

Ray Bagshaw
Mayor

Michael Hendrix
Council Member

Pam Henley
Council Member

John Dowless
Council President

Neil Powell
Council Member

Dan Drummond
Council Member

CITY COUNCIL AGENDA
Regular Meeting
City Hall – Council Chamber
405 Larue Avenue, Edgewood, Florida
Tuesday, August 19, 2014
6:30 p.m.

WELCOME! We are very glad you have joined us for today's Council meeting. If you are not on the agenda, please complete an appearance form and hand it to the City Clerk. When you are recognized, state your name and address. The Council is pleased to hear relevant comments; however a five-minute limit has been set by Council. Large groups are asked to name a spokesperson. Robert's Rules of Order guide the conduct of the meeting. **PLEASE SILENCE ALL CELLULAR PHONES AND PAGERS DURING THE MEETING.** "THANK YOU" for participating in your City Government.

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

CONSENT AGENDA

1. Review and Approval of Minutes

- July 15, 2014 (Pgs. 1-7)

(Items on the consent agenda are defined as routine in nature, therefore, do not warrant detailed discussion or individual action by the Council. Any member of the Council may remove any item from the consent agenda simply by verbal request prior to consideration of the consent agenda. The removed item(s) are moved to the end of New Business for discussion and consideration.)

PRESENTATIONS

Mayoral Proclamation – Childhood Cancer Awareness Month (Page 8)

ORDINANCES

None.

PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)

1. RE: Boise Cascade - South Lake Holden Home Owners Association's Appeal (Pgs. 9-11)

2. **ORDINANCE 2014-05** AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA AMENDING CHAPTER 130, "TREE MANAGEMENT AND PROTECTION," OF THE CODE OF ORDINANCES; RESTRICTING TREES PLANTED BENEATH POWER LINES TO UNDERSTORY TREES; AMENDING CHAPTER 50, "STREETS, SIDEWALKS AND OTHER PUBLIC PLACES," PROVIDING FOR PERMITS FOR PLANTINGS, REMOVALS AND TREE MAINTENANCE CONDUCTED WITHIN CITY RIGHTS-OF-WAY TO BE ISSUED BY THE MAYOR OR HIS OR HER DESIGNEE; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE. (Pgs. 12 – 16)
3. **ORDINANCE 2014-06** AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA AMENDING ORDINANCE NO. 2003-15 BY AMENDING THE OFFICIAL ZONING MAP BY CHANGING THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 103 WEST HOLDEN AVENUE COMPRISING 1.19 ACRES, MORE OR LESS, AS MORE PARTICULARLY DESCRIBED HEREIN, FROM SINGLE-FAMILY RESIDENTIAL (R-1A) ZONING CLASSIFICATION TO A COMMERCIAL (C-3) ZONING CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE. (Pgs. 17 -20)
 - A. Boise Cascade Special Exception Application Review (Ellen Hardgrove, AICP)
 - B. Memorandum of Understanding
 - C. Fellowship Baptist Lot Split Plan (In pocked to Council Agenda Notebook- Public will have to review at City Hall due to size of plan)

NEW BUSINESS

1. **RESOLUTION 2014-07** - A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA AMENDING THE FEE SCHEDULE FOR CERTAIN CITY SERVICES BY AMENDING THE FEES FOR LIEN SEARCHES AS REFERENCED IN SECTION 2-129 OF THE CITY OF EDGEWOOD CODE OF; PROVIDING FOR CONFLICTS AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE (Pgs. 21 - 24)
2. RE: Redevelopment of Orange Avenue Corridor - Urban Land Institute's Proposal for a Technical Advisory Panel (Pgs. 25 - 26)

UNFINISHED BUSINESS

None.

GENERAL INFORMATION (No action required)

None.

CITIZEN COMMENTS

BOARDS & COMMITTEES

None.

STAFF REPORTS

City Attorney:

Police Chief:

City Clerk:

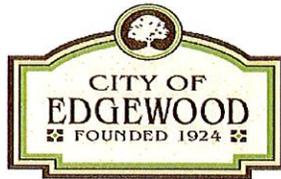
MAYOR & COUNCIL REPORTS

- Mayor Bagshaw
- Council President Dowless
- Council Member Powell
- Council Member Henley
- Council Member Drummond
- Council Member Hendrix

ADJOURNMENT

September 3, 2014.....Public Hearing/Adoption of final millage and tentative budget
September 16, 2014.....Regular City Council Meeting/Adoption of Final millage and budget

You are welcome to attend and express your opinion. Please be advised that Section 286.0105, Florida Statutes state that if you decide to appeal a decision made with respect to any matter, you will need a record of the proceedings and may need to ensure that a verbatim record is made. In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the City Clerk at (407) 851-2920.



**CITY COUNCIL REGULAR MEETING
MINUTES
Tuesday, July 15, 2014
6:30 p.m.**

On Tuesday, July 15, 2014, Council President Dowless called the Edgewood City Council regular meeting to order at 6:30 p.m. The invocation was given by Council Member Powell followed by the Pledge of Allegiance.

The following attendance is noted:

Ray Bagshaw, Mayor (Quorum)
John Dowless, Council President
Neil Powell, D.D.S., Council Member
Pam Henley, Council Member
Mike Hendrix, Council Member

ABSENTEE(s)

Dan Drummond, Council Member

STAFF

Bea Meeks, City Clerk
Chief Chris Francisco
Drew Smith, City Attorney

City Clerk Meeks announced a quorum and noted that Council Member Drummond is absent. Clerk Meeks reported that Council Member Drummond provided advanced notice of his absence, and she made a request that Council excuse his absence.

Council Member Hendrix made the Motion to approve Council Member Drummond's absence; Seconded by Council Member Henley. Unanimously approved (4/0).

CONSENT AGENDA

1. Review and Approval of Minutes

- June 17, 2014

Council Member Powell made the Motion to approve the June 17, 2014 minutes as presented; Seconded by Council Member Hendrix. Unanimously approved (4/0).

PRESENTATIONS

None.

ORDINANCES

1. **ORDINANCE 2014-05** AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA AMENDING CHAPTER 130, "TREE MANAGEMENT AND PROTECTION," OF THE CODE OF ORDINANCES; RESTRICTING TREES PLANTED BENEATH POWER LINES TO UNDERSTORY TREES; AMENDING CHAPTER 50, "STREETS, SIDEWALKS AND OTHER PUBLIC PLACES," PROVIDING FOR PERMITS FOR PLANTINGS, REMOVALS AND TREE MAINTENANCE CONDUCTED WITHIN CITY RIGHTS-OF-WAY TO BE ISSUED BY THE MAYOR OR HIS OR HER DESIGNEE; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

City Attorney Smith read Ordinance 2014-05 in title only.

