

Ray Bagshaw  
Mayor

John Dowless  
Council President

Michael Hendrix  
Council Member

Neil Powell  
Council Member

Pam Henley  
Council Member

Dan Drummond  
Council Member

**CITY COUNCIL AGENDA**  
**Regular Meeting**  
**City Hall – Council Chamber**  
**405 Larue Avenue, Edgewood, Florida**  
**Tuesday, June 16, 2015**  
**6:30 p.m.**

**WELCOME!** We are very glad you have joined us for today's Council meeting. If you are not on the agenda, please complete an appearance form and hand it to the City Clerk. When you are recognized, state your name and address. The Council is pleased to hear relevant comments; however a five-minute limit has been set by Council. Large groups are asked to name a spokesperson. Robert's Rules of Order guide the conduct of the meeting. **PLEASE SILENCE ALL CELLULAR PHONES AND PAGERS DURING THE MEETING.** "THANK YOU" for participating in your City Government.

**A. CALL TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE**

**D. CONSENT AGENDA**

1. Review and Approval of Minutes

- **(Pgs. 1 - 6)** May 19, 2015 Regular City Council Meeting

*(Items on the consent agenda are defined as routine in nature, therefore, do not warrant detailed discussion or individual action by the Council. Any member of the Council may remove any item from the consent agenda simply by verbal request prior to consideration of the consent agenda. The removed item(s) are moved to the end of New Business for discussion and consideration.)*

**E. PRESENTATIONS**

**F. ORDINANCES**

1. **(Pgs. 7 - 8)** **ORDINANCE 2015-05** - AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA FORMALLY RENAMING MAIN STREET (AKA MAGNOLIA STREET) AS MAGNOLIA STREET PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE.

**G. PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)**

1. **(Pgs. 9 - 12)** **ORDINANCE 2015-03** - AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA, AMENDING SECTION 102-71 OF THE CITY OF EDGEWOOD CODE OF ORDINANCES BY ADOPTING THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, WITH CERTAIN AMENDMENTS, THERETO TO CONFORM TO FLORIDA LAW AND THE CITY'S EXISTING CODE OF ORDINANCES; REGULATING AND GOVERNING THE CONDITIONS AND MAINTENANCE OF ALL PROPERTY, BUILDINGS, AND STRUCTURES TO ENSURE THAT STRUCTURES ARE SAFE, SANITARY, AND FIT FOR OCCUPANCY AND USE; PROVIDING THAT THE PROVISIONS OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE SHALL BE SUPPLEMENTAL TO ALL OTHER CODES AND ORDINANCES OF THE CITY; PROVIDING FOR CODIFICATION, SEVERABILITY, AND CONFLICTS, AND PROVIDING AN EFFECTIVE DATE.
  
2. **(Pgs. 13 - 14)** **ORDINANCE 2015-04** - AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA AMENDING CHAPTER 18 – "ELECTIONS" BY CHANGING THE DATE OF THE REGULAR CITY ELECTION FOR 2016 AND SUBSEQUENT YEARS THAT ARE A MULTIPLE OF FOUR TO A DATE THAT CORRESPONDS TO THE DATE OF THE FLORIDA PRESIDENTIAL PREFERENCE PRIMARY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

**H. NEW BUSINESS**

1. **(Pgs. 15 - 20)** Charter Review
2. **(Pg. 21)** Non Ad Valorem Assessment
3. Market Analysis Proposal
  - **(Pgs. 22 - 25)** COMSPRING
  - **(Pgs. 26 - 32)** FLORIDA ECONOMIC ADVISORS
  - **(Pgs. 33 - 41)** RCLCO

**I. UNFINISHED BUSINESS****J. GENERAL INFORMATION (No action required)****K. CITIZEN COMMENTS****L. BOARDS & COMMITTEES****M. STAFF REPORTS**

City Attorney:

Police Chief:

- Monthly report

City Clerk:

- **(Pg. 42)** Proposed TRIM calendar

**N. MAYOR & COUNCIL REPORTS**

Mayor Bagshaw

Council President Dowless

Council Member Powell

Council Member Henley

Council Member Drummond

Council Member Hendrix

- **(Pgs. 43-46)** April 2015 Financial Report

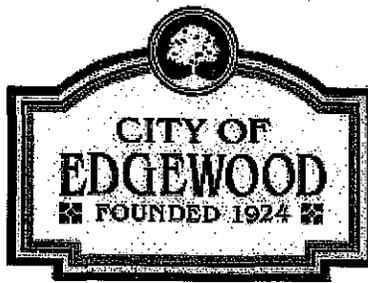
**O. ADJOURNMENT**

**UPCOMING MEETINGS:**

- July 13, 2015.....Planning & Zoning Meeting
- July 21, 2015.....City Council Regular Meeting

You are welcome to attend and express your opinion. Please be advised that Section 286.0105, Florida Statutes state that if you decide to appeal a decision made with respect to any matter, you will need a record of the proceedings and may need to ensure that a verbatim record is made. In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the City Clerk at (407) 851-2920.

**PLEASE REMEMBER THAT IN OBSERVANCE OF  
INDEPENDENCE DAY; CITY HALL WILL BE CLOSED  
ON FRIDAY, JULY 3, 2015.**



**CITY COUNCIL REGULAR MEETING MINUTES**  
**Tuesday, May 19, 2015**

**CALL TO ORDER**

Council President Dowless opened the regular City Council meeting at 6:30 p.m. The invocation was given by Council Member Powell followed by the Pledge of Allegiance led by resident Les Slesnic.

The following attendance is noted:

**CITY COUNCIL MEMBERS**

Ray Bagshaw, Mayor (Quorum)  
John Dowless, Council President  
Neil Powell, D.D.S., Council Member  
Dan Drummond, Council Member  
Mike Hendrix, Council Member  
Pam Henley, Council Member

**STAFF**

Bea Meeks, City Clerk  
Chris Francisco, Police Chief  
Drew Smith, City Attorney  
Police Clerk/Accreditation Manager Shannon Patterson

(Attendees from PD: Interim Detective Chris Meade, Sgt. Jackson, Sgt. Freeburg, Officer Myles and Reserve Officer Don Hughey)

**CONSENT AGENDA**

1. Review and Approval of Minutes

***Council Member Drummond said he is not in full agreement with changing the way Edgewood reports millage however, there is Consensus of Council to move forward and he is okay with that.***

***Correction Noted Above from Council Member Drummond***

***Council Member Powell made the Motion to approve the April 21, 2015 minutes with correction; Seconded by Council Member Drummond.***

**PRESENTATIONS**

None.

**ORDINANCES:**

- **ORDINANCE 2015-03 - AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA, AMENDING SECTION 102-71 OF THE CITY OF EDGEWOOD CODE OF ORDINANCES BY ADOPTING THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, WITH CERTAIN AMENDMENTS, THERETO TO CONFORM TO FLORIDA LAW AND THE CITY'S EXISTING CODE OF ORDINANCES; REGULATING AND GOVERNING THE CONDITIONS AND MAINTENANCE OF ALL PROPERTY, BUILDINGS, AND STRUCTURES TO ENSURE THAT STRUCTURES ARE SAFE, SANITARY, AND FIT FOR OCCUPANCY AND USE; PROVIDING THAT THE PROVISIONS OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE SHALL BE SUPPLEMENTAL TO ALL OTHER CODES AND ORDINANCES OF THE CITY; PROVIDING FOR CODIFICATION, SEVERABILITY, AND CONFLICTS, AND PROVIDING AN EFFECTIVE DATE.**

City Attorney Smith Read Ordinance 2015-03 in title only.

City Attorney Smith said the Ordinance is fairly standard, and rarely make substantive changes. He said the changes in this version were administrative. Council Member Powell noted his opposition to the International Property Maintenance Code, citing over-regulation.

In response to Council Member Henley, City Attorney Smith said if Council does not approve the Ordinance, it gives the Code Enforcement Officer less enforcement.

There were no public comments.

***Council President Dowless made the Motion to approve Ordinance 2015-03; Seconded by Council Member Henley.***

**PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)**

***The Motion passed with the following roll-call vote (4/1):***

<i>Council Member Hendrix</i>	<i>Favor</i>
<i>Council Member Henley</i>	<i>Favor</i>
<i>Council Member Powell</i>	<i>Oppose</i>
<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Drummond</i>	<i>Favor</i>

City Clerk Meeks announced that the second and final reading of Ordinance 2015-03 will be heard in the June 16, 2015 Council Meeting.

**ORDINANCE 2015-04** - AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA AMENDING CHAPTER 18 - "ELECTIONS" BY CHANGING THE DATE OF THE REGULAR CITY ELECTION FOR 2016 AND SUBSEQUENT YEARS THAT ARE A MULTIPLE OF FOUR TO A DATE THAT CORRESPONDS TO THE DATE OF THE FLORIDA PRESIDENTIAL PREFERENCE PRIMARY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Smith Read Ordinance 2015-04 in title only.

There were no comments from Council or the public.

*Council Member Powell made the Motion to approve Ordinance 2015-04; Seconded by Council Member Drummond.*

**PUBLIC HEARINGS (ORDINANCES – SECOND READINGS & RELATED ACTION)**

*The Motion passed with the following roll-call vote (5/0):*

<i>Council Member Hendrix</i>	<i>Favor</i>
<i>Council Member Drummond</i>	<i>Favor</i>
<i>Council President Dowless</i>	<i>Favor</i>
<i>Council Member Powell</i>	<i>Favor</i>
<i>Council Member Henley</i>	<i>Favor</i>

City Clerk Meeks announced that the second and final reading of Ordinance 2015-04 will be heard in the June 16, 2015 Council Meeting.

**NEW BUSINESS**

None.

**UNFINISHED BUSINESS**

None.

**GENERAL INFORMATION (No action required)**

None.

## CITIZEN COMMENTS

None.

Council President Dowless noted residents Les and Ella Slesnic's attendance and thanked them for attending the Council meetings.

## BOARDS & COMMITTEES

None.

## STAFF REPORTS

### **City Attorney Smith:**

No report.

### **Chief Francisco:**

Chief Francisco gave a PowerPoint presentation highlighting his monthly report. Chief Francisco said the Police Department is continuing their campaign "See something, say something." He said the Police Department utilizes Next Door and other media to get alerts out to the community. Chief Francisco said the City had good representation at the Washington Memorial for Officers killed in the line of duty; Officers Sears and Ireland attended the memorial. He said Edgewood's Police Department also partnered with Windermere for their memorial service. He said that Officers Cardinal and Lafan attended the memorial in Tallahassee. He noted the passing of former Council Member Maurice Beardslee, and said the honor guard was provided by the Police Department. He noted that an honor guard was also provided for J.T. Blanton; another Council Member who recently passed away.

Chief Francisco noted email from Orange County resident Richard "Rick" Coble, and read Mr. Coble's email to Council. Chief Francisco said they perceive the email as a threat therefore, a department meeting was held regarding safety techniques.

Chief Francisco introduced Officer Mike Myles, who is currently going through field training (FTO).

### **City Clerk:**

City Clerk Meeks reminded Council Members that the Tri-County meeting is May 21, 2015, and will be followed by ethics training at the same location. She also confirmed that the Request For Qualifications for engineering services had been noticed. City Clerk Meeks said Administrative Assistant Sandy Repp is transitioning in well as a new staff member and is a great addition in City Hall.

**MAYOR & COUNCIL REPORTS**

**Mayor Bagshaw:**

Mayor Bagshaw said the proposal packet for quiet zones should be completed within the next couple of days. He said the cost of the quiet zones will be within the budget that Council approved. He said he will be working on some proposals regarding the double arms that may save the City some money.

