

Ray Bagshaw
Mayor

Pamela Henley
Council Member

John Dowless
Council President

Dan Drummond
Council Member

Neil Powell
Council Member

Michael Hendrix
Council Member

**CITY COUNCIL AGENDA
REGULAR MEETING
City Hall – Council Chamber
405 Larue Avenue, Edgewood, Florida
Tuesday November 17, 2015
6:30 p.m.**

WELCOME! We are very glad you have joined us for today's Council meeting. If you are not on the agenda, please complete an appearance form and hand it to the City Clerk. When you are recognized, state your name and address. The Council is pleased to hear relevant comments; however a five-minute limit has been set by Council. Large groups are asked to name a spokesperson. Robert's Rules of Order guide the conduct of the meeting. PLEASE SILENCE ALL CELLULAR PHONES AND PAGERS DURING THE MEETING. "THANK YOU" for participating in your City Government.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. OPENING PRAYER/MOMENT OF SILENCE

D. ROLL CALL & DETERMINATION OF QUORUM

E. PRESENTATION(s)

F. CONSENT AGENDA

1. Review and Approval of Minutes

(Pgs. 1 - 6) October 20, 2015 Regular City Council Meeting

2. (Pgs. 7 - 10) Non-Ad Valorem Assessment Administration Agreement

G. ORDINANCES – FIRST READING & PUBLIC HEARING

None.

H. ORDINANCES – SECOND/FINAL READING & PUBLIC HEARING

- (Pg. 11) Agenda Memo
- (Pgs. 12 – 18) TRIM Violation Notice
- (Pg. 9) Motion Language

1. (Pgs. 20 - 21) **ORDINANCE 2015-06:** AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, ADOPTING THE FINAL LEVY OF AD VALOREM TAXES UPON THE ASSESSED REAL AND BUSINESS PERSONAL PROPERTY TAX ROLLS FOR FISCAL YEAR 2015/2016, BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND PROVIDING FOR AN EFFECTIVE DATE.

2. (Pg. 22) **RESOLUTION 2015-02:** A RESOLUTION OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2015/2016, BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND PROVIDING FOR AN EFFECTIVE DATE

I. UNFINISHED BUSINESS

J. NEW BUSINESS

- (Pgs. 23 - 27) **RESOLUTION 2015-05** A RESOLUTION OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2015/2016, BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND PROVIDING FOR AN EFFECTIVE DATE

K. GENERAL INFORMATION (No action required)

L. CITIZEN COMMENTS

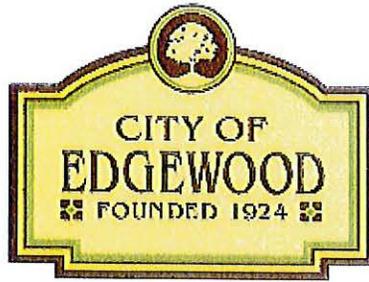
M. BOARDS & COMMITTEES

N. STAFF REPORTS

O. MAYOR & COUNCIL REPORTS

P. ADJOURNMENT

You are welcome to attend and express your opinion. Please be advised that Section 286.0105, Florida Statutes state that if you decide to appeal a decision made with respect to any matter, you will need a record of the proceedings and may need to ensure that a verbatim record is made. In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the City Clerk at (407) 851-2920.



REGULAR CITY COUNCIL MEETING
Tuesday October 20, 2015
6:30 p.m.

CALL TO ORDER

Council President Dowless opened the City Council meeting at 6:30 p.m. Council President Dowless introduced Sgt. Mjr. Gionet, who led everyone in the Pledge of Allegiance followed by a moment of silence. The following attendance is noted:

Attendees

Ray Bagshaw, Mayor
John Dowless, Council President
Pam Henley, Council Member
Michael Hendrix, Council Member
Dan Drummond, Council Member

Absent

Neil Powell, DDS, Council Member

Staff

Bea L. Meeks, City Clerk
Chris Francisco, Police Chief
Drew Smith, City Attorney
Administrative Assistant Sandy Riffle
Shannon Patterson, Police Clerk/Accreditation Manager
Sgt. John Freeburg
Sgt. Vince Jackson

City Clerk Meeks announced a quorum with the Mayor and four Council Members present. City Clerk Meeks requested a Motion to approve the absence of Council Member Powell.

Council Member Hendrix made the Motion to excuse Council Member Powell from the meeting; Seconded by Council President Dowless. Unanimously approved (4/0).

PRESENTATION(s)***Mayoral Proclamation – “Red Ribbon Week”***

Mayor Bagshaw presented the “Red Ribbon Week” Mayoral Proclamation to Sgt. Mjr. Gionet. Sgt. Mjr. Gionet accepted the Proclamation and explained the program associated with Red Ribbon Week.

Mayoral Proclamation – Week of the Family

Mayor Bagshaw presented the “Week of the Family” Proclamation to Victoria Laney. Ms. Laney accepted the Proclamation and thanked the Mayor for the recognition. Ms. Laney provided an informational flyer regarding upcoming family activities associated with “Week of the Family”.