Council President Dowless made the Motion to approve the first reading of Ordinance 2014-05; Seconded by Council Member Henley.

City Attorney Smith noted the changes that were made in the Ordinance, as a result of the Council workshop held in June.

Council President Dowless opened for public hearing; there being no comments, the public hearing was closed.

Council Discussion: None.

The Motion passed with the following roll-call vote (4/0):

<i>Council Member Hendrix</i>	<i>Favor</i>
<i>Council Member Powell</i>	<i>Favor</i>
<i>Council Member Henley</i>	<i>Favor</i>
<i>Council President Dowless</i>	<i>Favor</i>

City Clerk Meeks announced that the second and final public hearing will be August 19, 2014.

2. **ORDINANCE 2014-06** AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA AMENDING ORDINANCE NO. 2003-15 BY AMENDING THE OFFICIAL ZONING MAP BY CHANGING THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 103 WEST HOLDEN AVENUE COMPRISING 1.19 ACRES, MORE OR LESS, AS MORE PARTICULARLY DESCRIBED HEREIN, FROM SINGLE-FAMILY RESIDENTIAL (R-1A) ZONING CLASSIFICATION TO A COMMERCIAL (C-3) ZONING CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

Moved to first order of business. City Attorney Smith gave the first reading Ordinance 2014-06 in title only.

Council Member Powell made the Motion to approve the first reading of Ordinance 2014-06; Seconded by Council Member Henley.

Planner Hardgrove reported on the Planning & Zoning Board's meeting, that addressed Boise Cascade' application for lot split, rezoning and special exception. She said that Council is only addressing the rezoning; the lot split and special exception will be addressed in the August City Council meeting. She said the rezoning is for C-3 for Boise Cascade to allow for storage. Planner Hardgrove referred to the City's Future Land Use Map (FLUM), which indicates the request to rezone aligns with the City's FLUM. Planner Hardgrove said that the County's map indicates the residential area is zoned commercial. She asked the County to review because she believes there is an error. She said the County checked and said it is zoned commercial. Planner Hardgrove said that the Planning & Zoning Board approved with additional conditions. She referred Council Members to the memo and explained the following eight conditions:

- (1) The property is to be used with adjacent C-3 zoned land;
- (2) An 8 feet high masonry wall shall be constructed along the west property boundary;
- (3) A landscape buffer shall be provided along the west property boundary to include irrigated, large non-deciduous trees and/or shrubs adjacent to the wall that will achieve a dense visual screening from 8 feet to at least 25 feet in height;
- (4) Building setback shall be 30 feet from residential zoned land west of the property and 25 feet from residential zoned land south of the property. Use of the specified setbacks shall be limited to landscaping and stormwater management. Structures, including accessory buildings, shall not be allowed within the building setback;
- (5) Buildings shall be limited to one story and a maximum of 35 feet in height;
- (6) Operational hours shall be limited to 6:00 a.m. to 6:00 p.m.;
- (7) No cutting or sawing activities shall occur outside of a completely enclosed building; and,
- (8) The conditions of approval shall be notated on the City of Edgewood Zoning Map and shall run with the Subject property as documented in a Memorandum of Understanding (MOU) executed by the Owner, Applicant, and City. The Owner/Applicant shall cause the MOU to be recorded in order to place subsequent purchasers on notice of the additional zoning restrictions placed upon the Subject Property.

Planner Hardgrove explained that the conditions are included in the Memorandum of Understanding. She said the Memorandum of Understanding must be recorded so that it runs with the land. City Attorney Smith explained that the conditions only apply to the property subject to rezoning, it does not apply to the current operations of Boise Cascade.

Chris Mello, Boise Cascade, said he has concerns about the hours of operations. He said Boise does not always know when the trucks are coming in and out. In response

to Council Member Henley, Mr. Mello said the building will be used to store building materials. He confirmed that the semi-tractor trailers do not have access to the building. Mr. Mellow said the inside height of the building will be 24 feet; however the allowed building height is 35 feet. Mr. Mello said the hours of 6 a.m. to 6 p.m. are receiving hours; production hours are currently not around the clock. The hours of operation are Monday through Friday. However, there are other vendors that come in for preventive maintenance. Mr. Mello confirmed for Council President Dowless that the storage will be 18,000 sq. ft. City Clerk Meeks read from the City Code, as it relates to "noise".

Open for public hearing:

Randall Sumner, 305 Kruger Street, Orlando, FL, representing, Lake Holden HOA. Mr. Sumner provided a map to show setbacks, he said the Planning and Zoning Board failed to capture this information. He asked that the subject property's west building setback be equal to the setback on Boise's existing property to the north. He said the other conditions were captured to the HOA's satisfaction. Planner Hardgrove said that the area they are asking for is a continuation of the wall in Boise Cascade's retention area.

Jim Worthen, Holden Avenue, HAINC, read a statement into the record (attached to the minutes)

Bill Helger. Mr. Helger said that the noise has increased due to SunRail, trains and Boise Cascade. He said the trains are there at 11 p.m. or later. He said lighting from Boise's property shines into the neighbors' yards, and cannot be shut off. Mayor Bagshaw said that the concern regarding lighting is something that can be addressed with Boise at a later time.

Chris Mello, Boise Cascade, confirmed for Council President Dowless that if Boise went to two shifts, they would work until 10 p.m. He confirmed for Mayor Bagshaw that the subject property is not needed today but for later. He said if the property is not acquired, Boise Cascade would at some time in the future move out of the building.

Planner Hardgrove read from the Code regarding lighting. She said lighting is addressed at site planning. Planner Hardgrove confirmed for Council President Dowless that the 30 foot setback is per Code. City Attorney confirmed that the setback was not included in P&Z's condition.

Billie Fitzgerald said he is directly across from the Boise Cascade property. He complained about the retention area; noting that the area needs to be cleaned. Ms. Hardgrove said the entire storm water plan will be reviewed during site plan.

There were no amendments from Council. Council President Dowless asked that staff look into lighting and drainage.

Roll Call Vote:

The Motion passed with the following roll-call vote (4/0):

<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Henley</i>	<i>Favor</i>
<i>Council Member Powell</i>	<i>Favor</i>
<i>Council Member Hendrix</i>	<i>Favor</i>

City Clerk Meeks announced that the second and final public hearing will be August 19, 2014.