Mayor Bagshaw agreed with City Clerk Meeks' assessment of Administrative Assistance Sandy Repp.

Mayor Bagshaw explained his concerns about the police vehicles and the need for additional cars. He said there should be a surplus of funds to allow for the purchase of adding a new police vehicle. He said this is something for Council to consider through August. In response to Council Member Henley, Mayor Bagshaw said the Chief would be asking for one more vehicle in the next budget. Council Member Drummond asked the Chief to find out if the 120 days extension for the special offer can be extended beyond the 120 days.

*Council Member Powell left the meeting at 7:34 p.m.*

**Council President Dowless:**

Council President Dowless said that Metro Plan has approved \$150,000 for a corridor planning study. Council President Dowless read into the record what the study will entail.

Council President Dowless noted the need for a marketing study based on ULI's recommendation. He said there are companies that will prepare a study. He said he sent requests to four companies for a proposal, and will provide an update to Council regarding the proposals.

Council President Dowless said Legacy's Homeowners Association is holding a pancake breakfast on June 6<sup>th</sup> to recognize the Police Department.

**Council Member Powell:**

No report.

**Council Member Drummond:**

Council Member Drummond commented that if the base value of the police vehicle is \$23,000, and it cost \$5,000 to \$7,000 to equip a police vehicle plus the warranty; he said this is an 18% savings. Council Member Henley said she has to see the numbers on paper. It was agreed that a special meeting can be called if the special offer by the dealership cannot be extended.

In response to Council Member Drummond, City Attorney Smith said he needs to craft the sign Ordinance, which will probably be first presented in a workshop.

Council President Dowless noted that it will be time to review the City Charter next year. He asked the City Attorney how involved will he be in the Charter review. City Attorney Smith said the use of his time will depend on how in depth the Charter review is. **Council President Dowless asked to have Charter review on the next Council agenda.**

**Council Member Henley:**

No report.

**Council Member Hendrix:**

No report.

<b>ADJOURNMENT</b>
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Having no further business or comments, Council Member Drummond made the Motion to adjourn the meeting; seconded by Council Member Hendrix. The Council meeting adjourned at 8:04 p.m.

**ATTEST:**

\_\_\_\_\_  
John Dowless  
Council President

\_\_\_\_\_  
Bea L. Meeks, MMC, CPM, CBTO  
City Clerk

**Approved by Council on** \_\_\_\_\_

**ORDINANCE NO. 2015-05**

**AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA FORMALLY RENAMING MAIN STREET (AKA MAGNOLIA STREET) AS MAGNOLIA STREET PROVIDING FOR CONFLICTS, PROVIDING FOR SEVERABILITY AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, Main Street, as shown on the Tropical Pines Subdivision plat recorded at Book J, Page in the Official Records of Orange County, Florida has been known and identified for many years as Magnolia Street; and

**WHEREAS**, in order to avoid confusion, the City Council finds its necessary and appropriate to formally rename Main Street as identified in the above referenced plat to Magnolia Street to conform the official records to common usage.

**NOW THEREFORE, BE IT ENACTED**, by the City Council of Edgewood, Florida as follows:

**Section 1.** The name of the following street located within the Tropical Pines Subdivision plat as recorded in Book J, Page 11, Orange County, Florida is amended as follows:

<u>Present Street Name</u>	<u>New Street Name</u>
Main Street	Magnolia Street

**Section 2:** The name change shall be effective upon submission and recording of the name change to the Orange County Comptroller.

**Section 3:** The new street name shall be submitted to the 911 coordinator by the City.

**Section 4:** The street sign shall be posted in a manner to comply with 911 requirements.

**Section 5:** Conflicts. All ordinances or parts thereof in conflict herewith, are and the same are hereby repealed.

**Section 5:** Severability. If any section, paragraph, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

**Section 6:** Effective Date. This ordinance shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by the City Council of the City of Edgewood, Florida.

**PASSED ON FIRST READING:** \_\_\_\_\_

**PASSED ON SECOND READING:** \_\_\_\_\_

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John Dowless, Council President

*ATTEST:*

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Bea L. Meeks, MMC  
City Clerk

**ORDINANCE NO. 2015- 03**

**AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA, AMENDING SECTION 102-71 OF THE CITY OF EDGEWOOD CODE OF ORDINANCES BY ADOPTING THE 2015 INTERNATIONAL PROPERTY MAINTENANCE CODE PUBLISHED BY THE INTERNATIONAL CODE COUNCIL, WITH CERTAIN AMENDMENTS, THERETO TO CONFORM TO FLORIDA LAW AND THE CITY'S EXISTING CODE OF ORDINANCES; REGULATING AND GOVERNING THE CONDITIONS AND MAINTENANCE OF ALL PROPERTY, BUILDINGS, AND STRUCTURES TO ENSURE THAT STRUCTURES ARE SAFE, SANITARY, AND FIT FOR OCCUPANCY AND USE; PROVIDING THAT THE PROVISIONS OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE SHALL BE SUPPLEMENTAL TO ALL OTHER CODES AND ORDINANCES OF THE CITY; PROVIDING FOR CODIFICATION, SEVERABILITY, AND CONFLICTS, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Edgewood has adopted the 2012 International Property Maintenance Code published by the International Code Council; and

**WHEREAS**, the City of Edgewood actively participates in the enforcement of regulations relevant to safe, sanitary, and habitable property maintenance and structures; and

**WHEREAS**, under its home rule powers, the City of Edgewood may regulate and govern property maintenance to ensure the well-being of its citizens; and

**WHEREAS**, the City of Edgewood has determined that it is in the best interest of the health, safety, and welfare of the citizens, businesses within the City, and patrons of such businesses, to adopt the 2015 International Property Maintenance Code as published by the International Code Council for the maintenance and control of buildings and structures, with amendments thereto to comply with Chapter 162, Florida Statutes, the Florida Building Code, and the City's Code of Ordinances; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Edgewood, Florida, as follows:

**SECTION 1.** Legislative Findings and Intent. The findings set forth in the recitals above are hereby adopted as legislative findings pertaining to this Ordinance.

**SECTION 2.** Section 102-71 of the City of Edgewood Code of Ordinances is hereby repealed in its entirety and replaced with the following:

**Sec. 102-71. International Property Maintenance Code Adopted by Reference**

(a) The City hereby adopts the 2015 edition of the International Property Maintenance Code published by the International Code Council, and incorporates the same by reference as if fully set forth herein. At least one copy of the 2015 International Property Maintenance Code is on file in the city clerk's office together with a copy of this Ordinance.

(b) The following sections and subsections of the 2015 edition of the International Property Maintenance Code are hereby amended as follows:

(1) Subsection 101.1. These regulations shall be known as the Property Maintenance Code of the City of Edgewood, hereinafter referred to as "this Code."

(2) Subsection 102.3 entitled "Application of other codes," shall read as follows: Repairs, additions or alterations to a structure, or changes in occupancy, shall be done in accordance with the provisions of the Florida Building Code and amendments thereto.

(3) Subsection 103.1 entitled "General," shall read as follows: The City of Edgewood, code enforcement division, is hereby charged with the primary responsibility of enforcing this Code.

(4) Subsection 103.2, entitled "Appointment," shall read as follows: The code inspector shall be appointed by the Mayor of the City of Edgewood.

(5) Subsection 103.5, entitled "Fees," is hereby deleted in its entirety.

(6) Subsection 104.1, entitled "General," shall read as follows: The code official is hereby authorized and directed to enforce the provisions of this code. The code official shall have the authority to render interpretations of this code and to adopt policies and procedures in order to clarify the application of its provisions. Such interpretations, policies and procedures shall be in compliance with the intent and purpose of this code. Such policies and procedures shall not have the effect of waiving requirements specifically provided for in this code. The code enforcement official shall report to the council any policies and procedures adopted pursuant to this subsection.

(7) Subsection 106.2, entitled "Notice of Violation," is hereby deleted in its entirety.

(8) Subsection 106.3, entitled "Prosecution of Violation," is hereby deleted in its entirety.

(9) Section 107, entitled "Notices and Order," is hereby deleted in its entirety.

(10) Subsection 108.3, entitled "Notice," shall read as follows: Whenever the code inspector has condemned a structure or equipment under the provisions of this section, notice shall be protected from the weather and posted in a conspicuous place on or about the structure affected by such notice and served on the owner, the owner's authorized agent, or the person or persons responsible for the structure or equipment in accordance with Chapter 162, Florida Statutes. If the notice pertains to equipment, it shall be placed on the condemned equipment.

(11) Subsection 109.5, entitled "Costs of emergency repairs," shall read as follows: Costs incurred in the performance of emergency work shall be paid by the owner or agent responsible for the property and if not paid by the owner or agent responsible for the property the City may thereafter file a lien on the property for such costs.

(12) Subsection 109.6, entitled "Hearing," shall read as follows: Any person ordered to take emergency measures shall comply with such order forthwith. Any adversely affected person shall thereafter, upon application directed to the city council, be afforded an appeal from the code inspector's decision upon payment of appeal fees as set by resolution of council.

(13) Section 111, entitled "Means of Appeal," of this Code is hereby deleted in its entirety.

(14) Section 112.4, entitled "Failure to Comply," shall read as follows: Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to a fine in accordance with limits established by Florida Statutes.

(15) Subsection 302.4, entitled "Weeds," is hereby deleted in its entirety.

(14) Subsection 302.8, entitled "Motor vehicles," is hereby deleted in its entirety.

(16) Subsection 304.14, entitled "Insect Screens," shall read as follows: Year-round, every door, window and other outside opening required for ventilation of habitable rooms, food preparation areas, food service areas or any areas where products to be included or utilized in food for human consumption are processed, manufactured, packaged, or stored, shall be supplied with approved, tightly fitting screens of not less than 16 mesh per inch (16 mesh per 25 mm), and every screen door used for insect control shall have a self-closing device in good working condition.

(17) Subsection 602.3, entitled "Heat Supply," shall read as follows: Every owner and operator of any building who rents, leases, or lets one or more dwelling units or sleeping units on terms, either expressed or implied, to furnish heat to the occupants thereof shall supply heat during the period from November 15th to April 15th to maintain a temperature of not less than 68 degrees Fahrenheit in all habitable rooms, bathrooms, and toilet rooms.

(18) Subsection 602.4, entitled "Occupiable Work Spaces," shall read as follows: Indoor occupiable work spaces shall be supplied with heat during the period from November 15<sup>th</sup> to April 15<sup>th</sup> during the period the spaces are occupied.

(19) References in this Code to the International Plumbing Code shall be replaced with the Plumbing Code of the Florida Building Code.

(20) References throughout this Code to the ICC Electrical Code shall be replaced with the Florida Building Code.

(21) Supplemental Code. The provisions of this Code shall be supplemental to all other codes and other ordinances of the City.

**SECTION 3. Codification.** It is the intent of the City Council of the City of Edgewood that the provisions of this Ordinance shall be codified. The codifier is granted broad and liberal authority in codifying the provision of this Ordinance.

**SECTION 4. Severability.** If any section, sentence, phrase, word or portion of this Ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

**SECTION 5. Conflicts.** In any case where a provision of this Ordinance is found to be in conflict with a provision of any other ordinance of this City, the provision which establishes the higher standards for the promotion and protection of the health and safety of the people shall prevail.

**SECTION 6. Effective Date.** This Ordinance shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by the City Council of the City of Edgewood, Florida.

