

Ray Bagshaw
Mayor

Michael Hendrix
Council Member

Pam Henley
Council Member

John Dowless
Council President

Neil Powell
Council Member

Dan Drummond
Council Member

CITY COUNCIL AGENDA
Regular Meeting
City Hall – Council Chamber
405 Larue Avenue, Edgewood, Florida
Tuesday, March 18, 2014
6:30 p.m.

WELCOME! We are very glad you have joined us for today's Council meeting. If you are not on the agenda, please complete an appearance form and hand it to the City Clerk. When you are recognized, state your name and address. The Council is pleased to hear relevant comments; however a five-minute limit has been set by Council. Large groups are asked to name a spokesperson. Robert's Rules of Order guide the conduct of the meeting. **PLEASE SILENCE ALL CELLULAR PHONES AND PAGERS DURING THE MEETING.** "THANK YOU" for participating in your City Government.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

ORGANIZATIONAL MEETING

1. Final Certification of election results.
 - Accept the March 11, 2014 Canvassing Board Minutes (Pgs. 1 – 2)
2. Administer Oath of Office to newly elected City Council members. (Pgs. 3 5)
3. Election of Council President
4. Council President to designate areas of responsibility (not already under the jurisdiction of the mayor), to be assigned to individual Council members pursuant to Section 3.12 of the City Charter. (Pgs. 6 - 8)
5. Review of City Contracts/Agreements (Pgs. 9 – 10)

CONSENT AGENDA

1. Review and Approval of Minutes
 - December 17, 2013 (Pgs. 11 – 18)
 - January 21, 2014 (Pgs. 19 – 27)
 - February 18, 2014 (Pgs. 28 – 33)

(Items on the consent agenda are defined as routine in nature, therefore, do not warrant detailed discussion or individual action by the Council. Any member of the Council may remove any item from the consent agenda simply by verbal request prior to consideration of the consent agenda. The removed item(s) are moved to the end of New Business for discussion and consideration.)

PRESENTATIONS

None.

ORDINANCES

None.

PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)

None.

NEW BUSINESS

1. Special Exception Application For Church AT 5232 S. ORANGE AVE. (APPLICATION #2014-01) [Known as Bob Harrell Properties]
 - Memo RE: P&Z recommendation - Special Exception & Variance Applications **(Pgs. 34 – 35)**
 - Memo From Planner Hardgrove: RE: Special Exception & Variance Applications
 - Special Exception Application Package: **(Pgs. 36 – 43)**
2. Variance(s) Application For Russell Home AT 510 HOLDEN AVE. (APPLICATION #2014-02) **(Pgs. 44 – 58)**
3. Crowder Gulf – Consideration for Renewing Contract for Disaster Recovery & Debris Removal Services **(Pgs. 59 – 61)**
4. Dan Fulford Properties – Code Enforcement Board Case No.: C-11-06-33 **(Pgs. 62 – 63)**

UNFINISHED BUSINESS**GENERAL INFORMATION (No action required)**

Mayor's Proclamation – Proclaiming April 1, 2014 as National Service Recognition Day (Pg. 64)

CITIZEN COMMENTS**BOARDS & COMMITTEES**

STAFF REPORTS

City Attorney:

Acting Police Chief:

City Clerk:

1. Council Terms (Follow-up from 12/17/2013 Council Meeting)
2. 5145 S. Orange Avenue (Follow-up from 2/18/2014 Council Meeting)
3. Permitting in Gated Communities

MAYOR & COUNCIL REPORTS

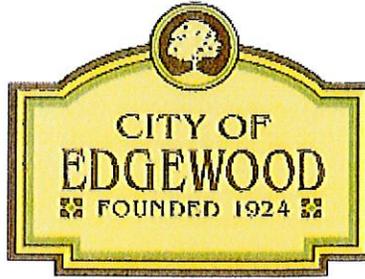
- Mayor Bagshaw
 1. Consideration of Pay Increase For Acting Police Chief (Pg. 65)
 2. Review and Consideration of Employment Agreement, Police Chief (Pgs. 66 – 70)
- Council President Dowless
- Council Member Powell
- Council Member Henley
- Council Member Drummond
- Council Member Hendrix

J. ADJOURNMENT

UPCOMING MEETINGS:

April 15, 2014.....City Council Regular Meeting
 May 20, 2014.....City Council Regular Meeting

You are welcome to attend and express your opinion. Please be advised that Section 286.0105, Florida Statutes state that if you decide to appeal a decision made with respect to any matter, you will need a record of the proceedings and may need to ensure that a verbatim record is made. In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the City Clerk at (407) 851-2920.



**CITY OF EDGEWOOD GENERAL ELECTION
TUESDAY, MARCH 11, 2014
CANVASSING BOARD MINUTES**

ATTENDEES/MEMBERS:

Bea L. Meeks, City Clerk
Ray Bagshaw, Mayor
Regina Dunay, Resident

The Canvassing Board met on Tuesday, March 11, 2014, at 119 West Kaley Avenue, Orlando, Florida, and was called to order by City Clerk Bea Meeks at 5:00 p.m.

City Clerk Meeks announced the time for public inspection of the Absentee Ballots. City Clerk Meeks announced that the Canvassing Board accepted the criteria provided for absentee ballots. City Clerk Meeks asked for public comments; there was no one in attendance. Suzanne (staff with the Supervisor of Election's "SOE" staff) explained the review procedure that the Supervisor of Elections staff had undertaken and the separation of coded and valid ballots using the same test check of ballots as was used during the public test.

It was the consensus of the Canvassing Board to decline one ballot based on the criteria that the voter signature did not match the signature on file.

The Canvassing Board opened all 158 absentee ballots; placing the envelope with the voter signature side of the envelope face down in one pile, the secrecy envelope and ballots in their own separate pile. ***The Canvassing Board then went to the Absentee Ballot machine to view and verify the Pre-Tabulation Test results and confirmed the machine processed as expected.***

The Canvassing Board returned to their assigned table to wait for the close of the polls and the election results.

Bill Cowles, Supervisor of Elections, provided the following early voting tabulator results:

Dan Drummond	1
Michael Hendrix	3
Pamela Henley	3
David C. Willis	3
Over Votes	0
<u>Under Votes</u>	<u>2</u>
Total Votes	10 (does not include Under Votes)

Michelle Torres, SOE staff, provided the following from the City Hall polling place tabulator results:

Dan Drummond	123
Michael Hendrix	113
Pamela Henley	118
David C. Willis	58
Over Votes	0
<u>Under Votes</u>	<u>62</u>
Total Votes	412 (does not include Under Votes)

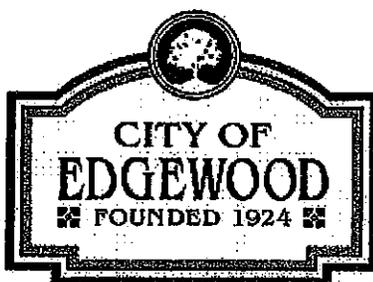
The Canvassing Board was then provided with the following unofficial absentee votes:

Dan Drummond	123
Michael Hendrix	119
Pamela Henley	112
David C. Willis	40
Over Votes	0
<u>Under Votes</u>	<u>80</u>
Total Votes	394 (does not include Under Votes)

The Canvassing Board received confirmation that they had no provisional ballots. Having no concerns or objections with the voting results provided, the Canvassing Board adjourned at 7:30 p.m.

Respectfully submitted,

Bea L. Meeks, City Clerk
City of Edgewood – Canvassing Board Member



OATH OF OFFICE

I, Dan Drummond, do solemnly swear that I will support, protect and defend the Constitution and Government of the United States, and of the State of Florida; that I will bear true faith, loyalty and allegiance to the same; that I am entitled to hold office under the Constitution and that I will faithfully perform all duties of the Office of Council Member of the City of Edgewood on which I am now about to enter, so help me God.

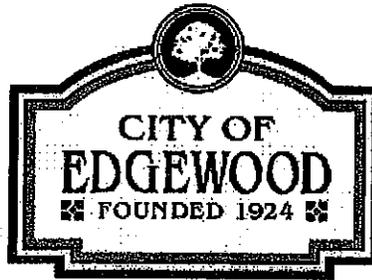
Dan Drummond

March 18, 2014

State of Florida
Orange County

Subscribed and sworn to before me this **18th** day of **March, 2014** by **Dan Drummond** (personally known).

Bea L. Meeks
Notary Public, State of Florida, At Large



OATH OF OFFICE

I, Michael C. Hendrix, do solemnly swear that I will support, protect and defend the Constitution and Government of the United States, and of the State of Florida; that I will bear true faith, loyalty and allegiance to the same; that I am entitled to hold office under the Constitution and that I will faithfully perform all duties of the Office of Council Member of the City of Edgewood on which I am now about to enter, so help me God.

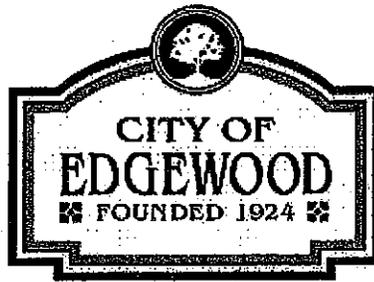
Michael C. Hendrix

March 18, 2014

State of Florida
Orange County

Subscribed and sworn to before me this **18th** day of **March, 2014** by **Michael C. Hendrix** (personally known).

Bea L. Meeks
Notary Public, State of Florida, At Large



OATH OF OFFICE

I, Pamela Henley, do solemnly swear that I will support, protect and defend the Constitution and Government of the United States, and of the State of Florida; that I will bear true faith, loyalty and allegiance to the same; that I am entitled to hold office under the Constitution and that I will faithfully perform all duties of the Office of Council Member of the City of Edgewood on which I am now about to enter, so help me God.

Pamela Henley

March 18, 2014

*State of Florida
Orange County*

Subscribed and sworn to before me this 18th day of March, 2014 by Pamela Henley (personally known).

*Bea L. Meeks
Notary Public, State of Florida, At Large*

Section 3.12. - Areas of responsibility.

Upon the start of a new council session, the council president shall designate areas of responsibility (not already under the jurisdiction of the mayor) to be assigned to individual council members. Each council member shall assume responsibility for the assigned area and execute his/her other responsibilities within the broad guidelines established by the council. The council members shall render reports regarding other areas during regular or special meeting of the council.

(Ord. No. 2006-02, § 1 (Exh. A), 1-17-2006)

Finance & Budget
Code Enforcement
HAINC liaison
Cypress Grove Liaison
Land Development
Land Development/Master Plan
Public Works
Metro Plan
Police Department*
City Hall*
Contract Staff*

*Pursuant to Section 4.04 of the City Charter, the Mayor’s powers and duties include the Police Department, City Hall and Contract Staff.

Section 3.09. - Appointments.

Subsequent to completing the required procedures of the State of Florida relating to newly elected officials, the swearing in ceremonies shall be held during the first meeting of the new term (or as soon thereafter as reasonably possible in the case of unavoidable absences or delays). A council president shall be then elected by members of the council and actions initiated to appoint appropriate officials of the City of Edgewood. City council may appoint members to the various boards and committees of the city in accordance with such procedures as the city council may adopt or utilize, which members shall serve at the pleasure of city council.

(Ord. No. 2006-02, § 1 (Exh. A), 1-17-2006; Ord. No. 2009-11, §§ 1, 2, 11-17-2009)

Section 4.04. - Powers and duties of the mayor.

The mayor shall:

- A.

Perform duties as the chief executive and administrator of the City, and as such, shall be responsible to the council for the supervision of city operations as defined below:

 - Police Department
 - City Hall
 - Contract Staff
- B.

During emergency situations the mayor shall have the authority to coordinate action with county, state, and federal authorities as deemed necessary.
- C.

Make recommendations for: (1) all salaried personnel when vacancies occur, (2) unfilled terms for elected offices, (3) consultants at the start of each new session, (4) members of boards and committees when terms expire or vacancies occur, (5) any other recommendations that may be required. Recommendations made by the mayor shall be considered and confirmed by the council for appointment.
- D.

Attend all council meetings and shall have the right to take part in discussion but may not vote except as otherwise provided in this Charter.
- E.

See that all laws, provisions of this Charter and acts of the council, subject to enforcement by him/her or officers subject to his/her direction and supervision, are faithfully executed.
- F.

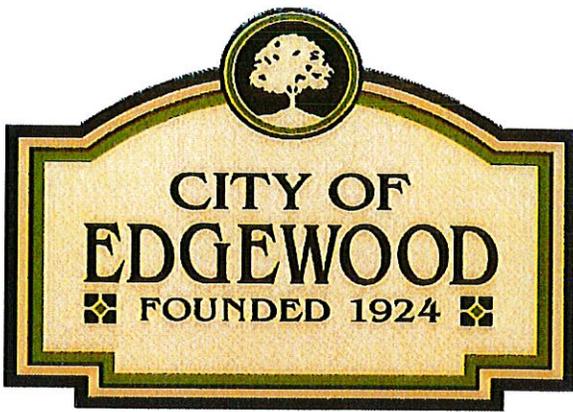
Submit to the council and make available to the public a complete report on the finances and administrative activities of the city as of the end of each fiscal year.
- G.

Make other reports as the council may require concerning the operations of the city departments, offices and agencies subject to his/her direction and supervision.
- H.

Keep the council fully advised as to the financial condition and future needs of the city and make such recommendations to the council concerning the affairs of the city.

- I. Sign contract(s) on behalf of the city pursuant to the provisions of appropriate ordinances.
- J. Perform such other duties as are specified in this Charter or may be required by the council.
- K. May approve expenditures on behalf of the city within defined limits established by ordinance.
- L. May approve ceremonial proclamations.

(Ord. No. 2006-02, § 1 (Exh. A), 1-17-2006; Ord. No. 2009-11, §§ 1, 2, 11-17-2009)



CONTRACTS & AGREEMENTS

TO: Mayor Bagshaw, Council President Dowless, Council Members Drummond, Hendrix, Powell, and Henley.

FROM: Bea L. Meeks, City Clerk

DATE: March 4, 2014

RE: Annual Contract Review

The City Charter provides that Council shall review all consultants on an annual basis (charter provision provided below). This memo provides information regarding the City's current consultants, including the approved fiscal year budget to support the services, along with information regarding their contracts with the City. Please note that you are not being provided with a copy of the Agreement/Contract, due to the copy volume. I will provide you with a copy upon request.

Section 4.11. - Consultants.