Council Member Powell clarified condition number (4) in the Ordinance should be 30 ft.

PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)

None.

NEW BUSINESS

1. FY 14/15 Tentative Millage Rate

Council Member Henley said that Council typically sets a higher millage rate because Council can decrease from the tentative millage rate however, they cannot increase. **Council Member Powell made the following Motion:**

I move to set the City of Edgewood’s tentative millage rate for Fiscal Year 2014/2015 at 5.7000.

Council Member Henley Seconded the Motion and it was unanimously approved 4/0.

UNFINISHED BUSINESS

None.

GENERAL INFORMATION (No action required)

None.

CITIZEN COMMENTS

BOARDS & COMMITTEES

None.

STAFF REPORTS

City Attorney Smith:

Announced that the regulatory hearings on Charlotte’s Web (medical marijuana) have been scheduled.

Police Chief: Chief Francisco provided a PowerPoint presentation as an update on the activity in the Police Department. The following highlights the Chief’s presentation:

- Code Enforcement

During his status report, Chief Francisco said there is a property in Legacy that was addressed in the last Code Enforcement Hearing. He reported that the subject

property has been in foreclosure for two years, and is in need of maintenance. In particular, there are boards missing in the fence, which would allow someone access to the pool on the property. Chief Francisco asked Council to approve funds to fix the opening in the fence, and to purchase chlorine for pool to aid in eliminating mosquitoes.

Council Member Powell made the Motion to approve up to \$250.00 in funds to allow for the correction of hole in fence, and purchase of chlorine to shock the pool. The Motion was seconded by Council Member Hendrix and unanimously approved (4/0). City Attorney Smith said that once the repairs are made, the Chief can come back to Council and request approval for a lien to recover the City's expenses.

- Reported that the department is not going to use an outside accreditation manager; it will be taken over by Shannon Patterson, Police Clerk.
- Reported that the new police vehicle should be delivered in a couple of weeks, and he selected the longer warranty.

City Clerk: City Clerk Meeks reported on the following:

- Reported that she and Chief Francisco are working on budget.
- Reported that Business Tax Receipts (BTR) are coming in and recognized staff member Roxanna Sigler, who was in attendance, who handles the BTRs.
- City Clerk Meeks noted for the record how harmonious things are in the City and is grateful for the great working environment. Council President Dowless thanked Roxanna for all her work.

MAYOR & COUNCIL REPORTS

Mayor Bagshaw: Mayor Bagshaw reported on the following:

- He will be attending an upcoming Mayor's meeting.
- Reported on Cornerstone Charter School, and how attendance places are held by Edgewood students. He said he has had a conversation with a school representative, as it relates to helping with a playground. Mayor Bagshaw said he will bring to Council in the 14/15 budget. Council Member Henley said she would like to see how many children in Edgewood attend the Charter School.
- Reported on the interior renovations that are being done.

Council President Dowless:

- Reported that he is waiting on a proposal back from the Urban Land Institute.

Council Member Powell:

- Noted that the Mayor is taking over all the calls and requests he normally gets and he thanked the Mayor.

Council Member Henley:

- Ask Chief Francisco for an update on Cypress Grove Park. Chief Francisco said that he and Attorney are working on a Memorandum of Understanding.

Council Member Drummond:

Absent.

Council Member Hendrix:

No report

ADJOURNMENT

Having no further business or discussion, the meeting adjourned at 8:40 p.m. on the Motion of Council Member Powell, with Second by Council Member Henley.

ATTEST:

John Dowless
Council President

Bea L. Meeks, MMC
City Clerk

Approved by Council on _____.

City of Edgewood

State of Florida

MAYORAL PROCLAMATION

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection report cancer is the leading cause of death by disease among U.S. children between infancy and age 15. This tragic disease is detected in over 15,000 of our nation's young people each and every year; and

WHEREAS, one in five of our nation's children loses his or her battle with cancer. Many infants, children and teens will suffer from long-term effects of comprehensive treatment, including secondary cancers; and

WHEREAS, founded nearly twenty years ago by Steven Firestein, a member of the philanthropic Max Factor family, the American Cancer Fund for Children, Inc. and Kids Cancer Connection, Inc. are dedicated to helping these children and their families; and

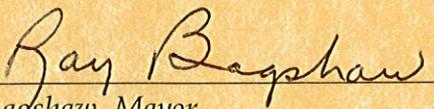
WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection provide a variety of vital patient psychosocial services to children undergoing cancer treatment at Arnold Palmer Children's Hospital, Nemours Children's Hospital in Orlando, as well as participating hospitals throughout the country, thereby enhancing the quality of life for these children and their families

WHEREAS, the American Cancer Fund for Children and Kids Cancer Connection also sponsor Courageous Kid recognition award ceremonies and hospital celebrations in honor of a child's determination and bravery to fight the battle against childhood cancer.

NOW, THEREFORE, I, RAY BAGSHAW, MAYOR OF THE CITY OF EDGEWOOD, FLORIDA DO HEREBY PROCLAIM THE MONTH OF SEPTEMBER 2014, as

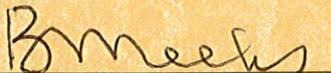
"Childhood Cancer Awareness Month"

Dated this 19th day of August, 2014.


Ray Bagshaw, Mayor

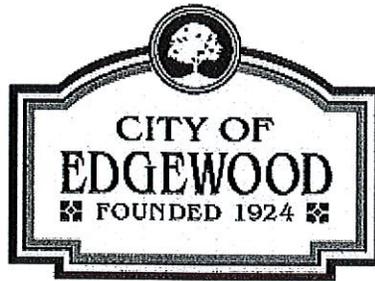
SEAL

Attest:



Bea L. Meeks, MMC
City Clerk





July 22, 2014

RE: Appeal Notice

Notice to All:

This correspondence serves as the City of Edgewood's notice that an appeal has been filed by the South Lake Holden Home Owners Association regarding the recommendation of the Planning & Zoning Board, to the Edgewood City Council, as it relates to the Fellowship Baptist Church and Boise Cascade (copy attached). A Public Hearing will be held in the regular City Council meeting on ***Tuesday, August 19, 2014, at 6:30 p.m., or as soon thereafter as the matter can be heard.***

Should you have any questions regarding this proceeding, please direct them to Bea L. Meeks, City Clerk at 407-851-2920 or bmeeks@edgewood-fl.gov. Please refrain from discussing this matter with any member of the Edgewood City Council.