PASSED ON FIRST READING: May 19, 2015

PASSED ON SECOND READING: \_\_\_\_\_

\_\_\_\_\_  
John Dowless, Council President

*ATTEST:*

\_\_\_\_\_  
Bea L. Meeks, MMC  
City Clerk

**ORDINANCE NO. 2015-04**

**AN ORDINANCE OF THE CITY OF EDGEWOOD, FLORIDA AMENDING CHAPTER 18 – “ELECTIONS” BY CHANGING THE DATE OF THE REGULAR CITY ELECTION FOR 2016 AND SUBSEQUENT YEARS THAT ARE A MULTIPLE OF FOUR TO A DATE THAT CORRESPONDS TO THE DATE OF THE FLORIDA PRESIDENTIAL PREFERENCE PRIMARY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, effective March 19, 2015, pursuant to Chapter 2015-5, *Laws of Florida*, Florida’s Presidential Preference Primary shall occur on the third Tuesday of March commencing 2016 and in each subsequent year that is a multiple of four (4); and

**WHEREAS**, the City of Edgewood has a City-wide general election scheduled for 2016; and

**WHEREAS**, the tax payers of the City of Edgewood realize cost savings by the City holding its municipal election in conjunction with the Presidential Preference Primary; and

**WHEREAS**, in addition to substantial cost savings, increased voter turn-out exists by holding the City’s general election on the same date as the Presidential Preference Primary; and

**WHEREAS**, Section 6.05 of the *City Charter* provides that in the event of a change in the date of the Florida Presidential Preference Primary, that City Council may, by Ordinance, change the date for regular city elections to a yearly date that corresponds to the date of the Florida Presidential Preference Primary.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, FLORIDA as follows:**

**Section 1:** The recitals set forth above are hereby adopted as findings of the City Council of the City of Edgewood, Florida (Note: deletions are identified by ~~striketrough~~, additions are identified by underscore and portions of the Code remaining unchanged which are not reprinted here are identified by ellipses \*\*\*).

**Section 2:** Section 18-4. Election procedures is hereby amended to read as follows:

Sec. 18-4. Election procedures.

(a) At least 75 days prior to election day, the council shall announce the date of election. Beginning in 2016 and in each subsequent year that is a multiple of four, the election shall be conducted on the third Tuesday of March concurrent with the Florida Presidential Preference Primary.

\* \* \*

**Section 3:** Conflicts. All ordinances or parts thereof in conflict herewith, are and the same are hereby repealed.

**Section 4: Severability.** If any section, paragraph, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions hereof.

**Section 5: Codification.** The provisions of this Ordinance shall be codified as and become and be made a part of the *Code of Ordinances of the City of Edgewood*. The Sections of this Ordinance may be renumbered or relettered to accomplish such intention and the word "Ordinance", or similar words, may be changed to "Section," "Article", or other appropriate word. The Code codifier is granted liberal authority to codify the provisions of this Ordinance.

**Section 6:** This ordinance shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2015, by the City Council of the City of Edgewood, Florida.

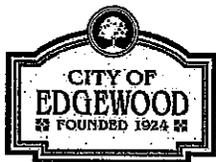
PASSED ON FIRST READING: May 19, 2015

PASSED ON SECOND READING: \_\_\_\_\_

\_\_\_\_\_  
John Dowless, Council President

*ATTEST:*

\_\_\_\_\_  
Bea L. Meeks, MMC  
City Clerk



*From the desk of the City Clerk.... B*

*Bea L. Meeks, MMC, CPM*

**TO: Mayor Bagshaw, Council President Dowless, Council Members Powell, Henley and Hendrix**

**Cc. City Attorney Drew Smith and Chief Francisco**

**DATE: June 3, 2015**

**RE: Charter Review**

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At the request of the Council President in the May 19, 2015 City Council meeting, I am providing you with the following information regarding Charter review.

The City Charter provides:

- **Section 3.21. - Charter review.**

**The council president shall recommend, and the council shall confirm, at least seven (7) citizens to serve on a Charter Review Commission by May 1, 2002, and at least every seven (7) years thereafter. Said Commission shall report its findings to the council by October 1 of each year of appointment.**

(Ord. No. 2001-01, § 1(Exh. A), 1-9-2001; **Ord. No. 2009-11**, §§ 1, 2, 11-17-2009)

#### **HISTORY**

There have been numerous Charter changes however; I am providing you with the history of the last two Charter amendments.

The 2006 Charter Review Committee was appointed on May 14, 2004. The following served on the Committee:

Barbara G. Bozeman (Chair)

Craig Andrews  
Mark Bassett  
Nancy Crowell  
Ellen James  
Caroline M. Landt  
Morris Middleton  
City Clerk (Faye Craig; 2005 - Bea Meeks)

ORDINANCE NO. 2006-02 (2006 Ballot)

**City Charter Amendment 1:**

*Requiring that mayor and council members be residents for at least one year before qualifying for office; PASSED*

**City Charter Amendment 2:**

*Clarifying that qualifications to run for office be in accordance with state law and revising the charter to allow elected officials and appointed board members to retain their current offices upon qualifying for an elected office until the election is decided; PASSED*

**City Charter Amendment 3:**

*Providing that members of boards and committees shall serve at the pleasure of council; PASSED*

**City Charter Amendment 4:**

*Providing and clarifying that city clerk, paid officials and police chief, shall serve at the pleasure of council; PASSED*

**City Charter Amendment 5:**

*Should the charter be revised, as proposed in ordinance 2006-02, to clarify that building inspectors and consultants shall serve at the pleasure of council. PASSED*

**City Charter Amendment 6:**

*Abolishing the position of election clerk and providing that elections shall generally be conducted in accordance with state law; PASSED*

**City Charter Amendment 7:**

*Should the charter provision allowing council members and the mayor to receive salaries by ordinance be deleted, as proposed in ordinance 2006-02. PASSED*

**City Charter Amendment 8:**

*Increasing the purchasing threshold for requiring competitive bids of city purchases to \$10,000; PASSED*

**City Charter Amendment 9:**

*Clarifying ambiguities regarding enactment of ordinances; PASSED*

**City Charter Amendment 10:**

*Providing for consistency or correcting conflicts with state law regarding building inspectors' duties, budget adoption, levying of taxes, elections, when terms of office of elected officials begin, payment of expenses of city officials, and ordinances and resolutions; PASSED*

~~~~~  
**The 2009 Charter Review Committee:**

Ellen James  
Ray Bagshaw (Chair)  
Judy Beardslee  
Walter Moon  
Flavia Marcus  
Lee Chotas  
Michael Teague  
City Clerk Sandra Modigh

Ordinance 2009-11 (2010 Ballot)

**City Charter Amendment 1:**

*Shall the Edgewood Charter be amended to clearly state that candidates for elected office shall comply with any applicable "resign to run" laws of the State of Florida? PASSED.*

**City Charter Amendment 2:**

*Shall the Edgewood Charter be amended so that specific requirements for public meetings and public record review are replaced with the mandate that the City comply with all State Laws regarding open meetings and public records? PASSED*

**City Charter Amendment 3:**

*Shall the Edgewood Charter be amended so that authentication of duly passed Ordinances and Charter Amendments shall require only the signatures of the city clerk*

and council president; to remove the requirement that the general codification of the Code of Ordinances be approved by Ordinance; to remove requirements as to the form of publication of the Code of Ordinances; and to provide for furnishing the Code to officials upon request? **PASSED**

**City Charter Amendment 4:**

Shall the Edgewood Charter be amended to remove provisions providing for creation of new City departments by Charter Amendment? **PASSED**

**City Charter Amendment 5:**

Shall the Edgewood Charter be amended to provide for forfeiture of office for council members who miss two consecutive meetings or four non-consecutive meetings within a calendar year unless such absences are excused by the council and to clarify that any vacancies on the council shall be filled from among the electors of the City of Edgewood? **PASSED**

**CITY CHARTER AMENDMENT 6:**

Shall certain non-substantive corrections be made to the Edgewood Charter? **PASSED**

**City Charter Amendment 7:**

Shall the Edgewood Charter be amended to provide for review of the City's Charter by a Charter Review Commission to occur every seven years instead of every four years? **PASSED**

**City Charter Amendment 8:**

Shall the Edgewood Charter be amended to provide that the Mayor shall be responsible to the City Council rather than the electorate for the day to day administration of the City; and to clarify that a vacancy in the office of mayor shall be filled by an appointee from among the electors of the City of Edgewood? **PASSED**

**City Charter Amendment 9:**

Shall the Edgewood Charter be amended to provide that the Mayor shall be responsible to the City Council for the supervision of the Police Department, City Hall and Contract Staff; to clarify the authority and duties of the Mayor during emergency situations; to provide that all recommended appointments of the Mayor be confirmed by the City Council; and provide that the Mayor may approve expenditures within limits defined by Ordinance and proclamations? **PASSED**

**City Charter Amendment 10:**

*Shall the Edgewood Charter be amended to clarify the authority and duties of the City Clerk? PASSED*

**City Charter Amendment 11:**

*Shall the Edgewood Charter be amended to clarify the authority and duties of the police chief? PASSED*

**City Charter Amendment 12:**

*Shall the provisions in the Charter for a building inspector be deleted and shall the title of Section 7.05 be amended? PASSED*

**City Charter Amendment 13:**

*Shall the Edgewood Charter be amended to clarify the budget process and budget responsibilities of City Officials; provide for a budget message to be proposed by the Mayor; provide for the reduction and transfer of budget allocations by resolution; provide for the lapse of appropriations after two years; and provide that unrestricted reserves shall not exceed 75% of gross annual revenue? PASSED*

**City Charter Amendment 14:**

*Shall the Edgewood Charter be amended to provide that a candidate for municipal office must file his or her application with the city clerk by hand delivery or by registered mail at least forty-six days prior to the election day; and to remove the authority of the city council to designate another official to perform certain functions of the city clerk? PASSED*

~~~~~

Based on the 2009 amendment regarding Charter review, the next Charter review is required in 2016. Due to the election costs associated with Charter amendments, you can anticipate the normal election budget of \$12,000 to be \$20,000. The increase is based on the cost related to legal advertising (English and Spanish) and ballot printing. The costs associated with advertising and ballot printing will be contingent on how many ballot questions are approved.

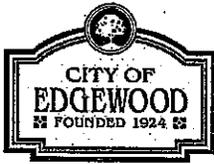
I also talked to Cindy Clark in the Orange County Elections office regarding the potential for Charter amendments and was told the following:

- Depending on the number of amendments, determines if the City's ballot will be double-sided; this would be an added expense to the City.
- The cut-off to make the Presidential Preference Primary election is 12/22/2015. This cut-off date is not specific for Charter amendments. The City's qualifying has to be done by 12/22/2015.
- There doesn't appear to be any concerns if the City has Charter amendments on the ballot for 2017.

My personal preference would be to appoint a Charter Review Committee in 2016 and plan for any amendments to be on the 2017 ballot. I base this on the following:

- Budget preparation is starting and the proposed final hearing date is September 21, 2015.
- The last day to qualify for 2016 election is December 22, 2015 however, this is based on the County's final date; I have not established the City's election calendar. Historically, qualifying for the City doesn't begin until January but we do not have that option this year because of the Presidential Preference Primary.
- Two major holidays fall between the time the budget is approved and election qualifying begins (Thanksgiving and Christmas).
- Audit preparation begins any time after September. Last year the request for audit documents was made in September.

I appreciate your consideration in this matter.