Kittelson & Associates, Inc. – SR 527 (Orange Avenue) Corridor Planning

JP Weesner, Senior Urban Planner and Landscape Architect with Kittelson & Associates gave a PowerPoint presentation regarding the Orange Avenue Corridor study. A copy of the PowerPoint presentation was provided to Council Members and staff. At the end of his presentation, Planner Weesner opened for questions. After questions, he surveyed Council and attendees for logo branding; two options were provided. Option one was favored. Planner Weesner presented a map of Orange Avenue with a request to denote areas of concern. Chief Francisco noted that in the past month there have been 19 accidents on Orange Avenue. After the exercise, Planner Weesner recommended having the map set up at the farmers market for feedback from the attendees. Mayor Bagshaw agreed to have the map available at the upcoming Farmers Market.

Announcement of 2016 Municipal Election and Presentation of Election Calendar

City Clerk Meeks announced the election and the qualifying dates for the 2016 municipal election.

CONSENT AGENDA

Council President Dowless announced the items on the consent agenda and asked if Council wanted to pull any items for discussion. Council Members accepted the Consent Agenda as presented. Council President Dowless asked if there were any public comments related to the items on the Consent Agenda; there were no comments.

Council Member Drummond made the Motion to approve all items on the Consent Agenda; Seconded by Council Member Henley. Unanimously approved (4/0).

ORDINANCES – FIRST READING & PUBLIC HEARING

None.

ORDINANCES – SECOND/FINAL READING & PUBLIC HEARING

ORDINANCE 2015-07: AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA AMENDING SECTION 62-57 (REGULATION STANDARDS OF DISABLED VEHICLES) OF THE CITY OF EDGEWOOD CODE OF ORDINANCES TO CLARIFY THE LOCATIONS AND CIRCUMSTANCES IN WHICH DISABLED VEHICLES MAY BE PARKED ON THE SIDE OR REAR OF A STRUCTURE; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

City Attorney Smith gave the second/final reading of Ordinance 2015-07, in title only.

Council Member Hendrix made the Motion to approve the second/final reading of Ordinance 2015-07; Seconded by Council Member Drummond.

Council President Dowless opened for Public Hearing; there were no questions or comments.

| | |
|---|---------------|
| <i>The Motion passed with the following roll-call vote (4/0):</i> | |
| <i>Council Member Hendrix</i> | <i>Favor</i> |
| <i>Council Member Drummond</i> | <i>Favor</i> |
| <i>Council Member Henley</i> | <i>Favor</i> |
| <i>Council President Dowless</i> | <i>Favor</i> |
| <i>Council Member Powell</i> | <i>Absent</i> |

UNFINISHED BUSINESS

None.

NEW BUSINESS

RESOLUTION 2015-03: RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF EDGEWOOD FOR THE ADOPTION OF THE CITY OF EDGEWOOD’S CAFETERIA PLAN.

City Attorney Smith read Resolution 2015-03 in title only. Council President Dowless thanked City Clerk Meeks for the agenda memos; he said it was helpful in reviewing the agenda. There were no public comments or questions

Council President Dowless made the Motion to approve Resolution 2015-03; Seconded by Council Member Hendrix. Unanimously approved (4/0).

RESOLUTION 2015-04: A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA, AUTHORIZING THE MAYOR TO ENTER INTO A TRAFFIC SIGNAL MAINTENANCE AND COMPENSATION AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION; PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Smith read Resolution 2015-04 in title only. There were no public comments or questions.

Council President Dowless made the Motion to approve Resolution 2015-04; Seconded by Council Member Hendrix. Unanimously approved (4/0).

Holland & Reilly, CPA - 2014/2015 Letter of Engagement

Council members held a brief discussion regarding a review audit versus opinion.

Council Member Hendrix made the Motion to approve Holland & Reilly's Letter of Engagement and authorize the Mayor to sign; Seconded by Council Member Henley. Unanimously approved 4/0.

GENERAL INFORMATION (No action required)

None.

CITIZEN COMMENTS

None.

BOARDS & COMMITTEES

No reports.

STAFF REPORTS

Chief Francisco

Chief Francisco provided his monthly activity report in a PowerPoint presentation

City Attorney Smith

No report.

MAYOR & COUNCIL REPORTS

Mayor Bagshaw

Mayor Bagshaw recommended that CPH Engineering be the City's engineering firm. He said FEG did not submit a bid. No action was taken.

Mayor Bagshaw said he is not ready to make a recommendation for professional insurance. He said the payment has rolled over but the City can opt out with a 30-day notice. The Mayor said that an outside auditor reviewed the policy. The Mayor plans to bring this item back in the November meeting.

In response to Council President Dowless, City Attorney Smith said the City has to put out bids for anything over \$10,000. He said the process is what is established in the RFP. City Attorney Smith said that if it is a financial decision, the Council should have the final decision.

Mayor Bagshaw said Planner Hardgrove is interacting with Kittleson & Associates, as it relates to the Orange Avenue Study and will continue to be part of the process.

Mayor Bagshaw announced the kids Halloween festivities will be held on October 29, 2015. He said Orange TV is going to cover the car show. December 10, 2015 is the Santa fly-in and December 12, 2015 is the annual Toys for Tots drive.

The Mayor said the City's network with Nextdoor is growing.

Mayor Bagshaw updated Council on some potential businesses coming to Edgewood.

Council Member Drummond

No report.

Council Member Henley

In response to Council Member Henley, City Clerk Meeks said that she has not received a copy of the Friends of the Park's budget. Council President Dowless said he will address Friends of the Park in his report.

City Clerk Meeks

City Clerk Meeks reminded Council Members that a copy of the 2015/2016 fiscal year budget is in their mailbox.

Council President Dowless

Council President Dowless provided an update on quiet zones.