Consultants for the city shall be appointed by the mayor subject to the confirmation by the council and shall serve at the pleasure of city council. All consultants shall be appointed on an annual basis. Consultants shall include but not be limited to the following:

- A. **Legal.** Legal consultants shall be an attorney (or firm) who shall provide legal advice to the council, represent the city in legal cases and provide legal services for the city as required.

Services:

- Legal Counsel (Shepard, Smith & Cassady, P.A.)
(\$55,000)
- Key firm personnel providing legal services will include: D. Andrew Smith, III, as the City Attorney and Virginia Cassady and Cliff Shepard as Assistant City Attorneys.
- \$150.00 per hour for attendance at regular Council meetings, as well as all other meetings and workshops. The hourly rate includes review and preparation of contracts,

ordinances and resolutions, research memoranda and legal opinions, and conferences with the Mayor, Council members, staff, consultants and others at the City's direction.

- \$150.00 per hour for representation before Federal and State Courts, administrative agencies, boards or commissions.
- The hourly rate is exclusive of costs (court costs, filing fees, taxes, recording fees, etc) however, regular postage and copies and delivery charges are considered routine and will not be invoiced to the City. However, Shepard, Smith & Cassidy reserve the right to invoice if costs exceed the firm's reasonable expectations.
- Allowed 15-days within billing date for questions or adjustment requests; failure to do so will be deemed acknowledgement that the City finds the bill both accurate and fair.

"We agree to serve at the pleasure of City Council. No notice will be required to terminate our services. However, we will agree to provide not less than thirty (30) days notice if we elect to terminate our representation of the City"



- **Code Magistrate** (Brown, Garganese, Weiss & D'Agresta, P.A.)
(\$10,000)

Fees: \$150.00 per hour for legal services.

Reserve the right to bill for expenses that exceed the firm's reasonable expectations.

City has 15 days of the billing date with any questions or adjustment requests; otherwise, billing deemed accurate and fair.

Serves at the pleasure of Council; no notice required to terminate services.

Attorney Reischmann agreed to provide (30) days notice to terminate position.



- **Red Light Hearing Officer** (Brown, Garganese, Weiss & D'Agresta, P.A.)

Fees: \$150.00 per hour for legal services.

Reserve the right to bill for expenses that exceed the firm's reasonable expectations.

City has 15 days of the billing date with any questions or adjustment requests; otherwise, billing deemed accurate and fair.

Serves at the pleasure of Council; no notice required to terminate services.

Attorney McKinney agreed to provide (30) days notice to terminate position.

B. *Engineering.* The engineering consultant (or firm) shall provide such engineering services that the council shall request.

- **Engineering Services** (FEG)
(\$50,000)

Agreement in effect for 7-years with an automatic 3-year renewal period.

Either party may terminate Agreement without cause upon a 3-day written notice. If consultant terminates the Agreement, they will continue to act in the capacity of City Engineer for up to 120 days at the existing compensation rate if requested.

Effective July 1, 2011, with fees in effect until July 1, 2013, until which date, the fees shall be evaluated on a yearly basis; proposed fees not effective until approved by Council. No increased was proposed by FEG after July 1, 2013.

C. *Accountant.* An accountant (or firm) shall be retained for annual audits and other related work as deemed necessary by the council.

- **Bookkeeping Services** McDermit-Davis
(25,000)

Bi-Weekly processing of payments of accounts payable.

Monthly reconciliation of all bank accounts and preparation of compiled financial statements.
Inputs journal entry and adjusting journal entries.

Inputs fiscal year budget information.

Provides in-house accounting staff one to two times weekly, to process all Accounts Payable and Accounts Receivable.



- **Auditing Services** **Holland & Reilly**
(\$20,000)

Audit services extended annually upon mutual agreement.

Initially retained audit services for the FY 10/11 audit; \$20,000, with additional \$5000.00 per single audit, if applicable. Audit services extended by mutual agreement.



- **Payroll Services** **Payroll Processing Plus**
(\$4000.00)

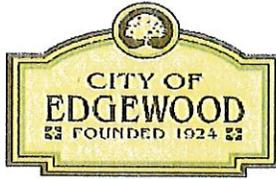
The City entered into a payroll processing service agreement with Payroll Processing Plus on April 15, 2013. The services include the following:

- Total Tax Filing (941 and Unemployment)
- Direct Deposit
- New Hire Requirements
- Prepares W-2s

“The terms and Conditions stated herein between Client and Payroll Processing Plus supersedes any and all prior agreements, warranties, or representatives other than those contained within this document, and shall remain in effect until such time as either Client or Payroll Processing Plus provides thirty (3) days written notification to the other that service is no longer needed or provided”

D. Other. As the circumstances require, the council may retain consultant services from a recognized authority or firm.

No information provided.



**EDGEWOOD CITY COUNCIL – REGULAR MEETING
DECEMBER 17, 2013**

On Tuesday, December 17, 2013, Council President Dowless called the Edgewood City Council regular meeting to order at 6:30 p.m. The invocation was given by Council Member Powell followed by the Pledge of Allegiance:

The following attendance is noted:

ATTENDEES

Ray Bagshaw, Mayor
John Dowless, Council President
Neil Powell, D.D.S., Council Member
Pam Henley, Council Member
Mike Hendrix, Council Member
Dan Drummond, Council Member

Absent:

Lee Chotas, Council Member

STAFF

Bea Meeks, City Clerk
Pete Marcus, Police Chief
Drew Smith, City Attorney
Ellen Hardgrove, Planner
Sam Sebaali, Engineer

City Attorney Smith announced that Council Member Chotas was appointed by Gov. Rick Scott to the Florida Real Estate Commission. For this reason, Council Member Chotas resigned from Council. Mayor Bagshaw recommended Dan Drummond to complete the term of Council

Member Chotas. **Council Member Powell made the Motion to approve Mayor Bagshaw's recommendation; Seconded by Council Member Henley.**

There were no public comments.

Unanimously approved.

City Clerk Meeks performed the oath of office. Council Member Drummond took his seat at the dais.

Consent Agenda:

1. 2014 Vote Processing Equipment Use Agreement And Elections Services Contract For Municipal Elections
2. **Variance 2013-03**, Carl & Amy Peterson, 428 Oak Lynn Drive (Applicant Carl Peterson in attendance)

Council Member Powell made the Motion to approve the Consent Agenda; Seconded by Council Member Hendrix.

There were no public comments.

Unanimously approved.

City Clerk Meeks presented a Florida League of Cities award to Council President Dowless and Mayor Bagshaw. The awards were for their attendance and completion of the Advanced Institute for Elected Municipal Officials.

Ordinances (First Reading)

ORDINANCE 2013-08 AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA, AMENDING SECTION 130-7 OF THE CITY OF EDGEWOOD CODE OF ORDINANCES; DELETING THE REPLACEMENT TREE STOCK LIST CONTAINED IN THE CODE OF ORDINANCES; PROVIDING FOR ADOPTION AND AMENDMENT OF THE REPLACEMENT TREE STOCK LIST BY RESOLUTION; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION AND PROVIDING AN EFFECTIVE DATE.

City Attorney Smith gave the first reading of Ordinance 2013-08 in title only.

Council Member Powell made the Motion to approve the first reading of Ordinance 2013-08; Seconded by Council President Dowless.

There were no public comments.

Unanimously approved by Roll Call Vote:

Council Member Henley	Favor
Council Member Hendrix	Favor
Council President Dowless	Favor
Council Member Drummond	Favor
Council Member Powell	Favor

City Clerk Meeks announced that the final hearing will be January 21, 2014.

Public Hearings (Ordinances – Second Readings & Related Action)

ORDINANCE NO. 2013-07 AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA AMENDING THE REPLACEMENT TREE STOCK LIST CONTAINED IN SECTION 130.7 TO INCLUDE THE JAPANESE BLUEBERRY TREE; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION AND PROVIDING AN EFFECTIVE DATE

City Attorney Smith gave the second and final reading of Ordinance 2013-07 in title only.

Council Member Powell made the Motion to approve the second and final reading of Ordinance 2013-07; Seconded by Council Member Henley.

In response to resident David Willis, City Attorney Smith confirmed that the Japanese Blueberry is added to the tree stock. Additionally, Attorney Smith said future amendments will be done by Resolution.

Unanimously approved by Roll Call Vote:

Council Member Powell	Favor
Council Member Drummond	Favor
Council President Dowless	Favor
Council President Henley	Favor
Council Member Hendrix	Favor

Unfinished Business

Legacy Tree Mitigation

City Attorney Smith said the Legacy HOA acted on the approved mitigation plan and that no action needs to be taken in this matter.

Citizens Comments:

Council President Dowless opened for public comments, there were none.

Staff Reports

City Attorney Smith:

City Attorney Smith reported that the overhaul process for the sign code will begin in January.

Chief Marcus:

Chief Marcus referred Council to the letter from Gov. Scott regarding the 2013 Semi-Annual Uniform Crime Report, which reflected a historic low in crime volume.

Chief Marcus said Code Enforcement has been working diligently on issues concerning dead trees. He discussed the FDOT right-of-ways and how they determined if a tree is in a right of way, or not. Mayor Bagshaw said that the City needs to look further into the FDOT right-of-ways. The Mayor said he is meeting with Matthew Gibbs, Comprehensive Engineering Services, on December 18, 2013, as they have been doing surveys on Orange Avenue. ***It was the consensus of Council to hold off on Code Enforcement in these areas until there is clarification regarding property ownership.***

Mayor Bagshaw excused himself from the meeting at 7:15

City Clerk Meeks reminded Council that in a previous meeting they addressed a request to provide HRA cards to Chief Marcus and Officer Chris Meade. She noted that neither was on the City's health insurance plan. City Clerk Meeks reminded Council that they requested that the City Attorney review and advise if there would be any problems with adding the two employees; City Attorney Smith had no concerns. Officer Chris Meade said that when he met

with the Brown & Brown representative, he was told that he would get an HRA card even if he didn't have City insurance. After brief discussion, **it was the consensus of Council to provide Officer Meade and Chief Marcus with an HRA card.**

City Clerk Meeks provided Council with a list of the current Planning & Zoning Board members and noted the terms that were expiring. **Council requested that the City Clerk advise the termed members that Council will be considering their reappointment. City Clerk Meeks is to advise Council of the members who would like to be considered for reappointment.**

City Clerk Meeks reported that the Department of Economic Opportunity received the City's Comprehensive Plan, and that the Notice of Intent will be issued in January.

City Clerk Meeks reported that election qualifying packets have been prepared.

City Clerk Meeks reported that she completed Council's request to pull landscape plans for commercial properties along Orange, as requested in the November City Council meeting. **No action taken.**

City Clerk Meeks reported that she complied with Terry Young's records request.

Council Member Powell

Council Member Powell reported the railroad right-of-way area is improving. He also reported that the catch basin for street water runoff at Gatlin and Orange Avenues was run over by a truck and that DOT repaired it.

Council Member Hendrix:

Council Member Hendrix said he would like to extend the council terms. City Clerk Meeks said she thought this item had been on a previous Charter Referendum ballot and it failed. She said she will research this matter, and report her findings.

Council Member Henley:

No report.

Council Member Drummond:

Council Member Drummond thanked everyone for their vote of confidence.

Council Member Drummond suggested that Code Enforcement fill out permits, to help minimize the impact for those who received notice of violating City Code

Adjournment

On the Motion of Council Member Powell; Seconded by Council Henley, the meeting adjourned at 8:07 p.m.

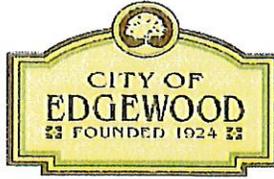
ATTEST:

John Dowless
Council President

Bea L. Meeks, MMC, CPM, CBTO
City Clerk

APPROVED BY CITY COUNCIL ON _____.

DRAFT



**EDGEWOOD CITY COUNCIL – REGULAR MEETING
JANUARY 21, 2014**

On Tuesday, January 21, 2014, Council President Dowless called the Edgewood City Council regular meeting to order at 6:30 p.m. The invocation was given by Council Member Powell followed by the Pledge of Allegiance:

The following attendance is noted:

ATTENDEES

Ray Bagshaw, Mayor
John Dowless, Council President
Neil Powell, D.D.S., Council Member
Pam Henley, Council Member
Mike Hendrix, Council Member
Dan Drummond, Council Member

STAFF

Bea Meeks, City Clerk
Pete Marcus, Police Chief
Drew Smith, City Attorney

CONSENT AGENDA

1. Review and Approval of Minutes
 - October 15, 2013 – Regular City Council Meeting

City Clerk Meeks noted some clerical corrections provided by Council President Dowless as follows:

- 1) Pg 5. **Council Member Powell called to question; unanimously approved ~~(5/0)~~ (3/0).** Council President Dowless said that the vote was 3/0 because he and Council Member Hendrix recused themselves.
- 2) Pg 8. Council President Dowless said he wants to include a survey....

- November 26, 2013 – Special City Council Meeting

1) Pg 10, She said she did not think the employees....

Council Member Powell made the Motion to approve the minutes of October 15, 2013 and November 26, 2013 with corrections; Seconded by Council Member Hendrix. Unanimously approved.

Council President Dowless requested to change the order of the agenda; Council Members had no objections to the request.

Mayor Bagshaw read a statement into the record and then requested the termination of Police Chief Peter Marcus.

City Attorney Smith confirmed that the termination is not for cause and read from Chief Marcus' Agreement, including separation funds to be paid based on the terms of the Agreement. Mayor Bagshaw said he estimated a \$25,000 to \$32,000 payout to Chief Marcus.

Chief Marcus said he thought this matter had to be posted. City Attorney Smith said there is no law that says everything has to be posted. Chief Marcus read his statement into the record.

Public Comments:

Sgt. Ron Beardslie, Edgewood, Police Department - Did not favor the termination.

Richard Fawcett-238 Prescott Drive Said he doesn't know much about the Police Department but knows the Mayor and he does a good job. He said there must be a reason for the Mayor's request. He said he has nothing to gain and it must be predicated on good sound judgment.

Roxanna Sigler: 5004 The Oaks Circle, Orlando, FL Agreed with Mr. Fawcett. In response to Ms. Sigler, City Attorney Smith confirmed the process in terminating the Chief.

Phil Finley-Assist City in Accreditation process- Mr. Finley addressed the City's accreditation stating that he has never been part of an accreditation where the onsite team found the department flawless. He said the Edgewood Police Department was recognized in front of everyone for having a flawless site. He said that since he has been a consultant for the City, the Edgewood Police Department has been admired and respected statewide. He said he doesn't want to see the City go back to where it was five years ago.