Regards,

Bea L. Meeks, MMC, CPM, CBTO
City Clerk

Attached: Appeal
Addressee List

Date: July 21, 2014

To: City of Edgewood
405 Larue Ave.
Edgewood, Florida 32809

Re: NOTICE OF APPEAL

From: South Lake Holden Home Owners Association, P. O. Box 561640, Orlando, Florida 32856
Ms. Billie Marie Fitzhugh, 4516 Forrestal Avenue, Orlando, Florida 32839
Mr. David Slaten, 4507 Forrestal Avenue, Orlando, Florida 32839
Mr. William Helger, 4521 Forrestal Avenue, Orlando, Florida 32839
Mr. Randall M. Sumner, 305 Krueger Street, Orlando, Florida 32839
Telephone: 407-438-0667
Email: randy.sumner@att.net

I hereby appeal the following decision:

July 14, 2014 Decision of the Planning and Zoning Board on the following requests pertaining to the property at 103 Holden Avenue owned by the Fellowship Baptist Church of Orlando, Inc.:

- 1) Approval of subdividing tax parcel 11-23-29-0000-00-025 into two lots: a north lot and a south lot,
- 2) Rezoning the "north lot" from R1A to C3, and
- 3) Approval of a special exception for outdoor storage of merchandise, parts, or other equipment if the "north lot" is approved for C3 zoning.

Appellant's Printed Name:	South Lake Holden Home Owners Association		
Appellant's Signature:	<i>Randall M. Sumner, Pres.</i>	Date:	7/20/14
Appellant's Printed Name:	Billie Marie Fitzhugh		
Appellant's Signature:	<i>Billie Marie Fitzhugh</i>	Date:	7-21-14
Appellant's Printed Name:	Randall M. Sumner		
Appellant's Signature:	<i>Randall M. Sumner</i>	Date:	7/20/14
Appellant's Printed Name:	David Slaten		
Appellant's Signature:	<i>[Signature]</i>	Date:	7-21-14
Appellant's Printed Name:	William Helger		
Appellant's Signature:	<i>William Helger</i>	Date:	7-21-14

RECEIVED

Rec'd Date:	JUL 21 2014
Rec'd By:	<i>[Signature]</i>
Forwarded to:	CITY OF EDGEWOOD
Notes:	

ADDRESSEE LIST

Appellants (South Lake Holden Home Owners Association)

Ms. Billie Marie Fitzhugh, 5416 Forrestal Avenue, Orlando, FL 32856

Mr. David Slaten, 4507 Forrestal Avenue, Orlando, FL 32839

Mr. William Helger, 4521 Forrestal Avenue, Orlando, FL 32839

Mr. Randall M. Sumner, 305 Krueger Street, Orlando, FL 32839

Property Owner

Fellowship Baptist Church of Orlando, Inc. 103 W. Holden Avenue, Orlando, FL 32839-2050

Applicant

Chris Mello, Boise Cascade, 75 West Holden Avenue, Orlando, FL 32839

405 LARUE AVENUE ◊ EDGEWOOD, FL ◊ 32809
PHONE: 407 • 851 • 2920 FAX: 407 • 851 • 7361

405 Larue Avenue, Edgewood, Florida, 32809-3406
Phone: 407-851-2920 / Fax: 407-851-7361
www.edgewood-fl.gov

1
2
3 **ORDINANCE NO.: 2014-05**

4 **AN ORDINANCE OF THE CITY OF EDGEWOOD,**
5 **FLORIDA AMENDING CHAPTER 130, "TREE**
6 **MANAGEMENT AND PROTECTION," OF THE CODE OF**
7 **ORDINANCES; RESTRICTING TREES PLANTED**
8 **BENEATH POWER LINES TO UNDERSTORY TREES;**
9 **AMENDING CHAPTER 50, "STREETS, SIDEWALKS AND**
10 **OTHER PUBLIC PLACES," PROVIDING FOR PERMITS**
11 **FOR PLANTINGS, REMOVALS AND TREE**
12 **MAINTENANCE CONDUCTED WITHIN CITY RIGHTS-**
13 **OF-WAY TO BE ISSUED BY THE MAYOR OR HIS OR**
14 **HER DESIGNEE; PROVIDING FOR CODIFICATION;**
15 **PROVIDING FOR CONFLICTS; PROVIDING FOR**
16 **SEVERABILITY AND PROVIDING AN EFFECTIVE DATE**

17 **WHEREAS,** the City Council of the City of Edgewood recognizes that large growing
18 trees planted beneath overhead power lines inevitably cause maintenance issues as to the tree and
19 the power line and result in the potential for power outages; and
20

21 **WHEREAS,** the City Council finds it appropriate to discourage the planting of
22 replacement trees under power lines; and
23

24 **WHEREAS,** the City Council finds it appropriate to restrict the types of replacement
25 trees to be planted when it is unavoidable to plant such trees beneath a power line to trees that do
26 not typically grow to a height in excess of twenty-five feet; and
27

28 **WHEREAS,** the City Council desires to amend the Code of Ordinances to provide that
29 the mayor, rather than the council president, or his or her designee shall be the official authorized
30 to issue permits related to trees located in the right-of-way; and
31

32 **WHEREAS,** the City Council finds such amendment to be consistent with the processes
33 contained in the Code of Ordinances and the normal operating procedures of the City; and
34

35 **WHEREAS,** the City Council of the City of Edgewood finds that this ordinance
36 promotes the public health, safety and welfare.
37

38 **NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE**
39 **CITY OF EDGEWOOD, FLORIDA THAT:**
40

41 **SECTION 1.** Chapter 130, "Tree Management and Protection," of the City of
42 Edgewood Code of Ordinances is hereby amended as follows (note: strikethrough text indicates
43 deletions, underline text indicates additions, ellipses (***) identify text that remains unchanged
44 and that is not reprinted herein):
45

46 Sec. 130-7. - Relocation or replacement of trees; removal without replacement.

47
48 (a) Nonexotic, nonhistoric, nonspecimen trees. As a condition for the approval of an
49 application for removal of a tree, the city official may require that the owner of the real
50 property or permittee either relocate said tree somewhere within the property lines of said
51 property or replace each tree with one of the following:

52
53 (1) A tree of comparable size and type;

54
55 (2) A tree commonly sold in a 15-gallon container, of at least 1½ inches in
56 diameter as measured three feet above soil level, and of a crown height of at least
57 eight feet.

58
59 No owners shall replace trees with those which appear on the state exotic pest plant
60 council's list of invasive plants, as listed in section 130-5(d).