Council President Dowless said he met with Doris Click (Friends of the Park) and he asked her for a budget. He said he did not feel the City should totally support the Friends of the Park. Council Member Henley said the Friends largest expense is their liability insurance. She said it is a green space that the City supports. Chief Francisco said the County does give some money to the Friends.

Resident Roxanna Sigler said residents do support the park and she is glad there are activities in the park however; she didn't think Friends of the Park should be totally dependent on the City.

ADJOURNMENT

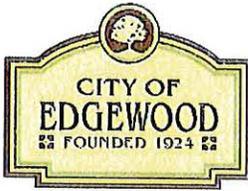
Having no further business or comments, the meeting adjourned at 8:25 p.m. following **the Motion of Council President Dowless; Seconded by Council Member Hendrix.**

John Dowless
Council President

ATTEST:

Bea L. Meeks, MMC, CPM, CBTO
City Clerk

Approved by Council on



City Council Agenda Memorandum

Agenda Item: F (2)

Agenda Date: November 17, 2015

Non-Ad Valorem Assessment

Administration Agreement

Originated by: City Clerk Meeks

Agenda

Placement: Consent Agenda

Explanation:

The Orange County Property Appraiser's Office maintains the City's non-ad valorem assessment on the tax roll. Last year the City received notice that the Property Appraiser's Office was assessing the City for their maintenance of the non-ad valorem assessment.

Financial Impact:

Invoice No. 03228 - \$1180.00 – This invoice (not attached) is incorrect. The City's unit count is 844. It appears the County included Camelot who utilizes commercial solid waste service. I requested a corrected invoice and it has been confirmed in email that the City will receive a revised invoice in the amount of \$844.

**Requested action
to be taken
by Council:**

Review Assessment Agreement and consider if City wants to let the County continue to maintain the assessment, or does the City want to maintain the assessment.

**Staff
Recommendation:**

The City does not have the staff to support the work associated with the non-ad valorem assessment. For this reason staff recommends Council approve the Agreement, authorize the Mayor to sign the Agreement and remit payment upon receipt of revised invoice.

Attachments:

Non-Ad Valorem Assessment Administration Agreement

NON-AD VALOREM ASSESSMENT ADMINISTRATION AGREEMENT

An AGREEMENT made this 26^h day of October, 2015 between **RICK SINGH, CFA**, as Orange County Property Appraiser (Property Appraiser) and **City of Edgewood**, (Taxing Authority), and is effective upon acceptance by both parties and through September 30, 2016.

1. The Taxing Authority desires to use the services of the Property Appraiser to maintain non-ad valorem assessments on the tax roll and the Property Appraiser is prepared to do so, on behalf of the Taxing Authority. Each party represents that it has satisfied all conditions necessary to enter into this agreement.

2. The Property Appraiser agrees to perform the following service for the Taxing Authority:

A. Create a Non-Ad Valorem Assessment Roll for the Taxing Authority for the 2016 tax roll year using data provided annually to the Property Appraiser's Office by the Taxing Authority per attached Calendar For Implementation Of Non-Ad Valorem Assessment Roll.

B. Provide the Taxing Authority with a data file in a compatible format on or before April 1, containing all parcels within the boundaries of the Taxing Authority to be used for the Taxing Authority's planning purposes in establishing its non-ad valorem assessments. Provide subsequent files or reports at request of the Taxing Authority.

C. Receive from the Taxing Authority its proposed or adopted non-ad valorem assessment levy for each type of property and extend that amount against each parcel of real property as stipulated by Taxing Authority.

D. Include the Taxing Authority's non-ad valorem assessments on the Notice Of Proposed Property Taxes And Proposed or Adopted Non-Ad Valorem Assessments mailed to all property owners in August of each year.

E. Receive from the Taxing Authority, corrections or changes to the roll and update the Non-Ad Valorem Assessment Roll for tax bills on or before September 15 of each year, the statutory deadline for certification of non-ad valorem assessments.

F. Deliver the Taxing Authority's Non-Ad Valorem Assessment Roll to the Orange County Tax Collector's Office so that tax bills mailed on or about November 1 will include the Taxing Authority's non-ad valorem assessment levies.

3. Taxing Authority agrees to perform the following acts in connection with this agreement:

A. Advise the property owners within the Taxing Authority in an appropriate and lawful manner of the Taxing Authority's intention to utilize the Uniform non-ad valorem assessment method described in Sections 197.3631 through 197.3635, Florida Statutes, and carry out its responsibilities under said sections.

B. Timely provide the Property Appraiser with information required to prepare the Uniform Non-Ad Valorem Assessment Roll per the Calendar For Implementation Of Non-Ad Valorem Assessment Roll.

C. Advise the property owners within the Taxing Authority as appropriate that the Property Appraiser's office is acting in a ministerial capacity for the Taxing Authority in connection with the non-ad valorem assessments.

D. Preparation and delivery of certificate of corrections directly to Tax Collector, with copy to Property Appraiser, for any corrections to a certified final tax roll.

4. The Taxing Authority shall use its best efforts in furnishing the Property Appraiser with up-to-date data concerning its boundaries, proposed assessments and other information as requested from time to time by the Property Appraiser and necessary to facilitate his making the assessment in question. The Property Appraiser shall, using the information provided by the Taxing Authority, place the District's non-ad valorem assessments, as made from time to time and certified to him, on properties within the district.