*From the desk of the City Clerk....*

*Bea L. Meeks, MMC, CPM, CBTO*

*B*

**TO:** Mayor Bagshaw, Council President Dowless, Council Members Powell,  
Henley, Hendrix & Drummond.

**DATE:** June 12, 2014

**RE:** Non Ad Valorem Assessment

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I am in receipt of email from Mark Webster, Orange County Property Appraiser's office, regarding the deadline for municipalities to submit their non-ad valorem assessments for TRIM. The deadline is June 26, 2015. Currently, the City's non-ad valorem assessment is \$292.96. Council has not increased this assessment for the past two years.

Please provide me with direction as to whether or not you want to make any adjustment to the City's current non-ad valorem assessment, on the 844 houses/units in the City of Edgewood.



March 30, 2015

Mr. John Dowless  
Council President  
City of Edgewood  
405 Larue Avenue  
Edgewood, Florida 32809

**SUBJECT:** Opportunity Evaluation and Strategy for the City of Edgewood, Florida

Dear John,

It was a pleasure speaking with you last week. Based on our conversation about the City of Edgewood, we have prepared the following proposal.

You will see that the approach we've proposed is structured in phases. However, if you find that one piece is better suited for where you currently are in the process, we can certainly re-prioritize the steps. For example, if you'd prefer to have the case studies compiled at the onset of the research, to frame your thinking and help guide and identify potential opportunities in Edgewood, we can certainly do that.

**ASSIGNMENT OBJECTIVES**

As we understand it, you are seeking a study to help frame the two major questions:

- Who can you attract to Edgewood, in terms of retailers, businesses, and households?
- Where would re-development be best suited and have the greatest "ripple" effect?

To address these questions, we have outlined a three-phase approach:

1. Phase 1: Baseline Overview and Data Collection
2. Phase 2: Identify Opportunity Gaps
3. Phase 3: Strategy to Implement and Spur Development

A detailed scope of work for each of these items is listed below:

**Scope of Work:**

**1. Baseline Overview**

- a. Utilizing the city boundaries, compile information to create a "baseline" assessment of the households, retail expenditures, businesses and types of employment.
- b. Information collected on households will include but not be limited to income distribution by household age, tenure, level of education completed, etc.
- c. For the retail assessment, we will use the boundaries of the city to identify the expenditures by retail category by each of the households, identifying where there are expenditures made outside of the city, by retail category.
- d. Identify the businesses, by sector within the City limits and characterize them in terms of employees, revenue, etc.

2. **Identify Gaps of Opportunity and Users that Could be Attracted**
  - a. Identify employment sectors in surrounding areas to assess the distribution of employment sectors within each of these areas compared to the City of Edgewood.
  - b. Identify the retail trade area for the City of Edgewood. Using that trade area we will analyze expenditures by retail category to identify retail opportunities and gaps.
  - c. Create statistical demands that the size the opportunity and identify gaps for both residential and commercial uses.
3. **Provide Strategy to Implement and Spur Re-Development**
  - a. Conduct case studies of 3 to 5 small cities throughout the state with similar dynamics as the City of Edgewood to identify the steps they took to spur re-development, lessons learned, successful initiatives, etc.
  - b. For the employment sectors that may be under-represented, conduct conversations with brokers in the City of Edgewood and surrounding area about selection criteria and what would make the City of Edgewood a more compelling place to locate a business.
  - c. Through case studies and research on surrounding cities, compile a list of incentives that would make Edgewood more competitive to attract additional households and businesses
  - d. Using the analysis and information above and the gaps identified, we will create a roadmap to use for pursuing tracts of land and/or targeting pieces for future acquisition by the city to spur development.
4. **Presentation of Results**
  - a. For each of the phases we are engaged on, we will meet in your office and present a summary of our findings in a power point format with supporting exhibits and information. We are also available to present our results to the City Council.

#### **Professional Fees and Timeframe**

The professional fee and timeframe to perform each of the phases is outlined below.

1. Phase 1: Baseline Overview and Data Collection - \$3,000 – Two to Three Weeks
2. Phase 2: Identify Opportunity Gaps - \$10,500 –Three to Four Weeks
3. Phase 3: Strategy to Implement and Spur Development - \$12,500 –Four to Five Weeks



# COMPSRING

We truly appreciate your consideration and look forward to the opportunity of working with you. Once you've had an opportunity to review please feel free to give me a call if you have any questions.

Best,

Lisa Dilts  
Principal  
Compspring  
407.952.0134

---

**Authorization:**

***City of Edgewood***

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

**Standard Appendix**

**1. Payment Terms**

Payment shall be sent to

Compspring  
941 Lake Baldwin Lane  
Orlando, FL 32814

An invoice will be sent on a monthly basis for the work incurred and is due upon receipt. Payment not received within 30 days of invoice submission will be subject to a 5% interest charge.

**2. Estimated Expenses**

Expenses incurred within the course of this engagement such as travel (mileage, meals, etc.), color printing, and any outside data will be included in the professional fee invoice and will be billed at cost to the City of Edgewood.



June 3, 2015

Mr. John Dowless  
Council President  
CITY OF EDGEWOOD, FLORIDA  
405 Larue Avenue  
Edgewood, Florida 32809

RE: Letter of Engagement/Services Contract  
Economic and Market Analysis  
Highest And Best Uses  
Orange Avenue Corridor, Existing Centers, and Vacant Parcels  
FEA Job No. 15-05-01

Dear Mr. Dowless:

Per our previous discussions and your subsequent requests, Florida Economic Advisors, LLC (hereinafter referred to as FEA) presents this Letter of Agreement for economic consulting services within the City of Edgewood, Florida.

**I. FEA Understanding of Client's Objectives**

The City of Edgewood, Florida (hereinafter referred to as the Client) is a community of 2,626 permanent residents located immediately south of Downtown Orlando, whose primary nonresidential activity center is a 1.4-mile commercial corridor located along SR 527 (Orange Avenue).

In October, 2014, the Client commissioned the nonprofit Urban Land Institute (ULI) to engage a Technical Assistance Panel (TAP) (*comprised of area experts in the fields of urban planning, development, and policy*), who were asked to study seven specific issues related to economic development and sustainability for the City of Edgewood. These issues included:

- Creating an identity for Orange Avenue
- Incentivizing repurposing of existing commercial centers
- Annexation advantages/disadvantages
- Traffic calming
- Addressing vacant parcels to ensure quality future development
- Collaboration with adjacent jurisdictions in the process of identity creation
- Assessing comparable locales

Page 16 of the ULI TAP report makes the following recommendation to City leaders: *"before the city spends any further time, effort or money on establishing its vision for the future, leaders should conduct an economic and market analysis study of where things stand*

P.O. Box 2395, Valrico FL 33595 | Ph. (813)833-9891 FAX (813)681-6315  
www.floridaeconomicadvisors.com

today and where the community may find new market opportunities to support business development in the community. It is critical to understand the existing opportunities and what the economic conditions in Edgewood lend themselves to for the future."

Given the ULI TAP recommendations, the Client has approached and asked FEA to prepare a "highest and best use" analysis that considers historic, current, and projected economic and market trends within the city, to optimally position properties and target industry sectors that would maximize the City's economic potential.

## II. FEA Project Requests of Client

FEA's principal requests of the Client include the provision of the following items:

- Any updates to the City's comprehensive land use plan, the land use element, economic element, most recent adopted City budget, and capital improvements program; *if they are not already available on publically accessible websites.*
- A spreadsheet-compatible (.xls, .xlsx, or .csv) download of the most-recently updated and comprehensive property parcel data within the City of Edgewood, as exists on file with the Orange County Property Appraiser.
- Any other market, economic, planning, fiscal, or engineering studies that have been prepared for the City of Edgewood within the past three (3) years, that are not currently available on publically-accessible websites.

## III. FEA Scope of Services

Based on the parameters outlined in Sections I and II of this document, FEA proposes to perform the following tasks for the Client:

### III.A. City Corridor Economic Analysis

#### III.A.1. Initial Data Collection

Immediately after the initial (kickoff) meeting/visit with the City, data collection and analysis activities will commence in earnest. Data collection activities will include (but not be limited to) the assemblage of the following information:

- Property data provided by the local Appraiser's office and the local planning/zoning department
- Aerial photos and maps of the City's primary commercial corridor(s) and surrounding parcels.
- Previous published studies related to the Edgewood commercial corridor(s) and surrounding area, and other planning/engineering/real estate studies relevant to the Edgewood commercial corridor(s) and associated developed/undeveloped properties, in addition to the surrounding area.
- Published stories in the media regarding the Edgewood commercial corridor(s) and/or surrounding area.

- Local land use, zoning, and design guidelines applicable for the Edgewood commercial corridor(s) and surrounding area.
- Updated demographic and business information for the Orlando metro area, Orange County, Edgewood, and the subarea surrounding the primary Edgewood commercial corridor(s).
- Local real estate data on the Edgewood commercial corridor(s) marketing and sales.
- Applicable local ordinances and state statutes regulating redevelopment plans.
- Local development inventory by use, provided through Property Appraiser records.
- Available Geographic Information Systems (GIS) data files for the Edgewood commercial corridor(s).

*Estimated Cost to Complete: \$1,500,000*

### III.A.2 *Economic and Market Assessment*

#### *a. Assessment of Macroeconomic Market Conditions*

The consultant will provide an updated assessment of macroeconomic conditions in light of the national recovery from the previous recession, assess the magnitude of recovery prospects, and explain how these conditions are affecting (and will affect) business growth and real estate development, both nationally and regionally.

*Estimated Cost to Complete: \$1,000.00*

#### *Assessment of Local and Regional Market Conditions*

Using data provided by multiple government and private sources (including the U.S. Bureau of the Census, Nielsen Claritas, Woods & Poole Economics, the University of Florida Bureau of Economic and Business Research, the Orange County Property Appraiser, and other private/public sources), the Consultant will analyze historical socioeconomic and demographic trends which have influenced growth in Orange County and Edgewood's major commercial corridor(s) and outlying areas. Historical data from 1990 through 2014 will be reviewed to determine structural changes in the population, age, income, business, employment, and housing profile of the area.

The Consultant will also perform a comprehensive assessment of historical and existing conditions for residential and nonresidential development activity in the City of Edgewood and its major commercial corridor(s) and outlying areas, in order to determine the

fundamental market factors which have been influencing development and business performance. These assessments will include, but not be limited to:

- Assessments of individual business performance within the City's major commercial corridor(s) and outlying areas (e.g. business longevity/turnover), in order to determine issues that have contributed to the success or failure of corridor establishments
- A more thorough assessment of historic trends in residential and non-residential absorption, and inventory increase along the City's commercial corridor(s) and outlying areas; in order to establish reasonable parameters for future development potential

Annual absorption of residential and nonresidential uses will be estimated by general type/use for the aforementioned areas of geography. The absorption analysis will be compared with household growth, employment trends, income shifts, and changes in consumption patterns to determine if the local and regional marketplace has been effectively meeting the general economic needs of area households. From this base data, the Consultant will prepare forecasts of population and household growth by age, education, ethnicity and income cohorts, as well as employment growth by industry sector. The results of this initial phase of research will provide a basis of determination for future economic expansion within the local market.

*Estimated Cost to Complete: \$3,500.00*

#### *Case Study - Target Industry Assessment*

The consultant will perform research on similarly positioned development areas and activity centers in Florida and throughout the country to assess factors that have promoted and/or preserved successful development and business activity within core locations comparable to the Edgewood commercial corridor(s) and outlying areas. In this analysis, development inventories will be collected, marketing and absorption estimates will be analyzed, and public/private actions key to stimulating growth will be identified for a "lessons learned" perspective on strategy and implementation.