61
62 (b) Exception to tree replacement requirement. At the discretion of the city official, and
63 with the submission of the appropriate application, a tree removal permit may be issued
64 with no tree replacement requirement if the tree being removed is one which appears on
65 the state exotic pest plant council's list of invasive plants, as listed in section 130-5(d).

66
67 (c) City tree replacement trust fund. The city official may offer a choice to a permittee,
68 especially when space limitations or other conditions exist, to make payment into the city
69 tree replacement trust fund in accordance with section 130-8 in lieu of replacing trees to
70 be removed.

71
72 (d) Historic and/or specimen trees.

73
74 (1) Generally. Historic and/or specimen trees shall be replaced in accordance with
75 subsections (d)(2)—(4) of this section. Replacement trees shall be chosen from a
76 stock list adopted by Resolution of the City Council.

77
78 (2) Historic and/or specimen trees on existing single-family properties. Historic
79 and/or specimen trees on existing single-family properties shall be replaced with
80 trees sold in 15-gallon containers of at least 1½ inches in diameter as measured
81 three feet above soil level.

82
83 (3) Historic and/or specimen trees on all other properties. Historic and/or
84 specimen trees on all other properties shall be replaced with trees at least 18 feet
85 in height, six inches in diameter as measured three feet above soil level.

86

87 (4) Alternative replacement plans. The city official may offer a choice to a
88 permittee, especially when space limitations or other conditions exist, to make
89 payment into the city tree replacement trust fund in lieu of replacing historic or
90 specimen trees.

91
92 (e) Replacement trees planted beneath power lines.

93
94 Whenever possible, replacement trees should not be planted beneath over head
95 power lines. In the event any replacement trees are required to be planted within five feet
96 of an overhead power line, notwithstanding anything to the contrary contained herein,
97 such replacement trees shall be of a species that does not normally grow to a height in
98 excess of twenty-five feet.

99
100 **SECTION 2.** Chapter 50, “Streets, Sidewalks and Other Public Places,” of the City of
101 Edgewood Code of Ordinances is hereby amended as follows (note: strikethrough text indicates
102 deletions, underline text indicates additions, ellipses (***) identify text that remains unchanged
103 and that is not reprinted herein):

104
105 Sec. 50-111. - Tree planting, maintaining, and removal permits required for public rights-of-way
106 and public property; fallen trees on public rights-of-way and public property.

107
108 (a) Planting trees. No tree, shrub, or plant shall be planted within any right-of-way of
109 the city without first obtaining a permit from the city. There will be no charge for such a
110 permit. The permittee shall submit with the application for permit a site plan showing
111 where the tree, plant, or shrub will be planted, the spacing between trees or plants, if
112 applicable, and the species proposed to be planted. The city official shall approve of such
113 plan before the permit may be granted.

114
115 (b) Maintaining trees. Upkeep, trimming, and maintenance of all trees, shrubs, or
116 plants on any right-of-way which abut private property shall be the responsibility of the
117 private property owner between the property line and the curb of the street, except that
118 the city shall be responsible for trimming and maintaining portions of trees on the street
119 side so as to allow clearance for vehicles. When any maintenance or trimming of trees in
120 any rights-of-way is necessary to afford clearance for wires or cables, it shall be the
121 responsibility of a public utility company to trim and maintain said trees after seeking a
122 permit for same from the city. It shall be unlawful for any person to maintain any tree,
123 shrub, or plant within any right-of-way of the city in such a manner that will damage or
124 constitute a hazard to any street, sidewalk curb, driveway, drainage, water line, sewer line
125 or any other public utility.

126
127 (c) Removing trees. No tree shall be removed from any public right-of-way without
128 first obtaining a tree removal permit. The city official may, in some instances,
129 recommend that the city share the costs for removal of said trees, such costs to be
130 approved by city council.

132 (d) Removing fallen trees. The city shall be responsible for removing any fallen tree
133 planted in the right-of-way upon being notified of same, a tree planted on private
134 property which falls on any right-of-way shall be removed by the property owner within a
135 reasonable period of time, not to exceed 60 days or sooner if the city deems necessary to
136 protect public safety. If said fallen tree is not removed within the designated periods of
137 time, the city may remove it and assess costs for removal to the property owner. In the
138 event any tree falls such that a substantial portion of the tree interferes with traffic, the
139 city shall be responsible for removal of the portion of the tree which has fallen in the city
140 right-of-way.

141
142 (e) Permit required. No tree planting, removal, surgery, cavity-filling, trimming or
143 spraying shall be done on any tree or shrub within any public right-of-way or on any
144 property owned by the city without first obtaining permit for such work from the ~~city~~
145 ~~president~~ mayor or his or her designee. The City shall require the applicant to provide a
146 certified arborists report supporting the removal the tree prior to issuance of a permit for
147 the removal of any tree located within the public right-of-way. There shall be no charge
148 for such a permit. No tree or shrub shall be trimmed by or under the direction of any
149 public utility company to afford clearance for wires or cables or for any other purpose
150 without possession of such a permit. Such a permit shall be granted upon a showing that
151 public safety will not be endangered.

152
153 **SECTION 3. CODIFICATION.** It is the intent of the City Council of the City of
154 Edgewood that the provisions of this Ordinance shall be codified. The codifier is granted broad
155 and liberal authority in codifying the provision of this Ordinance.

156
157 **SECTION 4. SEVERABILITY.** If any section, sentence, phrase, word or portion of
158 this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall
159 not be held to invalidate or impair the validity, force or effect of any other section, sentence,
160 phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or
161 unconstitutional.

162
163 **SECTION 5. CONFLICTS.** In any case where a provision of this Ordinance is found
164 to be in conflict with a provision of any other ordinance of this City, the provision which
165 establishes the higher standards for the promotion and protection of the health and safety of the
166 people shall prevail.

167
168 **SECTION 6. EFFECTIVE DATE.** This Ordinance shall become effective
169 immediately upon its passage and adoption.

178 **ADOPTED** by the City Council of the City of Edgewood, Florida, this ____ day of
179 _____, 2014.