5. The Property Appraiser shall be compensated by the Taxing Authority for the administrative costs incurred in carrying out this Agreement. These costs include, but are not limited to labor, printing, forms, office supplies, computer equipment usage, postage, programming or any other associated costs.

On October 26, 2015, an administrative fee will be invoiced to the Taxing Authority equivalent to \$1 per parcel assessed with a non-ad valorem tax. Parcel counts supporting the invoiced fee will be determined based upon the most current certified non-ad valorem assessment roll. Any new assessments added to the tax roll that were not previously certified and invoiced an administrative fee, will be separately invoiced on or around July 15 and prior to mailing of the Notice of Proposed Property Taxes in August.

6. The specific duties to be performed under this agreement and their respective timeframes are contained in the Calendar For Implementation Of Non-Ad Valorem Assessment Roll, which is incorporated herein by reference.

7. This agreement constitutes the entire agreement between the parties and can only be modified in writing.

8. All parts of this Agreement not held unenforceable for any reason shall be given full force and effect.

9. All communications required by this agreement shall be in writing and sent by first class mail, email or facsimile to the other party.

Notices to the Taxing Authority shall be addressed to:

City of Edgewood
Bea Meeks, City Clerk
405 Larue Avenue
Edgewood, FL 32809
bmeeks@edgewood-fl.gov
(407)851-2920

Notices to the Property Appraiser shall be addressed to:

Aisha Hassan, Director of Finance
Orange County Property Appraiser
200 S. Orange Ave., Suite 1700
Orlando, FL 32802
ahassan@ocpafl.org
(407)836-5353

10. TERMINATION. This Agreement may be terminated by either party upon written notice. If terminated on or before April 1, a 100% refund of fee will apply. If terminated between April 2 and July 15, a 50% refund of fee will apply. Property Appraiser will perform no further work after the written termination notice is received.

ORANGE COUNTY PROPERTY APPRAISER

Signed _____
Rick Singh, CFA

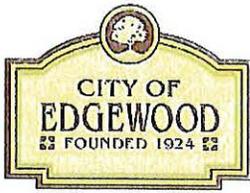
Date _____

CITY OF EDGEWOOD

Name _____

Signed _____

Date _____



City Council Agenda Memorandum

Agenda Item: H (1) and (2)
Final Levy & Budget Approval

Agenda Date: November 17, 2015

Originated by: City Clerk Meeks

Agenda Placement: Public Hearing(s)

Explanation: Mayor and Council Members were recently contacted and told that a clerical error was made in the Notice of Proposed Tax Increase and Budget Summary ads. As a result of the error, the City of Edgewood is required to hold the second and final hearing to approve fiscal year 2015/2016 levy and budget. Additionally, the Notice of Proposed Tax Increase and Budget Summary ad was re-advertised in the Orlando Sentinel

Financial Impact: Cost of display ad and Ordinance in the Orlando Sentinel (\$1171.83). The 15/16 FY budget for legal advertising is \$3000.00.

Requested action to be taken by Council: Hold second/final levy and budget hearing as required by the Florida Department of Revenue to correct the errors so that the City is not subject to the loss of revenue sharing and the loss of ad valorem revenues from millage in excess of the rolled-back rate

Staff Recommendation: Re-hear Ordinance 2015-06 approving 2015/2016 levy of ad valorem and re-hear Resolution 2015-02 adopting the final budget for fiscal year 2015/2016

Attachments: TRIM Certification Violation Letter

Form of Motion required to adopt final levy and budget.

Ordinance 2015-06 (Budget is not attached because nothing has changed)

Resolution 2015-02



**Executive
Director**
Marshall Stranburg



November 3, 2015

Honorable Raymond Bagshaw, Mayor
City of Edgewood
405 Larue Avenue
Edgewood, Florida 32809

Re: Truth in Millage (TRIM) Certification

Dear Mr. Bagshaw:

The Department of Revenue has reviewed the millage certification documents your taxing authority submitted under sections 200.065 and 200.068, F.S. The following errors are violations of the TRIM law. Your taxing authority must correct these errors immediately, or you will be subject to the loss of revenue sharing and the loss of ad valorem revenues from millage in excess of the rolled-back rate.

FINDINGS OF FACT

Portions of the property tax levy in the Notice of Proposed Tax Increase advertisement were incorrect (see attached copy for correct amount to advertise, as s. 200.065(3)(a), F.S., requires). The notice substantially overstated this year's proposed tax levy.

The Budget Summary advertisement did not follow the language s. 200.065(3)(l), F.S., requires as the TRIM compliance instruction manual illustrates (copy attached).

CONCLUSIONS OF LAW

The Notice of Proposed Tax Increase advertisement showed an incorrect property tax levy. This violates s. 200.065 (3)(a), F.S., and Rule 12D-17.005(2)(a), (2)(c)6 and (2)(c)26., F.A.C.

The failure to comply with proper language in the Budget Summary advertisement violates s. 200.065(3)(a) and (h), F.S., and Rule 12D-17.005(2)(c) 16., F.A.C.

Child Support – Ann Coffin, Director © General Tax Administration – Maria Johnson, Director
Property Tax Oversight – Dr. Maurice Gogarty, Director © Information Services – Damu Kuttikrishnan, Director

<http://dor.myflorida.com/dor/>
Florida Department of Revenue
Tallahassee, Florida 32399-0100

Honorable Raymond Bagshaw, Mayor
City of Edgewood
Page Two

OPPORTUNITY TO REMEDY

The law gives you the opportunity to correct these violations by advertising the Notice of Proposed Tax Increase advertisements and holding your hearing again, and re-certifying compliance under section 200.065(13), F.S.