As an extension of the case study assessment, a more detailed review of business and industry expansion in the case study locales will be prepared by the team, including those sectors and enterprises that may be potential targets of economic development efforts in Edgewood. Where applicable, this assessment will occur at the

business-level of identification. All industry assessments will occur at no less than a 4-digit NAICS level of detail.

*Estimated Cost to Complete: \$2,300.00*

d. Market Strategy & Positioning Matrix

The research and analysis activities previously outlined will culminate with the development of a market strategy and positioning matrix for the Edgewood commercial corridor(s) and outlying properties. The matrix will include the following components:

- Property Options
  - Description of potential uses
  - Viability (likelihood of success on subject property)
  - Projected absorption/phasing
  
- Economic Development Actions ("Next Steps")
  - Target industry outline (candidate businesses/industries)
  - Marketing investment considerations
  - Public/Private partnership efforts, or requests for public assistance
  - Property improvement considerations, including infrastructure

*Estimated Cost to Complete: \$1,400.00*

The results of this work effort will include a full report transmitted to the Client, with analysis and conclusions based on the most recent available market data.

**IV. Fees, Timing, and Billing**

For the tasks identified in Section III, FEA provides the following estimate of fees and delivery.

For III.A Services described in Section III.A will be performed within **45** days of a signed authorization to proceed and the information provided in Section II of this agreement. Fees for preparation of this report will be billed at a rate of **\$225.00 per hour**, with a budget estimate not to exceed **\$9,700.00**, plus reimbursable expenses.

Progress invoices will be submitted on the last business day of each month, based on a pro-rata share of services conducted for the report (III.A), and direct reimbursable expenses (e.g. travel, lodging, reproduction, data/materials acquisition, and graphics production) incurred during said month. Receipts will be provided for all reimbursable expenses.

All invoices are payable to Florida Economic Advisors, LLC, P.O. Box 2395, Valrico FL 33595. Electronic (e-mail) and/or hard-copy invoices will be transmitted to ensure timely Client notification of invoice submittal. Invoices become delinquent after the 30-day grace period for payment expires. FEA policies regarding delinquent invoices include those listed below:

- 1 – 30 days delinquent:** Notice is sent to Client, warning of the delinquency
- 31 – 60 days delinquent:** FEA suspends all Client work activities until outstanding invoices are paid in full
- 61 – 90 days delinquent:** Full contract balance must be pre-paid in order to re-engage FEA services, all future Client contracts will require 50% up-front retainer
- 91+ days delinquent:** Collection and/or legal proceedings will be initiated

Interest on delinquent invoices will accrue at a rate of 1% per month.

#### V. Additional Services

Services relevant to this project, but beyond those listed in Section III (e.g. attendance at meetings, further research to supplement scope beyond Section III guidelines, re-analysis of projections under modified/changed development parameters, etc.) will be considered "additional services" and will be conducted at a rate of \$205.00 per hour, plus direct reimbursable expenses. Written Client authorization is required for FEA to execute any additional services outside those listed in Section III of this engagement letter.

#### VI. Termination, Disputes, & Liability

FEA provides the Client the ultimate right to terminate this contract in writing at any time after its execution, with the understanding that fees for FEA services up to the date of termination shall be paid to FEA based on a pro-rata share of the percentage of work completed. In the unlikely event a dispute should arise that requires a third party resolution, civil litigation proceedings initiated by either party will occur in Florida's 13<sup>th</sup> Judicial Circuit, Hillsborough County, Florida. The prevailing party in such proceedings shall be entitled to recover reasonable attorneys' fees, and all costs and expenses incurred in connection with the proceedings. Client acknowledges that, in the event of a judgment or ruling against FEA regarding the performance of services, FEA's total financial liability shall not exceed the fixed fee estimate presented in Section IV of this engagement letter/contract.

**VII. Execution**

Client signature and date is required below in order to execute this contract. FEA appreciates the opportunity to serve you.

Sincerely,  
FLORIDA ECONOMIC ADVISORS, LLC



R. Christopher Jones, Ph.D.  
President & Chief Economist

CLIENT SIGNATURE & DATE

City of Edgewood, Florida

By: \_\_\_\_\_ Date \_\_\_\_\_  
                    Mr. John Dowless

**DRAFT**

Sent via e-mail

May 20, 2015

C6-13551.00

John Dowless  
Council President  
THE CITY OF EDGEWOOD, FLORIDA  
405 Larue Ave.  
Edgewood, FL 32809

SUBJECT: City of Edgewood Commercial Market Analysis and Redevelopment Opportunities

Dear Mr. Dowless:

We are pleased to present this proposal-agreement for professional services related to providing a strategic market analysis regarding redevelopment opportunities for Edgewood, FL. We believe this letter describes the appropriate scope of work, time frame and fee schedule for professional services relating to this exciting and important project, and we look forward to your feedback and to refining our approach as necessary to meet your needs at this time.

#### **ASSIGNMENT BACKGROUND AND OBJECTIVES**

The City of Edgewood, FL is interested in RCLCO conducting a market study for their main commercial corridor along Orange Avenue. The City seeks to understand the highest and best use for the properties along the corridor. The corridor is the "front door" to the community; therefore, the City wishes to revitalize the area as has been done on other parts of Orange Avenue. Specifically, the City would like to understand the redevelopment opportunities that are available and set parameters for what could realistically be achieved. In addition, the City would like to know what types of businesses they should be seeking to attract to their commercial corridor.

#### **COMPANY BACKGROUND AND QUALIFICATIONS**

RCLCO (Robert Charles Lesser & Co.) is the nation's leading independent real estate advisory firm, providing market and financial analysis and strategic planning for a broad spectrum of clients.

We are recognized in the industry as having the ability to address specific project situations as well as our clients' overall long-term strategic needs. Our services are customized to address our clients' particular needs, supported by both quantitative analysis and creative problem solving.

RCLCO has unsurpassed experience in market and feasibility analysis and strategic programming, much of it for large-scale multi-use developments. Our client base includes developers, major investors, lenders, and government agencies.

In each engagement, we strive to add value to our clients' real estate activities and to provide ways for them to gain a competitive advantage in the marketplace. Our advice is market-driven, analytically based, practical, actionable, and financially sound.

## SCOPE OF WORK

Accomplishment of the objectives will require completion of the following analytical tasks:

1. **Kick Off.** Conduct a conference call with the client and relevant project team members to review and refine the assignment objectives and our approach and to obtain a complete debriefing from the client regarding any relevant information that will be useful for completing the assignment.
2. **Site Visit.** Visit the subject property and evaluate its potential based on an investigation of its location, access, visibility, zoning and planning status, current and/or proposed neighboring uses, topography, views, and other pertinent factors.
3. **Retail and Office Market Analysis**
  - a. Conduct an economic and demographic analysis of the subject property's competitive market area and compare/contrast to the local and regional market areas. We will analyze a range of variables including population and household growth, households by income and age, retail expenditures, ratio of population to commercial and retail space, and other variables that help to indicate the depth of the market for appropriate residential and commercial land uses.
  - b. Identify and map existing and planned competitive retail/office concentrations.
  - c. Assess the competitiveness of these commercial concentrations relative to the subject area, based upon the competitive set's access, visibility, age, quality, surrounding land uses, etc.
  - d. Utilize Co-Star, LoopNet and other databases to research office and retail land transactions as a means of better understanding the current market in the Edgewood area as well as via interviews with knowledgeable local sources.
  - e. Examine the historical retail and office space absorption in the market along in terms of total space, occupancy, vacancy and lease rate trends.
  - f. Assess the level of future competition in the local area via discussions with property owners, local government officials, and the brokerage community.
  - g. Assess market support for the property based on the following:
    - i. Anticipated increases in primary demand sources
    - ii. Local real estate patterns, market conditions and trends
    - iii. Successful lease-up of other properties
    - iv. Location strengths and/or weaknesses of the site

## 4. Overall Strategy and Recommendations



John Dowless  
Page 2  
C6-13551.00  
May 20, 2015

- a. Drawing on all of the above, prepare a summary of our findings, conclusions, and recommendations, including what a supportable and realistic redevelopment plan for the area could look like, focusing on the types of businesses the City should seek that may be attracted to the corridor.
- b. Work Session. Lead a work session meeting in our Orlando office to share our findings, conclusions, and recommendations relative to the scope of work summarized above. Extensive supporting documentation will be provided.
- c. Written Product. Prepare a written report along with supporting documentation describing our findings, conclusions and recommendations.

#### **TIME AND PROFESSIONAL FEE SCHEDULE**

The time to complete the scope of work outlined above is approximately 6 weeks depending on when we receive your written authorization and retainer and our commitments at that time, as well as on turnaround and response time from client, client consultants and employees and other team members regarding necessary information requests, review of progress reports and/or drafts; scheduling conflicts; and so on. The fee required to complete the scope of work as described above is \$19,500.

Please refer to the enclosed appendix for information regarding our reimbursable expense schedule, billing arrangements, additional services and limiting conditions. Note that the above quoted fees refer to the professional fees only, as professional fees and expenses are quoted separately as described in the enclosed standard appendix.

Additional work, beyond that described in the scope of work provided above, such as additional team meetings; planning and design review work; presentations to investors, lenders and/or public agencies; periodic updating of reports; financial analysis; marketing plan; consumer opinion research work; and, other activities related to this engagement are subject to client approval and will be billed for professional time and expense based on our normal hourly or per diem rates. Proposals for other services, indicating scope of work and time and fee schedule, will be submitted upon request.



John Dowless  
Page 3  
C6-13551.00  
May 20, 2015

If the above meets with your approval, we are prepared to commence work on this assignment as soon as practical after receipt of an executed proposal-agreement and a retainer of \$9,750, which will be credited against the final invoice(s). An invoice for the retainer has been included for your convenience.

Very truly yours,



Gregg Logan  
Managing Director



Brian Martin  
Vice President

AGREED AND ACCEPTED:

John Dowless  
Council President

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Unless informed to the contrary in the space provided below, the monthly invoices and reports will be sent to the attention of the individual who executed this agreement:

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Invoicing Address: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_  
Fax Number: \_\_\_\_\_  
Mail Address: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_

## STANDARD APPENDIX TO PROPOSAL-AGREEMENT

### Section 1: Payment Terms

An initial payment of \$9,750 shall be sent upon execution of this Agreement, which amount will be credited to the outstanding balance on the final invoice(s) submitted to Client. Payment of the retainer should be sent, along with one executed copy of this proposal-agreement, to:

RCLCO  
Accounting  
7200 Wisconsin Avenue, Suite 1110  
Bethesda, MD 20814

For each monthly billing period ("Billing Period"), RCLCO (Robert Charles Lesser & Co.) will submit invoices to Client for professional services and expenses. Amounts invoiced will be in proportion to the services performed during the preceding billing period. Amounts invoiced for reimbursable expenses, consultants' fees, and additional services will be based on amounts incurred and services performed through the invoice date.

Invoices will be sent via e-mail to the individual that executed this agreement, or otherwise as specified on the signature page.

All payments will be made in the U.S. and in U.S. currency. All taxes and tariffs associated with paying for our services will be paid by Client or, if levied on RCLCO, will be charged back to Client over and above the professional fees and expenses billed in accordance with this Agreement.

Invoices are due and payable upon receipt. Interest, at the highest rate permitted under the applicable law, will accrue on all accounts not paid within thirty (30) days of the invoice receipt date, at which point the account will be deemed overdue. RCLCO retains the right to halt work pending receipt of any overdue payments, and the right to withhold delivery of the final report until payment in full has been received if payment history does not meet the above terms. Client shall pay all costs and expenses, including, without limitation, reasonable attorney's fees and expenses incurred by RCLCO in connection with the collection of the overdue accounts of Client.