Robert Sosa- Brevard County Deputy- Did not favor the termination.

Chris Marcus-Orange County Deputy- Did not favor the termination.

Jim Hemani – Owner of 7-11 located at Hansel/Hoffner in Edgewood- Did not favor the termination.

Terry Zable-50873 The Oaks, Edgewood – Did not favor the termination.

Sgt. John Freeburg, Edgewood, Police Department - Did not favor the termination.

Dan Malone(did not provide a speaker's form) - Did not favor the termination.

Officer Tim Cardinal, Edgewood Police Department - Did not favor the termination.

David Willis-5157 Cranes Point Court (did not provide a speaker's form) - Did not favor the termination.

Judy Beardslee-Orlando, FL- Did not favor the termination.

Michael Murinaccio-5324 Lazy Oaks Lane - Did not favor the termination.

Shannon Patterson, Police Clerk, City of Edgewood - Did not favor the termination.

Mike Teague-5553 Jessamine Lane- Did not favor the termination.

In response to the Council President, Chief Marcus said there is nothing else he can say. He said he feels like he has done everything everyone has wanted of him.

Mayor Bagshaw said he will take Council's lead but believes there is another direction to go.

Council Member Henley spoke favorably of Chief Marcus. She said she did not feel this was the time to make a change, and that the Chief has brought the City accreditation, which past chiefs have not been able to do. She said she feels Chief Marcus has done a fabulous job leading the City.

Council Member Drummond said he respects Chief Marcus and the officers are great. He said he has served as Mayor, served on the charter review committee and this issue is very simple. He said you have an elected official who is responsible for the City's administration, and directly responsible to City Hall and the Police Department. He said he has a hard time not supporting the Mayor. If you don't support the Mayor, what will happen next? He said at this juncture, how can you mend the fences going forward from tonight? He said he intends to support the Mayor.

Council Member Powell said he was elected to Council nine years ago and said things were a mess. He said there was a revolving door of Mayors, and being Mayor is not an easy job. Council Member Powell said he does not always know why a decision is made however, he respects the Mayor and Chief Marcus. He said he hopes they can work out the conflict, as he does not want to lose the Chief or rebuff the Mayor.

Council Member Hendrix said he had nothing more to say than what has already been echoed by other Council Members. He said he feels very protected and constantly praising the police department on how well they support and protect the City. He said it is not an easy decision.

In response to Council Member Henley, Mayor Bagshaw said he did not feel that there is any way that he and the Chief can work things out. He feels the decision he made is the only decision he can live with.

Council President Dowless said he respects both the Chief and the Mayor. He said making the decision is difficult. He noted that the City has a Mayor who is here every day, and things are looking better. He said the Mayor has earned his trust and respect. He said the Mayor does not make willy-nilly or whimsical decisions. He said he intends to support the Mayor.

Council Member Powell made the Motion that the Council vote on the Mayor's recommendation that the termination of the Chief be accomplished.

In response to City Attorney Smith, Council Member Powell said "yes" this is a Motion to affirm the Mayor's recommendation. City Attorney Smith asked that before there is a Second, would Council Member Powell like to add an effective date. Council Member Powell said he did not have an effective date. Mayor Bagshaw said he would like to "work this out" but within the next two to three days. ***Council Member Powell said he amends his Motion to be within the next two weeks.*** City Attorney Smith said the termination time is too broad and ask what date will the termination be effective. ***Mayor Bagshaw said effective immediately. Council Member Powell said his Motion includes effective immediately. Seconded by Council Member Drummond.***

The Motion passed with the following roll-call vote(3/2):

<i>Council Member Powell</i>	<i>Nay</i>
<i>Council Member Hendrix</i>	<i>Favor</i>
<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Drummond</i>	<i>Favor</i>
<i>Council Member Henley</i>	<i>Nay</i>

In response to Chief Marcus, Council President Dowless said the termination is immediate. Chief Marcus asked to get his personal belongings out of his office. City Attorney Smith said Council may want to reconsider the Motion to extend the termination date.

Council Member Hendrix made the Motion to reconsider the previous Motion terminating the Chief; Seconded by Council President Dowless. Unanimously approved (5/0).

Council Member Powell made the Motion that Council approve the Mayor's recommendation for the termination of the Police Chief effective January 22, 2014 at 5:00 p.m.; Seconded by Council Member Drummond.

The Motion passed with the following roll-call vote(3/2):

Council Member Hendrix	Favor
Council Member Henley	Nay
Council Member Powell	Nay
Council President Dowless	Favor
Council Member Drummond	Favor

Chief Marcus asked if another officer could stay in the meeting and Council President Dowless agreed. Officer David Ireland remained in the meeting as the Sergeant at Arms.

PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)

ORDINANCE 2013-08 AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA, AMENDING SECTION 130-7 OF THE CITY OF EDGEWOOD CODE OF ORDINANCES; DELETING THE REPLACEMENT TREE STOCK LIST CONTAINED IN THE CODE OF ORDINANCES; PROVIDING FOR ADOPTION AND AMENDMENT OF THE REPLACEMENT TREE STOCK LIST BY RESOLUTION; PROVIDING FOR CONFLICTS, SEVERABILITY, CODIFICATION AND PROVIDING AN EFFECTIVE DATE. (Pgs. 11 – 14)

City Attorney Smith read Ordinance 2013-08 in title only.

Council Member Powell made the Motion to approve the second and final reading of Ordinance 2013-08; Seconded by Council Member Drummond.

City Attorney Smith said approval of the Ordinance takes out the stock list that was incorporated by Code. He said the "next item on the list" (referencing Resolution 2014-01) will adopt the tree stock list by Resolution. He said that for future changes to the Code, Council will adopt by Resolution which requires one vote, as opposed to two votes. He said all other requirements in the Ordinance remains except for the tree stock list.

There were no public Comments.

The Motion passed with the following roll-call vote (5/0):

Council Member Hendrix	Favor
Council Member Drummond	Favor
Council President Dowless	Favor
Council Member Powell	Favor
Council Member Henley	Favor

NEW BUSINESS

Council President Dowless requested to change the order of New Business and address Resolution 2014-01 first.

RESOLUTION 2014-01 - A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA, ADOPTING A TREE REPLACEMENT STOCK LIST PURSUANT TO SECTION 130-7 OF THE CODE OF ORDINANCES.

City Attorney read Resolution 2014-01 in title only.

Council Member Powell made the Motion to Approve Resolution 2014-01; Seconded by Council Member Hendrix. Unanimously approved (5/0).

Planning & Zoning Board Appointments

City Clerk Meeks referred to her report that she provided to Council. She asked the Mayor if the item can be tabled; noting that there is no Planning & Zoning meeting in February. The Mayor had no objections, as this would allow more time for consideration.

Council Member Powell made the Motion to table the Planning & Zoning Board appointments until the February 18, 2014 City Council meeting; Seconded by Council Member Henley. Unanimously approved (5/0)

1. Canvassing Board – 2014 Municipal Election

City Clerk Meeks referred to her report provided to Council. She said that resident Regina Dunay is amenable to serving on the Canvassing Board again. ***It was the consensus of the Council that Mayor Bagshaw, City Clerk Meeks and Resident Regina Dunay serve as the City's Canvassing Board for the March 11, 2014 municipal election.***

UNFINISHED BUSINESS

1. **RESOLUTION NO. 2013-10** - A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA AMENDING THE CITY'S BUDGET FOR THE 2013-2014 FISCAL YEAR; AUTHORIZING THE MAYOR AND/OR HIS DESIGNEE TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Smith read Resolution 2013-10 in title only.

Council Member Powell made the Motion to approve Resolution 2013-10; Seconded by Council Member Hendrix.

There were no public comments.

The Motion passed with the following roll-call vote (5/0):

<i>Council Member Drummond</i>	<i>Favor</i>
<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Powell</i>	<i>Favor</i>
<i>Council Member Hendrix</i>	<i>Favor</i>
<i>Council Member Henley</i>	<i>Favor</i>

CITIZEN COMMENTS

Richard Fawcett-234 Prescott Drive- Mr. Fawcett thanked Council for taking action on the concerns he gave in a prior Council meeting regarding code enforcement.

STAFF REPORTS

City Attorney Smith:

In response to a question Council Member Powell raised in a prior meeting regarding glassing in, City Attorney Smith said there are no regulations.

Police Chief:

- Police Department Quarterly Activity Update (4th Quarter 2013) provided.

City Clerk:

No report.

Code Enforcement:

No report.

MAYOR & COUNCIL REPORTS

Mayor Bagshaw:

Mayor Bagshaw said he has talked to banks about regulations and is looking into having a window installed in City Hall for safety.

He reported that the Sun Rail quiet zones are in review, and he and Engineer Sebaali are meeting with the Orange County Department of Transportation.

He reported that meetings are ongoing with Orange County regarding the right-of-ways at Orange and Holden Avenues.

Reported that the Notice of Intent regarding the City's Comprehensive Plan Amendment has been issued.

Mayor Bagshaw said that he is in discussion with Planner Hardgrove regarding potential annexations.

Council President Dowless:

Council President Dowless reported that Mayor Bagshaw has been elected as the Second Vice President for Tri-County. He said that the Mayor made a request for Council President Dowless to serve on the Municipal Metro Plan Board; replacing Mayor Bagshaw.

Council Member Powell:

Council Member Powell reported on improvements that are being made on the CSX tracks.

Council Member Henley:

Council Member Henley noted that City Clerk Meeks has drafted an accounting procedures manual. In response to Council member Henley, Mayor Bagshaw said the accounting staff from McDermit~Davis will be in City Hall two days a week; more if needed.

Council Member Drummond:

No report.

Council Member Hendrix:

No report.

Public Comment:

Resident Richard Fawcett commended the Council on the way they handled the Chief's termination. He said bringing up reasons could have been more hurtful to the Chief, and thanked Council for handling the matter in the professional way that they did.

ADJOURNMENT

Council Member Powell made the Motion to adjourn the meeting; Seconded by Council Member Drummond. The meeting adjourned at 8:16 p.m.

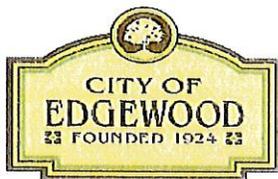
ATTEST:

John Dowless
Council President

Bea L. Meeks, MMC, CPM, CBTO
City Clerk

APPROVED BY CITY COUNCIL ON _____.

DRAFT



***EDGEWOOD CITY COUNCIL – REGULAR MEETING
FEBRUARY 18, 2014***

On Tuesday, February 18, 2014, Council President Dowless called the Edgewood City Council regular meeting to order at 6:30 p.m. The invocation was given by Council Member Powell followed by the Pledge of Allegiance:

The following attendance is noted:

ATTENDEES

Ray Bagshaw, Mayor
John Dowless, Council President
Neil Powell, D.D.S., Council Member
Mike Hendrix, Council Member
Dan Drummond, Council Member

ABSENT

Pam Henley, Council Member

STAFF

Bea Meeks, City Clerk
Vince Jackson, Acting Police Chief
Drew Smith, City Attorney

City Clerk Meeks announced that Council Member Henley called and advised that she is unable to attend the meeting and asked to be excused.

Council Member Drummond made the Motion to excuse Council Member Henley from the meeting; Seconded by Council Member Hendrix. Unanimously approved (4/0).

CONSENT AGENDA

1. Review and Approval of Minutes
 - November 19, 2013

Council Member Powell made the Motion to approve the Consent Agenda; Seconded by Council Member Hendrix. Unanimously approved (4/0).

CITIZEN COMMENTS

Edgewood business owner, Hae Sook, addressed the Council regarding her property located at 5145 S. Orange Avenue. Ms. Sook said she was concerned about a “for lease” sign posted on her property that has been removed by Code Enforcement twice. She explained that she previously had to obtain a permit to post the sign therefore, she came to City Hall to obtain a permit. City Clerk Meeks said that she didn’t know that you had to have a permit for this type of signage. She said she reviewed the Code that was noted in the permit application (Sec. 122-3) and still had concerns. City Clerk Meeks said that staff had to rely on Code Enforcement in this regard. She said staff asked Ms. Sook to come before Council on this matter to get clarity on this matter.

Discussion was delayed to allow the City Clerk time to review Code. The matter came back to Council with the following discussion:

Returned to complaint regarding temporary non-point of sale signs. City Clerk Meeks read from the code. City Attorney Smith said the sign is a real estate sign and no permit is required.

Ms. Sook also explained her concerns regarding the parking lot behind her building that people are using to get onto Orange Avenue. Ms. Sook asked if she can put something out to keep people from doing this. It was agreed that City Clerk Meeks will pull the development plan to determine ownership of the parking lot

PRESENTATIONS

None.

ORDINANCES

None.

PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)

None.

NEW BUSINESS

1. Resolution 2014-02

A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA, AUTHORIZING THE DONATION OF SURPLUS COMPUTER EQUIPMENT TO THE ORLANDO UNION RESCUE MISSION, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

City Attorney Smith read Resolution 2014-02 in title only.

There were no public comments.

Council Member Powell made the Motion to approve Resolution 2014-02; Seconded by Council Member Drummond. Unanimously approved (4/0).

2. Resolution 2014-03

A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA, AUTHORIZING THE DONATION OF SURPLUS COMPUTER EQUIPMENT TO THE CITY OF BELLE ISLE'S POLICE DEPARTMENT, PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

City Attorney Smith read Resolution 2014-03 in title only.

Council Member Powell made the Motion to approve Resolution 2014-03; Seconded by Council Member Hendrix.

There were no public comments.

In response to Council Member Powell, Acting Chief Jackson explained why the equipment was being donated to the City of Belle Isle.

Unanimously approved (4/0).

3. Resolution 2014-04

A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA DECLARING A 2009 FORD CROWN VICTORIA WITH VIN 2FAHP71V99X112947 TO BE SURPLUS AND AUTHORIZING THE SALE OF SAME.

City Attorney Smith read Resolution 2014-04 in title only.

Council Member Powell made the Motion to approve Resolution 2014-04; Seconded by Council President Dowless.

There were no public comments.

In response to Council Member Powell, Acting Chief Jackson said there are five marked mobile vehicles. He said typically the Police Department runs five or six patrol cars.

Unanimously approved (4/0).

UNFINISHED BUSINESS

1. Planning & Zoning Board Appointments

Mayor Bagshaw recommended Wade Fischer, who responded to a City survey, be appointed to the Planning & Zoning Board.

Council Member Drummond made the Motion to approve Mayor Bagshaw's recommendation; Seconded by Council Member Hendrix.