Within 15 days of receipt of this notice, you will need to advertise:

Notice of Proposed Tax Increase with applicable violation clause and Budget Summary advertisements.

Section 200.065(13)(b) and (c), F.S., establishes the requirements of this letter. Section 200.065(12), F.S., requires you to hold a new millage and budget hearing two to five days following publication of the advertisement.

After you have advertised the notices again and held the new final hearing, please forward to this office copies of the advertisements (full page from newspaper) with proofs of publication; a copy of the resolution/ordinance adopting the millage; a copy of the resolution/ordinance adopting the budget; and your Form DR-487, Certification of Compliance.

By copy of this notice, we are notifying and directing the tax collector to withhold ad valorem tax revenue collected in excess of the rolled-back rate until the taxing authority has met the requirements of law.

By copy of this notice, we are notifying the Refunds and Revenue Distribution Process of the General Tax Administration Program to proceed consistently with sections 200.065(13)(a), 218.23(1), and 218.63(2), F.S., and Rule Chapter 12-10, F.A.C., to withhold revenue sharing funds until the taxing authority corrects its noncompliance or, if not corrected, for the 12 months following the department's determination of noncompliance. If the taxing authority does not correct its noncompliance, the department will deposit these withheld funds into the General Revenue Fund.

Honorable Raymond Bagshaw, Mayor
City of Edgewood
Page Three

If you fail to correct these violations in the manner section 200.065(13), F.S., describes and to re-certify compliance to the department after re-advertising and re-holding the hearings, you will forfeit your state revenue sharing funds and ad valorem proceeds in excess of the rolled-back rate. If you re-certify compliance and the department determines your re-certification is not in compliance with section 200.065, F.S., the same consequences will occur.

This determination applies only to the TRIM certification requirements and we will send a determination regarding the maximum millage levy requirements of section 200.065(5), F.S., in a separate notice.

If you believe the certification you submitted does not support the department's determination, please consider the following notice.

NOTICE OF RIGHTS

The determination in this matter is not subject to review under Chapter 120, F.S. Under section 200.065, F.S., mediation is not available in any administrative dispute of the type of agency action this notice announces.

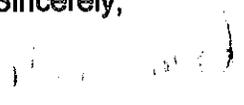
You may also have the right to adjudicate this matter before a circuit court under Chapter 86, Florida Statutes, and applicable Florida law.

You have the right to seek judicial review of this order under section 120.68, F.S. As Rule 9.110, Florida Rules of Appellate Procedure, prescribes, to seek a judicial review you must file a Notice of Appeal with the department's clerk in the Office of General Counsel, Post Office Box 6668, Tallahassee, Florida 32314-6668. You must also file a copy of the Notice of Appeal and the applicable filing fees with the appropriate District Court of Appeal. You must file this Notice of Appeal within 30 days from the date of this order.

Honorable Raymond Bagshaw, Mayor
City of Edgewood
Page Four

If you have any questions, please notify Menee Rumlin-Bond at 850-617-8919.

Sincerely,



Dr. Maurice M. Gogarty, Director
Property Tax Oversight Program

MMG/ars #58.08

Attachments

cc: Honorable Scott Randolph
Orange County Tax Collector

Mr. Dave Ansley, Process Manager
Refunds and Revenue Distribution

Example: Non-Compliance with Violation Clause

Notice of Proposed Tax Increase

NOTICE OF PROPOSED TAX INCREASE

THE PREVIOUS NOTICE PLACED BY THE CITY OF EDGEWOOD HAS BEEN DETERMINED BY THE DEPARTMENT OF REVENUE TO BE IN VIOLATION OF THE LAW, NECESSITATING THIS SECOND NOTICE.

The City of Edgewood has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

- A. Initially proposed tax levy\$1,571,805
- B. Less tax reductions due to Value Adjustment Board and other assessment changes.....\$277,905
- C. Actual property tax levy\$1,293,900

This year's proposed tax levy \$1,445,835

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

(DATE)
(TIME)
at
(MEETING PLACE)

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

Use this ad if your taxing authority's tentatively adopted millage rate is **greater than** the current year rolled-back rate.

The notice of proposed tax increase ad will:

- Be advertised **WITHIN 15 DAYS OF NOTIFICATION** of Non-Compliance from the Department of Revenue.
- Have the violation clause in boldfaced type.
- Be a **full 1/4 page** ad.
- Have an adjacent Budget Summary advertisement.
- Have a millage rate above the rolled-back rate.
- Hold Final Hearing within 2 to 5 days after advertised.

58108

NOTICE OF PROPOSED TAX INCREASE

The City of Edgewood, Florida has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy

A. Initially proposed tax levy \$1,571,180

B. Less tax reductions due to Value Adjustment

Board and other assessment changes \$ 271,915

C. Actual property tax levy \$1,299,265

This year's proposed tax levy \$1,606,453

All concerned citizens are invited to attend a public hearing of the tax increase to be held on:

Monday, September 21, 2015

6:30 p.m.

at

Edgewood City Hall
Council Chamber
405 Larue Avenue
Edgewood, Florida

A FINAL DECISION on the proposed tax increase and the budget for Fiscal Year 2015/2016 will be made at this hearing.

