

Ray Bagshaw
Mayor

Pamela Henley
Council Member

John Dowless
Council President

Lee Chotas
Council Member

Neil Powell
Council Member

Michael Hendrix
Council Member

**CITY COUNCIL AGENDA
SPECIAL MEETING
City Hall – Council Chamber
405 Larue Avenue, Edgewood, Florida
Tuesday, September 3, 2013
6:30 p.m.**

WELCOME! We are very glad you have joined us for today's Council meeting. If you are not on the agenda, please complete an appearance form and hand it to the City Clerk. When you are recognized, state your name and address. The Council is pleased to hear relevant comments; however a five-minute limit has been set by Council. Large groups are asked to name a spokesperson. Robert's Rules of Order guide the conduct of the meeting. **PLEASE SILENCE ALL CELLULAR PHONES AND PAGERS DURING THE MEETING.** "THANK YOU" for participating in your City Government.

A. CALL TO ORDER

B. INVOCATION

C. PLEDGE OF ALLEGIANCE

D. ROLL CALL & DETERMINATION OF QUORUM

E. ORDINANCES – FIRST READING & PUBLIC HEARING

- 1. PG. 4 - ORDINANCE NO. 2013-06:** AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, ADOPTING THE FINAL LEVY OF AD VALOREM TAXES UPON THE ASSESSED REAL AND BUSINESS PERSONAL PROPERTY TAX ROLLS FOR FISCAL YEAR 2013/2014, BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; AND PROVIDING FOR AN EFFECTIVE DATE.

- 2. PG. 7 - Public Hearing/Adoption of the Tentative Budget – FY 2013/2014**

(The proposed budget will be attached with Resolution 2013-08, which will be read at the final budget hearing on September 17, 2013 meeting)

F. UNFINISHED BUSINESS

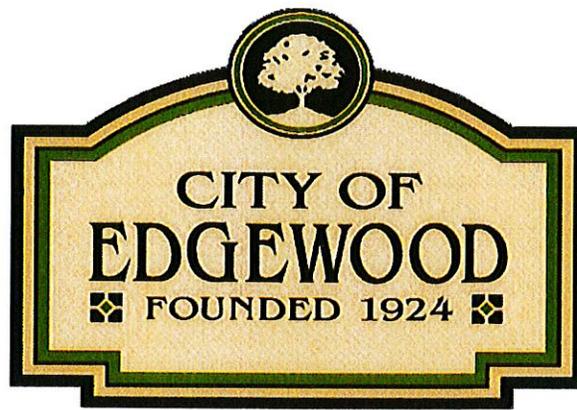
- 1. PG 38 - Certificate To Non-Ad Valorem Assessment Roll**

G. GENERAL INFORMATION (No action required)

H. CITIZEN COMMENTS

I. ADJOURNMENT

You are welcome to attend and express your opinion. Please be advised that Section 286.0105, Florida Statutes state that if you decide to appeal a decision made with respect to any matter, you will need a record of the proceedings and may need to ensure that a verbatim record is made. In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the City Clerk at (407) 851-2920.



TO: Mayor Bagshaw, Council President Dowless, Council Members Chotas, Henley, Powell and Hendrix
FROM: Bea L. Meeks, City Clerk *B*
DATE: August 29, 2013
RE: First Budget Hearing

As you know, budget workshops were held on August 5, 2013 and August 19, 2013. In the August 19th workshop, the following is noted:

- Staff was directed to bring the proposed budget to the first public hearing based on 4.7000 mills.

The proposed budget is based on 4.7000 mills.

- Lisa Hawkins and Becky Frost, Brown & Brown, attended the meetings and answered questions regarding health insurance and HSA/HRA accounts.

*An insurance review committee meeting was held on August 22, 2013. It was the consensus of the members to keep the current United Healthcare Plan (9G0 w/PK). The renewal plan will be the same however, the plan name changes to FQ3 w/PK. Keeping the plan was based on the City establishing an HSA (Health Services Account) for each employee. Based on the current proposed budget amount, it was estimated that each account would be in the amount of \$2000.00. These funds would help offset costs of prescriptions, co-pays and per-deductible occurrences. **Council will need to take action on this item.** It should be noted that open enrollment is schedule for September 12th and 13th from 4 p.m. to 6 p.m.; employees have been notified of the dates.*

City Hall Expenses

- There were no changes made to the City Hall expenses however, following the meeting Council Member Henley asked why the City Hall salaries showed a 7% increase as opposed to 2% increase. Additional funds in the amount of \$5000 were added because the Mayor had a potential candidate (retiree) to work 1 day a week in accounting. Council discussed outsourcing the Accounts Payable and Accounts Receivable to McDermit~Davis therefore, staff was directed to add funds to the

Accounting expense for the outsourcing. The budget being provided to you in this first budget hearing reflects the change to 2% however, **Council will need to take action on this item**, as staff was not directed to make this change in the budget workshop.

Police Department Expenses

- In reviewing the budget after the August 19th workshop, I noted that the Police Salary (sworn officers) was lower than the current fiscal year. I checked the number against what was provided to me and realized there was an error. In discussion with Chief Marcus, he confirmed the number was wrong and gave me the correct salary amount. The budget being provided to you in this first budget hearing reflects the change of \$635,666 to \$666,901 however, **Council will need to take action on this item**, as staff was not directed to make this change in the budget workshop.
- Discussion was held regarding the expense of cell phones, which also included the Mayor's City Cell phone. It was agreed that staff would look into other cell services, with a goal to reduce this expense. Chief Marcus tasked Police Clerk Shannon Patterson with obtaining proposals for cell phone service. During this process, it was learned that due to the security level associated with the police cell phones, changing service does not seem feasible at this time.

Contracts/Consultants

- Discussion was held regarding adding additional monies to the budget to assist with records management. Mayor Bagshaw reported that he was in communications with McDermit~Davis regarding a proposal for outsourcing the City's Accounts Payable/Receivable. He explained if this service was outsourced, it would free-up more time for Administrative Assistant Cinnamon Wild for records management. Council Member Henley recommended the budget amount for Bookkeeping Services be \$35,000, as opposed to \$10,000. **Council directed staff to make this change.** Please note that a copy of McDermit~Davis' proposal is in your agenda packet. **Council will need to take action on this item.**

Capital Improvement Projects

- Capital Improvement Projects (CIP) was discussed in the first budget workshop on August 5, 2013. In this meeting, Council directed staff to place the \$125,000 designated as CIP to Roads/Streets- Repair/Maintenance. In the second budget workshop, the Mayor reported that FEG would be providing an estimate for roadways and drainage infrastructure. Engineer Sebaali' report is included in this agenda packet. It should be noted that the proposed CIP is based on a 3 to 5 year plan and the estimates provided can change. **Council will need to take action on this.**

You will note that there is a surplus of funds in the amount of \$57,635.00. Council will need to consider if they want to place these funds towards another expenses, or in a contingency fund. The City needs to show the State a balanced budget. This is done in the budget summary that I prepare and is published in the newspaper, along with the budget hearing notice. These documents are included in the TRIM compliance packet provided to the State of Florida Department of Revenue.

As you know, the City's millage rate is approved by Ordinance, which is part of this agenda packet. I have provided you with the form of the Motion for your first reading. Additionally, the City approves their budget by Resolution. I have included the Resolution in this agenda packet for your information only. A resolution only requires one reading and this will be done in your second and final budget hearing on September 17, 2013. A Motion will be needed to approve the budget as presented in the first public hearing, and move forward to second and final hearing on September 17, 2013 for adoption by Resolution.