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182
183

John Dowless, Council President

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ATTEST:

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Bea Meeks
City Clerk

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First Reading: July 15, 2014 Published/Orlando Sentinel: August 1, 2014
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ORDINANCE NO. 2014-06

AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA AMENDING ORDINANCE NO. 2003-15 BY AMENDING THE OFFICIAL ZONING MAP BY CHANGING THE ZONING CLASSIFICATION OF PROPERTY LOCATED AT 103 WEST HOLDEN AVENUE COMPRISING 1.19 ACRES, MORE OR LESS, AS MORE PARTICULARLY DESCRIBED HEREIN, FROM SINGLE-FAMILY RESIDENTIAL (R-1A) ZONING CLASSIFICATION TO A COMMERCIAL (C-3) ZONING CLASSIFICATION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Edgewood received a rezoning application from Boise Cascade Building Materials Distribution, LLC on behalf of Fellowship Baptist Church of Orlando, Inc., owner of property herein described, in accordance with Section 134-121 of the City of Edgewood *Land Development Regulations*; and

WHEREAS, Section 134-121 (i) of the City of Edgewood Land Development Regulations authorizes the City to include certain additional restrictions on property being rezoned when such restrictions are requested or concurred with by the owner of the property being rezoned; and

WHEREAS, Boise Cascade Building Materials Distribution, LLC and Fellowship Baptist Church of Orlando, Inc., have requested and concurred with certain additional restrictions to be placed on the property being rezoned; and

WHEREAS, the Planning and Zoning Board, sitting as the Land Planning Agency, considered the subject rezoning request at a duly scheduled and advertised meeting on July 14, 2014, found the rezoning to be consistent with the City's adopted Comprehensive Plan and recommended approval of the rezoning to the City Council with inclusion of certain restrictions on the property being rezoned; and

WHEREAS, this Council has duly considered the recommendation of the Planning and Zoning Board and reviewed all comments both written and verbal, pro and con, regarding this requested rezoning; and

WHEREAS, the City Council of the City of Edgewood, Florida finds that said rezoning request was processed in accordance with applicable law and desires to amend its Zoning Map by changing the zoning designation of the subject property with inclusion of certain restrictions on the property being rezoned; and

WHEREAS, the City Council of the City of Edgewood, Florida finds that the rezoning is in the best interest of its residents and that said zoning is in compliance with the City's Comprehensive Plan.

NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, FLORIDA as follows:

Section 1: The recitals set forth above are hereby adopted as findings of the City Council of the City of Edgewood, Florida.

Section 2: The City Council of the City of Edgewood, Florida hereby amends its Official Zoning Map by designating the property described in Exhibit "A," attached hereto and incorporated herein, presently zoned Single-Family Residential (R-1A) to Commercial (C-3) subject to the following restrictions requested and concurred with by the owner of the property and the applicant for the rezoning:

- (1) The property is to be used with adjacent C-3 zoned land;
- (2) An 8 feet high masonry wall shall be constructed along the west property boundary;
- (3) A landscape buffer shall be provided along the west property boundary to include irrigated, large non-deciduous trees and/or shrubs adjacent to the wall that will achieve a dense visual screening from 8 feet to at least 25 feet in height;
- (4) Building setback shall be 30 feet from residential zoned land west of the property and 25 feet from residential zoned land south of the property. Use of the specified setbacks shall be limited to landscaping and stormwater management. Structures, including accessory buildings, shall not be allowed within the building setback;
- (5) Buildings shall be limited to one story and a maximum of 35 feet in height;
- (6) Operational hours shall be limited to 6:00 a.m. to 6:00 p.m.;
- (7) No cutting or sawing activities shall occur outside of a completely enclosed building; and,
- (8) The conditions of approval shall be notated on the City of Edgewood Zoning Map and shall run with the Subject property as documented in a Memorandum of Understanding (MOU) executed by the Owner, Applicant, and City. The Owner/Applicant shall cause the MOU to be recorded in order to place subsequent purchasers on notice of the additional zoning restrictions placed upon the Subject Property.

Section 3: The City Clerk is hereby directed and authorized to amend the Zoning Map in accordance with the provisions of this ordinance.

Section 4: All ordinances or parts thereof in conflict herewith, are and the same are hereby repealed.

Section 5: If any section, paragraph, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

Section 6: This ordinance shall take effect immediately upon its adoption.

PASSED AND ADOPTED this _____ day of _____, 2014, by the City Council of the City of Edgewood, Florida.

Ray Bagshaw, Mayor

John Dowless, Council President

Dan Drummond
Council Member

Pam Henley
Council Member

Neil G. Powell
Council Member

Michael Hendrix
Council Member

ATTEST:

Bea L. Meeks, MMC City Clerk

Display Ad: July 3, 2014 First Reading: July 15, 2015 Display Ad: August 7, 2014
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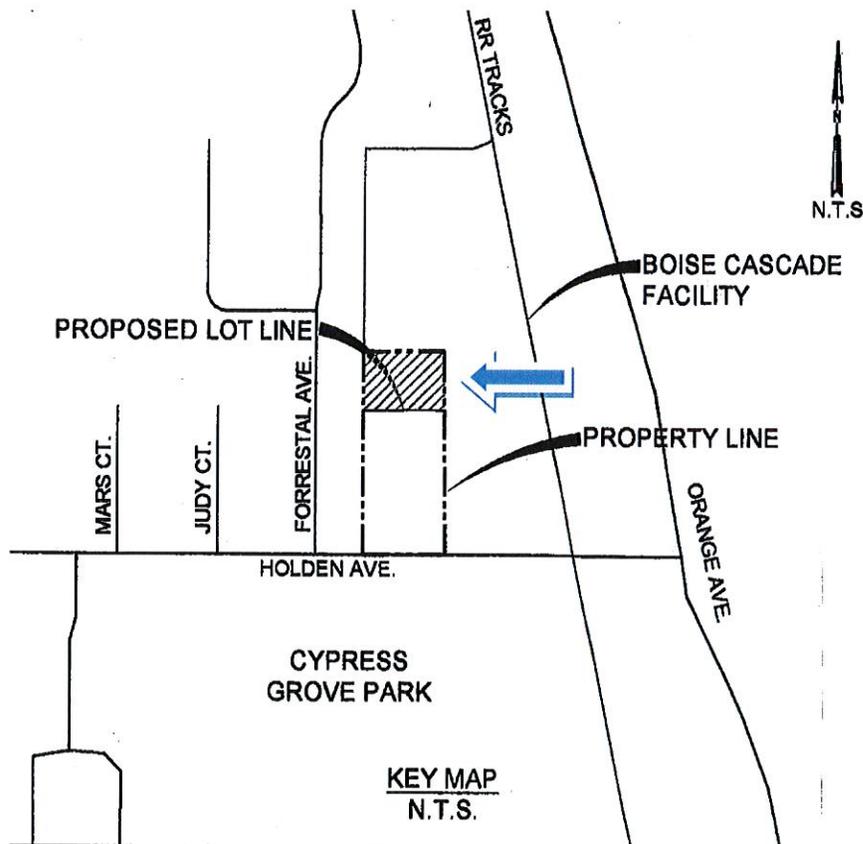
EXHIBIT "A"

