



**REGULAR CITY COUNCIL MEETING**  
**Tuesday December 15, 2015**  
**6:30 p.m.**

**CALL TO ORDER**

Council President Dowless opened the meeting at 6:32 p.m. Council President Dowless asked for a moment of silence followed by the Pledge of Allegiance.

**Attendees**

Ray Bagshaw, Mayor  
John Dowless, Council President  
Pam Henley, Council Member  
Dan Drummond, Council Member  
Neil Powell, DDS, Council Member

*(Quorum)*

**Absent**

Michael Hendrix, Council Member (excused)

**Staff**

Bea L. Meeks, City Clerk  
Chris Francisco, Police Chief  
Drew Smith, City Attorney  
David Mahler, P.E.  
Shannon Patterson, Police Clerk/Accreditation Manager  
Sgt. Vince Jackson  
Debbie Cabales, Code Enforcement Officer

City Clerk Meeks noted that Council Member Henley was not in attendance and had not called to say she would not be attending the meeting. City Clerks Meeks requested to hold off on declaring Council Member Henley absent, as she may be arriving late.

City Clerk Meeks announced that Council Member Hendrix had a conflict and could not attend the meeting; she requested a Motion for an excused absence

***Council Member Drummond made the Motion to excuse Council Member Hendrix' absence; Seconded by Council Member Powell. Unanimously approved (3/0).***

Council President Dowless asked to change the order of the agenda to consider the site plan and landscape plan submitted by Lighthouse Management; there were no objections. Council Member Powell said he thought the Planning & Zoning Board did not consider the plan because there was no report regarding their recommendation. City Clerk Meeks said this is because the Planning & Zoning Board met “last night” and their recommendation was made in that meeting. Mayor Bagshaw said there are times that the Planning & Zoning Board and Council meet back-to-back, he would like for Council to consider changing the process so that the two meetings are not back-to-back. The Mayor said he will discuss further in the meeting.

**Site Plan – Lighthouse Management – 5545 South Orange Avenue**

City Clerk Meeks presented the following recommendation from the Planning & Zoning for the site plan and landscape plan.

Site plan for Light house management at 5545 South Orange Ave

*Board Member Rader moved that the Site Plan be recommended to City Council with the condition that construction materials be consistent with the current building. Motion was seconded by Board Member Marion Rayburn. Motion was unanimously approved to pass to City Council with recommendation to accept with conditions (3/0).*

Landscape Plan for Lighthouse Management at 5545 S. Orange Ave

*Board Chair Dunay moved that the board approve recommendation with condition based on condition that the podocarpus hedge is installed along the southeast corner of the property to the front face of the existing building. Board Member Rayburn seconded. None opposed. Motion passed unanimously 3/0.*

**6:39 Council Member Henley in attendance.**

Council President Dowless referred to Engineer Mahler who presented his site plan report. Engineer Mahler said the plan was initially reviewed by FEG Engineering. He addressed the comments that were provided to the applicant. Engineer Mahler said all comments were addressed in the re-submittal; he explained each comment to the City Council. At the conclusion of his report, Engineer Mahler confirmed that the site plan meets City Code.

**Questions/Answers/Comments:**

In response to Council President Dowless, Engineer Mahler said that currently septic exists at the site however; a lift station will be installed. Engineer Mahler confirmed that the septic tank will be abandoned and is permitted through Orange County.

In response to Council Member Drummond, Engineer Mahler said elevations are not required to be submitted with the site plan. Mayor Bagshaw said this is another item he will be addressing further in the meeting.

The applicant(s) had no comments.

Resident Bonnie Bagshaw wanted assurance that there would not be any Live Oak trees planted under power lines. It was noted that the tree ordinance only allowed understory trees under power lines.

Mayor Bagshaw confirmed for Council Member Drummond that the entrance from Hansel Avenue is one-way. The Mayor said the entrance can be closed by the owner of Oak Tree Plaza. He said this is not a City right-of-way.

*Council Member Drummond made the Motion to accept the recommendation of the Planning & Zoning Board and approve the site plan; Seconded by Council Member Powell.*

*The Motion passed with the following roll-call vote (4/0):*

<i>Council Member Powell</i>	<i>Favor</i>
<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Drummond</i>	<i>Favor</i>
<i>Council Member Henley</i>	<i>Favor</i>
<i>Council Member Hendrix</i>	<i>Absent</i>

### **Landscape Plan – Lighthouse Management - 5545 South Orange Avenue**

Mayor Bagshaw explained that the Planning & Zoning Board recommended approval of the landscape plan with the condition that a podocarpus hedge be installed along the fence that separates the City Hall complex and the Lighthouse property. Mayor Bagshaw expressed the concerns he had with installing the podocarpus. He said that he and the Planning & Zoning Board Chair spoke and she understood the Mayor's concern and is okay with removing the condition.

In response to Council Member Powell, Mayor Bagshaw said there is other vegetation that could be installed and be considered in the future. Clay Frankel, Red Jack Development, confirmed irrigation is installed.