ORDINANCE NO. 2013-06

AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, ADOPTING THE FINAL LEVY OF AD VALOREM TAXES UPON THE ASSESSED REAL AND BUSINESS PERSONAL PROPERTY TAX ROLLS FOR FISCAL YEAR 2013/2014, BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Edgewood, Orange County, Florida must levy taxes upon all real and business personal property within the City of Edgewood to derive revenue for the operation of the City; and

WHEREAS, October 1, 2013 is the start of the new fiscal year for the City of Edgewood; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Edgewood, Orange County, Florida has been certified by the Orange County Property Appraiser to the City of Edgewood as \$269,828,253; and

WHEREAS, a public hearing was held on September 3, 2013 on the proposed millage rate and all persons desiring to voice objection or make comment upon said millage rate were given an opportunity to do so; and

WHEREAS, on September 17, 2013, a public hearing was held on the final millage rate, as required by *Florida Statute* 200.065 and all persons desiring to voice objections or to make comment upon said millage were given an opportunity to do so.

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Edgewood, Orange County, Florida, as follows:

Section 1. The City Council of the City of Edgewood deems it necessary to levy and does hereby levy a tax of 4.7000 mills upon all real and personal property within the City of Edgewood for operational purposes for Fiscal Year 2013/2014.

Section 2. The operating levy of 4.7000 mills represents a .0780 percent increase over the rolled-back rate of 4.6636 mills.

Section 3. This ordinance shall take effect immediately upon its adoption.

PASSED AND ADOPTED by a simple majority vote of the members of the City Council of the City of Edgewood, Orange County, Florida at a public hearing on the 17th day of September, 2013.

FIRST READING: September 3, 2013

SECOND READING: September 17, 2013

Ray Bagshaw, Mayor

John Dowless, Council President

Pamela Henley
Council Member

Lee Chotas
Council Member

Neil G. Powell
Council Member

Michael Hendrix
Council Member

ATTEST:

Bea L. Meeks, MMC, CPM
City Clerk

Motion Language: REMEMBER....THE TENTATIVE MILLAGE RATE ESTABLISHED WAS **5.3000**, IF YOU GO BELOW THIS RATE, YOU **CANNOT** INCREASE THE MILLAGE RATE IN THE FINAL HEARING ON SEPTEMBER 17, 2013

Approval of Millage

I move to adopt Ordinance No. 2013-06 setting the City of Edgewood's millage rate for Fiscal Year 2013/2014 at **4.7000** mills which represents a .0780 percent increase over the roll-back rate of **4.6636** mills.

Approval of Final Budget (DONE IN THE SEPTEMBER 17TH FINAL HEARING. FINAL APPROVAL IS DONE BY RESOLUTION WHICH REQUIRES ONLY ONE PUBLIC READING)

City Of Edgewood Budget

FY 3-2014

FUND	DEPT	CATEGORY	GL	ACCOUNT DESCRIPTION	FISCAL YEAR 2013/2014			FISCAL YEAR 2012/2013
					PROPOSED	% Total	% Change	
					TOTAL BUDGET			FINAL BUDGET
GENERAL	CITY HALL	REVENUE - TAXES	311100.01	AD VALORUM TAXES (REAL ESTATE) (95%)	1,204,784	34%	1%	1,187,804
GENERAL	CITY HALL	REVENUE - TAXES	311110.01	TANGIBLE TAXES (PROPERTY & CENTRALLY ASSESSED) (95%)	25,000	1%	-65%	71,595
GENERAL	CITY HALL	REVENUE - TAXES	313400.01	FRANCHISE TAX-GAS	1,200	0%	-8%	1,300
GENERAL	CITY HALL	REVENUE - TAXES	314100.01	UTILITY/SERVICE TAX - POWER	300,000	8%	-5%	315,000
GENERAL	CITY HALL	REVENUE - TAXES	314300.01	UTILITY SERVICE TAX - WATER	12,000	0%	0%	12,000
GENERAL	CITY HALL	REVENUE - TAXES	315000.01	LOCAL COMMUNICATIONS SERVICE TAX (CST)	112,000	3%	-16%	134,000
				TOTAL TAXES	1,654,984	46%	-4%	1,721,499
GENERAL	CITY HALL	REVENUE - LICENSES/PERMITS/FEES	316000.01	BUSINESS TAX RECEIPTS	20,000	1%	-43%	35,000
GENERAL	CITY HALL	REVENUE - LICENSES/PERMITS/FEES	321200.01	SIGN PERMITS	200	0%	0%	0
GENERAL	CITY HALL	REVENUE - LICENSES/PERMITS/FEES	322300.01	BLDG REVIEW FEE/SITE-COMMERCIAL	1,000	0%	0%	1,000
GENERAL	CITY HALL	REVENUE - LICENSES/PERMITS/FEES	322400.01	BLDG REVIEW FEE/SITE-RESIDENTIAL	2,000	0%	0%	2,000
GENERAL	CITY HALL	REVENUE - LICENSES/PERMITS/FEES	322500.01	BLDG PLANS REVIEW (DRC)	1,000	0%	100%	500
GENERAL	CITY HALL	REVENUE - LICENSES/PERMITS/FEES	322700.01	TREE PERMITS	100	0%	-60%	250
GENERAL	CITY HALL	REVENUE - LICENSES/PERMITS/FEES	329020.01	ADMINISTRATIVE SERVICE FEE (NOTARY-RECORDS REQUEST-COPIES-LIE	2,500	0%	-69%	8,000
GENERAL	CITY HALL	REVENUE - LICENSES/PERMITS/FEES	339000.01	TREE REPLACE TRUST	100	0%	0%	0
				TOTAL LICENSES / PERMITS	28,900	1%	-40%	46,750
GENERAL	POLICE	REVENUE - GRANT FUNDING	334260.01	JUSTICE ADMINISTRATION GRANT	4,500	0%	0%	0
				TOTAL GRANT FUNDING	4,500	0%	0%	0
GENERAL	CITY HALL	REVENUE - INTERGOVERNMENTAL	335120.01	MUNICIPAL REVENUE SHARING (97%)	100,000	3%	0%	99,800
GENERAL	CITY HALL	REVENUE - INTERGOVERNMENTAL	335150.01	ALCOHOL BEVERAGE LICENSES	200	0%	0%	0
GENERAL	CITY HALL	REVENUE - INTERGOVERNMENTAL	335180.01	LOCAL GOVT. -1/2 CENT SALES TAX (97%)	357,830	10%	7%	334,800
GENERAL	CITY HALL	REVENUE - INTERGOVERNMENTAL	335190.01	GAS TAX REBATE	1,500	0%	0%	1,500
				TOTAL INTERGOVERNMENTAL REVENUE	459,530	13%	5%	436,100
GENERAL	CITY HALL	REVENUE - CHARGES FOR SERVICES	342300.01	DUKE ENERGY FRANCHISE FEE	230,000	6%	-4%	240,000
GENERAL	POLICE	REVENUE - CHARGES FOR SERVICES	342900.01	POLICE REPORTS (FINGER PRINTING)	35,000	1%	0%	35,000
GENERAL	POLICE	REVENUE - CHARGES FOR SERVICES	342901.01	OFF DUTY EQUIPMENT/USAGE REIMBURSEMENT	3,000	0%	0%	0
GENERAL	CITY HALL	REVENUE - CHARGES FOR SERVICES	343400.01	SOLID WASTE REV (RESIDENTIAL)	250,000	7%	1%	246,600
GENERAL	CITY HALL	REVENUE - CHARGES FOR SERVICES	343410.01	SOLID WASTE REV (COMMERCIAL)	30,000	1%	50%	20,000
GENERAL	CITY HALL	REVENUE - CHARGES FOR SERVICES	349000.01	LAND USE FEES	500	0%	0%	0
				TOTAL CHARGES FOR SERVICES	548,500	15%	1%	541,600