City Clerk Meeks asked if Motion could be amended to include the reappointment of Board members Susan Lomas and Marion Rayburn. ***Council Member Drummond accepted the amendment.***

Unanimously approved (4/0).

2. Legacy Tree Mitigation – Holden Avenue

Council President Dowless referred to City Attorney Smith, who said the Japanese Blueberry tree is now included in the City Code. Mayor Bagshaw said that the Legacy HOA is requesting to install 10 trees instead of 20. Mayor Bagshaw asked that the Motion include conditions that the trees be mature and healthy so that the spacing between the trees is filled.

Council Member Powell made the Motion to approve the installation of 10 Japanese Blueberry trees; conditioned upon the trees being mature and healthy and be uniformly spaced; Seconded by Council President Dowless.

Council Member Hendrix announced his recusal from the vote stating a conflict, as he serves on the Legacy HOA Board. City Clerk Meeks confirmed that Council Member Hendrix has provided Form 8B, Memorandum of Voting Conflict. ***Unanimously approved (3/0).***

STAFF REPORTS

City Attorney:

No report

Acting Police Chief:

Acting Police Chief Jackson reported on the following:

- Participation in a DUI saturation patrol with Orange County.
- Noted that an audit is performed every year because of the Police Department's accreditation, and the audit includes assets.
- Confirmed the Police Department is running smoothly.

City Clerk:

- Reported that the FY 12/13 audit is in the final stages and the auditors should be presenting their report soon. In response to Council Member Hendrix, City Clerk Meeks said he may want to direct his question regarding an assets audit to the auditors.
- City Clerk Meeks said that because of the length of time it took to do the audit, the City will be looking at additional costs.

Code Enforcement:

None.

MAYOR & COUNCIL REPORTS

Mayor Bagshaw:

Mayor Bagshaw reported on the following:

- Boy Scouts (Pine Castle troop) donated \$1900.00 for plants for the island on Orange Avenue, in addition to the time they donated in helping with the landscaping.
- \$4000.00 in farmers' market sponsorships has been received.
- Announced there will be a car show, along with the Farmer's Market March 27th.
- He said the City will be hosting the Tri-County luncheon on March 27, 2014, at the FOP building. He said the City is not being charged for use of the facility.
- Reported that Edgewood Isle is moving towards changing their store fronts in the fall.
- Confirmed the City's Comprehensive Plan is final, as there were no objections made after the Notice of Intent was issued.

Council President Dowless:

No report.

Council Member Powell:

Council Member Powell reported on the following:

- Reported on a dead tree at the railroad site which is now owned by DOT. Council Member Powell said that in the past he was told by CSX that they do not

remove dead trees. Council Member Powell said if the tree falls, it will fall on the tracks.

Council Member Henley:

Absent

Council Member Drummond:

Council Member Drummond:

Council Member Drummond reported on the following:

- Reported that on February 5, 2014 he, along with the Mayor, Lee Chotas and Orange County entities regarding the Orange Avenue extension. He said the project is under one million dollars and should move quickly. Council Member Drummond said the City needs to push heavily to align Holden and Gatlin Avenues. Council Member Powell said he has been working on this endeavor for nine years.
- Noted that he would enjoy seeing what the City can do jointly with Belle Isle to see what efficiencies the Cities could combine. With Council permission he would like to meet with representatives of Belle Isle to further explore. Council said they are okay with his request.

Council Member Hendrix:

No report

ADJOURNMENT

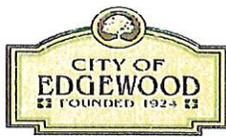
Council Member Powell made the Motion to adjourn the meeting. The meeting adjourned at 7:40 p.m.

ATTEST:

John Dowless
Council President

Bea L. Meeks, MMC, CPM, CBTO
City Clerk

APPROVED BY CITY COUNCIL ON _____.



Memorandum

To: Bea Meeks, City Clerk
From: Cinnamon Wild, Administrative Assistant
Date: 3/10/2014
Re: Planning and Zoning Meeting 03/03/2014

Application 2014-01-SE – Special Exception Application for Church at 5232 S. Orange Avenue. (Bob Harrell Properties)

Application 2014-02-VAR – Variance(s) Application for Russell Home Expansion

Application 2014-01-SE – Special Exception Application for Church at 5232 S. Orange Avenue (Bob Harrell Properties)

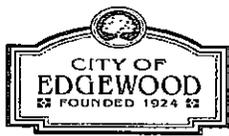
At the Planning & Zoning Board Meeting on 03/03/2014 *Board Member Lomas made the motion to approve the Special Exception, with the seven (7) recommendations as provided in Planner Hardgrove’s report with the minor revision of there being a total of 3 employees versus 2 employees; Seconded by VanVoorhis. Unanimously approved 5/0.*

Application 2014-02-VAR – Variance(s) Application for Russell Home Expansion

- **Variance #1 – Front Yard Setback (North) Variance of 3.5 feet: Code Section 134-579 requires 30 feet, 26.5 feet proposed.** *Board Member Van Voorhis made the motion moved to approve subject to the conditions in Planner Hardgrove’s report as amended as follows: The intent [of the planting of trees] is to create an illusion of depth and break up the bulk of the building, “and buffering.” “Understory trees should be used.” “Exterior lighting to be downlighting to minimize glare on adjacent properties.” ; Seconded by Chairwoman Dunay. Unanimously approved 5/0.*

Application 2014-02-VAR – Variance(s) Application for Russell Home Expansion (continued)

- **Variance #2 – Rear Yard Setback (south): Section 134-579 requires 35 feet, 26 feet proposed.** *Board Member Van Voorhis made the motion to approve subject to the conditions in Planner Hardgrove's report; Seconded by Board Member Lomas. Unanimously approved 5/0.*
- **Variance #3 – Dumpster location and screening: Section 30-49 Dumpster in front yard not allowed – proposed in front (north) yard.** *Chairwoman Dunay made motion to approve; Seconded by Board Member Lomas. Unanimously approved 5/0.*
- **Variance #4 – Screening of Vehicle Use Area from residential property (south property line): 7' wide landscaping and 8' high masonry wall required, 6' high opaque pvc fence (47 feet length) and 6' high chain link (east 48' length) proposed.** *Board Member Rayburn made the motion to approve subject to the conditions in Planner Hardgrove's report amended as follows: #3 to read: Installation of a 6 feet high opaque fence along the south property line adjacent to the emergency turnaround to the southeast corner of the property. If County objects to an opaque 6 feet high fence installed where adjacent to the County easement that extends from south of the south property line of the subject property, the existing chain link fence can be maintained in lieu of the opaque fence; Seconded by Board Member Van Voorhis. Unanimously approved 5/0.*
- **Variance #5 – Screening of Vehicle Use Area from residential property (east property line), 7' wide landscape buffer required, 6' wide proposed; 8' high masonry wall where parking lots are adjacent to residential districts, 6' high chain link fence proposed.** *Board Member Van Voorhis made the motion to approve subject to the conditions provided in Planner Hardgrove's report, Seconded by Chairwoman Dunay. Unanimously approved 5/0.*
- **Variance #6 – Impervious Surface Ratio; Maximum 45%, 67% proposed.** *Board Member Van Voorhis made the motion to approve subject to the conditions provided in Planner Hardgrove's report, Seconded by Board Member Lomas. Unanimously approved 5/0.*



Memorandum

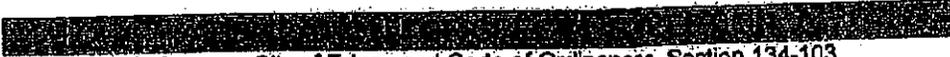
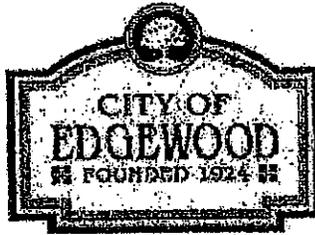
To: Planning and Zoning Board
From: Cinnamon Wild, Administrative Assistant
CC: Bea Meeks, City Clerk
Date: 2/26/2014
Re: Planning and Zoning Meeting on 03/03/14 – 5232 S. Orange Avenue Special Exception Application #2014-01 – Special Exception to allow a church to be located within 10,000± square feet of one of the buildings located at 5232 S. Orange Avenue

Please note that notice letters were mailed out to property owners within 500' of the subject property. There were 77 letters mailed out, with 8 letters returned as of the date of this memo. To date no comments have been received.

The Sign was picked-up on 02/19/2014, and was posted at the property on 02/20/2014 (It was required to be posted by 02/21/2014). The applicant provided a scanned copy of the sign affidavit, which you will find a copy in your Agenda packet and the original will be provided at the P&Z meeting.

Thank you for your time and consideration of the above Special Exception application.

Spec Exception
Appl.



Reference: City of Edgewood Code of Ordinances, Section 134-103
PLANNING & ZONING BOARD
MAKE PAYMENTS TO: CITY OF EDGEWOOD
FEE: \$750.00

Please type or print. Complete carefully, answering each question and attaching all necessary documentation and additional pages as necessary.

PLANNING & ZONING MEETING DATE: _____

IMPORTANT: FILE BY SECOND WEDNESDAY OF THE MONTH FOR THE FIRST HEARING ON THE SECOND MONDAY OF THE FOLLOWING MONTH.

Please note this fee is non refundable.

Bob Harrell
Cell 4079478406

Applicant's Name: Orange Avenue Warehouses LLC	Owner's Name: Orange Avenue Warehouses LLC
Address: 5232-1 South Orange Avenue Orlando, FL 32809	Address: 5300 South Orange Avenue Orlando, FL 32809
Phone: 407-859-2601	Phone: 407-859-2601
Legal Description: prop id # 13-23-29-0000-00-010	5232-1 South Orange Avenue Orlando, FL 32809
Zoned: C-3	
Location: 5232-1 South Orange Avenue, Orlando, FL 32809	
Tract Size: 315' x 344'	
Cite section of the Zoning Code from which variance is requested:	134-405
Request:	Permission to allow a church
Existing on Site: Church	10,000 sf building

The applicant hereby states that the above request for Special Exception does not violate any dead restrictions on the property.

Applicant's Signature:	Date:	1-21-14
Applicant's Printed Name: ROBERT S. HARRELL	Date:	1-21-14
Owner's Signature: SAME		
Owner's Printed Name:		

Revised 4/1/08

405 Larue Avenue, Edgewood, Florida, 32809-3406
Phone: 407-851-2920 / Fax: 407-851-7361
www.edgewood-fl.gov

1 of 2

Please submit your completed application to City Hall via email at cityhallstaff@edgewood-fl.gov, via facsimile to 407-851-7361, or hand deliver to City Hall located at 405 Larue Ave. For additional questions, please contact City Hall at 407-851-2920.

Rec'd Date:	01-21-14
Rec'd By:	Cinnamon Wild
Forwarded to:	Ellen Henderson - Planner
Notes:	

Revised 4/1/08

405 Larue Avenue, Edgewood, Florida, 32809-3406
Phone: 407-851-2920 / Fax: 407-851-7361
www.edgewood-fl.gov

2 of 2

SPECIAL EXCEPTION APPLICATION

1. Provide the legal description (include street address).

Orange County Property ID #13-23-29-0000-00-010.

5232-1 South Orange Avenue
Orlando, FL 32809

2. If you are not the owner of the subject property, provide written acknowledgement and authorization from property owner that they do not object to the use requested in the Special Exception Application, and give their authorization for the use if approved.

3. SURROUNDING ZONING DESIGNATIONS:

DIRECTION	ZONING
NORTH	C-3
SOUTH	C-3
EAST	Orange Avenue
WEST	Railroad tracks

4. Describe the proposed use you; including conditions on the use, hours of operation, required parking and loading spaces, and number of employees. If proposed use is a training/vocational school, provide the number of anticipated students/clients.

5. If applicable, please provide:

- Dimensions of the property (see attached example)
- Existing and proposed location of structure(s) on the property.
- Vehicular accessways, driveways, circulation areas (include widths)/
- Off-street parking and loading areas
- Refuse and service areas.
- Required setbacks; landscape or buffer areas; and other open spaces.

- Existing and proposed adjacent rights-of-way, showing widths and centerlines.
- Distances between buildings.
- Interior and terminal landscape islands.
- All existing and proposed sidewalks.
- Landscape plan.

Orange Avenue Warehouses, LLC
5300 SOUTH ORANGE AVENUE
ORLANDO, FL 32809
407 859-1486
407 855-8710 (fax)

January 28, 2014

Ellen Hargrove, Edgewood City Planner
City of Edgewood
405 Larue Avenue
Edgewood, FL 32809

RE: Orange Avenue Warehouses

Dear Ms. Hargrove:

Per your request, please find a listing of the tenants occupying our property:

Tenant Name	Hours of Operation	# of Employees
Central Florida Refurbishing (Cabinet & Furniture Repair shop)	M-F 6:00 a.m. – 5:00 p.m.	31
Academy for Autism	M – F 8:00 a.m. – 4:30 p.m.	10
Alan Stewart Photography	M – F, 9:00 a.m. – 6:00 p.m.	2
Church (during week)	M – F, 9:00 a.m. – 5:00 p.m.	2
Church Evenings & Weekends	Per Special Exception	

Orange Avenue Warehouses LLC is the owner of the property and maintains the parking lot.

Sincerely,

Robert S. Harrell, Pres.

Robert S Harrell
President

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me this 29th day of January, 2014 by Robert Harrell who is personally known to me and who did not take an oath.



Adrienne Langenbach
Notary
Print Name: Adrienne Langenbach
Commission Number: FF074770
My Commission Expires: 3-22-2014

Subject: Re: FW: Special Exception for the Church
From: Wrgac@aol.com (Wrgac@aol.com)
To: mikebhp@bellsouth.net;
Cc: cwild@edgewood-fl.gov; bmeeks@edgewood-fl.gov;
Date: Friday, January 24, 2014 4:11 PM

Hi Mike,
I am nearly done reviewing your request for the Church special exception. Will you please give me, so I can include it in my report to the Board/Council a notarized statement from the property owner listing the names, activities, # of employees and hours of current tenants of the buildings on-site? It would also be helpful if he included in the statement who is responsible for maintenance of the parking area. If you have questions, let me know.

Regards,
Ellen Hardgrove
Edgewood City Planner

In a message dated 1/24/2014 8:45:22 A.M. Eastern Standard Time, bmeeks@edgewood-fl.gov writes:

Ellen

Here is the follow-up information to the Speciala Exception application from Bob Harrell. I have copied Mike Schmidt, whose contact information is below. Should you need additional information, please feel free to contact Mike. As always, please keep me in the loop.