LEGAL DESCRIPTION

A TRACT OF LAND SITUATED IN THE SOUTHEAST ONE-QUARTER (SE-1/4) OF THE SOUTHEAST ONE-QUARTER (SE-1/4) OF THE SOUTHEAST ONE-QUARTER (SE-1/4) OF SECTION 11, TOWNSHIP 23 SOUTH, RANGE 29 EAST, ORANGE COUNTY, FLORIDA, MORE PARTICULARLY DESCRIBED AS FOLLOWS;

COMMENCING AT THE POINT OF INTERSECTION OF THE SOUTH LINE OF THE SOUTHEAST ONE-QUARTER (SE-1/4) OF SAID SECTION 11 WITH THE WEST LINE OF THE SOUTHEAST ONE-QUARTER (SE-1/4) OF THE SOUTHEAST ONE-QUARTER (SE-1/4) OF THE SOUTHEAST ONE-QUARTER (SE-1/4); THENCE N00°08'45"W ALONG SAID WEST LINE A DISTANCE OF 468.29 FEET TO THE POINT OF BEGINNING; THENCE CONTINUE N00°08'45"W ALONG SAID WEST LINE A DISTANCE OF 194.40 FEET TO AN INTERSECTION WITH THE NORTH LINE OF SAID SOUTHEAST ONE-QUARTER (SE-1/4) OF THE SOUTHEAST ONE-QUARTER (SE-1/4) OF THE SOUTHEAST ONE-QUARTER (SE-1/4); THENCE N89°39'57"E ALONG SAID NORTH LINE A DISTANCE OF 265.60 FEET TO A POINT OF INTERSECTION WITH THE EAST LINE OF THE WEST 265.60 FEET OF THE SAID SOUTHEAST ONE-QUARTER (SE-1/4) OF THE SOUTHEAST ONE-QUARTER (SE-1/4) OF THE SOUTHEAST ONE-QUARTER (SE-1/4); THENCE S00°08'45"E A DISTANCE OF 194.40 FEET; THENCE S89°39'57"W PARALLEL WITH SAID NORTH LINE A DISTANCE OF 265.60 FEET TO THE POINT OF BEGINNING.

CONTAINING 1.19 ACRES, MORE OR LESS



RESOLUTION NO. 2014-07

A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA AMENDING THE FEE SCHEDULE FOR CERTAIN CITY SERVICES BY AMENDING THE FEES FOR LIEN SEARCHES AS REFERENCED IN SECTION 2-129 OF THE CITY OF EDGEWOOD CODE OF; PROVIDING FOR CONFLICTS AND SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City has adopted lien search fees to offset the costs incurred by the City in reviewing necessary records and responding to such lien searches; and

WHEREAS, the existing fee schedule provides for a tiered fee schedule based on the number of days requested for the response of the lien search; and

WHEREAS, the existing tiered schedule includes time frames for lien search responses that may be impractical for City staff to fulfill depending on the circumstances of the request; and

WHEREAS, the City Council finds that the fee for lien searches provided herein is a reasonable fee necessary to offset the costs incurred by the City in responding to lien search requests.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, FLORIDA, as follows:

Section 1. The City's adopted fee schedule is amended as follows (Note, additions are indicated by underline and deletions are indicated by ~~strikethrough~~):

SERVICE	FEE	CODE/STATUTORY REFERENCE (if applicable)
Appeal of lien	\$150	Section 2-127 (Ord. No. 2004-09 adopted on 1/4/2005)
Service charge for lien search	\$50 – <u>Provided within three working days of receipt by the City of the request same day of request</u> \$40 – <u>Provided within one working day of request</u> \$25 – <u>Provided within three working days of request</u> \$20 <u>Provided four or more working days after request</u>	Section 2-129 (Ordinance No. 2004-09 adopted on 1/4/2005)
Application for boat dock construction	\$350	Section 14-11(10) (Ord. No. 2001-04 adopted on 2/6/2001)

Service charges for false security alarms	\$50 for 2 nd & 3 rd false alarm \$100 for each false alarm thereafter	Section 22-31(b) (Ord. No. 2003-08 adopted on 7/15/2003)
Appeals of service fees & penalties for false security alarms	\$150	Section 22-32 (Ord. No. 2003-08 adopted on 7/15/2003)
Appeal of no response determination for frequent false alarm	\$150	Section 22-33 (Ord. No. 2004-08 adopted on 7/15/2003)
Variance from dumpster requirements	\$350	Section 30-49(7) (Ord. No. 339 adopted 7/19/1988)
Bingo permits	\$5,000	Section 34-70 (Ord. No. 1993-16 adopted on 4/27/1993)
Solicitor or peddler permit	\$20	Section 34-103 (Ord. No. 2003-03 adopted on 6/3/2003)
Solicitor or peddler permit duration and validity	\$20	Section 34-107 (Ord. No. 2003-03 adopted on 6/3/2003)
Waiver to parking and storage restrictions upon recreational equipment in residential districts	\$350	Section 62-33(d) (Ord. No. 2001-3 adopted on 1/23/2001)
Building permit fees (related to land use review associated with building permit requests)	\$50 – residential -commercial (see site plan fee)	Section 102-19 (Ord. 380 adopted on 6/16/1992) Note: Ord. No. 2005-07 (adopted on 10/18/2005) approved an interlocal agreement with Orange County providing for building, electrical, gas, mechanical, plumbing, and related inspection functions. Accordingly, Orange County's building permit fees for unincorporated areas were adopted as part of this action. The only building permit related fee charged by the City of Edgewood relates to land use review (e.g. zoning classification, setbacks, etc.)
Sign permit required	\$100	Section 122-9 (Ord. 295 adopted on 5/21/1985)

Subdivisions – preliminary plans	\$1,000 plus \$10 per residential lot (initial fee) plus advertising fee per resolution \$1,000 plus \$10 per acre for non-residential (initial fee) plus advertising fee per resolution	Section 126-121 (Ord. No. 1999-452 adopted on 3/2/1999)
Subdivision – final plan	\$500 plus \$10 per lot for residential \$500 plus \$10 per acre for non-residential	Section 126-122 (Ord. No. 1999-452 adopted on 3/2/1999)
Tree removal permit fee (Single family)	\$25 for first tree removed \$25 for each additional tree removed under the same permit with a maximum fee of \$100	Section 130-5(a) (Ord. No. 2001-13 adopted on 8/21/2001)
Tree removal permit fee (Multiple tenant structures or commercial property)	\$250 for first tree removed \$ 25 for each additional tree removed under the same permit with a maximum fee of	Section 130-5(b)(3) (Ord. No. 2001-13 adopted on 8/21/2001)