City Of Edgewood Budget

FY 3-2014

FUND	DEPT	CATEGORY	GL #	ACCOUNT DESCRIPTION	FISCAL YEAR 2013/2014		FISCAL YEAR 2012/2013
					PROPOSED BUDGET	4.7000 % Change	
GENERAL	POLICE	REVENUE - FINES & FORFEITURES	352100.01	FINES & FORFEITURES (GF)	75,000	2%	36,000
GENERAL	POLICE	REVENUE - FINES & FORFEITURES	352100.05	FINES & FORFEITURES (2nd Dollar/Education Fund)	13,091	0%	13,697
GENERAL	POLICE	REVENUE - FINES & FORFEITURES	352110.06	LETF / SEIZURE FUND	4,494	0%	3,000
GENERAL	CITY HALL	REVENUE - FINES & FORFEITURES	354100.01	CODE ENFORCEMENT FINES	500	0%	1,000
GENERAL	CITY HALL	REVENUE - FINES & FORFEITURES	354150.01	FALSE ALARMS	300	0%	0
GENERAL	POLICE	REVENUE - FINES & FORFEITURES	359000.01	PARKING FINES	300	0%	375
GENERAL	POLICE	REVENUE - FINES & FORFEITURES	352120.01	RED LIGHT CITATIONS	750,000	21%	360,000
GENERAL	POLICE	REVENUE - FINES & FORFEITURES	352130.01	RED LIGHT CITATION HEARINGS	10,000	0%	0
				TOTAL FINES & FORFEITURES	853,685	24%	414,072
GENERAL	CITY HALL	REVENUE - MISCELLANEOUS	361200.01	INTEREST - SBA GENERAL	50	0%	1,000
GENERAL	CITY HALL	REVENUE - MISCELLANEOUS	361200.01	INTEREST - SBA STORMWATER	10	0%	190
GENERAL	CITY HALL	REVENUE - MISCELLANEOUS	361320.01	INTEREST-TAX COLLECTOR	800	0%	50
GENERAL	CITY HALL	REVENUE - MISCELLANEOUS	361322.01	INTEREST-TANGIBLE TAXES	800	0%	0
GENERAL	CITY HALL	REVENUE - MISCELLANEOUS	361325.01	INTEREST - GARBAGE/WASTE	15	0%	15
GENERAL	CITY HALL	REVENUE - MISCELLANEOUS	361327.01	INTEREST - (All Banks)	5,000	0%	20
GENERAL	CITY HALL	REVENUE - MISCELLANEOUS	366000.01	DONATIONS	500	0%	500
GENERAL	CITY HALL	REVENUE - MISCELLANEOUS	369900.01	MISCELLANEOUS REVENUES (Revenues with no designated GL#)	1,500	0%	1,500
GENERAL	CITY HALL	REVENUE - MISCELLANEOUS	369910.01	CITY NEWSLETTER	800	0%	800
GENERAL	CITY HALL	REVENUE - LICENSES/PERMITS/FEES	369900.01	FARMERS MARKET/FOOD TRUCK/SPECIAL EVENTS(Include Sponsorships)	2,000	0%	1,500
				TOTAL MISCELLANEOUS REVENUES	9,475	0%	5,575
				TOTAL GENERAL FUND REVENUES	3,559,574	100%	3,165,596
SIW	CITY HALL	TRANSFER-STORMWATER	271800.01	NET ASSETS DESIGNATED-TRANSFER FROM 1ST SO. BANK	0	100%	100,000
				TOTAL TRANSFER	0	100%	100,000
R&S	CITY HALL	REVENUE - ROADS & STREETS	312410.02	LOCAL OPTION GAS	80,000	79%	76,000
R&S	CITY HALL	REVENUE - ROADS & STREETS	361200.02	INTEREST - SBA ROAD	3	0%	90
R&S	CITY HALL	REVENUE - ROADS & STREETS	369900.02	FDOT REIMBURSEMENT AGREEMENT - TRAFFIC LIGHTS	21,000	21%	13,244
				TOTAL REVENUES	101,003	3%	89,334
				TOTAL GENERAL ROADS & STREETS REVENUES	101,003	3%	89,334
				TOTAL REVENUES	3,660,577	103%	3,354,930

City of Edgewood Budget
FY 2014

FUND	DEPT	CATEGORY	GL #	ACCOUNT DESCRIPTION	FISCAL YEAR 2013/2014		TOTAL BUDGET	% Change	TOTAL BUDGET	FISCAL YEAR 2012/2013
					PROPOSED	FINAL				
CITY HALL										
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513100.01	PAID TIME OFF (PTO)		0	0%			5,190
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513120.01	SALARY EXPENSE - CH		119,500	4%			116,500
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513130.01	LONGEVITY PAY		500	0%			600
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513140.01	OVER TIME		3,000	0%			1,500
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513150.01	HOLIDAY BONUS		600	0%			600
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513160.01	BEREAVEMENT		0	0%			1,200
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513210.01	PAYROLL TAXES - FICA		9,520	0%			12,100
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513261.01	HOLIDAY SALARY		0	0%			3,900
GENERAL	CITY HALL	EXPENSE - PERSONNEL	518220.01	RETIREMENT CONTRIBUTIONS		8,321	0%			7,300
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513230.01	HEALTH / DENTAL / STD / LIFE INSURANCE - CH		14,300	0%			11,020
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513520.01	APPAREL (UNIFORM)		1,000	0%			1,000
GENERAL	CITY HALL	EXPENSE - PERSONNEL	513541.01	EDUCATION REIMBURSEMENT - CH		1,000	0%			2,500
TOTAL PERSONNEL EXPENSES						157,241	5%			163,410
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513491.01	COMPUTER (CONSULTING/SOFTWARE/NETWORK/INTERNET)		7,500	0%			6,000
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513410.01	TELEPHONE/CELLULAR		3,000	0%			3,000
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513411.01	POSTAGE		1,000	0%			1,500
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	574490.01	SPECIAL EVENTS		0	0%			3,000
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513400.01	TRAVEL / TRAINING - CITY STAFF		3,500	0%			2,500
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513401.01	TRAVEL / TRAINING - CITY COUNCIL		3,500	0%			1,500
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513460.01	EQUIPMENT REPAIR/MAINTENANCE		2,500	0%			2,000
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513542.01	CITY NEWSLETTER		6,500	0%			5,000
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513490.01	MISC. CURRENT CHARGES		0	0%			1,000
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513510.01	OFFICE SUPPLIES		3,500	0%			2,500
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513540.01	DUES / SUBSCRIPTIONS / MEMBERSHIPS		2,700	0%			2,500
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513543.01	FARMERS MARKET		7,000	0%			2,000
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513640.01	CAPITAL OUTLAY - LAN & SYSTEMS UPGRADES		14,000	0%			6,000
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513620.01	CAPITAL OUTLAY - RENOVATIONS FOR CITY HALL		25,000	1%			7,500
GENERAL	CITY HALL	EXPENSE - OPERATIONS	513440.01	OFFICE EQUIPMENT / COPIER / RENTAL		5,000	0%			5,000
TOTAL OPERATIONS EXPENSES						84,700	3%			51,000
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	513470.01	PRINTING EXPENSES		3,000	0%			5,000
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	513340.01	BUILDING JANITORIAL (includes Janitorial Supplies)		5,000	0%			4,800
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	531430.01	UTILITIES-POWER		4,000	0%			4,500
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	533430.01	UTILITIES-WATER & SEWER		2,900	0%			2,000
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519340.01	PAYROLL SERVICES		0	0%			1,000
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519490.01	ALARM MONITOR		500	0%			350
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519450.01	INSURANCE - PUBLIC OFFICIALS E & O		2,655	0%			2,580
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519451.01	INSURANCE - PROPERTY COVERAGE		2,500	0%			956
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519452.01	INSURANCE - COMPREHENSIVE GENERAL LIABILITY		3,888	0%			3,600
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519240.01	INSURANCE - WORKERS COMP - CH		1,111	0%			460

City Of Edgewood Budget

FY 3-2014

FUND	DEPT	CATEGORY	GL #	ACCOUNT DESCRIPTION	FISCAL YEAR 2013/ 2014		FISCAL YEAR 2012/ 2013	
					PROPOSED	4,7000		
					TOTAL BUDGET	% Total	% Change	TOTAL BUDGET
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519460.01	BUILDING MAINTENANCE	10,000	0%	25%	8,000
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519150.01	ELECTIONS	12,000	0%	0%	12,000
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519461.01	LANDSCAPE/BEAUTIFICATION	10,000	0%	-33%	15,000
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519492.01	LEGAL ADS-NEW ORDINANCES	5,000	0%	0%	5,000
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519520.01	RECORDING - PUBLIC RECORDS	200	0%	0%	200
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	574491.01	DONATIONS	1,500	0%	0%	1,500
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519660.01	CONTINGENCY FUND	0	0%	-100%	100,492
				TOTAL GOVERNMENTAL OPERATING EXPENSES	63,854	2%	-62%	167,438
				TOTAL EXPENSES - CITY HALL	305,795	9%	-20%	381,848