Thanks.

Bea

Bea L. Meeks, MMC, CPM, CBTO
City Clerk



(Representing IIMC Region III Legislative Committee)

Please visit our facebook page at: <http://www.facebook.com/CityOfEdgewoodFL>, our Facebook page is at over 300 likes. Please like our page and help us spread the word.

Application: 2014-01 SE
 Owner/Applicant Name: Bob Harrell / Orange Ave Warehouses LLC
 Public Hearing Date: 03/03/14

This affidavit is to be presented at the public hearing before the Planning and Zoning Board.

SIGN AFFIDAVIT

STATE OF FLORIDA
 ORANGE COUNTY

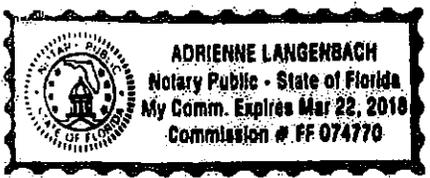
Before me, the undersigned authority, personally appeared Robert S. Harrell to me well known and known to me to be the person described in and who executed the foregoing affidavit, after being first duly sworn, says:

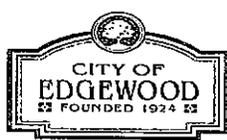
1. That the affiant posted the notice provided by the City of Edgewood, which contains the time and dated of the public hearings involved (i.e. Planning and Zoning Board and/or City Council).
2. That said posted notice also contained the relevant facts pertaining to the application.
3. That said notice was posted was posted in a conspicuous and easily visible place on the subject property not less than ten days prior to the date of public hearing. Date posted: 2-20-14
4. That the affiant understands that this affidavit is intended to be submitted as a prerequisite for a public hearing, and as such will be officially filed with the City of Edgewood, Florida.

Robert S. Harrell Pres.
 Signature of owner or authorized representative

Sworn to and subscribed before me this 20 day of February, 2014.
Adrienne Langenbach
 Print, type, or stamp commissioned name of Notary Public Notary Public, State of Florida

Personally Known OR Produced Identification
 Type of I.D. Produced _____





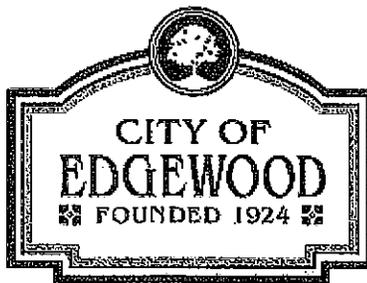
Memorandum

To: Planning and Zoning Board
From: Cinnamon Wild, Administrative Assistant
CC: Bea Meeks, City Clerk
Date: 2/26/2014
Re: Planning and Zoning Meeting on 03/03/14 – 510 Holden Ave – Variance(s)
Application #2014-02-VAR – Variance(s) to allow renovations of Russell
Home

Please note that notice letters were mailed out to property owners within 500' of the subject property. There were 53 letters mailed out, with 1 letter returned as of the date of this memo. To date no comments have been received.

The Sign was picked-up on 02/20/2014. The sign was posted at the property by the applicant on 02/21/2014. The applicant will be providing the Sign affidavit to City Hall this afternoon, 02/25/2014. It was noted at the time of pick-up of the sign that the sign affidavit would need to be completed, signed and notarized after placement of the sign.

Thank you for your time and consideration of the above Variance(s) application.



Reference: City of Edgewood Code of Ordinances, Section 126-588

PLANNING & ZONING BOARD

MAKE PAYMENTS TO:

CITY OF EDGEWOOD

FEE: \$350 RESIDENTIAL

~~\$750~~ COMMERCIAL

+\$1000 pass thru

Please type or print. Complete carefully, answering each question and attaching all necessary documentation and additional pages as necessary.

PLANNING & ZONING MEETING DATE:	
CITY COUNCIL DATE:	

IMPORTANT: FILE BY THE SECOND WEDNESDAY OF THE MONTH FOR FIRST HEARING ON THE SECOND MONDAY OF THE FOLLOWING MONTH

Please note this fee is non refundable.

NOTE: Notarized letter of authorization from Owner **MUST** be submitted if application is filed by anyone other than property owner

Applicant's Name:	DRMP, ^{Contact} Ross Galbraith	Owner's Name:	The Russel Home
Address:	941 Lake Baldwin Ln Orlando 32814	Address:	510 W Holden Ave Orlando 32839
Telephone:	407 362 1391	Telephone:	407 855 8063
Fax:	407 896 4836	Fax:	
Email:	rgalbraith@drmp.com	Email:	
Parcel ID/Legal description:	14-23-29-0000-00-011		
Zoned:	R1-AA		R1-AA
Cite section of the Zoning Code from which variance is requested:			6 variances - see attached sheet.
Existing on site:			
Request:			

To justify this variance, applicant must demonstrate the following:

1. That special condition and circumstances exist which are peculiar to the land, structure or building involved and which are not applicable to other lands, structures or building in the same zoning classification
2. the special conditions and circumstances do no result from the action of the applicant
3. literal interpretation or enforcement of the provisions of the Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same zoning classification under the terms of the Ordinance
4. the variance, if authorized, will represent the minimum variance that will afford relief and will represent the least modification possible for the regulation at issue
5. the variance sought will not authorize or extend any non conforming use or other non conformity with respect to the land or structures in questions
6. the granting of the variance will be in harmony with the general intent and purpose of this Ordinance, will not be injurious to the area involved, or surrounding properties, and will no authorize a use of the property not permitted by its zoning classification
7. the variance sought will be consistent with the Edgewood Comprehensive Plan

Applicant must agree that:

1. In granting any variance, the City may prescribe appropriate conditions and safeguards in conformity with the Ordinances, and any regulations enacted under its authority. Violation of such conditions and safeguards, when made a part of the terms under which the variance is granted shall be deemed a violation of Edgewood ordinances.

AGREE:	<i>RAJ</i>	DISAGREE:	
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2. The variance recommended by the Planning and Zoning Board and approved by the City Council shall expire in 12 months in accordance with Chapter 134-104 (3) (e).

AGREE:	<i>RAJ</i>	DISAGREE:	
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3. Concerning Ex parte communications, the applicant shall not speak to members of the Planning and Zoning Board of the City Council prior to the public hearing related to said variance request in order that said board members shall no prejudice themselves prior to said variance request coming before the City in an open proceeding where the decision making process and determination will be in full view of the public, thereby providing due process involving a fair opportunity for the presentation of both sides of the case in an open proceeding where a record of the proceedings may be kept

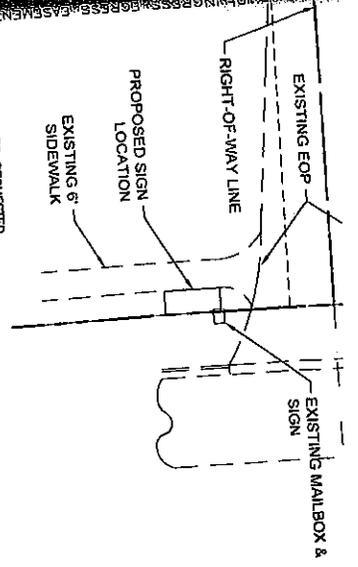
AGREE:	<i>RAJ</i>	DISAGREE:	
---------------	------------	------------------	--

The applicant hereby states that the above request for Variance does not violate any deed restrictions on the property.

Applicant's Signature:	<i>Ross Galbraith</i>	Date:	
Applicant's Printed Name:	Ross Galbraith		1/6/14
Owner's Signature:	<i>Ross Galbraith for Russell Home</i>	Date	
Owner's Printed Name:			

Please submit your completed application to City Hall via email at cityhallstaff@edgewood-fl.gov, via facsimile to 407-851-7361, or hand deliver to City Hall located at 405 Larue Ave. For additional questions, please contact City Hall at 407-851-2920.

Office Use Only	
Rec'd Date:	1-6-2014
Rec'd By:	Bornelus
Forwarded to:	
Notes:	750 ⁰⁰ fee pending



VARIANCES REQUESTED

1. VARIANCE: DEFINITIONS FOR LOT ORIENTATION.
 REQUIRED: FRONT OF LOT NEAREST HOLDEN AVE. (NORTH SIDE)
 PROPOSED FRONT = EAST (FACING PARK)
 ROAD = NORTH & SOUTH
2. VARIANCE: REQUIRED REAR YARD.
 REQUIRED: REAR YARD TO PRINCIPAL BLDG.
 PROPOSED: 25.7 FT. WITH BT 100% OPAQUE PVC PRIVACY FENCE ADJACENT TO PROPERTY LINE.
3. VARIANCE: 3 - 5 ARE ALL VARIANCES FROM REQUIRED LANDSCAPE BUFFER BETWEEN VIA & ADJUTING RESIDENTIAL ZONED PROPERTIES. LDC CH. 114 (1) 3.1.
 ADJUTING RESIDENTIAL ZONED PROPERTIES: LANDSCAPE BUFFER (MIN.) 7' (N) x 6' (W), 100% OPAQUE
 REQUIRED (ALL INSTANCES): LANDSCAPE BUFFER +/- 30% OF VIA
 PROPOSED @ SOUTHERN PROPERTY LINE FOR THE WESTERMOST +/- 30% OF VIA NEAREST GRANADA WOODS
 6' PVC FENCE, 100% OPAQUE
4. PROPOSED @ SOUTHERN PROPERTY LINE FOR VIA ADJACENT TO COUNTY PARK.....
 6.1' OF GRASSSED AREA WITH 6' BLACK VINYL-COATED CH-LINK FENCE
5. PROPOSED @ EASTERN PROPERTY LINE FOR +/- 73LF OF VIA ADJACENT TO COUNTY PARK.....
 7' OF GRASSSED AREA WITH 6' BLACK VINYL-COATED CH-LINK FENCE
6. VARIANCE: IMPERVIOUS SURFACE RATIO.
 REQUIRED: RT-AA ZONING, MAX. 42% IMPERVIOUS SURFACE AREA
 PROPOSED: 65% IMPERVIOUS SURFACE AREA

ATION



DATE	BY	SCALE	PROJECT	NO.

COI



405 Larue Avenue - Edgewood, Florida 32809-3406
(407) 851-2920

To: Planning and Zoning Board Members
From: Ellen Hardgrove, AICP, City Planning Consultant
Date: February 15, 2014
Subject: Variance Requests – Russell Home

I. SUMMARY OF VARIANCES REQUESTED

- Variance 1 Front Yard Setback (North) Variance of 3.5 feet: Code Section 134-579 requires 30 feet, 26.5 feet proposed
- Variance 2 Rear Yard Setback (south): Section 134-579 requires 35 feet, 26 feet proposed
- Variance 3 Dumpster location and screening: Section 30-49 Dumpster in front yard not allowed – proposed in front (north) yard
- Variance 4 Screening of Vehicle Use Area from residential property (south property line); 7 feet wide landscaping and 8 feet high masonry wall required, 6 feet wide buffer and 6 feet high opaque pvc fence (47 feet length) and 6 feet high chain link (east 48 feet length) proposed
- Variance 5 Screening of Vehicle Use Area from residential property (east property line), 7 feet wide landscape buffer required, 6 feet wide proposed; 8 feet high masonry wall where parking lots are adjacent to residential districts, 6 feet high chain link fence proposed
- Variance 6 Impervious Surface Ratio; *Maximum 45%, 67% proposed*

NOTE: This is not a review of the proposed development/site plan. Site plan submittal shall ensure compliance with Code standards including, but not limited to, tree removal, landscaping.

II. PROPERTY DESCRIPTION

A. General Location: [Map included at end of report]

South of Holden Avenue, West of Cypress Grove Park; this is an isolated parcel in that its only access is via a County-owned narrow right-of-way connecting this property to Holden Avenue. The right-of-way serves only this parcel.

B. Address:

510 Holden Avenue

C. Property Tax ID:

14-23-29-000000-011

D. Site Area:

48,052 square feet (1.1± acres)

E. Zoning:

R1AA with approval from Orange County (7/25/56) for boarding handicapped children and variance (approved in 1982) to build owner's living quarters 20 feet from front (in lieu of 30 feet) conditioned on no increase in children (12 day care and 27 full time). Annexed into Edgewood in 1990s. A special exception to add a playroom was approved 7/14/98 conditioned on no increase in children (12 day care and 27 full time).

R1AA Site Standards							
Minimum Lot Area (Square Feet)	Minimum Floor Area (Square Feet)	Minimum Lot Width (Feet)	Minimum Front Yard (Feet)	Minimum Rear Yard (Feet)	Maximum (Impervious) Lot Coverage	Minimum Side Yard (Feet)	Maximum Building Height (Feet)
10,890 (1/4 ac)	2,200	90	30	35	45%	10	35

F. Existing Use:

Group home for 12 day and 27 full time residents [Limited by license and past land use approvals]. The existing use is not a permitted use in the R1AA zoning district. The use, because of a County approved variance in 1957, is considered a legally conforming use.

G. Future Land Use:

Low Density Residential

H. Abutting Zoning/Land Use:

The Russell Home predates all abutting uses.

North - Two R1AA zoned lots, each with a single family home

- 4655 Casa Grande Court (Lot 3) – James Worthen rear yard adjacent to Russell Home
- 4669 Casa Grande Drive (Lot 4) - Margaret Gruzel (owner occupied) side yard adjacent to Russell Home

East – Cypress Grove Park, zoned R1AA

South – One residential lot zoned R1AA with a single family home

- 589 Del Rio Street (Lot 8) – Elbert and Candy Hale (owner occupied) rear yard adjacent to Russell Home

West – Two R1AA zoned lots, each with a single family home

- 4673 Casa Grande Drive (Lot 5) - Shirley Cockriel (owner occupied) rear yard adjacent to Russell Home
- 4675 Casa Grande Drive (Lot 6) – Mark Cross (owner occupied) rear yard adjacent to Russell Home

III ANALYSIS OF REQUESTED VARIANCES

A. SETBACK VARIANCES

A comparison of the required setbacks, the existing structure distances from property lines, and the proposed setbacks as presented on the site plan is provided in the following table.