### Section 2: Estimated Expenses

Travel expenses (mileage, airfare, car rental, hotel, meals, etc.); delivery charges (air freight, messenger service, postage, etc.); color printing and copies of special graphics, photos, etc.; and outside secondary data required for the completion of this engagement<sup>2</sup> will be billed at cost plus a 10% handling charge as incurred.

<sup>2</sup> Such as on-line database charges, other publications, reports, maps and other miscellaneous out-of-pocket charges related to procurement of necessary information and data for this assignment.

**RCLCO**  
ROBERT CHARLES LESSER & CO.

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In addition, Client will be billed \$2,850 for report preparation, on-site reference materials, presentation materials,<sup>3</sup> and telecommunication.<sup>4</sup>

**Section 3: Acceptance and Expiration**

Acceptance of this proposal-agreement is completed upon receipt of one executed copy of the proposal-agreement and the retainer fee specified. If we are not in receipt of a fully executed copy within thirty (30) days from the date thereof, this proposal-agreement shall be of no further force and effect and shall be deemed withdrawn.

**Section 4: Additional Services**

In addition to the scope of work covered in this Agreement, we will be available for additional work, including team meetings; planning and design review work; litigation support work; presentations to investors, lenders and/or public agencies; periodic updating of reports; financial analysis; marketing plan; consumer opinion research work; and, other activities related to this engagement.

Additional team meetings and planning and design review sessions will be billed for professional time and expense based on our normal hourly or per diem rates. Proposals for other services, indicating scope of work and time and fee schedule, will be submitted upon request.

Professional time for court appearances, depositions and public hearings will be billed at 150% of our normal hourly rates.

**Section 5: Client's Responsibilities**

Client agrees to provide full and reliable information about its requirements for the engagement and, at its expense, shall furnish the information, surveys and reports, if any. In addition, Client agrees to provide, at its expense and in a timely manner, the cooperation of its personnel and such additional information with respect to the engagement as may be required from time to time, to be provided by Client for the performance of RCLCO's work. Client shall designate a Project Representative authorized to act on behalf of Client with respect to this Agreement and agrees to render any decisions promptly to avoid unreasonable delay to the engagement and the performance of RCLCO's work.

**Section 6: Termination**

Either Client or RCLCO may terminate this Agreement by giving written notice at least three (3) days prior to the date of termination. In the event of such termination, Client shall pay RCLCO for services and reimbursable expenses performed or incurred to the termination date.

<sup>3</sup> These expenses include all labor and expenses related to word and data processing, preparation and production of reports. Color and special graphics, photos, etc., will be charged separately over and above this fee, at cost plus a 10% handling charge. When applicable, up to five (5) printed copies of the report are included. Additional copies or revised copies once a final report has been issued will be billed at the highest of \$25 per copy or actual cost plus a 10% handling charge.

<sup>4</sup> These charges will be billed in proportion to work completed over the life of the project.



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**Section 7: Use of Documents**

It is understood by RCLCO that the findings from this engagement ("Report") are the proprietary property of the Client and the Lake Lanier Islands Development Authority, and that for a period of one year, unless otherwise instructed by the Client in writing, they will not be made available to any other organization or individual without consent of the Client. It is agreed by the Client that the Report, unless specifically designated by RCLCO as an internal document, will be presented to third parties only in its entirety and that no abstracting of the Report will be made without first obtaining the permission of RCLCO.

Client agrees to indemnify RCLCO against any losses or claims for damage and liabilities under Federal and State laws that may arise as a result of statements or omissions in public or private offering of securities.

**Section 8: General Limiting Conditions**

It is understood by the Client that RCLCO can make no guarantees about the recommendations, which will result from the proposed engagement, because these recommendations must be based upon facts discovered by RCLCO during the course of the study and those conditions existing as of the date of the Report.

To protect the Client, and to assure that RCLCO's research results will continue to be accepted as objective and impartial by the business community, it is understood that RCLCO's fee for the undertaking of this engagement is in no way dependent upon the specific conclusions reached or the nature of the advice given by RCLCO in its Report to the Client.

The final Report furnished by RCLCO will contain a statement of General Limiting Conditions, as follows:

"Every reasonable effort has been made to ensure that the data contained in this study reflect the most accurate and timely information possible and it is believed to be reliable. This study is based on estimates, assumptions and other information developed by RCLCO from its independent research effort, general knowledge of the industry and consultations with the Client and its representatives. No responsibility is assumed for inaccuracies in reporting by the Client, its agent and representatives or any other data source used in preparing or presenting this study. This report is based on information that was current as of (date of report) and RCLCO has not undertaken any update of its research effort since such date."

"Our report may contain prospective financial information, estimates or opinions that represent our view of reasonable expectations at a particular point in time, but such information, estimates or opinions are not offered as predictions or as assurances that a particular level of income or profit will be achieved, that events will occur or that a particular price will be offered or accepted. Actual results achieved during the period covered by our prospective financial analysis may vary from those described in our report and the variations may be material. Therefore, no warranty or representation is made by RCLCO that any of the projected values or results contained in this study will actually be achieved."

"Possession of this study does not carry with it the right of publication thereof or to use the name of "Robert Charles Lesser & Co." or "RCLCO" or any reference in any manner without first



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obtaining the written consent of RCLCO. No abstracting, excerpting or summarization of this study may be made without first obtaining the written consent of RCLCO. This report is not to be used in conjunction with any public or private offering of securities or other similar purpose where it may be relied upon to any degree by any person other than the Client without first obtaining the written consent of RCLCO. This study may not be used for any purpose other than that for which it is prepared, or for which prior written consent has first been obtained from RCLCO."

**Section 9: Arbitration**

Any disputes, claims or other matters arising out of or relating to this Agreement or the breach hereof shall be settled by arbitration in Maryland in accordance with the Rules of the American Arbitration Association. Judgment upon the award rendered by the arbitrators may be entered into any court having jurisdiction hereof. In the event of any arbitration or other legal proceedings pertaining to this Agreement, including the enforcement of any arbitration award, the prevailing party shall be entitled to recover all legal expenses, including reasonable attorney's fees.

**Section 10: Miscellaneous**

By executing the proposal-agreement for this engagement, Client and RCLCO each bind themselves and their successors and assigns to this Agreement. Neither Client nor RCLCO shall assign or transfer their interest in this Agreement without the written consent of the other.

This Agreement represents the entire Agreement between Client and RCLCO. This Agreement may be amended only in writing, signed by both Client and RCLCO.

Florida law shall govern this Agreement.



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# RETAINER INVOICE

ATLANTA | AUSTIN | LOS ANGELES | ORLANDO | WASHINGTON DC

Sent via e-mail

C6-13551.00

John Dowless  
Council President  
THE CITY OF EDGEWOOD, FLORIDA  
405 Larue Ave.  
Edgewood, FL 32809

SUBJECT: Market Analysis and Redevelopment Opportunities; Edgewood, FL

	Amount
RETAINER FEE:	\$9,750
	<hr/>
TOTAL AMOUNT DUE	\$9,750
	<hr/>

*Please mail checks and documents to:*  
RCLCO  
7200 Wisconsin Avenue, Suite 1110  
Bethesda, MD 20814

*Wire information can be provided upon request.*

## TRIM & Budget Timetable / Important Dates-

June 16, 2015 Reg. CC Meeting	Approve Non Ad Valorem Assessment at City Council Meeting
July 1 <sup>st</sup> (First Day of TRIM)	OCA certifies taxable value on DR-420
July 14 – Regular Council Meeting	Set tentative millage rate, set public hearing date for final millage and proposed FY 2015-2016 Budget <b>(6:30 p.m.)</b>
July 31 (Friday)  City Clerk	Forward to OCA: <b>(Noon)</b> DR420 & DR420MM-P <ul style="list-style-type: none"> <li>• Prior year millage</li> <li>• Current year proposed millage</li> <li>• Current year roll-back rate</li> <li>• Date, time, meeting place of the tentative budget hearing</li> </ul>
August 11 <sup>th</sup> (Tuesday) – Council Workshop	FY 2015-2016 Budget workshop <b>(9 a.m.)</b>
August 14 <sup>th</sup> , 15 <sup>th</sup> and 17 <sup>th</sup>	<b>OCA</b> mails out the Notice of Proposed Property Taxes (TRIM Notice) Form DR-474, this is the advertisement of the 1 <sup>st</sup> TRIM hearing
August 17 <sup>th</sup> (Monday) – Council Workshop	FY 2015-2016 Budget workshop <b>(6:30 p.m.)</b>
September 7 <sup>th</sup> (Mon) – Special Council Meeting	Public hearing / adoption of the tentative budget & proposed millage (must be held between Sept 3-18; cannot be held on July 28 <sup>th</sup> and Sept 3, 15 & 17-OCPS & BCC dates) <b>(6:30 p.m.)</b>
September 17 <sup>th</sup>  City Clerk	Advertise in the newspaper the public hearing / adoption of final millage & budget (must be done within 15 days of public hearing / adoption of the tentative budget & proposed millage)
September 21 <sup>st</sup> – Special Council Meeting (Mon)	Final public hearing / adoption of millage & budget (must be held within 2-5 days after advertisement) <b>(6:30 p.m.)</b>
September 23 <sup>rd</sup> (Wed)  City Clerk	Send ordinance adopting final millage & budget to OCA, tax collector, and DOR. (must be done within 3 days of final hearing) (DR-422 & DR-420MM)
By October 17 <sup>th</sup>  City Clerk	Submit TRIM Compliance package

**FY 15/16**

**CITY OF EDGEWOOD  
BALANCE SHEET  
APRIL 30, 2015**

ASSETS

<b>CURRENT ASSETS</b>		
CASH & CASH EQUIVALENTS	\$ 4,044,905.77	
ACCOUNTS RECEIVABLE	0.00	
INVENTORY	7,262.51	
OTHER CURRENT ASSETS	0.00	
TOTAL CURRENT ASSETS		4,052,168.28
<b>FIXED ASSETS</b>		
PROPERTY, PLANT & EQUIPMENT	2,324,413.70	
TOTAL FIXED ASSETS		2,324,413.70
<b>OTHER ASSETS</b>		
OTHER ASSETS	84,767.81	
TOTAL OTHER ASSETS		84,767.81
TOTAL ASSETS	\$	6,461,349.79

LIABILITIES AND NET ASSETS

<b>CURRENT LIABILITIES</b>		
ACCOUNTS PAYABLE	\$ 0.00	
ACCRUED LIABILITIES	0.00	
PAYROLL LIABILITIES	4,514.24	
DEFERRED REVENUE	0.00	
TOTAL CURRENT LIABILITIES		4,514.24
<b>LONG-TERM LIABILITIES</b>		
LONG TERM DEBT	84,767.81	
TOTAL LONG-TERM LIABILITIES		84,767.81
TOTAL LIABILITIES		89,282.05
<b>NET ASSETS</b>		
NET ASSETS - UNDESIGNATED	3,144,928.79	
NET ASSETS - DESIGNATED	398,263.77	
INVESTMENT IN FIXED ASSETS	2,324,413.70	
EXCESS RECEIPTS OVER DISB.	504,461.48	
TOTAL NET ASSETS		6,372,067.74
TOTAL LIABILITIES & NET ASSETS	\$	6,461,349.79

SEE ACCOUNTANT'S COMPILATION REPORT

**CITY OF EDGEWOOD**  
**STATEMENT OF REVENUE AND EXPENDITURES**  
**FOR THE ONE MONTH AND SEVEN MONTHS ENDING APRIL 30, 2015**