City Of Edgewood Budget
FY 2013-2014

FUND	DEPT	CATEGORY	GL #	ACCOUNT DESCRIPTION	FISCAL YEAR 2013/2014			TOTAL BUDGET	% Change	TOTAL BUDGET
					PROPOSED	2012/2013	FINAL			
POLICE DEPARTMENT										
GENERAL	POLICE	EXPENSE - PERSONNEL	521151.01	SALARY EXPENSE - PD	666,901	666,901	666,901	20%	2%	653,827
GENERAL	POLICE	EXPENSE - PERSONNEL	521121.01	SALARY EXPENSE - PD CLERK	79,102	79,102	79,102	2%	-31%	113,942
GENERAL	POLICE	EXPENSE - PERSONNEL	521116.01	SALARY EXPENSE - CODE ENFORCEMENT OFFICER	37,128	37,128	37,128	1%	0%	0
GENERAL	POLICE	EXPENSE - PERSONNEL	521122.01	BEREAVEMENT	0	0	0	0%	-100%	1,500
GENERAL	POLICE	EXPENSE - PERSONNEL	521130.01	RESERVE OFFICER PAY	9,000	9,000	9,000	0%	125%	4,000
GENERAL	POLICE	EXPENSE - PERSONNEL	521140.01	OVERTIME PAY - PD	10,000	10,000	10,000	0%	-17%	12,000
GENERAL	POLICE	EXPENSE - PERSONNEL	521150.01	INCENTIVE PAY - STATE	12,000	12,000	12,000	0%	20%	10,000
GENERAL	POLICE	EXPENSE - PERSONNEL	521160.01	HOLIDAY BONUS - PD	4,000	4,000	4,000	0%	0%	4,000
GENERAL	POLICE	EXPENSE - PERSONNEL	521152.01	LONGEVITY PAYMENTS	14,600	14,600	14,600	0%	18%	12,400
GENERAL	POLICE	EXPENSE - PERSONNEL	521200.01	PAYROLL TAXES - FICA - PD	99,910	99,910	99,910	2%	9%	55,000
GENERAL	POLICE	EXPENSE - PERSONNEL	521220.01	FRS - ADMIN STAFF	15,141	15,141	15,141	0%	157%	5,902
GENERAL	POLICE	EXPENSE - PERSONNEL	521221.01	FRS - OFFICERS	110,525	110,525	110,525	3%	6%	104,745
GENERAL	POLICE	EXPENSE - PERSONNEL	521230.01	HEALTH / DENTAL / STD / LIFE INSURANCE - PD	173,447	173,447	173,447	5%	30%	133,421
GENERAL	POLICE	EXPENSE - PERSONNEL	521240.01	INSURANCE - WORKERS COMP - PD	31,926	31,926	31,926	1%	8%	29,571
GENERAL	POLICE	EXPENSE - PERSONNEL	521261.01	HOLIDAYS	0	0	0	0%	-100%	33,324
GENERAL	POLICE	EXPENSE - PERSONNEL	521100.01	PERSONAL LEAVE	0	0	0	0%	-100%	42,000
GENERAL	POLICE	EXPENSE - PERSONNEL	521541.01	EDUCATION REIMBURSEMENT	4,000	4,000	4,000	0%	-33%	6,000
GENERAL	POLICE	EXPENSE - PERSONNEL	521153.01	FTO	3,000	3,000	3,000	0%	-25%	4,000
TOTAL PERSONNEL EXPENSES					1,230,680	1,230,680	1,230,680	37%	0%	1,225,632
GENERAL	POLICE	EXPENSE - OPERATIONS	521310.01	PROF SERV - TESTING/EVAL.	7,500	7,500	7,500	0%	25%	6,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521521.01	SOFTWARE & COMPUTER CONSULTING	14,000	14,000	14,000	0%	56%	9,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521341.01	BUILDING JANITORIAL	6,000	6,000	6,000	0%	15%	5,200
GENERAL	POLICE	EXPENSE - OPERATIONS	521430.01	UTILITIES-WATER/SEWER	2,400	2,400	2,400	0%	0%	2,400
GENERAL	POLICE	EXPENSE - OPERATIONS	521431.01	UTILITIES-POWER	7,500	7,500	7,500	0%	-12%	8,500
GENERAL	POLICE	EXPENSE - OPERATIONS	521462.01	BUILDING RENOVATIONS / MAINTENANCE	8,000	8,000	8,000	0%	60%	5,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521340.01	ORANGE COUNTY DISPATCHER	60,500	60,500	60,500	2%	9%	55,500
GENERAL	POLICE	EXPENSE - OPERATIONS	521410.01	TELEPHONE	4,500	4,500	4,500	0%	0%	4,500
GENERAL	POLICE	EXPENSE - OPERATIONS	521412.01	CELL PHONE	8,000	8,000	8,000	0%	0%	8,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521411.01	CDPD MOBIL DATA FEES	5,400	5,400	5,400	0%	29%	4,200
GENERAL	POLICE	EXPENSE - OPERATIONS	521413.01	POSTAGE	2,000	2,000	2,000	0%	0%	2,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521440.01	COPIER RENTAL/MAINTENANCE	3,000	3,000	3,000	0%	36%	2,200
GENERAL	POLICE	EXPENSE - OPERATIONS	521441.01	RENTALS / RECORDS SYSTEMS SERVICES (Eforce)	14,700	14,700	14,700	0%	100%	10,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521452.01	INSURANCE - VEHICLES	5,066	5,066	5,066	0%	-3%	5,200
GENERAL	POLICE	EXPENSE - OPERATIONS	521454.01	GAS TANK INSURANCE / MAINTENANCE (TRAX)	1,700	1,700	1,700	0%	42%	1,200
GENERAL	POLICE	EXPENSE - OPERATIONS	521455.01	INSURANCE - STATUTORY COVERAGE	600	600	600	0%	-70%	2,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521457.01	INSURANCE - PROPERTY COVERAGE	2,895	2,895	2,895	0%	-4%	3,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521458.01	INSURANCE - COMPREHENSIVE GENERAL LIABILITY	35,176	35,176	35,176	1%	2%	34,326
GENERAL	POLICE	EXPENSE - OPERATIONS	521460.01	REPAIR/MAINTENANCE-VEHICLES	30,000	30,000	30,000	1%	67%	18,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521461.01	REPAIR/MAINTENANCE-EQUIPMENT	5,500	5,500	5,500	0%	10%	5,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521490.01	ALARM MONITORING	400	400	400	0%	0%	400