Russell Home Lot Line	Required Setback	Existing	Proposed on Site Plan
North (front)	30 feet	18.8 feet	26.5 feet
South (rear)	35 feet	26.1 feet	26 feet
West (side)	10 feet	28.2 feet	25.5 feet
East (side)	10 feet	84.6 feet	60 feet

Variance 1. Front Yard (North) Variance of 3.5 feet

Code Section 134-579 requires 30 feet, 26.5 feet proposed

The majority of the existing building in the north yard is at least 30 feet from the north property line, thus meeting the R1AA front yard setback. There is a wing that is 18.8 feet from the north property line. It appears the location of the wing was approved in 1982, prior to the property's annexation into Edgewood, by Orange County Board of Zoning Adjustment, when it approved an owner's living cottage 20 feet from the north (front) property line) due to preservation of existing trees.

The existing building on this side is proposed to be renovated/expanded to provide a standard distance of 26.5 feet from the north property line, thus requiring a 3.5 feet variance to the minimum front yard. The underlining purpose of minimum setbacks/required yards includes buffering from land uses, provision of open areas around structures, and access to natural light, ventilation and direct sunlight.

Per Code, the applicant must identify special conditions and circumstances exist [per Code Section 134-104.3(b)] to approve the variance. Such has not yet been provided with the application. If the applicant can show special conditions and circumstances exist, staff recommends the following conditions of approval:

- Maintenance of a 6 feet high opaque fence along the north property line where adjacent to residentially used lots.
- Planting and clustering trees to fill in the gaps of existing trees on the adjacent property to the north. This will be applied during the site plan permitting stage. The intent is to create an illusion of depth and break up the bulk of the building, and
- Building height limited to one story within 30 feet of the north property line.

Note: Approval of this variance also affects Variance #3 where the applicant is requesting the dumpster to be located in the standard front yard.

Variance 2. Rear Yard (south)

Code Section 134-579 requires 35 feet, 26 feet proposed (Variance of 9 feet)

The existing building (the playroom of the facility) is 26 feet from the south line – currently nonconforming [see "historic note" below]. A 25 feet easterly extension of the existing building is proposed. The extension will be no closer to the south line than the currently existing building; however, per code, nonconforming structures are not allowed to be extended or enlarged. Thus, the addition will require variance approval.

Historic note: The nonconforming playroom setback was created in 1998 when City Council approved a special exception to build the playroom. A variance to build the playroom 26 feet from the south line was not seen to be necessary since staff at the time considered the south property line a "side yard". Minimum side yard in the R1AA district is 10 feet. Despite the application of the south side of the property as a side yard in 1998, by Code definition, the south property line is the "rear". Thus, extension of the building as proposed requires a variance approval.

Per Code, the applicant must identify special conditions and circumstances exist [per Code Section 134-104.3(b)] to approve the variance. Such has not yet been provided with the application. If the applicant can show special conditions and circumstances exist, staff recommends the following conditions of approval:

- The rear yard variance is only approved in the location of the existing playroom and the new addition as shown on the site plan dated 2/10/14.
- Maintenance of a 6 feet high opaque fence along south side where adjacent to residentially used property;
- Building height limited to one story within 35 feet of the south property line.

Variance 3. Dumpster location

Code Section 30-49 Dumpster in front yard not allowed – proposed in front (north) yard

The new dumpster location is proposed to extend 5 feet into the standard front (north) yard, thus requiring a variance. If the requested front yard variance is approved (Variance #1), the dumpster will no longer be in the required "front yard." (See Variance #1)

Moving the dumpster 5 feet south would negatively impact existing large oak trees. According to Code, "the preservation of any historic or specimen tree may be considered as a basis for the granting of a variance." These trees would be considered specimen trees.

The proposed dumpster location is not adjacent to single-family lot.

Staff recommends approval.

B. VARIANCES TO SCREENING STANDARDS

Variance 4. Screening of Vehicle Use Area (south property line)

Code Section Sec. 114-4(1)b requires 7 feet wide landscaping where vehicle use areas are adjacent to residential properties); none is proposed

Code Section 134-608(c) requires an 8 feet high masonry wall where parking lots are adjacent to residential uses. Proposed 6 feet high vinyl PVC fence and chain link fence instead of 8 feet high masonry wall

Per discussion with the applicant, the south end of the vehicle use area is only proposed to be used for emergency vehicle turnaround area, with all or part proposed to be of stabilized grass [dependent upon Orange County Fire Department approval]. This area is not intended for parking, unloading, or vehicle access to the "receiving" area. Given the need to provide emergency vehicle access, **staff recommends approval of no landscaping along the south property line under the following conditions.**

- 1) Orange County Fire Department approves the design for fire emergency vehicle turnaround [Letter to be submitted with site plan approval].
- 2) Parking of any vehicle, including any Loading/unloading, in the "hammerhead" as shown by diagonal lines on the 2/10/14 site plan shall be prohibited.
- 3) Maintenance of a 6 feet high opaque fence where the emergency turnaround area is adjacent to a residential used lot.

Variance 5. Screening of Vehicle Use Area (east property line)

Code Section 114-4(1)b Landscaping where vehicle use areas adjacent to residential properties; 7 feet wide required, 6 feet wide proposed

Code Section 134-608(c) 8 feet high masonry wall where parking lots are adjacent to residential uses/districts; Proposed 6 feet high vinyl pvc fence instead of masonry wall

The intent of the requirements is to protect residential uses. The adjacent land use is the park. If the park land was zoned for an office or commercial, the wall would not be needed and because the adjacent land will be maintained as a park, the intended width for plant growth can be maintained with the requested variance.

Staff recommends approval.

C. MAXIMUM IMPERVIOUS SURFACE COVERAGE

Variance 6. Impervious Surface Ratio

Code Section 134-579 Maximum 45%, 67% proposed

This is an engineering issue. The following staff recommendation is based on City Engineer Art Miller's April 18, 2011 report where the same variance was requested.

The City's impervious surface ratio requirements were implemented to prevent existing stormwater collection and treatment systems from being inundated over their design capacity. For example, the stormwater infrastructure for most subdivisions has been designed based on a certain impervious coverage. This is usually in the 40% to 45% range and includes both the collection system and, for newer developments, the treatment system (i.e. stormwater ponds). If individual lots are allowed to frequently go beyond the maximum allowed impervious ratio, then the street collection systems and stormwater ponds can experience capacity problems.

With that said, it should be noted that this project is planned to drain to the east, to Orange County's Cypress Grove Park. It will not be draining to the adjacent subdivision's stormwater collection system. Based on the existing and proposed use of the facility and the design intent to drain to the County's park, we do not believe granting the relief from the 45% impervious surface ratio maximum will be a problem. Note the approved Impervious Surface Area ratio approved in 2011 was 70%. The current request is 67%. Additional city staff review of the drainage will occur during final engineered site plan submittal.

Staff recommends approval.

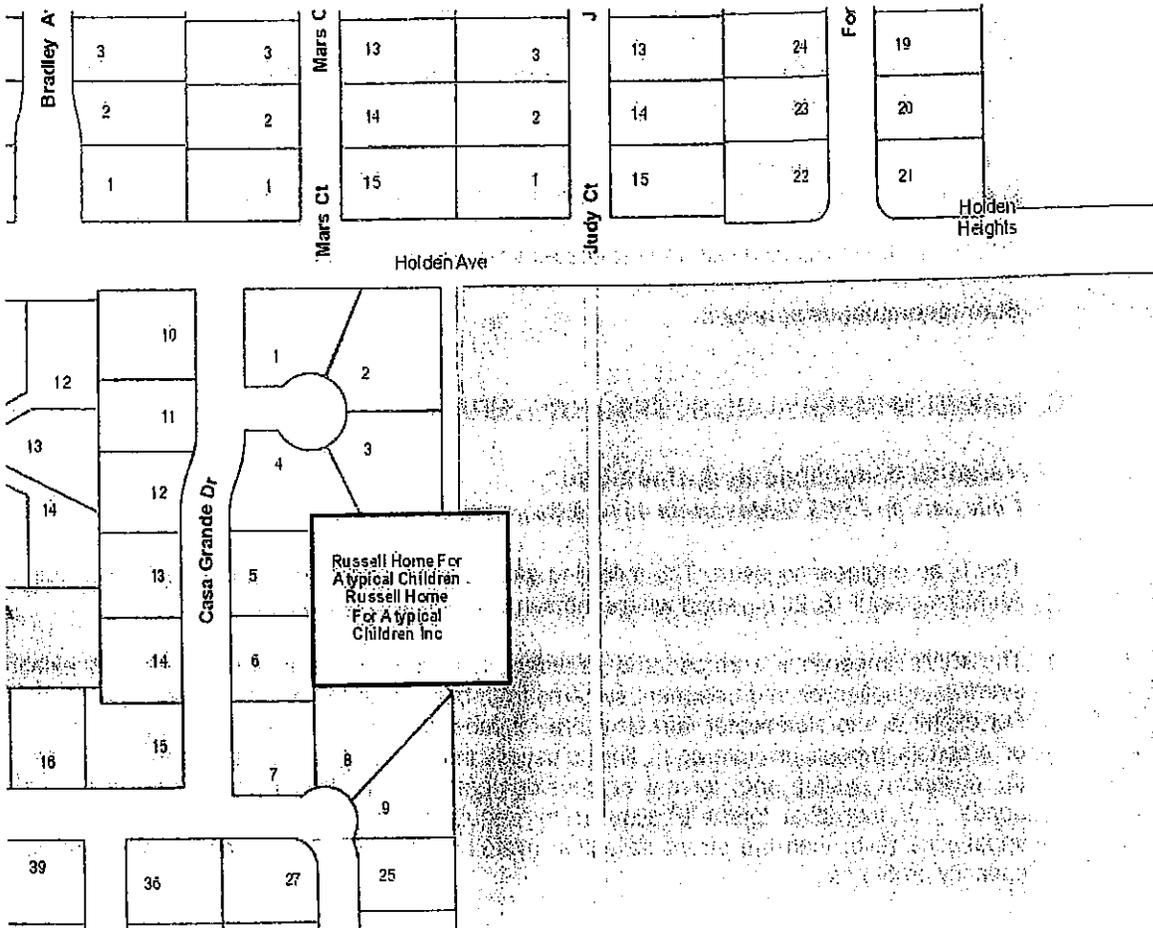
IV. RESOURCES TO AID UNDERSTANDING

- Property Location Map (See Attached)
- Variance Approval Standards (See Attached)

For information purpose only, no variance is needed for the following:

- *There is an existing cooler 10.9 feet from the south line. This is considered an accessory structure and by code is allowed to be five feet from the south property line. The cooler is proposed to be incorporated into a larger building that will allow for storage. Both will continue to be considered an accessory structure, and as shown meets the code minimum setback.*
- *Currently in the west yard are three sheds that are 1 to 3 feet from the west property line. The sheds are proposed to be removed.*
- *New building construction will occur that will result in the building being 25.5 feet from the west property line, 2.5 feet closer than the current building. Under current code, the west side would be a side yard, where the primary structure can be within 10 feet of the property line; no variance would be needed.*

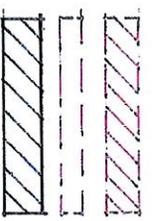
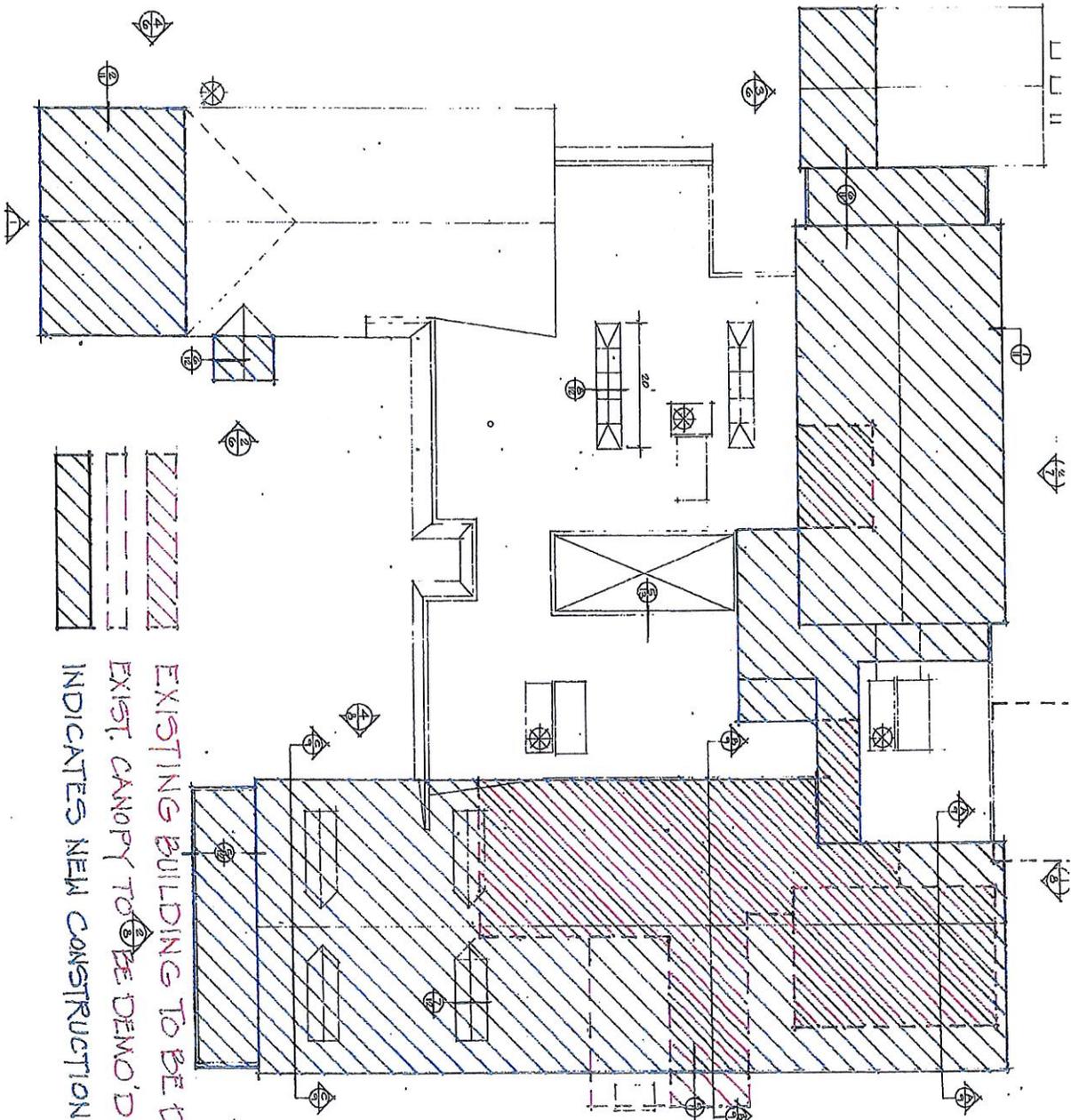
Property Location Map