	Current Actual Activity	YTD Actual Activity	YTD Budget	Total Budget	Budget Variance
<b>REVENUES</b>					
<b>TAX REVENUE</b>					
311100-01 AD VALOREM TAXES	\$ 67,454.55	\$ 1,119,160.35	\$ 718,227.44	1,231,247.00	112,086.65
311110-01 TANGIBLE TAXES	1,525.79	75,340.91	43,435.00	74,460.00	(880.91)
312410-02 LOCAL OPTION GAS TAX	7,206.07	42,986.32	50,391.81	86,386.00	43,389.68
313400-01 FRANCHISE TAX - GAS	264.70	2,916.96	700.00	1,200.00	(1,716.96)
314100-01 UTILITY SERVICE TAX - POWER	24,711.96	152,590.98	163,333.31	280,000.00	127,409.02
314300-01 UTILITY SERVICE TAX - WATER	948.88	5,857.67	8,416.69	11,000.00	5,142.33
315000-01 LOCAL COMMUNICATIONS SERV TAX	9,454.47	58,729.81	66,460.31	113,932.00	55,202.19
316000-01 BUSINESS TAX RECEIPTS	498.18	31,676.29	14,583.31	25,000.00	(6,676.29)
<b>* TOTAL TAX REVENUE</b>	<b>112,064.60</b>	<b>1,489,269.29</b>	<b>1,063,547.87</b>	<b>1,823,225.00</b>	<b>333,955.71</b>
<b>LICENSES AND PERMITS</b>					
321200-01 SIGN PERMITS	0.00	550.00	175.00	300.00	(250.00)
321300-01 ESTATE SALES	0.00	0.00	58.31	100.00	100.00
322300-01 BLDG REV FEE/SITE-COMMERCIAL	0.00	50.00	583.31	1,000.00	950.00
322400-01 BLDG REV FEE/SITE-RESIDENTIAL	100.00	350.00	1,750.00	3,000.00	2,650.00
322500-01 BLDG PLANS REVIEW (DRC)	0.00	0.00	583.31	1,000.00	1,000.00
322700-01 TREE PERMITS	0.00	125.00	583.31	1,000.00	875.00
323100-01 DUKE ENERGY FRANCHISE FEES	18,285.07	111,503.47	134,166.69	230,000.00	118,496.53
329000-01 RIGHT OF WAY PERMITS	0.00	25.00	0.00	0.00	(25.00)
329020-01 ADMIN. SERV. FEE	71.54	4,999.62	1,458.31	2,500.00	(2,499.62)
<b>* TOTAL LICENSES AND PERMITS</b>	<b>18,456.61</b>	<b>117,603.09</b>	<b>139,358.24</b>	<b>238,900.00</b>	<b>121,296.91</b>
<b>GRANT FUNDING</b>					
334260-01 JUSTICE ADMIN. GRANT	0.00	0.00	5,250.00	9,000.00	9,000.00
<b>* TOTAL GRANT FUNDING</b>	<b>0.00</b>	<b>0.00</b>	<b>5,250.00</b>	<b>9,000.00</b>	<b>9,000.00</b>
<b>INTER-GOVERNMENTAL REVENUE</b>					
335120-01 MUNICIPAL REVENUE SHARING	8,773.53	61,414.69	61,292.56	105,073.00	43,658.31
335150-01 ALCOHOL BEV LICENSES	0.00	664.24	700.00	1,200.00	535.76
335180-01 LOCAL GOVT - 1/2 CT SLS TX	31,783.11	193,064.67	216,221.25	370,665.00	177,600.33
335190-01 GAS TAX REBATE	0.00	463.14	875.00	1,500.00	1,036.86
339000-01 TREE REPLACEMENT TRUST	0.00	0.00	58.31	100.00	100.00
<b>* TOTAL INTER-GOVERNMENTAL REVENUE</b>	<b>40,556.64</b>	<b>255,606.74</b>	<b>279,147.12</b>	<b>478,538.00</b>	<b>222,931.26</b>
<b>CHARGES FOR SERVICES</b>					
342900-01 POLICE REPORTS-FINGER PRINT	2,675.39	22,770.56	20,416.69	35,000.00	12,229.44
342901-01 OFF DUTY EQUIPMENT/USAGE REIMB	185.65	1,424.55	1,750.00	3,000.00	1,575.45
343400-01 SOLID WASTE REV RESID.	11,793.15	230,358.87	163,333.31	280,000.00	49,641.13
343410-01 SOLID WASTE REV COMM.	4,107.86	22,210.80	17,500.00	30,000.00	7,789.20
349000-01 LAND USE FEES	2,700.00	10,315.75	2,916.69	5,000.00	(5,315.75)
<b>* TOTAL CHARGES FOR SERVICE</b>	<b>21,461.95</b>	<b>287,080.53</b>	<b>205,916.69</b>	<b>353,000.00</b>	<b>65,919.47</b>
<b>FINES</b>					
352100-01 FINES & FORFEITURES	7,748.88	47,219.13	55,416.69	95,000.00	47,780.87
352100-05 2ND DOLLAR/PPD EDUCATION FUND	482.50	2,784.28	10,500.00	18,000.00	15,215.72
352110-06 LETF/SEIZURE FUND	0.00	0.00	2,821.50	4,494.00	4,494.00
352120-01 RED LIGHT CITATIONS	77,504.00	356,296.00	145,833.31	250,000.00	(106,296.00)
354100-01 CODE ENFORCEMENT FINES	0.00	0.00	291.69	500.00	500.00
354150-01 FALSE ALARMS - FINES	100.00	600.00	233.31	400.00	(200.00)
359000-01 PARKING FINES	20.00	760.00	291.69	500.00	(260.00)
<b>* TOTAL FINES</b>	<b>85,855.38</b>	<b>407,659.41</b>	<b>215,188.19</b>	<b>368,894.00</b>	<b>(38,765.41)</b>
<b>MISCELLANEOUS REVENUES</b>					
361200-01 INTEREST - SBA GENERAL	4.90	31.51	17.50	30.00	(1.51)
361200-02 INTEREST - SBA ROAD	0.32	2.07	1.75	3.00	0.93
361200-08 INTEREST - SBA STORMWATER	0.69	4.48	2.94	5.00	0.52
361320-01 INTEREST - TAX COLLECTOR	0.00	79.80	583.31	1,000.00	920.20
361322-01 INTEREST - TANGIBLE TAXES	0.00	0.00	29.19	50.00	50.00
361325-01 INTEREST-CENTER STATE	522.45	3,688.09	2,333.31	4,000.00	311.91
361327-01 INTEREST-OLD FLORIDA	123.90	875.60	875.00	1,500.00	624.40
361328-01 INTEREST/GARBAGE-WASTE	0.00	18.90	700.00	1,200.00	1,181.10
364430-01 INS PROCEEDS - POLICE VEHICLE	0.00	3,070.74	0.00	0.00	(3,070.74)
366000-01 DONATIONS	0.00	8,200.00	1,458.31	2,500.00	(5,700.00)
369800-01 FARMERS MARKET/SPECIAL	0.00	0.00	408.31	700.00	700.00
369801-01 SPECIAL EVENTS	25.00	25.00	875.00	1,500.00	1,475.00
369900-01 MISCELLANEOUS/NO DESIGNATED GL	49.95	4,613.20	875.00	1,500.00	(3,113.20)
369910-01 CITY NEWSLETTER REVENUE	0.00	475.00	29.19	50.00	(425.00)
399900-02 FOOT REIMBURSE - TRAFFIC LIGHT	0.00	0.00	13,416.69	23,000.00	23,000.00
<b>* TOTAL MISCELLANEOUS REVENUE</b>	<b>727.21</b>	<b>21,084.39</b>	<b>21,605.50</b>	<b>37,038.00</b>	<b>15,953.61</b>
<b>NON-REVENUE SOURCES</b>					

SEE ACCOUNTANT'S COMPILATION REPORT

**CITY OF EDGEWOOD**  
**STATEMENT OF REVENUE AND EXPENDITURES**  
**FOR THE ONE MONTH AND SEVEN MONTHS ENDING APRIL 30, 2015**

	Current Actual Activity	YTD Actual Activity	YTD Budget	Total Budget	Budget Variance
* TOTAL NON-REVENUE SOURCES	0.00	0.00	0.00	0.00	0.00
* TOTAL REVENUES	\$ 279,122.39	\$ 2,578,303.45	\$ 1,930,013.61	3,308,696.00	730,291.56

**EXPENDITURES**

**CITY HALL**

513120-01 SALARY EXPENSE - CH	\$ 18,794.47	\$ 73,733.78	\$ 70,939.75	121,611.00	47,877.22
513130-01 LONGEVITY PAY	0.00	900.00	525.00	900.00	0.00
513140-01 OVERTIME	1,171.63	2,155.67	1,750.00	3,000.00	844.33
513150-01 HOLIDAY BONUS	0.00	600.00	350.00	600.00	0.00
513210-01 PAYROLL TAXES - FICA	1,494.45	5,044.40	5,427.31	9,304.00	4,259.60
513230-01 HEALTH/DENTAL/STD/LIFE INS-CH	3,682.73	11,012.01	8,938.44	15,323.00	4,310.99
513231-01 HRA - CITY HALL	204.63	2,973.79	2,333.31	4,000.00	1,026.21
513320-01 AUDITOR	0.00	21,000.00	13,708.31	23,500.00	2,500.00
513321-01 BOOKKEEPING SERVICES	3,334.00	17,828.00	20,416.69	35,000.00	17,172.00
513340-01 BUILDING JANITORIAL	335.00	4,049.50	6,416.69	11,000.00	6,950.50
513400-01 TRAVEL/TRAINING-CITY STAFF	0.00	1,351.81	1,750.00	3,000.00	1,648.19
513401-01 TRAVEL/TRAINING-CITY COUNCIL	0.00	0.00	2,041.69	3,500.00	3,500.00
513410-01 TELEPHONE/CELLULAR	137.55	826.33	1,166.69	2,000.00	1,173.67
513411-01 POSTAGE	0.00	246.85	583.31	1,000.00	753.15
513440-01 OFFICE EQUIP/COPIER/RENTAL	225.83	1,177.78	2,916.69	5,000.00	3,822.22
513460-01 EQUIPMENT REPAIR/MAINTENANCE	0.00	0.00	1,458.31	2,500.00	2,500.00
513470-01 PRINTING EXPENSES	64.75	3,100.72	1,750.00	3,000.00	(100.72)
513490-01 MISC. CURRENT CHARGES	0.00	2,239.54	2,625.00	4,500.00	2,260.46
513491-01 COMPUTER CONSULT/SOFTWARE/NETW	319.32	2,706.68	4,375.00	7,500.00	4,793.32
513510-01 OFFICE SUPPLIES	398.06	1,482.70	2,041.69	3,500.00	2,017.30
513520-01 APPAREL	0.00	296.87	583.31	1,000.00	703.13
513540-01 DUES/SUBSCRIPTIONS/TRAINING	0.00	2,912.70	1,750.00	3,000.00	87.30
513541-01 EDUCATION REIMBURSEMENT-CH	567.00	567.00	875.00	1,500.00	933.00
513542-01 CITY NEWSLETTER	340.00	5,959.68	3,791.69	6,500.00	540.32
513543-01 FARMERS MARKET/FOOD TRUCK	2,331.96	16,983.35	7,160.44	12,275.00	(4,708.35)
513620-01 CAPITAL OUTLAY-RENOVATE CH	0.00	0.00	11,666.69	20,000.00	20,000.00
513640-01 CAPITAL OUTLAY-LAN & SYS UPGRA	300.00	1,418.07	1,750.00	3,000.00	1,581.93
513670-01 RED LIGHT OPERATIONAL	37,743.00	166,481.00	145,833.31	250,000.00	83,519.00
513710-01 LEGAL COUNSEL	3,435.00	27,735.00	32,083.31	55,000.00	27,265.00
513720-01 CODE ENFORCEMENT MAGISTRATE	0.00	(3,749.04)	5,833.31	10,000.00	13,749.04
513730-01 RED LIGHT HEARING OFFICER	0.00	3,390.00	5,833.31	10,000.00	6,610.00
513740-01 PLANNING FEES	2,906.25	20,575.00	14,583.31	25,000.00	4,425.00
513820-01 FRS	741.62	4,258.18	5,228.44	8,983.00	4,704.82
513910-01 ELECTIONS	3.00	3.00	7,000.00	12,000.00	11,997.00
513920-01 INSURANCE - WORKERS COMP-CH	0.00	2,169.99	280.19	446.00	(1,723.99)
513930-01 PAYROLL SERVICES	282.00	1,559.50	2,333.31	4,000.00	2,440.50
513940-01 INSURANCE-PROPERTY COVERAGE	0.00	1,790.43	1,629.81	2,794.00	1,003.57
513945-01 INSURANCE-COMP GEN'L LIABILITY	0.00	5,246.00	3,426.50	5,874.00	628.00
513960-01 BUILDING MAINTENANCE	0.00	3,785.88	5,833.31	10,000.00	6,214.12
513961-01 LANDSCAPE/BEAUTIFICATION-CH	2,782.07	4,591.71	5,833.31	10,000.00	5,408.29
513990-01 ALARM MONITOR	0.00	906.80	564.69	968.00	61.20
513992-01 LEGAL ADS - NEW ORDINANCES	0.00	989.62	1,750.00	3,000.00	2,010.38
513993-01 RECORDING - PUBLIC RECORDS	37.00	37.00	116.69	200.00	163.00
* TOTAL CITY HALL	81,629.32	420,337.30	417,233.81	715,256.00	294,920.70