City Of Edgewood Budget
FY 3-2014

				FISCAL YEAR 2013/2014			FISCAL YEAR 2012/2013	
				PROPOSED	FINAL	Change	FINAL	
FUND	DEPT	CATEGORY	GL #	ACCOUNT-DESCRIPTION	TOTAL BUDGET	% Total	% Change	TOTAL BUDGET
GENERAL	POLICE	EXPENSE - OPERATIONS	521495.01	MISCELLANEOUS EXPENSES - PD	3,500	0%	-50%	7,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521510.01	OFFICE SUPPLIES	6,000	0%	20%	5,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521620.01	UNIFORM ALLOWANCE	6,480	0%	0%	6,480
GENERAL	POLICE	EXPENSE - OPERATIONS	521433.01	GAS	67,500	2%	4%	65,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521522.01	SPECIAL POLICE SUPPLIES	15,000	0%	0%	15,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521531.01	EMAIL SERVER	4,800	0%	0%	4,800
GENERAL	POLICE	EXPENSE - OPERATIONS	521543.01	TRAINING (uncommitted Funds)	6,500	0%	30%	5,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521540.01	DUES/SUBSCRIPTIONS/MEMBERSHIP	1,000	0%	0%	1,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521523.01	UNIFORMS & EQUIPMENT	9,000	0%	50%	6,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521524.01	OFFICE EQUIPMENT (LiveScan Maint. Contract)	21,500	1%	330%	5,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521464.01	PORTABLE RADIO ACQUISITIONS (See comment for add)	31,000	1%	100%	0
GENERAL	POLICE	EXPENSE - OPERATIONS	521525.01	FUEL & MAINTENANCE - LP GENERATOR	500	0%	0%	500
GENERAL	POLICE	EXPENSE - OPERATIONS	521493.01	SPECIAL EVENTS - PD	3,500	0%	17%	3,000
GENERAL	POLICE	EXPENSE - OPERATIONS	521530.01	MAINTENANCE CONTRACT - PD BUILDING	5,000	0%	0%	5,000
TOTAL OPERATIONS EXPENSES					406,117	12%	27%	320,406
GENERAL	POLICE	EXPENSE - GRANT MATCHING	521555.01	LOCAL LAW ENFORCEMENT GRANT	0	0%	-100%	2,500
GENERAL	POLICE	EXPENSE - GRANT MATCHING	521550.01	JUSTICE ADMINISTRATION GRANT (BRYNE GRANT)	4,500	0%	0%	2,500

City Of Edgewood Budget

FY 3-2014

FUND	DEPT	CATEGORY	GL #	ACCOUNT DESCRIPTION	FISCAL YEAR 2013/ 2014			FISCAL YEAR 2012/ 2013
					PROPOSED TOTAL BUDGET	4.7000 % Total Change	FINAL 4.700	
				TOTAL GRANT PROGRAM EXPENSES	4,500	0%	5,000	
				TOTAL EXPENSES - POLICE DEPARTMENT	1,641,297	49%	1,551,038	
				GRANTS (Excluding PD Grants)				
GENERAL	GRANTS	EXPENSE	521910.01	NEIGHBORHOOD PARTNERSHIP GRANTS PROGRAM	10,000	0%	0	
				TOTAL EXPENSES - GRANTS	10,000	0%	0	
				CONTRACTS/CONSULTANTS				
				GENERAL				
				IT				
				IT SERVICE MANAGEMENT (ITSM)	8,500	43%	8,500	
				TOTAL EXPENSES - ITSM	8,500	43%	8,500	
				LEGAL				
GENERAL	LEGAL	EXPENSE - CONSULTING	514310.01	LEGAL COUNSEL	55,000	2%	55,000	
GENERAL	LEGAL	EXPENSE - CONSULTING	514320.01	CODE ENFORCEMENT MAGESTRATE	10,000	0%	6,000	
GENERAL	LEGAL	EXPENSE - CONSULTING	514330.01	RED LIGHT HEARING OFFICER	10,000	0%	0	
				TOTAL EXPENSES - LEGAL SERVICES	75,000	2%	61,000	
				FIRE/RESCUE				
GENERAL	FIRE/RESCUE	EXPENSE - SERVICE CONTRACT	522400.01	ORANGE COUNTY FIRE/RESCUE CONTRACT FEES	530,000	16%	535,000	
				TOTAL EXPENSES - FIRE/RESCUE	530,000	16%	535,000	
				ENGINEERING				
GENERAL	ENGINEERING	EXPENSE - CONSULTING	539310.01	GENERAL ENGINEERING	50,000	2%	50,000	
				TOTAL EXPENSES - ENGINEERING SERVICES	50,000	2%	50,000	
				CITY HALL				
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	513320.01	AUDITOR	20,000	1%	20,000	
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	513321.01	BOOKKEEPING SERVICES	35,000	1%	12,000	
GENERAL	CITY HALL	EXPENSE - GENERAL OPERATING	519340.01	PAYROLL SERVICES	4,000	0%	0	
				TOTAL EXPENSES - ACCOUNTING/AUDIT	59,000	2%	32,000	
				PLANNING				
GENERAL	PLANNING	EXPENSE - CONSULTING	515310.01	PLANNING FEES	25,000	1%	7,500	
				UPDATE COMPREHENSIVE PLAN	0	0%	15,000	
				TOTAL EXPENSES - PLANNING SERVICES	25,000	1%	22,500	
				WASTE COLLECT				
GENERAL	WASTE COLLECT	EXPENSE - RESIDENTIAL	534130.01	SOLID WASTE COST (RESIDENTIAL)	252,000	8%	246,600	
				TOTAL EXPENSES - GARBAGE COLLECTION	252,000	8%	246,600	
				RED LIGHT CITATIONS				
GENERAL	CITY HALL	EXPENSE - AGREEMENT & STATUTORY (includes DOR-Gatso-Legal)	513670.01	RED LIGHT CITATIONS	360,000	11%	220,000	
				TOTAL EXPENSES - RED LIGHT CITATIONS	360,000	11%	220,000	

City of Edgewood Budget
FY '13-2014

FUND	DEPT	CATEGORY	GL #	ACCOUNT DESCRIPTION	FISCAL YEAR 2013/2014		FISCAL YEAR 2012/2013
					PROPOSED 4,700	% Change	
				TOTAL BUDGET	TOTAL BUDGET	% Change	TOTAL BUDGET
				TOTAL CONTRACTS/CONSULTANTS	1,359,500	40.99%	1,175,600
				TOTAL GENERAL FUND EXPENSES	3,316,592	100%	3,108,486
ROADS & STREETS/STORMWATER							
R&S	OTHER	EXPENSE	541410.01	TREE REMOVAL	15,000	0%	7,500
R&S	OTHER	EXPENSE	541320.02	TRAFFIC LIGHT UTILITY (DUKE Energy)	15,000	0%	13,244
GENERAL	MAINTENANCE	EXPENSE	541460.01	STREET MAINTENANCE CONTRACT (JERRY REYNOLDS)	42,000	1%	38,000
R&S	OTHER	EXPENSE	541600.02	TRAFFIC LIGHT MAINTENANCE (Amerifactors flwal Control Specialists)	18,000	0%	15,000
R&S	OTHER	EXPENSE	549460.02	RAIL ROAD CROSSING - MAINTENANCE	9,800	0%	5,000
R&S	OTHER	EXPENSE	541320.02	STREET SIGNS (Safety & Directional)	10,000	0%	0
R&S	OTHER	EXPENSE	541431.02	STREET LIGHT - UTILITY (DUKE Energy)	45,000	1%	25,000
R&S	OTHER	EXPENSE	541530.02	ROAD REPAIR - POTHoles	150	0%	150
R&S	OTHER	EXPENSE	541637.01	ROADS/STREETS - REPAIR/MAINTENANCE	125,000	3%	0
R&S	OTHER	EXPENSE	549634.02	STORM DRAIN CLEANING	6,400	0%	0
R&S	STORMWATER	EXPENSE	541669.08	LAKE MARY JESS RETROFIT PROJECT	0	0%	100,000
				TOTAL EXPENSES = R&S-STORMWATER	286,350	8%	203,894
				TOTAL CAPITAL IMPROVEMENT PROJECTS	0	0%	42,550.00
				TOTAL EXPENSES	3,602,942	100%	3,354,930
				REVENUES			
TOTAL GF REVENUES	\$	3,559,574.00	TOTAL CITY HALL EXPENSES		\$	305,795.00	
TOTAL R/S REVENUES	\$	101,003.00	TOTAL POLICE DEPARTMENT EXPENSES		\$	1,641,297.00	
				TOTAL CONTRACTS/CONSULTING	\$	1,359,500.00	
				TOTAL PARTNERSHIP GRANT	\$	10,000.00	
				TOTAL GF EXPENSES	\$	3,316,592.00	
				TOTAL R&S/STORMWATER EXPENSES	\$	286,350.00	
				TOTAL CAPITAL IMPROVEMENT PROJECTS	\$	-	
TOTAL REVENUES	\$	3,660,577.00	SURPLUS		\$	57,635.00	
				BALANCE	\$	3,660,577.00	

RESOLUTION NO. 2013-08

A RESOLUTION OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2013/2014, BEGINNING OCTOBER 1, 2013 AND ENDING SEPTEMBER 30, 2014; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Edgewood, Orange County, Florida considered an annual budget for the next ensuing fiscal year beginning October 1, 2013 and ending September 30, 2014; and

WHEREAS, a notice of public hearing on said budget was duly published on September 13, 2013 in the *Orlando Sentinel*; and

WHEREAS, a public hearing was held on September 3, 2013 and September 17, 2013, as required by *Florida Statute* 200.065, to consider the budget and all persons desiring to voice objections or make comments upon said budget were given an opportunity to do so.