Sec. 134-104.3(b). *Standards for Variance Approval*

Prior to recommending approval of any variance from the requirements of this chapter and prior to the granting of the variance, the board and city council shall find:

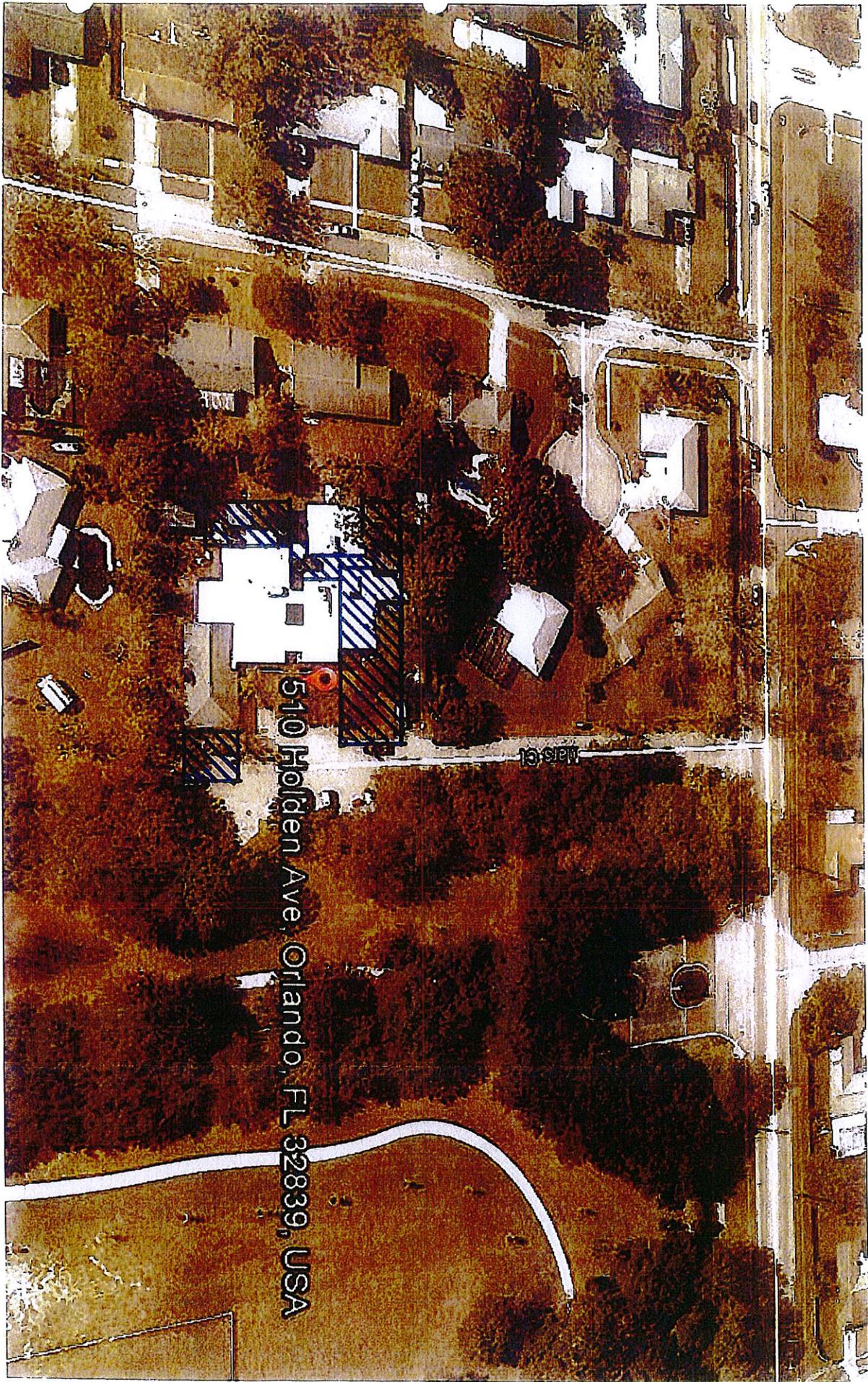
1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures or buildings in the same zoning district.
2. That the special conditions and circumstances do not result from the actions of the applicant.
3. That approval of the variance requested will not confer on the applicant any special privilege that is denied by this chapter to other lands, buildings or structures in the same zoning district.
4. That literal interpretation of the provisions contained in this chapter would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of this chapter and would work unnecessary and undue hardship on the applicant.
5. That the variance approved is the minimum variance that will make possible the reasonable use of the land, building or structure.
6. That approval of the variance will be in harmony with the general intent and purpose of this chapter and that such variance will not be injurious to the neighborhood or otherwise detrimental to the public welfare.

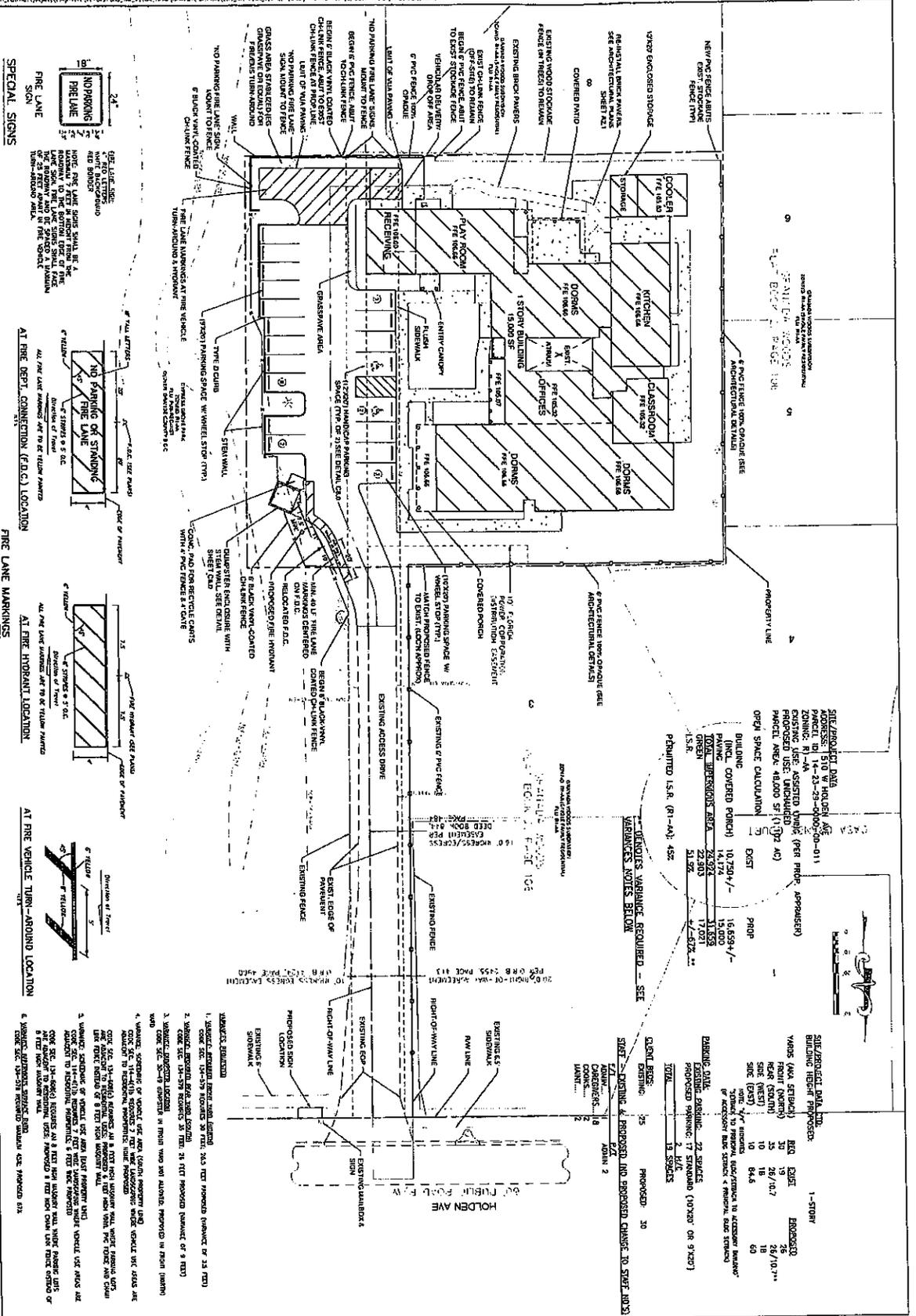


EXISTING BUILDING TO BE DEMOLISHED
 EXIST. CANOPY TO BE DEMO'D
 INDICATES NEW CONSTRUCTION

ROOF PLAN
 PROJECT: HOME
 ARCHITECT: KRISTINE J. JENSEN, F.A.S.A.
 DATE: JAN 16, 2014
 3300 BAYVIEW LANE, ST. LOUIS, MISSOURI 63104







SITE/PROJECT DATA

ADDRESS: 510 W HOLDEN AVE
 PARCEL: 10-28-20-00-011
 ZONING: R1-4A
 EXISTING USE: ASSISTED LIVING (PER PRIOR APPROVAL)
 PROPOSED USE: UNDEVELOPED
 PROJECT AREA: 10,750 +/- SQ FT
 OPEN SPACE CALCULATION: 15,000

PARKING DATA

EXISTING: 27 SPACES
 PROPOSED: 21 SPACES
 TOTAL: 48 SPACES

VEHICLE HEIGHT PROPOSED:

VEHICLE HEIGHT	REQ	EXIST	ENDORSED
FRONT (CLEAR)	30	19	26
REAR (CLEAR)	35	26/10/7	26/10/10**
SIDE (CLEAR)	10	18	18
OVERHEAD	10	18	18

* VEHICLE TO PREVENT INTERFERENCE IN ACCESSORY BUILDING
 ** VEHICLE TO PREVENT INTERFERENCE IN PROPERTY LINE

SPECIAL SIGNS

NO PARKING
 FIRE LANE
 24" x 36" SIGN

NO PARKING OF STAMPIERS
 FIRE LANE
 24" x 36" SIGN

NO PARKING OF TRUCKS
 FIRE LANE
 24" x 36" SIGN

FIRE LANE MARKINGS

AT FIRE DEPT CONNECTION (F.D.C.) LOCATION

AT FIRE HYDRANT LOCATION

AT FIRE VEHICLE TURN-AROUND LOCATION

- VEHICLE REGULATIONS**
1. VEHICLES EXCEEDING HEIGHT AND WIDTH LIMITS SHALL BE PROHIBITED FROM THE SITE.
 2. VEHICLES EXCEEDING HEIGHT AND WIDTH LIMITS SHALL BE PROHIBITED FROM THE SITE.
 3. VEHICLES EXCEEDING HEIGHT AND WIDTH LIMITS SHALL BE PROHIBITED FROM THE SITE.
 4. VEHICLES EXCEEDING HEIGHT AND WIDTH LIMITS SHALL BE PROHIBITED FROM THE SITE.
 5. VEHICLES EXCEEDING HEIGHT AND WIDTH LIMITS SHALL BE PROHIBITED FROM THE SITE.

CONSTRUCTION PLANS FOR THE RUSSELL HOME

CITY OF EDGEWORTH

ORANGE COUNTY, FLORIDA

DO NOT SCALE THIS DRAWING - DIMENSIONS AND NOTES TAKE PRECEDENCE

SITE PLAN

PROJECT NO: 2013-0001
 DATE: 11/15/13
 DRAWN BY: [Name]
 CHECKED BY: [Name]
 APPROVED BY: [Name]

NO.	DATE	DESCRIPTION
1	11/15/13	ISSUED FOR PERMIT
2	11/15/13	ISSUED FOR PERMIT
3	11/15/13	ISSUED FOR PERMIT
4	11/15/13	ISSUED FOR PERMIT
5	11/15/13	ISSUED FOR PERMIT

DRMP

DRMP ARCHITECTURAL & ENGINEERING

1100 N. W. 11th St., Suite 100
 Ft. Lauderdale, FL 33304
 Phone: 954.564.1111

Bea Meeks

From: Mary C. Turner (mturner@crowdergulf.com) <mturner@crowdergulf.com>
Date: Tuesday, February 25, 2014 4:24 PM
To: Bea Meeks; Ray Bagshaw
Cc: John Ramsay (jramsay@crowdergulf.com); Wes Naile (wnaile@crowdergulf.com)
Subject: City of Edgewood, FL Contract renewal
Attachments: Edgewood (City), FL Unex Renewal 2.25.14.pdf; CrowderGulf contact info 2014.pdf

Good afternoon,

The City of Edgewood and CrowderGulf have a contract for Disaster Recovery & Debris Removal Services under the same terms and conditions as the Orange County contract. Orange County has chosen to renew their contract for an additional one (1) year period thru April 30, 2015. Attached you will find a contract renewal letter for the City's review and execution if in agreement. Also attached is our 2014 CrowderGulf contact sheet.

If you have any questions or we can be of any assistance please do not hesitate to contact us.

Thank you,

Mary Challeil Turner

CrowderGulf

5435 Business Pkwy.

Theodore, AL 36582

T 1-459-7430

F 459-7433 Fax

mturner@crowdergulf.com

CONFIDENTIALITY NOTE The information contained in this transmission including any accompanying documents or attachments may contain privileged and confidential information. It is intended only for the use of the person(s) named above. If you are not the intended recipient, you are hereby notified that any review, dissemination, distribution or duplication of this communication is strictly prohibited. If you are not the intended recipient, please contact the sender by reply email and destroy all copies of the original message and of any attachments. We appreciate your consideration.

P Think Green! Before printing this e-mail ask the question, is it necessary?

CrowderGulf

Disaster Recovery and Debris Management

5435 Business Parkway
Theodore, Alabama 36582

Office: (800) 992-6207
Fax: (251) 459-7433

February 20, 2014

Honorable Ray Bagshaw
Mayor of The City of Edgewood
405 Larue Avenue
Edgewood, FL 32809

via: rbagshaw@edgewood-fl.gov

Re: Contract Renewal for Disaster Recovery & Debris Removal

Dear Mayor Bagshaw:

CrowderGulf has been providing the City of Edgewood Disaster Recovery & Debris Removal services per the contract executed on May 1, 2011. The Contract performance shall be through April 30, 2013. The Contract may be renewed, by mutual agreement, for additional periods up to a cumulative total of five (5) years at the same prices, terms and conditions.