**City of Edgewood - Fiscal Year 2015-2016
THE PROPOSED OPERATING BUDGET
EXPENDITURES OF THE CITY OF EDGEWOOD
ARE 11.1 PERCENT MORE THAN LAST YEAR'S
TOTAL OPERATING EXPENDITURES**

General fund 4.9500

Voted fund

| ESTIMATED REVENUES | Fund Description | | | | | | | | |
|--|---------------------|-------------------|--------------------|--------------------------|------------------|-----------------|--------------------|-----------------|---------------------|
| | General | Roads | Stormwater | Transportation Impact | Police Impact | Police LETF | Police Training | Bryne Grants | Total All Funds |
| Taxes Millage Par \$1000 | \$ 1,373,543 | \$120,003.00 | | | | | | | \$1,493,545 |
| Franchise/Utility Tax | \$ 719,000 | | | | | | | | \$ 719,000 |
| Charges For Services | \$ 319,500 | | | | | | | | \$ 319,500 |
| Intergovernmental Revenues | \$ 503,100 | | | | | | | | \$ 503,100 |
| Fines & Forfeitures | \$ 744,828 | | | | | \$ 4,494 | \$ 5,000 | | \$ 754,122 |
| Miscellaneous Revenues | \$ 18,092 | | | | | | | | \$ 18,092 |
| Grants | \$ - | | | | | | | | \$ - |
| Licences and Permits | \$ 42,150 | | | | | | | | \$ 42,150 |
| TOTAL ALL REVENUE SOURCES | \$ 3,718,013 | \$ 120,003 | | \$ - | \$ - | \$ 4,494 | \$ 5,000 | \$ - | \$ 3,847,510 |
| Total Revenues/Other Financing Sources | \$ 300,175 | | | | | | | | \$ 300,175 |
| Fund Balances/Reserves/Net Assets | | | | | | | | | \$ - |
| TOTAL Revenues/Transfers/Balances | \$ 4,018,188 | | | | | | | | \$ 4,147,885 |
| EXPENDITURES | | | | | | | | | |
| General Government | \$ 942,514 | | | | | | | | \$ 942,514 |
| Public Safety | \$ 1,053,797 | | | | | | | | \$1,053,797 |
| Physical Environment | \$ 195,000 | \$ 128,297 | | | | | | | \$ 323,297 |
| Transportation (Roads & Streets) | \$ 313,453.00 | | | | | | | | \$ 313,453 |
| Stormwater | | | \$ 1,200.00 | | | | | | \$ 1,200 |
| Service-Contracts Consultants | \$ 865,413 | | | | | | | | \$ 865,413 |
| Neighborhood Grant | \$ 10,000 | | | | | | | | \$ 10,000 |
| Fire/Rescue Contracts | \$ 838,011 | | | | | | | | \$ 838,011 |
| TOTAL EXPENDITURES | \$ 4,018,188 | \$ 128,297 | \$ 1,200.00 | \$ - | \$ - | | | \$ - | \$4,147,885 |
| Transfers Out | | | | | | | | | \$ - |
| Fund Balances/Reserves/Net Assets | | | | | | | | | \$ - |
| TOTAL Appropriated Expenditures/ | \$ 4,018,188 | \$ 128,297 | \$ 1,200 | | | | | \$ - | \$ 4,147,885 |

**THE TENTATIVE, ADOPTED, AND/OR FINAL
BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE
MENTIONED TAXING AUTHORITY AS A
PUBLIC RECORD.**

***Must show at least 95% Ad Valorem
Proceeds for each millage***

*← Excess
Verbiage*

FINAL LEVY & BUDGET – MOTIONS TO APPROVE/ADOPT

Approval of Millage

I move to adopt Ordinance No. 2015-07 setting the City of Edgewood's millage rate for Fiscal Year 2015/2016 at **4.95000** mills which represents a **11,1** percent increase over the roll-back rate of **4.4568** mills.

Roll Call Vote

Approval of Budget

I move to adopt Resolution No. 2015-02 adopting the City of Edgewood's budget for fiscal year 2015/2016.

Roll Call Vote

ORDINANCE NO. 2015-06

AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, ADOPTING THE FINAL LEVY OF AD VALOREM TAXES UPON THE ASSESSED REAL AND BUSINESS PERSONAL PROPERTY TAX ROLLS FOR FISCAL YEAR 2015/2016, BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Edgewood, Orange County, Florida must levy taxes upon all real and business personal property within the City of Edgewood to derive revenue for the operation of the City; and

WHEREAS, October 1, 2015 is the start of the new fiscal year for the City of Edgewood; and

WHEREAS, the gross taxable value for operating purposes not exempt from taxation within the City of Edgewood, Orange County, Florida has been certified by the Orange County Property Appraiser to the City of Edgewood as \$ 292,087,833; and

WHEREAS, a public hearing was held on September 8, 2015 on the proposed millage rate and all persons desiring to voice objection or make comment upon said millage rate were given an opportunity to do so; and

WHEREAS, on November 17, 2015, a public hearing was held on the final millage rate, as required by *Florida Statute* 200.065 and all persons desiring to voice objections or to make comment upon said millage were given an opportunity to do so.

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Edgewood, Orange County, Florida, as follows:

Section 1. The City Council of the City of Edgewood deems it necessary to levy and does hereby levy a tax of 4.9500 mills upon all real and personal property within the City of Edgewood for operational purposes for Fiscal Year 2015/2016.