WHEREAS, the City of Edgewood, Orange County, Florida set forth the appropriations and revenue estimate for its budget for Fiscal Year 2013/2014 in the amount of \$ **3,660,577**.

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Edgewood, Orange County, Florida, as follows:

Section 1. The City Council of the City of Edgewood, pursuant to its *Charter* and *Florida Statutes* does hereby adopt the attached annual operating budget for Fiscal Year 2013/2014.

Section 2. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Edgewood, Orange County, Florida at a public hearing on the 17th day of September, 2013.

Ray Bagshaw, Mayor

John Dowless, Council President

Pamela Henley
Council Member

Lee Chotas
Council Member

Neil G. Powell
Council Member

Michael Hendrix
Council Member

ATTEST:

Bea L. Meeks, MMC, CPM
City Clerk

August 15, 2013

Ray Bagshaw, Mayor
City of Edgewood
405 Larue Avenue
Edgewood, Florida 32809-3406

We have enjoyed working with you and appreciate the opportunity to serve you. It is our policy to provide you with a letter at the beginning of each year to clearly identify the particular services to be provided and the frequency thereof. The following will identify the services and fees for the fiscal year ending September 30, 2014:

Scope of Engagement

The following services will be rendered for all funds and accounts of the City.

Services provided on a weekly basis:

1. Process accounts payable
 - a. Stamp invoices with a received stamp date
 - b. Attach packing slip to invoice (if applicable)
 - c. Check math and extensions
 - d. Stamp invoice with coding/approval stamp
 - e. Code invoice with general ledger account number
 - f. File invoice in A-Z file folder (ready for approval)
 - g. On Monday's, compile invoices for Mayor's approval
 - h. On Thursday's, process checks from invoices approved by Mayor
 - i. Obtain signatures on checks
 - j. Attach check stub to invoice
 - k. File invoice in paid invoice file

2. Process cash receipts
 - a. Record receipts in Peachtree
 - b. Prepare deposit slip for weekly bank deposit

MCDIRMIT DAVIS & COMPANY, LLC
605 E. ROBINSON STREET, SUITE 635 • ORLANDO, FLORIDA 32801
TELEPHONE 407-843-5406 • FAX 407-649-9339 • EMAIL: INFO@MCDIRMITDAVIS.COM

Services Provided on a Monthly Basis:

1. Reconcile all bank accounts.
2. Processing transactions on City's general ledger system and preparation of compiled financial statements. We will not be independent in respect to the compiled financial statements.

Preparation of Compiled Financial Statements -

We will process all transactions and prepare compiled financial statements in time for staff review and presentation to the City Commission. The compiled financial statement will be delivered to the City no later than 30 days after month-end unless we have not received complete information in order to process the transactions.

The compilation report contemplated herein is intended for your use and benefit. We are not aware of any other persons, entities or limited groups of persons or entities for whose use or benefit this report is intended or contemplated. In the event that, during the term of this engagement, you decide to provide a copy of the compiled financial statements to a particular person or entity in connection with a contemplated transaction, you have agreed to notify us in writing prior to the issuance of the report of the identity of such person or entity and the size and nature of the contemplated transaction.

Services provided on an Annual Basis:

1. Update/maintain the chart of accounts in the City's general ledger system (Peachtree).
2. Review City's budget totals, input by City staff, in City's general ledger system (Peachtree).

Understanding on Distribution of Responsibilities

We will compile, from information you provide, the compiled financial statements and issue an accountant's report thereon in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants (AICPA).

The objective of a compilation is to assist you in presenting financial information in the form of financial statements. We will utilize information that is your representation without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

You are responsible for:

- a. The preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
- b. Designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial statements.
- c. Preventing and detecting fraud.
- d. Identifying and ensuring that the company complies with the laws and regulations applicable to its activities.
- e. The selection and application of accounting principles.
- f. Making all financial records and related information available to us and for the accuracy and completeness of that information.

We will conduct our compilation in accordance with Statements on Standards for Accounting and Review Services issued by the AICPA.

A compilation differs significantly from a review or an audit of financial statements. A compilation does not contemplate performing inquiry, analytical procedures, or other procedures performed in a review. Additionally, a compilation does not contemplate obtaining an understanding of the entity's internal control; assessing fraud risk; tests of accounting records by obtaining sufficient appropriate audit evidence through inspection, observation, confirmation, the examination of source documents (for example, cancelled checks or bank images); or other procedures ordinarily performed in an audit. Therefore, a compilation does not provide a basis for expressing any level of assurance on the financial statement being compiled.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform you of any material errors and any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate significant deficiencies or material weakness in your internal control as part of this engagement.

If for any reason, we are unable to complete the compilation of your financial statements, we will not issue reports on such statements as a result of this engagement.

You are responsible for management decisions and functions, and for designating an individual with suitable skill, knowledge, or experience to oversee any bookkeeping services, tax services or other services we provide. You are responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Elden McDirmit is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another to sign it.

Annual Fees

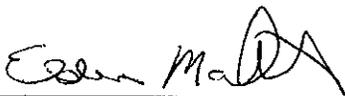
Fees for our services outlined above for the weekly, monthly and annual basis are at our standard rates and will be billed on a monthly basis. Our monthly fee will be \$2,550, beginning with the month ending October 2013.

Our fees for any additional services would be billed on an hourly basis at the following rates:

Partner	\$275.00
Manager	175.00
Bookkeeper (Lindsey)	73.00

We look forward to working with you and will be available to discuss this letter at any time. If the foregoing is not in accordance with your understanding please contact us.

Sincerely,



Elden G. McDirmit, CPA

Bea Meeks

From: Sam Sebaali <SSebaali@feg-inc.us>
nt: Wednesday, August 28, 2013 5:51 PM
Ray Bagshaw; Bea Meeks
Cc: Jean Abi-Aoun
Subject: City of Edgewood - Capital Improvement Plan - Roadways and Drainage
Attachments: 2013-08-28 Estimate - Jessamine.pdf; 2013-08-28 Estimate - LMJ.pdf; 2013-08-28 Estimate - Stratemeyer.pdf

Mayor and Bea,

As requested, we have performed a field review of the public roadways and related drainage infrastructure within the City limits in order to provide a budget summary for roadway and drainage infrastructure, which will require attention by the City over the next 3 to 5 years.

Although drainage infrastructure was covered by our field review, it was limited to visible structures and above ground review. Also, the work only entailed visual observations and assessment of pavement surface, curbs, drainage, etc. Therefore, it is somewhat subjective. Furthermore, the work was done without the benefit of any complaint logs so it is possible that there are other areas, which may require attention but was not observed as part of our review.

The attached PDF files provide a summary of the items, which we have observed and, in our opinion, would likely require attention. Along with each spreadsheet summary, we have included a corresponding aerial photograph, which shows the general location of the area and nature of work. Photographs of each area are provided on the graphical presentation. The work is split into 3 major areas as follows:

1. Jessamine Lane Area – Spot Repairs and Major Repairs
2. Lake Merry Jess Area
3. Startemeyer Drive Area

The Jessamine Lane Area was divided into two different repair categories – Spot Repairs and Major Repairs. For the spot repairs, we have assumed that all these repairs would be handled under a single contract in order to minimize costs related to mobilization and project engineering and management. The major repairs were split into 4 different projects, which can be awarded into 4 separate contracts or aggregated as necessary.