	\$1,000	
Appeal of city clerk's interpretation of zoning chapter	\$150	Section 134-5 (Ord. 89-346 adopted on 3/21/1989)
Rezoning	\$750 plus advertising costs per <i>Florida Statutes</i>	Section 134-36(h) (Ord. No. 89-346 adopted on 3/21/1989)
Applications other than rezoning	-Appeals - \$150 -Special Exceptions - \$750 -Residential variance - \$350 -Variance for non residential use - \$750	Section 134-105(3) (Ord. No. 89-346 adopted on 3/21/1989)
Appeals – review of Planning & Zoning Board's decisions	\$150	Section 134-109(d) (Ord. No. 89-346 adopted on 3/21/1989)
Site development permit fee (also reference site plan application fee)	1.5% of site development costs	Section 134-138(c) (Ord. No. 2001-13 adopted on 8/21/2001)
Temporary structures	\$25	Section 134-486 (Ord. No. 1989-346 adopted on 3/21/1989)
Planned development (PD) development plan	\$1,000 plus \$10 per dwelling unit for residential \$1,000 plus \$50 per acre for non residential	Section 134-458(1) & (3) (Ord. No. 2004-04 adopted on 12/28/2004)
Antenna permit fee	\$25 residential \$50 commercial	Section 134-521(d)(2) (Ord. No. 1989-346 adopted on 3/21/1989)
Antenna variance fee	\$350	Section 134-521(e) Ord. No. 1989-346 adopted on 3/21/1989
Special exception for communication towers/antennas	\$750	Section 134-687(b)(4) (Ord. No. 1999-453 adopted on 8/17/1999)
Noise variances	\$350	Section 134-919(k)(3) (Ord. No. 2004-01 adopted on 11/16/2004)
Comprehensive Plan Amendment (Small Scale)	\$1,000 plus advertising costs	Reference Florida Statutes 163.3187
Comprehensive Plan Amendment (Large Scale)	\$2,500 plus advertising costs	Reference Florida Statutes 163.3184
Right-of-Way Use Permit	\$250	
Site Plan Application (Commercial/Industrial)	\$500	
Special permit for adult amusement arcade center	\$250	
Development agreement	\$2,000	
Amendment to development agreement	\$2,000	
Annexation	None	Reference Florida Statutes 171.044
Deannexation	\$1,000 plus advertising costs per <i>Florida Statutes</i> .	Reference Florida Statutes 171.051
Lot split application	\$500 for residential \$1,000 for non residential	Reference Res. No. 2005-02 adopted on 2/15/2005 as to summary procedures
Lot split appeal	\$150	
Meeting of Development Review Committee	\$500 for pre-application meetings. Mandatory for subdivisions and commercial site plans. Optional for all others.	Reference Res. No. 2002-05 adopted on 5/7/2002
Right-of-way abandonment	\$400 plus advertising costs	Reference Florida Statutes 336.09 & 336.10

Plat/easement vacation	\$400 plus advertising costs	Reference Florida Statutes 177.101
Similar and Compatible Use Determination	\$350	Reference Section 134-316(38) and Section 134-345(15). Also reference Section 134-373(a)(9), 134-403(27), and 134-433(2).

Section 2. Conflicts. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Section 3. Severability. If any section or portion of a section of this resolution proves to be invalid, unlawful or unconstitutional, it shall not be held to invalidate or impair the validity, force or effect of any other section, subsection or portion of a section of this resolution.

Section 4. Effective Date. This resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this ____ day of _____, 2014.

Ray Bagshaw, Mayor

ATTEST:

Bea Meeks, City Clerk

Bea Meeks

From: John Dowless
Sent: Thursday, July 31, 2014 6:35 AM
To: Ray Bagshaw
Cc: Bea Meeks
Subject: Fwd: ULI Technical Advisory Panel

Mayor,

Below is the proposed ULI program and estimated cost for a one day TAP Panel. The estimated cost would be approximately \$15,000 and would need to be scheduled in October. Because they need a minimum 60 day notice, I believe it would need to come from this year's budget. Could this come out of the contingency fund or what do you recommend?

Thanks
John Dowless

Sent from my iPhone

Begin forwarded message:

From: "Sellen, James" <JSellen@VHB.com>
Date: July 30, 2014 at 12:31:30 PM EDT
To: "John Dowless (jdowless@edgewood-fl.gov)" <jdowless@edgewood-fl.gov>
Cc: "cecelia.bonifay@akerman.com" <cecelia.bonifay@akerman.com>, "Andrea Smith (Andrea.Smith@ULI.org)" <Andrea.Smith@ULI.org>
Subject: ULI Technical Advisory Panel

John,

This is to confirm the results of our discussion yesterday regarding a TAP Panel for the City of Edgewood that would focus on Redevelopment of the Orange Avenue Corridor. As per our discussion:

1. ULI will facilitate a one day TAP Panel
 - a. 8:00 -9:30 Tour Corridor
 - b. 10:00 -12:00 Existing Conditions Presentations from FDOT, Duke Power, City of Orlando and City of Edgewood
 - c. 12:00-1:00 Working Lunch
 - d. 1:00-3:00 Draft Recommendations to City
 - e. 4:00-5:00 Presentation of TAP Recommendations
2. The Panel will be scheduled for a date in October of 2014 to be provided by the City
3. ULI will populate the Panel with experts in aspects of corridor redevelopment:
 - a. Commercial Real Estate Broker
 - b. Urban Designer
 - c. Urban Economist
 - d. Community Planner from Analogue Community
 - e. Urban Developer
4. ULI will facilitate the Panel for a cost estimated at \$12,000 plus reimbursable expenses (\$3000 estimated).

5. The deliverable will be a TAP Report to the city Council.
6. The City will provide the space for the TAP Meeting and all required technology

My understanding is that you will be taking this proposal to City Council for their approval. Should you determine to move forward with the TAP, we will need a minimum of 60 days advance notice to meet the October deadline. We will need an exact date in order to schedule the Panel members. We suggest a Thursday or Friday for the day of the meeting. Friday is best.

Look forward to hearing from you and if you have any questions, please feel free to call.

James A. Sellen
Principal

VHB MillerSellen
Transportation | Land Development | Environmental Services

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Landmark Center Two
Orlando, FL 32801
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