Section 2. The operating levy of 4.9500 mills represents a 11.1 percent increase over the rolled-back rate of 4.4568 mills.

Section 3. This ordinance shall take effect immediately upon its adoption.

PASSED AND ADOPTED by a simple majority vote of the members of the City Council of the City of Edgewood, Orange County, Florida at a public hearing on the _____ day of November, 2015.

FIRST READING: September 8, 2015

SECOND READING: November 17, 2015

Ray Bagshaw, Mayor

John Dowless, Council President

Pamela Henley
Council Member

Dan Drummond
Council Member

Neil G. Powell, DDS
Council Member

Michael Hendrix
Council Member

ATTEST:

Bea L. Meeks, MMC, CPM
City Clerk

RESOLUTION NO. 2015-02

A RESOLUTION OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA, ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2015/2016, BEGINNING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Edgewood, Orange County, Florida considered an annual budget for the next ensuing fiscal year beginning October 1, 2015 and ending September 30, 2016; and

WHEREAS, a notice of public hearing on said budget was duly published on November 12, 2015 in the *Orlando Sentinel*; and

WHEREAS, a public hearing was held on September 8, 2015 and November 17, 2015, as required by *Florida Statute* 200.065, to consider the budget and all persons desiring to voice objections or make comments upon said budget were given an opportunity to do so.

WHEREAS, the City of Edgewood, Orange County, Florida set forth the appropriations and revenue estimate for its budget for Fiscal Year 2015/2016 in the amount of \$ 4,147,685.

NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Edgewood, Orange County, Florida, as follows:

Section 1. The City Council of the City of Edgewood, pursuant to its *Charter* and *Florida Statutes* does hereby adopt the attached annual operating budget for Fiscal Year 2015/2016.

Section 2. This Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Edgewood, Orange County, Florida at a public hearing on the _____ day of November, 2015.

Ray Bagshaw, Mayor

John Dowless, Council President

Pamela Henley
Council Member

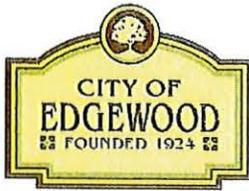
Dan Drummond
Council Member

Neil G. Powell, DDS
Council Member

Michael Hendrix
Council Member

ATTEST:

Bea L. Meeks, MMC, CPM
City Clerk



City Council Agenda Memorandum

Agenda Item: J (1)
Resolution 2015-05
Budget Amendment

Agenda Date: November 17, 2015

Originated by: City Clerk Meeks

Agenda Placement: New Business

Explanation: (4) **The governing body of each municipality at any time within a fiscal year or within 60 days following the end of the fiscal year may amend a budget for that year as follows:** (a) Appropriations for expenditures within a fund may be decreased or increased by motion recorded in the minutes if the total appropriations of the fund is not changed. (b) The governing body may establish procedures by which the designated budget officer may authorize budget amendments if the total appropriations of the fund is not changed. (c) If a budget amendment is required for a purpose not specifically authorized in paragraph (a) or paragraph (b), the budget amendment must be adopted in the same manner as the original budget unless otherwise specified in the municipality's charter.

Financial Impact: See Accountant's Compilation Report

Requested action To be taken by Council: Review budget amendment as prepared by Tammy Campbell, McDermit/Davis

Staff Recommendation: Approve budget amendment as presented so that budget for the 14/15 fiscal year-end is balanced

Attachments: Resolution 2015-05
Schedule A
Accountant's Compilation Report

RESOLUTION NO. 2015-05

A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA AMENDING THE CITY'S BUDGET FOR THE 2014-2015 FISCAL YEAR; AUTHORIZING THE MAYOR AND/OR HIS DESIGNEE TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS RESOLUTION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, at its regular meeting on September 23, 2014, the City Council of the City of Edgewood, Florida adopted Resolution No. 2014-08 approving the annual budget for Fiscal Year 2014/2015; and

WHEREAS, it is appropriate to provide for certain transfers, appropriations and authorizations based upon previous and anticipated expenditures and revenues,

WHEREAS, the City Council has determined that it is necessary to amend the budget to reflect these changes,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDGEWOOD, FLORIDA AS FOLLOWS:

SECTION 1. BUDGET AMENDMENT: The City Council of the City of Edgewood, Florida amends the Fiscal Year 2013/2014 budget as shown on Schedule "A", which is attached hereto and incorporated by reference herein.

SECTION 2. EFFECTIVE DATE. This Resolution shall become effective immediately upon its passage and adoption.

PASSED and ADOPTED by the City Council of the City of Edgewood, Florida on the **17th** day of **November**, 2015.