Please note that the estimates are done without the benefit of any surveys or engineering design; therefore, for some of the work, the amounts shown could vary widely depending on the engineering solutions.

I will be glad to review with you as needed.

In the meantime, please let me know if you have any questions or concerns related to the attachment.

Regards,

m

Sam J. Sebaali, P.E., President, LEED® AP



Engineering the Future

5127 S. Orange Avenue, Suite 200
Orlando, Florida 32809
Phone: (407) 895-0324
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ENGINEER'S OPINION OF PROBABLE COST

FEG Project No. TA-13-026
 Name: Capital Improvement Plan
 Jessamine Lane Area
 Scope JEB Major Repairs
 Date: 8/28/2013

Item	Description	Total Budget
JEB-1	Address Localized Flooding	\$ 15,000.00
Other	General Conditions	\$ 1,500
	Contingency	\$ 1,500
	Survey	\$ 1,000
	Engineering/Construction Admin.	\$ 6,500

Total \$ 25,500

Item	Description	Total Budget
JEB-2	Overlay Entrance Road - Both Sides	\$ 32,500.00
Other	General Conditions	\$ 3,250
	Contingency	\$ 3,250
	Survey	\$ 1,500
	Engineering/Construction Admin.	\$ 8,125

Total \$ 48,625

Item	Description	Total Budget
JEB-3	Overlay Roadway	\$ 30,000
Other	General Conditions	\$ 3,000
	Contingency	\$ 3,000
	Survey	\$ 2,000
	Engineering/Construction Admin.	\$ 10,000

Total \$ 48,000

Item	Description	Total Budget
JEB-4	Overlay Roadway	\$ 30,000
Other	General Conditions	\$ 3,000
	Contingency	\$ 3,000
	Survey	\$ 2,000
	Engineering/Construction Admin.	\$ 10,000

Total \$ 48,000

ENGINEER'S OPINION OF PROBABLE COST

FEG Project No. TA-13-026
 Name: Capital Improvement Plan
 Lake Mary Jess Area
 Scope LMA
 Date: 8/28/2013

Item	Description	Total Budget
LMA-1	Overlay Roadway	\$ 50,000
Other	General Conditions	\$ 5,000
	Contingency	\$ 5,000
	Survey	\$ 1,250
	Engineering/Construction Admin.	\$ 11,500
Total		\$ <u>72,750</u>



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ENGINEER'S OPINION OF PROBABLE COST

FEG Project No. TA-13-026
 Name: Capital Improvement Plan
 Stratemeyer Drive Area
 Scope STA
 Date: 8/28/2013

Item	Description	Total Budget
STA-1	Cul-De-Sac Drainage	\$ 30,000
Other	General Conditions	\$ 3,000
	Contingency	\$ 3,000
	Survey	\$ 1,500
	Engineering/Construction Admin.	\$ 10,500
Total		<u>\$ 48,000</u>

Item	Description	Total Budget
STA-2	Overlay Roadway	\$ 100,000
Other	General Conditions	\$ 10,000
	Contingency	\$ 10,000
	Survey	\$ 2,500
	Engineering/Construction Admin.	\$ 22,500
Total		<u>\$ 145,000</u>



2. OVERLAY ROADWAY



**CITY OF EDGEWOOD
PRELIMINARY BUDGET COST ESTIMATE FY 2013-014
LAKE MARY JESS SHORES POND PIPE REPLACEMENT**

PROPOSED WORK

Total Cost

STORM PIPE REPLACEMENT:

\$16,500

Brief Description of Work:

At the Lake Mary Jess Shores Retention Pond:

Remove and replace the outfall pipe. Included in this scope is the pipe survey, the engineering design, the pipe construction and the pipe inspection.

This estimate is made without the benefit of engineering design or survey work. Therefore, the quantities used in preparing this estimate are approximate and may change because of more detailed engineering analyses and survey work.

**CITY OF EDGEWOOD
PRELIMINARY BUDGET COST ESTIMATE FY 2013-014
PAVEMENT AND OTHER MISCELLANEOUS ROAD REPAIRS**

PROPOSED WORK

PAVEMENT RECONSTRUCTION (Scope A):

\$349,200

Brief Description of Work:

On the following streets:

1. Oaklynn Drive - 665 L.F. +/-
2. Alleman Drive - 755 L.F. +/-
3. Linson Court - 413 L.F. +/-
4. Haveril Drive - 516 L.F. +/-
5. Hedge Court - 195 L.F. +/-
6. Lynnwell Drive - 195 L.F. +/-

Remove and replace approximately 3,164 L.F. of head curb; remove approximately 7,215 S.Y. of existing asphalt pavement; rework approximately 7,215 S.Y. of limerock base¹; add approximately 7,215 S.Y. of 1-1/2" asphaltic pavement; add approximately 6,328 L.F. of FDOT Type F curb.

PAVEMENT REHABILITATION AND RE-GRADE (Scope B):

Brief Description of Work:

\$109,900

On the following streets:

1. Mandalay Road - 1,850 L.F. +/-

Mill and resurface approximately 4,933 S.Y. of existing asphalt to provide 1-1/2" asphaltic pavement; remove and replace approximately 370 L.F. of existing Miami curb; rework existing curbing, pavement and sidewalk to provide positive drainage at east cul-de-sac

¹ Based on results of geotechnical investigation

PAVEMENT REHABILITATION AND RE-GRADE (Scope C):

\$312,800

Brief Description of Work:

On the following streets:

1. Oaklynn Drive - 665 L.F. +/-
2. Alleman Drive - 755 L.F. +/-
3. Linson Court - 413 L.F. +/-
4. Haveril Drive - 516 L.F. +/-
5. Hedge Court - 195 L.F. +/-
6. Lynnwell Drive - 195 L.F. +/-

Remove approximately 3,164 L.F. of head curb; Mill and resurface approximately 7,215 S.Y. of existing asphalt to provide 1-1/2" asphaltic pavement; add approximately 6,328 L.F. of FDOT Type F curb.

This estimate is made without the benefit of engineering design or survey work. Therefore, the quantities used in preparing this estimate are approximate and may change as a result of more detailed engineering analyses and survey work. This estimate does not include non-readily apparent incidental work such as landscaping repairs, utility related work, etc. The unit fees used in generating this estimate are based on our experience with similar work and represent the engineer's best judgment and opinion. The actual costs may vary from our estimate and will depend on several factors including labor and material availability, the size of the contract, etc. It is assumed that the smaller work items can be handled simultaneous with other work in order to minimize contractor's mobilization costs.

ENGINEER'S OPINION OF PROBABLE COST

FEG Project No. TA-13-021
 Name: Roadway Rehabilitation Cost Estimate
 Scope "A"
 Date: 7/31/2013

EXISTING STREET TAKE-OFF

Street	Length (L.F.)	Width (Ft.)	Area (S.F.)	Area (Ac.)	Area (S.Y.)
Oaklynn	665	20	13,300	0.31	1,478
Alleman	755	20	15,100	0.35	1,678
Linson	413	24	9,912	0.23	1,101
Haveril	516	20	10,320	0.24	1,147
Hedge	195	20	3,900	0.09	433
Lynwell	620	20	12,400	0.28	1,378
Totals	3,164		64,932	1.49	7,215

Borings 5' Deep Every 150' 105 L.F.