If the City of Edgewood is in agreement to renew the existing contract, please sign the renewal acceptance below and return to CrowderGulf. Upon execution of this acknowledgement, the contract will continue under the same terms and conditions, until its new expiration date of April 30, 2015.

We appreciate the opportunity to renew this contract and stand ready to respond immediately in the event the community of the City of Edgewood requests our services. If you have any questions or if we can be of any further assistance please do not hesitate to contact me or Ashley Ramsay at 800-992-6207 or by e-mail jramsay@crowdergulf.com.

Best regards,



John Ramsay
President

RENEWAL ACCEPTANCE - City of Edgewood, FL

Signature

Name/Title

Date



2014 Contact Information

DISASTER ADMINISTRATION OFFICE (DAO)
5435 BUSINESS PARKWAY
THEODORE, ALABAMA 36582
24 Hours / 7 Days a Week
800-992-6207 Phone
251-459-7433 Fax

**In the event of activation please contact the Disaster
Administration Office (DAO) first 800-992-6207**

Official Notices should be sent to
DAO address, DAO fax or jramsay@crowdergulf.com

John Ramsay
President - Director
251-402-3677 Cell
jramsay@crowdergulf.com

Ashley Ramsay-Naile
Vice President
646-872-1548 Cell
aramsay@crowdergulf.com

Buddy Young
Assistant Director
940-597-4252 Cell
byoung@crowdergulf.com

Margaret R. Wright, Ph. D.
Senior Manager
251-604-6346 Cell
mwright@crowdergulf.com

John Campbell
Regional Director
859-963-8672 Cell
jcampbell@crowdergulf.com

BEFORE THE CODE ENFORCEMENT HEARING OFFICER
OF THE CITY OF EDGEWOOD, FLORIDA

CITY OF EDGEWOOD
FLORIDA, a municipal corporation,

Petitioner,

vs.

DAN FULFORD PROPERTIES,

Respondent/Owner.

CEB CASE NO.: C-11-06-33

DOCH 20110567295 B: 10286 P: 6207
10/27/2011 10:23:01 AM Page 1 of 2
Rec Fee: \$18.50
Martha O. Haynie, Comptroller
Orange County, FL
MB - Ret To: CITY OF EDGEWOOD POLICE



FINDINGS OF FACT AND ORDER IMPOSING ADMINISTRATIVE FINE/LIEN

This case was previously heard on August 17, 2011, before the undersigned Hearing Officer after legal and due notice to Respondent and public hearing, and the undersigned, having heard testimony, received evidence, and issued his FINDINGS OF FACT AND CONCLUSIONS OF LAW, which was furnished to Respondent. Said Order required Respondent to bring its property into compliance with certain City Code/Ordinance before August 31, 2011; and that the fine provided for in said Order, set at \$100 per day by the Hearing Officer, therefore accrued until the property was brought into compliance. The property was brought into compliance on September 22, 2011. Now therefore, it is hereby:

ORDERED:

A fine in the amount of **\$2,200.00** is hereby imposed for the 22 days the property was in noncompliance (at \$100/day). **Said fine is due and payable 30 days from the date of this Order.**

This Order will be immediately recorded in the Public Records of Orange County, Florida. Pursuant to Section 162.09, Florida Statutes, once recorded, this Order shall constitute a lien against all non-homestead real and personal property located in Orange County, Florida owned by the Respondent including that real property legally described as below, unless such real property is homestead:

LEGAL DESCRIPTION

RANDOLPHS PLAT C/58 the South 100 36 Ft of Lots 19 and 20, Between Hwy. and ACL RY, of the Public Records of Orange County, Florida.

Property address: 4822 S. Orange Avenue, Edgewood, FL 32806

DONE AND ORDERED this 21st day of October, 2011.



William E. Reischmann, Jr., Esquire
Code Enforcement Hearing Officer

Copies to: Dan Fulford Properties by U.S. Mail & Certified Mail, RRR
4201 Inwood Landing Drive
Orlando, Florida 32812

4822 S. Orange Avenue
Edgewood, Florida 32806

Debbie Wallace, Code Enforcement Officer
D. Andrew Smith III, City Attorney

G:\Docs\Reischmann\MRS\FILES\WER\Cities\Edgewood\Dan Fulford Order of Admin Fine.doc



Bo Meeks 10-27-2011

**CITY OF EDGEWOOD, FLORIDA
MAYORAL PROCLAMATION**

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's mayors are increasingly turning to national service and volunteerism as a cost-effective strategy to meet city needs; and,

WHEREAS, AmeriCorps and Senior Corps address the most pressing challenges facing our cities and nation, from educating students for the jobs of the 21st century and supporting veterans and military families to preserving the environment and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, national service participants serve in more than 70,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and,

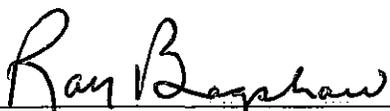
WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and,

WHEREAS, AmeriCorps members and Senior Corps volunteers demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with mayors across the country to support the Mayors Day of Recognition for National Service on April 9, 2013.

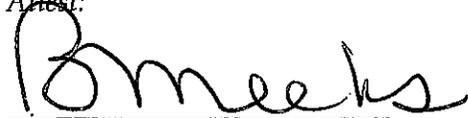
THEREFORE, BE IT RESOLVED that I, Ray Bagshaw, Mayor of the City of Edgewood, do hereby proclaim April 1, 2014, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our city, to thank those who serve; and to find ways to give back to their communities.

Dated this 18th day of March, 2014.



Ray Bagshaw, Mayor

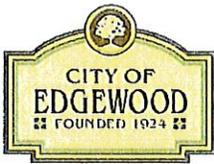
Attest:



Bea L. Meeks, MMC, CPM, CBTO
City Clerk

SEAL





From the desk of the City Clerk....

Bea L. Meeks, MMC, CPM

TO: Mayor Bagshaw
DATE: February 12, 2014
RE: Pay Increase For Interim Position

For the purposes of your consideration of a temporary pay increase for Acting Police Chief Jackson, you asked me to research the pay increase that was approved for Debbie Cabales (a/k/a Debbie Wallace), when she became the Acting City Clerk. The increase was approved in the December 21, 2010 City Council meeting (please see excerpt from the minutes of the 12/21/10 Council meeting below). When I was approved for the position of City Clerk, I had to bring the increase back before Council to get approval to stop the 10% increase.

Currently, Acting Police Chief Jackson's hourly wage is \$32.45; a ten percent increase would be \$35.70 hourly. I should point out that when Debbie's increase was approved, they approved it retroactive to the day she was appointed Acting City Clerk.

Please advise if I can do any further in this matter.

B. A pay increase of ten percent for Debbie Wallace is reviewed for her filling in as Acting City Clerk. Council Member Henley states Ms. Karan Rounsavall had mentioned to him that the normal procedure for a situation like this is usually a 10 percent pay increase in salary up to twelve weeks. *Council President Beardslee motioned to increase Ms. Wallace's pay rate by ten percent. Council President Beardslee changes her motion to begin pay increase on December 15, 2010 until such position is filled. Council Member Henley seconded, all in favor motion passes.*

EMPLOYMENT AGREEMENT
POLICE CHIEF, CITY OF EDGEWOOD

Introduction

This Agreement, made and entered into this ____ day of _____, 2014, by and between the **City of Edgewood** a Florida municipal corporation, (hereinafter called "Employer") and _____, (hereinafter called "Employee"), both of whom agree as follows:

Section 1: Term

The initial term of this Employment Agreement shall be for a period of three (3) years unless terminated earlier by operation of law or as otherwise set forth herein. This Employment Agreement shall automatically be renewed for one (1) year terms upon the expiration of the initial term or subsequent renewal terms unless either party gives notice in writing thirty days prior to the expiration of the term of its intent to not renew this Employment Agreement.

Section 2: Duties and Authority

Employer agrees to employ Employee as Police Chief to perform the functions and duties specified in Section 4.06 of the Charter of the City of Edgewood, the City Code of Ordinances and City administrative procedures and to perform other legally permissible and proper duties and functions as the Mayor or City Council shall from time to time assign.

Section 3: Compensation

Employer agrees to pay Employee an annual base salary of \$_____, payable in installments at the same time the other management employees of Employer are paid. Employer may during the term of this Employment Agreement increase Employee's annual base salary. Any increase in Employee's annual base salary shall be documented in writing and included as an addendum to this Employment Agreement.

Employment conditions for general employees provided in the City's personnel policies as amended from time to time shall remain in full force and effect as to Employee and shall be unaffected by the terms of this Employment Agreement. All benefits provided in the City's personnel policies as amended from time to time that provide a general benefit to all City employees shall be provided to Employee.

The City shall provide and maintain a vehicle for Employee's use in performing his duties pursuant to this Employment Agreement and for use in commuting to and from the City. Said vehicle shall be owned and maintained by the City as part of its fleet of motor vehicles.

The City shall provide and maintain a cellular phone solely for Employee's use in performing his duties pursuant to this Employment Agreement. Employee shall not conduct non-City business on the City-issued cellular phone.

Additionally, Employer agrees to pay the professional dues and subscriptions of Employee reasonably necessary for his continuation and full participation in national, regional, state, and local associations, and organizations necessary and desirable for Employee's continued professional participation, growth, and advancement, and for the good of Employer, subject to the prior approval of the Employer.

Section 4: Termination

Any one of the following acts or events shall constitute termination of this Employment Agreement and Employee's employment under it:

1. A vote of the City Council. The parties hereto understand that no cause is required for Employee to be terminated by vote of the City Council.

2. Final action by Employer, citizens or the Florida Legislature to amend any provisions of the City Charter, ordinances or other legislation governing the role, powers, duties, authority or responsibilities of Employee's position that substantially changes the form of government of the City. Under such circumstances, Employee shall have the right to declare that such amendments constitute termination, and his doing so will constitute termination of this Employment Agreement.

3. Employee's written resignation.

Section 5: Severance

Severance shall only be paid to Employee if employment is during the initial term of this Employment Agreement and if such termination is without cause. If Employee is terminated without cause during the initial term of this Employment Agreement, Employee shall be paid a lump sum payment equal to eight weeks' salary at the rate of base salary on the date of termination.

As additional severance, Employee shall also be compensated for all paid time off accrued as of the date of termination.

If Employee is terminated or separated from Employer for cause, Employer shall not be obligated to pay severance. Cause for termination shall include but not be limited to:

1. The commission by Employee of any embezzlement or other act of dishonesty toward the Employer;

2. The conviction, including by plea of no contest, of Employee for any felony;

3. Willful damaging of Employer's real or personal property;

4. Abuse of alcohol, narcotics or other controlled substances, including any conviction, including by plea of no contest, of Employee for operating a motor vehicle under the influence or for public intoxication;

5. Willfully causing physical injury to any other employee of Employer;

6. Determination by an independent third-party investigator appointed by Employer that Employee has committed sexual harassment of any other employee of Employer;

7. Any other act involving moral turpitude or that would tend to bring dishonor or embarrassment to Employer;

8. Any physical or mental condition of Employee which renders him unable to fully perform his duties and which lasts for more than ninety (90) consecutive days.

Section 6: Resignation

In the event that Employee voluntarily resigns his position with Employer for reasons other than being requested to do so by Employer, Employee shall provide a minimum of ninety (90) days' notice unless the parties agree otherwise and Employee shall not be entitled to any severance. In the event the parties agree to a shorter notification period for resignation, such agreement shall in no event be interpreted as Employer exercising a termination of Employee.

Section 7: Performance Evaluation

Employer shall periodically review the performance of Employee subject to a process, form, criteria, and format for the evaluation which shall be determined by Employer.

Section 8: Hours of Work

It is recognized that Employee must devote a great deal of time outside the normal office hours on business for Employer, and to that end Employee shall be allowed to establish an appropriate work schedule but must work a minimum of forty (40) hours per week unless on other approved leave.

Section 9: Outside Activities

The employment provided for by this Employment Agreement shall be Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to Employer and the community, Employee may, upon the approval in advance of Employer, elect to accept teaching, consulting or other business opportunities with the understanding that such limited arrangements shall not constitute interference with or a conflict of interest with his responsibilities under this Employment Agreement.

Section 10: Indemnification

Employer shall defend, save harmless and indemnify Employee against any tort, professional liability claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the course and scope of Employee's duties as Police Chief or resulting from the exercise of judgment or discretion in connection with the performance of program duties or responsibilities, unless the act or omission

involved willful or wanton conduct. Employer may choose, in its sole discretion, the appropriate attorney or firm to represent Employee as provided herein.

Legal representation, provided by Employer for Employee, shall extend until a final determination of the legal action including any appeals brought by either party. Employer shall indemnify Employee against any and all losses, damages, judgments, interest, settlements, fines, court costs and other reasonable costs and expenses of legal proceedings including attorneys fees, and any other liabilities incurred by, imposed upon, or suffered by such Employee in connection with or resulting from any claim, action, suit, or proceeding, actual or threatened, arising out of or in connection with the performance of his or her duties. Any settlement of any claim must be made with prior approval of Employer in order for indemnification, as provided in this Section, to be available.

Employee recognizes that Employer shall have the right to compromise and settle any claim or suit covered by this indemnity obligation. If Employee is a named party to any such litigation or claim, he shall have the right to decline to settle the litigation or claim as to himself, but in such event Employer shall have the right to opt to no longer defend and/or indemnify Employee.

Section 11: Bonding.

Employer shall bear the full cost of any fidelity or other bonds that may be required of the Employee under any law or ordinance

Section 12: Other Terms and Conditions of Employment

Employer shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Employment Agreement, the City Charter or any other law.

Section 13: Notices

Notice pursuant to this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:

TO EMPLOYER: Mayor
City of Edgewood
405 Larue Avenue
Edgewood, Florida 32809

TO EMPLOYEE:

Alternatively, notice required pursuant to this Employment Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 14: General Provisions

A. Integration. This Agreement sets forth and establishes the entire understanding between Employer and Employee relating to the employment of Employee by Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Employment Agreement. The parties by mutual written agreement may amend any provision of this Employment Agreement during the life of the Agreement. Such amendments shall be incorporated and made a part of this Employment Agreement.

B. Binding Effect. This Employment Agreement shall be binding on Employer and Employee as well as their heirs, assigns, executors, personal representatives and successors in interest.

C. Effective Date. This Employment Agreement shall become effective on _____, 2014.

D. Severability. The invalidity or partial invalidity of any portion of this Employment Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

“EMPLOYER”

“EMPLOYEE”

City of Edgewood

Ray Bagshaw, Mayor

ATTEST:

Bea Meeks, City Clerk