*Council Member Powell made the Motion to accept the recommendation of the Planning & Zoning Board however, remove the condition and approve the landscape plan with no conditions; Seconded by Council Member Drummond.*

*The Motion passed with the following roll-call vote (4/0):*

<i>Council Member Drummond</i>	<i>Favor</i>
<i>Council Member Powell</i>	<i>Favor</i>
<i>Council Member Henley</i>	<i>Favor</i>
<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Hendrix</i>	<i>Absent</i>

Council President Dowless gave a brief biography of presenter Dr. Chris Jones, who gave a PowerPoint presentation on a market analysis of the City.

At the conclusion of the presentation, there were some questions and comments given. Mayor Bagshaw recommended a workshop at a later date. *No action was taken on scheduling a workshop.*

Mayor Bagshaw recommended tabling the draft ordinance regarding signage; *it was the consensus of Council to table discussion of the draft Ordinance.*

Council President Dowless called for a recess at 8:32 p.m.; the council meeting reconvened at 8:39 p.m.

## CONSENT AGENDA

1. Review and Approval of Minutes
  - November 17, 2015 Regular City Council Meeting
2. Urban Land Use Institute – Membership Renewal Notice

*Council Member Henley made the Motion to approve the consent agenda; Seconded by Council Member Powell. Unanimously approved (4/0).*

## ORDINANCES – FIRST READING & PUBLIC HEARING

**ORDINANCE 2016-01** AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA AMENDING SECTION 62-24 OF THE CITY OF EDGEWOOD; AMENDING THE SIZE OF COMMERCIAL LETTERING ON VEHICLES THAT SHALL CAUSE A VEHICLE TO BE CONSIDERED A “COMMERCIAL VEHICLE;” PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

City Attorney Smith read Ordinance 2016-01 in title only.

*Council Member Henley made the Motion to approve the first reading of Ordinance 2016-01; Seconded by Council Member Powell.*

Chief Francisco and Code Enforcement Officer Cabales showed the difference in letter sizes on commercial vehicles. Council Member Henley explained why she thought that regular duty vehicle lettering size should be addressed. Mayor Bagshaw said that limiting the size of the signage on vehicles will help. Council Member Drummond said he is not prepared to make a decision. *Council Member Henley withdrew her Motion; Council Member Powell agreed with withdrawing the Motion.* It was the consensus of Council to place this item on the January City Council agenda.

## NEW BUSINESS

1. Draft Ordinance (Discussion Only) RE: Sign Ordinance Update

Brief discussion was held regarding the draft sign Ordinance.

*Council Member Powell made the Motion to hold a workshop on January 15, 2016 at 10:30 a.m. to discuss the sign code Ordinance; Seconded by Council Member Drummond. Unanimously approved (4/0).*

## STAFF REPORTS

*Chief Francisco*

Chief Francisco gave his monthly department report. He reported that the Police Department has been approved for a body camera grant. He said there will be an annual storage cost associated with the camera. ***It was the consensus of Council that Chief Francisco will provide the grant information to the City Clerk, who will forward to Council members.***

*City Clerk Meeks*

City Clerk Meeks reminded Council members to pick up their mail. She reported on the status of qualifying for the March 2016 municipal election.

<b>MAYOR &amp; COUNCIL REPORTS</b>
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*Mayor*

Mayor Bagshaw reported that the Santa Fly-In was successful. He said he has received a number of comments from residents letting him know how pleased they were with the event. The Mayor said the kids who wrote Santa and provided their name and address on their Santa letter will receive a post card mailed from Christmas, FL. He updated Council on sidewalks as it relates to ADA compliancy.

*Council Member Drummond*

Council Member Drummond thanked the Chief and staff for the success of the Santa Fly-In. Mayor Bagshaw said Belle Isle provided two police officers who also helped with the event.

Commenting on the market analysis that was presented, Council Member Drummond said if you cut through everything Dr. Jones said, the City should consider giving tax incentives for the CEMEX Property and other development. Council Member Powell referenced the property on Batten Place and Council Member Drummond said the City should buy this property.

*Council Member Henley*

No report.

*Council President Dowless*

Council President Dowless said he talked to Congressman John Mica and asked Council if they had any objections to preparing correspondence stating that the City would like to be added to the mix for a Sunrail stop. ***It was the consensus of Council to prepare and send the letter; an objection from Council Member Powell is noted.***

*Council Member Powell*

Council Member Powell said he talked to Maryanne Gurney, FDOT, who confirmed that a crew is cleaning the railroad tracks.

*City Attorney Smith*

City Attorney Smith asked Council if they had any objections with him working with the City Clerk on the change in the Planning and Zoning Board schedule, and revising the Application for Site Plan to include elevations.

**Consensus of Council for City Attorney to work with City Clerk for P&Z meetings and adding elevations.**

**ADJOURNMENT**

Having no further business or discussion, the City Council meeting adjourned on *a Motion to adjourn from Council Member Powell; Seconded by Council Member Henley*. The City Council meeting adjourned at 9:09 p.m.

  
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John Dowless  
Council President

**ATTEST:**

  
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Bea L. Meeks, MMC, CPM, CBTO  
City Clerk

**Approved by Council in the January 19, 2016 City Council Meeting.**