

**EDGEWOOD CITY COUNCIL
WORKSHOP – JANUARY 8, 2013
RE: PERMITTING FEES**

On Tuesday, January 8, 2013, Council President Pro Tem Dowless called the Edgewood City Council workshop to order at 9:30 a.m. City Clerk Meeks noted that the workshop is not being recorded

The following attendance is noted:

Attendees

Mayor Bagshaw
Council President Pro Tem Dowless
Council Member Chotas
Council Member Henley

Staff:

City Clerk Meeks
City Attorney Smith

Council President Pro Tem Dowless referred to City Clerk Meeks who explained that the workshop was to discuss her request for Council to review and consider pass-through fees for building permits. She explained that the fees do not always cover the fees invoiced by the Engineer and/or Planner. She said that the money in the budget for Engineering fees should be looked at as fees for City projects that the Engineer assists with, and not to cover the excess fees for reviewing permitting, variances, special exceptions and other applications related to planning and development.

Council Member Henley asked about the difference in fees for the City's previous engineer, Art Miller, versus FEG. City Clerk Meeks said she told Council at the beginning of her tenure as their City Clerk, that the permitting fees were not always covering the cost of the City's consultants. City Clerk Meeks said that the fees are probably higher because of FEG's learning curve for the City's Code.

Mayor Bagshaw said that there needs to be consideration for a fee for zoning clearance. He said that there is no fee involved for a fence permit. City Clerk Meeks explained that the County does not require a permit for a residential fence permit. She explained staff's process when an application for a fence permit is received in City Hall. City Attorney Smith said that an administrative fee is appropriate because staff is checking permitting packages when received in City Hall.

Mayor Bagshaw said that there should be a separate fee for residential and for commercial applications. City Attorney Smith noted that applications going through the quasi judicial process are more involved, requiring more staff and consultant time.

Council Member Chotas said that there is definitely a need for a pass-through fee if the benefits of the review benefit the applicant. Council Member Chotas said that as it relates to commercial applications, he did not have a problem with a pass-through fee. Regarding a variance application, Council Member Chotas said there should be no sharing of costs on the commercial side, but not residential and non-profit organizations.

Council Member Henley questioned the percentage or ratio of the fee required. City Attorney Smith said this would be in the draft Ordinance.

Council Member Chotas said the fee for a variance application should be increased. In response to Council President Pro Tem Dowless, *the consensus of Council was to have the City Attorney proceed with providing Council with a draft Ordinance to consider for pass-through fees of certain development applications.* City Attorney Smith said he will provide the City Clerk with an Ordinance from another City for Council to discuss in the January Council meeting.

OTHER DISCUSSION:

Mayor Bagshaw announced that Select Medical is wanting to expand their facility. He noted his concerns with parking particularly, the conflict with City events. He asked Council to consider closing Larue Avenue.

Council Member Chotas said he attended a HAINC meeting and said there is a lot of instrumental knowledge in the group. He said that Cypress Grove Park is a passive park and that there is a need to pass information on to maintain the history of the park. He said the park can be a revenue source and ask for the possibility of the City sharing an event with the County at the park. Mayor Bagshaw said he has a rapport with Todd, Orange County staff, and they have been talking about the possibility of having a jazz concert in the park. City Clerk Meeks said that she has not been provided with minutes from the HAINC meetings. Council Member Chotas said he would send her a copy.

Council Member Chotas said that the McCartney property, adjacent to the park is of interest to the County. Mayor Bagshaw said he will not allow a deannexation. He said if the City is giving up something, there should be a benefit for the City.

(10:21 a.m.) City Attorney Smith excused himself from the meeting.

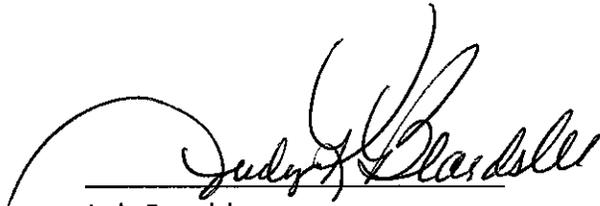
At the request of Council Member Henley, Mayor Bagshaw explained quiet zones and the purpose of the double gates. Council President Pro Tem Dowless noted that the Comprehensive Plan Amendment

clearly states the City will support light rail. Council Member Chotas said he “went over” the Comprehensive Plan Amendment with the Planner (April Fisher).

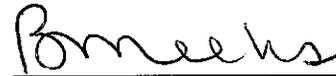
ADJOURNMENT

With no further business or comments, the workshop was adjourned at 11:04 a.m.

ATTEST:



Judy Beardslee
Council President



Bea L. Meeks, MMC, CPM
City Clerk

APPROVED BY CITY COUNCIL ON APRIL 16, 2013.