PROPOSED SECTION

Section	Length (L.F.)	Width (Ft.)	Area (S.F.)	Area (S.Y.)
1"-1/2 Type S-2	3,164	20	63,280	7,031
Rework Limerock Base	3,164	20	63,280	7,031
Type F Curb	3,164			
Type F Curb	3,164			
Sod Replacement	3,164	5	15,820	1,758

ENGINEER'S OPINION OF PROBABLE COST

FEG Project No. TA-13-021
 Name: Roadway Rehabilitation Cost Estimate
 Scope "A"
 Date: 7/31/2013

ESTIMATE

Item	Description	Unit	Qty	Unit Cost	Total Cost
General					
G-1	Topographical Survey	L.S.	1.00	\$6,500	\$ 6,500
G-2	Roadway Layout	Day	3	\$1,500	\$ 4,500
G-3	Subsurface Investigation	L.S.	1	\$7,000	\$ 7,000
					Subtotal \$ 18,000
Demolition					
D-1	Remove Pavement	S.Y.	7,215	\$3.00	\$ 21,644
D-2	Remove Concrete Curb	L.F.	6,328	\$5.50	\$ 34,804
					Subtotal \$ 56,448
Earthwork					
E-1	Silt Fence	L.F.	6,328	\$1.00	\$ 6,328
					Subtotal \$ 6,328
Roadway					
R-1	Rework Limerock Base*	S.Y.	7,031	\$2.30	\$ 16,172
R-2	1-1/2" Type S Asphalt	S.Y.	7,031	\$9.00	\$ 63,280
R-3	Type F Curb; Miami Curb	L.F.	6,328	\$15.00	\$ 94,920
R-4	Sodding	S.Y.	1,758	\$2.00	\$ 3,516
					Subtotal \$ 177,888
Construction Total					\$ 258,664
Other					
O-1	General Conditions	L.S.	10%	\$ 258,664	\$ 25,866
O-2	Contingency	L.S.	10%	\$ 258,664	\$ 25,866
O-3	Engineering	L.S.	15%	\$ 258,664	\$ 38,800
O-4	Construction Admin	L.S.	5%	\$ 258,664	\$ 12,933
					Subtotal \$ 90,532
Total					\$ 349,196

* The ability to rework the limerock base is contingent upon verification by a geotechnical investigation.

ENGINEER'S OPINION OF PROBABLE COST

FEG Project No. TA-13-021
 Name: Roadway Rehabilitation Cost Estimate
 Scope "B"
 Date: 7/31/2013

EXISTING STREET TAKE-OFF

Street	Length (L.F.)	Width (Ft.)	Area (S.F.)	Area (Ac.)	Area (S.Y.)
Mandalay	1,850	24	44,400	1.02	4,933
Totals	1,850		44,400	1.02	4,933

PROPOSED SECTION

Section	Length (L.F.)	Width (Ft.)	Area (S.F.)	Area (S.Y.)
Mill and Resurface	1,850	24	44,400	4,933
1"-1/2 Type S-3	1,850	24	44,400	4,933
Replace 20% of Curbing	370			
Sod Replacement	1,850	5	9,250	1,028

ENGINEER'S OPINION OF PROBABLE COST

FEG Project No. TA-13-021
 Name: Roadway Rehabilitation Cost Estimate
 Scope "B"
 Date: 7/31/2013

ESTIMATE

Item	Description	Unit	Qty	Unit Cost	Total Cost
General					
G-1	Topographical Survey	L.S.	1.00	\$3,500	\$ 3,500
					Subtotal \$ <u>3,500</u>
Demolition					
D-1	Mill Pavement 1-1/2" Avg	S.Y.	4,933	\$3.00	\$ 14,800
D-2	Remove Existing Curb	L.F.	370	\$5.00	\$ 1,850
					Subtotal \$ <u>16,650</u>
Earthwork					
E-1	Silt Fence	L.F.	3,700	\$1.00	\$ 3,700
					Subtotal \$ <u>3,700</u>
Roadway					
R-1	1-1/2" Type S Asphalt	S.Y.	4,933	\$9.00	\$ 44,400
R-2	Miami Curb	L.F.	370	\$14.00	\$ 5,180
R-3	Sodding	S.Y.	1,028	\$2.00	\$ 2,056
					Subtotal \$ <u>51,636</u>
Construction Total					\$ <u>75,486</u>
Other					
O-1	General Conditions	L.S.	10%	\$ 75,486	\$ 7,549
O-2	Contingency	L.S.	10%	\$ 75,486	\$ 7,549
O-3	Engineering	L.S.	15%	\$ 75,486	\$ 11,323
O-4	Construction Admin	L.S.	5%	\$ 75,486	\$ 3,774
					Subtotal \$ <u>26,421</u>
Total					\$ <u>101,907</u>

ENGINEER'S OPINION OF PROBABLE COST

FEG Project No. TA-13-021
 Name: Roadway Rehabilitation Cost Estimate
 Scope "C"
 Date: 7/31/2013

EXISTING STREET TAKE-OFF

Street	Length (L.F.)	Width (Ft.)	Area (S.F.)	Area (Ac.)	Area (S.Y.)
Oaklynn	665	20	13,300	0.31	1,478
Alleman	755	20	15,100	0.35	1,678
Linson	413	24	9,912	0.23	1,101
Haveril	516	20	10,320	0.24	1,147
Hedge	195	20	3,900	0.09	433
Lynwell	620	20	12,400	0.28	1,378
Totals	3,164		64,932	1.49	7,215

Borings 5' Deep Every 150' 105 L.F.

PROPOSED SECTION

Section	Length (L.F.)	Width (Ft.)	Area (S.F.)	Area (S.Y.)
1"-1/2 Type S-2	3,164	20	63,280	7,031
Type F Curb	3,164			
Type F Curb	3,164			
Sod Replacement	3,164	5	15,820	1,758

ENGINEER'S OPINION OF PROBABLE COST

FEG Project No. TA-13-021
 Name: Roadway Rehabilitation Cost Estimate
 Scope "C"
 Date: 7/31/2013

ESTIMATE

Item	Description	Unit	Qty	Unit Cost	Total Cost
General					
G-1	Topographical Survey	L.S.	1.00	\$6,500	\$ 6,500
G-2	Subsurface Investigation	L.S.	1	\$7,000	\$ 7,000
					Subtotal \$ <u>13,500</u>
Demolition					
D-1	Remove Pavement	S.Y.	7,215	\$3.00	\$ 21,644
D-2	Remove Concrete Curb	L.F.	6,328	\$5.50	\$ 34,804
					Subtotal \$ <u>56,448</u>
Roadway					
R-1	1-1/2" Type S Asphalt	S.Y.	7,031	\$9.00	\$ 63,280
R-2	Type F Curb; Miami Curb	L.F.	6,328	\$15.00	\$ 94,920
R-3	Sodding	S.Y.	1,758	\$2.00	\$ 3,516
					Subtotal \$ <u>161,716</u>
Construction Total					\$ <u>231,664</u>
Other					
O-1	General Conditions	L.S.	10%	\$ 231,664	\$ 23,166
O-2	Contingency	L.S.	10%	\$ 231,664	\$ 23,166
O-3	Engineering	L.S.	15%	\$ 231,664	\$ 34,750
O-4	Construction Admin	L.S.	5%	\$ 231,664	\$ 11,583
					Subtotal \$ <u>81,082</u>
Total					\$ <u>312,746</u>



CERTIFICATE TO NON-AD VALOREM ASSESSMENT ROLL

I, the undersigned, hereby certify that I am the Chairman of the Board, or authorized agent of City of Edgewood , located in Orange County, Florida; as such, I have satisfied myself that all property included or includable on the Non-Ad Valorem Assessment Roll for the aforesaid county is properly assessed so far as I have been able to ascertain; and that all required extensions on the above described roll to show the non-ad valorem assessments attributable to the property listed therein have been made pursuant to law.

I further certify that, upon completion of this certificate and the attachment of same to the herein described Non-Ad Valorem Assessment Roll as part thereof, said Non-Ad Valorem Assessment Roll will be delivered to the Tax Collector of this county.

In witness whereof, I have subscribed this certificate and caused the same to be attached to and made a part of the above described Non-Ad Valorem Assessment Roll this the 3 day of September , 2013 year.

Units 843

Non-ad Valorem 292.96 per unit

Total \$246,965.28

Chairman of the Board or authorized agent

of City of Edgewood
 Name of local government

 Orange County, Florida