of duplicate account codes.
- Council Member Henley stated that City Clerk Meeks and Administrative Assistant Cinnamon Wild are doing a “phenomenal” job in cleaning up payable and receivable files.
- Council President Beardslee said she is concerned with the description of computer/software/network , and ask if there is a better way to describe.
- In response to Council President Beardslee, Council Member Henley said that Capital Outlay can be amortized over time. She said it’s tangible. Council President Beardslee questioned whether or not it should be broken down. Council Member Henley said she thinks it’s reasonable to keep separate.
- Council Member Henley would like for equipment repair/maintenance to be described only as equipment repair.
- In response to Council Member Henley, City Clerk Meeks explained that the revenues approved for printing included the codification of the City Code.
- Brief discussion of the billing from Florida Municipal Insurance Trust
- Council President Beardslee stated that she is concerned that there are a lot of coding errors, and City Clerk Meeks agreed.
- Council Member Powell asked about annexations, which was followed by brief discussion regarding the current funds budgeted for an update of the Comprehensive Plan.
- Council President Beardslee said she wants to review expenses for payroll services. Council Member Henley questioned \$168.00 fee, which City Clerk Meeks said she thought it might be for corrections made to the 2011 W-2s.
- Discussion regarding Building Maintenance (519460-01), and concerns that the City may have gone over the budget.
- Council President Beardslee said she wants to make sure that special event is coded correctly. Council Member Powell noted his previous request in a Council meeting for a City “theme” day.

The workshop was adjourned at 11:00 a.m., with the next workshop scheduled for Friday, May 30, 2012 at 9 a.m.

  
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 Judy Beardslee, Council President

  
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 Bea L. Meeks, MMC, CPM  
 City Clerk

CITY COUNCIL APPROVED: JUNE 19, 2012