JOHN DOWLESS, COUNCIL PRESIDENT

ATTEST:

Bea L. Meeks, MMC, CPM
City Clerk

CITY OF EDGEWOOD
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE ONE MONTH AND TWO MONTHS ENDING SEPTEMBER 30, 2015

| | YTD Actual Activity | Total Budget | Budget Variance | 9/21/15 COUNCIL AMENDMENT | Total Amendment | Final budget | Final Var |
|--------------------------------------|------------------------|---------------------|-----------------------|---------------------------------|---------------------|---------------------|---------------------|
| REVENUES | | | | | | | |
| * TOTAL TAX REVENUE | 1,766,080.96 | 1,736,839.00 | (29,241.96) | | 55,000.00 | 1,791,839.00 | 25,758.04 |
| * TOTAL LICENSES AND PERMITS | 268,270.98 | 238,900.00 | (29,370.98) | | 22,000.00 | 260,900.00 | (7,370.98) |
| * TOTAL GRANT FUNDING | 11,000.00 | 9,000.00 | (2,000.00) | | - | 9,000.00 | (2,000.00) |
| * TOTAL INTER-GOVERNMENTAL REVENUE | 511,267.13 | 478,538.00 | (32,729.13) | | 10,000.00 | 488,538.00 | (22,729.13) |
| * TOTAL CHARGES FOR SERVICE | 340,212.46 | 353,000.00 | 12,787.54 | | - | 353,000.00 | 12,787.54 |
| * TOTAL FINES | 785,839.40 | 368,894.00 | (416,945.40) | | 350,000.00 | 718,894.00 | (66,945.40) |
| * TOTAL MISCELLANEOUS REVENUE | 37,485.19 | 14,035.00 | (23,450.19) | | 3,000.00 | 17,035.00 | (20,450.19) |
| * TOTAL REVENUES | 3,720,156.12 | 3,199,206.00 | (520,950.12) | - | 440,000.00 | 3,639,206.00 | (80,950.12) |
| EXPENDITURES | | | | | | | |
| * TOTAL CITY HALL | 974,444.00 | 715,258.00 | (259,186.00) | 10,000.00 | 310,000.00 | 1,025,258.00 | 50,814.00 |
| * TOTAL POLICE DEPARTMENT | 1,677,488.22 | 1,704,125.00 | 26,636.78 | | 3,000.00 | 1,707,125.00 | 29,636.78 |
| * TOTAL CAPITAL OUTLAY GRANTS | 1,100.00 | 10,000.00 | 8,900.00 | | (5,000.00) | 5,000.00 | 3,900.00 |
| * TOTAL FIRE CONTROL | 536,098.16 | 537,006.00 | 907.84 | | - | 537,006.00 | 907.84 |
| * TOTAL PHYSICAL ENVIRONMENT | 232,095.22 | 252,000.00 | 19,904.78 | | (5,000.00) | 247,000.00 | 14,904.78 |
| * TOTAL ROADS & STREETS | 11,091.00 | 1,300.00 | - | | 10,000.00 | 11,300.00 | 209.00 |
| Transfer to road & street | 807,000.00 | - | (807,000.00) | | 807,000.00 | 807,000.00 | - |
| * TOTAL EXPENDITURES | 4,239,316.60 | 3,219,689.00 | (1,009,836.60) | 10,000.00 | 1,120,000.00 | 4,339,689.00 | 100,372.40 |
| * EXCESS RECEIPTS OVER DISBURSEMENTS | (519,160.48) | (20,483.00) | 498,677.48 | (10,000.00) | (680,000.00) | (700,483.00) | (181,322.52) |
| Beginning FB | 3,508,823.00 | 3,508,823.00 | - | | | 3,508,823.00 | |
| Ending FB | 2,989,662.52 | 3,488,340.00 | 498,677.48 | | | 2,808,340.00 | |

CITY OF EDGEWOOD
STATEMENT OF REVENUE AND EXPENDITURES
FOR THE ONE MONTH AND TWO MONTHS ENDING SEPTEMBER 30, 2015

| | YTD Actual Activity | Total Budget | Budget Variance | 9/21/15 COUNCIL AMENDMENT | Total Amendment | Final budget | Final Var |
|---|------------------------|-----------------|--------------------|---------------------------------|---------------------|--------------|------------|
| Roads & Streets Fund | | | | | | | |
| Total Revenues | 111,386.62 | 109,389.00 | (1,997.62) | | 5,000.00 | 114,389.00 | 3,002.38 |
| TRANS FROM GEN. FUND | 807,000.00 | - | (807,000.00) | | 807,000.00 | 807,000.00 | - |
| Total Revenues & Transfers In | 918,386.62 | 109,389.00 | (808,997.62) | - | 812,000.00 | 921,389.00 | 3,002.38 |
| * TOTAL ROADS & STREETS | 939,383.80 | 1,336,350.00 | 396,966.20 | | (388,000.00) | 948,350.00 | 8,966.20 |
| Increase/decrease | (20,997.18) | (1,226,961.00) | (1,205,963.82) | - | 1,200,000.00 | (26,961.00) | (5,963.82) |
| Fund Balance Beginning (includes fund 10) | 34,369.00 | 34,369.00 | - | | | 34,369.00 | - |
| Ending Fund Balance | 13,371.82 | (1,192,592.00) | (1,205,963.82) | | | 7,408.00 | (5,963.82) |

| | | Total | Roads & Streets | General |
|---------------------------------|--|--------------|----------------------------|----------------|
| Revenues | | 3,846,598.00 | 120,003.00 | 3,726,595.00 |
| Transfer from Reserve | | 301,087.00 | | 301,087.00 |
| Total Rev | | 4,147,685.00 | 120,003.00 | 4,027,682.00 |
| | | | | |
| Expenditures | | 4,147,685.00 | 426,750.00 | 3,720,935.00 |
| | | | | |
| budgeted change in fund balance | | - | (306,747.00) | 306,747.00 |
| | | | | |
| beginning Fund Balance | | 3,002,973.00 | 13,372.00 | 2,989,601.00 |
| Ending Fund balance | | 3,002,973.00 | (293,375.00) | 3,296,348.00 |