**OTHER GENERAL GOVERNMENT**

* TOTAL OTHER GENERAL GOVERNMENT	0.00	0.00	0.00	0.00	0.00
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**POLICE DEPARTMENT**

521116-01 SALARY-CODE ENFORCEMENT	4,370.40	21,506.01	22,216.25	38,085.00	16,578.99
521121-01 SALARY EXPENSE - CIVILIAN	10,347.20	48,375.30	49,176.75	84,303.00	35,927.70
521140-01 OVERTIME PAY - PD	3,084.57	14,244.37	16,916.69	29,000.00	14,755.63
521150-01 INCENTIVE PAY - STATE	860.00	5,160.00	7,000.00	12,000.00	6,840.00
521151-01 SALARY EXPENSE -SWORN	82,512.87	422,986.68	423,014.69	725,168.00	302,181.32
521152-01 LONGEVITY PAYMENTS	0.00	15,600.00	8,983.31	15,400.00	(200.00)
521153-01 FTO-TRAINING OFFICER PAY	0.00	126.00	1,750.00	3,000.00	2,874.00
521160-01 HOLIDAY BONUS - PD	0.00	3,400.00	2,566.69	4,400.00	1,000.00
521210-01 PAYROLL TAXES - FICA - PD	7,265.06	39,378.81	33,643.75	57,675.00	18,296.19
521220-01 FRS - ADMIN STAFF-CIVILIAN/RET	719.96	4,541.55	12,196.31	20,908.00	16,366.45
521221-01 FRS - OFFICERS-SWORN/RET.	10,321.18	65,557.30	68,517.75	117,459.00	51,901.70
521230-01 HEALTH/DENTAL/STD/LIFE INS-PD	12,643.20	83,280.31	83,677.44	143,447.00	60,166.69
521231-01 HRA - PD	4,641.95	28,525.37	17,500.00	30,000.00	1,474.63
521240-01 INS.-WORK COMP-PD/CODE ENFORCE	0.00	14,105.00	21,125.44	36,215.00	22,110.00
521310-01 PROF SVCS/TESTING/EVAL	370.00	3,453.37	5,222.00	8,952.00	5,498.63
521340-01 ORANGE COUNTY DISPATCHER FEES	9,075.00	27,225.00	40,541.69	69,500.00	42,275.00
521410-01 TELEPHONE	1,121.28	9,533.60	10,609.69	18,188.00	8,654.40
521413-01 POSTAGE	667.58	1,234.97	1,166.69	2,000.00	765.03
521430-01 UTILITIES-WATER & SEWER	185.32	903.96	1,400.00	2,400.00	1,496.04
521431-01 UTILITIES - POWER	1,739.80	5,300.90	4,958.31	8,500.00	3,199.10
521433-01 GAS	1,990.62	16,327.08	35,583.31	61,000.00	44,672.92

SEE ACCOUNTANT'S COMPILATION REPORT

**CITY OF EDGEWOOD  
STATEMENT OF REVENUE AND EXPENDITURES  
FOR THE ONE MONTH AND SEVEN MONTHS ENDING APRIL 30, 2015**

	Current Actual Activity	YTD Actual Activity	YTD Budget	Total Budget	Budget Variance
521452-01 INSURANCE - VEHICLES	0.00	3,516.17	2,837.31	4,864.00	1,347.83
521455-01 INSURANCE - STATUTORY	0.00	761.00	443.94	761.00	0.00
521457-01 INSURANCE - PROPERTY	0.00	1,523.67	1,415.19	2,426.00	902.33
521458-01 INSURANCE-COMP GENERAL LIABILI	0.00	17,700.00	15,183.00	26,028.00	8,328.00
521460-01 REPAIR/MAINT - VEHICLES	4,504.06	14,328.69	11,666.69	20,000.00	5,671.31
521461-01 REPAIR/MAINT - EQUIPMENT	65.00	2,457.00	7,204.19	12,350.00	9,893.00
521462-01 BUILDING RENOVATIONS/MAINT	68.00	864.61	3,616.69	6,200.00	5,335.39
521493-01 SPECIAL EVENTS - PD	1,347.69	3,503.82	3,791.69	6,500.00	2,996.18
521495-01 MISCELLANEOUS EXPENSE - PD	335.91	1,812.41	1,957.06	3,355.00	1,542.59
521510-01 OFFICE SUPPLIES & EXPENSE	210.98	1,483.87	4,433.31	7,600.00	6,116.13
521621-01 SOFTWARE/COMPUTER CONSULT	1,334.49	1,935.30	3,201.94	5,489.00	3,553.70
521522-01 SPECIAL POLICE SUPPLIES	1,591.91	9,063.31	19,506.69	33,440.00	24,376.69
521524-01 OFFICE EQUIPMENT	0.00	57.47	6,708.31	11,500.00	11,442.53
521530-01 MAINT CONTRACTS-PD BLDG.	4,071.35	16,775.88	23,340.31	40,012.00	23,236.12
521541-01 EDUCATION REBURSEMENT	0.00	0.00	7,000.00	12,000.00	12,000.00
521643-01 TRAINING/UNCOMMITTED FUNDS	3,245.00	9,673.58	8,750.00	15,000.00	5,326.42
521550-01 JUSTICE ADMINISTRATION GRANT	4,984.30	4,984.30	5,250.00	9,000.00	4,015.70
<b>* TOTAL POLICE DEPARTMENT</b>	<b>173,663.18</b>	<b>921,206.66</b>	<b>994,073.08</b>	<b>1,704,125.00</b>	<b>782,918.34</b>
<b>CAPITAL OUTLAY GRANTS</b>					
521910-01 NEIGHBORHOOD PARTNER GRANTS	0.00	0.00	5,833.31	10,000.00	10,000.00
<b>* TOTAL CAPITAL OUTLAY GRANTS</b>	<b>0.00</b>	<b>0.00</b>	<b>5,833.31</b>	<b>10,000.00</b>	<b>10,000.00</b>
<b>FIRE CONTROL</b>					
522400-01 ORANGE CTY FIRE/RESCUE FEES	0.00	536,098.16	313,253.50	537,006.00	907.84
<b>* TOTAL FIRE CONTROL</b>	<b>0.00</b>	<b>536,098.16</b>	<b>313,253.50</b>	<b>537,006.00</b>	<b>907.84</b>
<b>PROTECTIVE INSPECTIONS</b>					
<b>* TOTAL PROTECTIVE INSPECTIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>PHYSICAL ENVIRONMENT</b>					
531430-01 UTILITIES - POWER	821.57	2,711.97	3,208.31	5,500.00	2,788.03
533430-01 UTILITIES-WATER & SEWER	203.84	790.80	875.00	1,500.00	709.20
94130-01 SOLID WASTE COST (RES)	16,206.07	97,486.42	113,750.00	195,000.00	97,513.58
9310-01 GENERAL ENGINEERING FEES	0.00	8,511.50	29,166.69	50,000.00	41,488.50
<b>* TOTAL PHYSICAL ENVIRONMENT</b>	<b>17,231.48</b>	<b>109,500.69</b>	<b>147,000.00</b>	<b>252,000.00</b>	<b>142,499.31</b>
<b>MISCELLANEOUS EXPENDITURES</b>					
<b>* TOTAL MISCELLANEOUS EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>ROADS &amp; STREETS</b>					
541100-08 STORMWATER/TESTING (WATERSHED)	8,200.00	11,091.00	758.31	1,300.00	(9,791.00)
541320-02 TRAFFIC LIGHT - UTILITY	144.26	851.16	8,750.00	15,000.00	14,148.84
541410-02 TREE REMOVAL	900.00	10,525.00	8,750.00	15,000.00	4,475.00
541431-02 STREET LIGHTS - UTILITY	3,555.30	24,857.27	26,250.00	45,000.00	20,142.73
541460-02 STREET MAINTENANCE CONTRACT	3,185.44	22,947.61	24,500.00	42,000.00	19,052.39
541530-02 ROAD REPAIR - POTHOLES	0.00	23.98	87.50	150.00	126.02
541600-02 TRAFFIC LIGHT-MAINTENANCE	330.00	10,367.14	10,500.00	18,000.00	7,632.86
541634-02 STORM DRAIN/CLEANING	0.00	0.00	3,733.31	6,400.00	6,400.00
541637-02 ROADS/STREETS- REPAIR/MAINT.	0.00	0.00	685,416.69	1,175,000.00	1,175,000.00
549320-02 STREET SIGNS	0.00	498.00	5,833.31	10,000.00	9,502.00
549460-02 R.R. CROSSING MAINTENANCE	0.00	5,538.00	5,716.69	9,800.00	4,262.00
<b>* TOTAL ROADS &amp; STREETS</b>	<b>16,315.00</b>	<b>86,699.16</b>	<b>780,295.81</b>	<b>1,337,650.00</b>	<b>1,250,950.84</b>
<b>CAPITAL IMPROVEMENT PROJECTS</b>					
<b>* TOTAL CAPITAL IMPROVEMENT PROJECTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>* TOTAL EXPENDITURES</b>	<b>\$ 288,838.98</b>	<b>\$ 2,073,841.97</b>	<b>\$ 2,657,689.51</b>	<b>4,556,039.00</b>	<b>2,482,197.03</b>
<b>* EXCESS RECEIPTS OVER DISBURSEMENTS</b>	<b>\$ (9,716.59)</b>	<b>\$ 504,461.48</b>	<b>\$ (727,675.90)</b>	<b>(1,247,444.00)</b>	<b>(1,751,905.48)</b>

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