

Ray Bagshaw  
Mayor

Pamela Henley  
Council Member

John Dowless  
Council President

Dan Drummond  
Council Member

Neil Powell  
Council Member

Michael Hendrix  
Council Member

**CITY COUNCIL AGENDA  
REGULAR MEETING  
City Hall – Council Chamber  
405 Larue Avenue, Edgewood, Florida  
Tuesday, February 16, 2016  
6:30 p.m.**

**WELCOME!** We are very glad you have joined us for today's Council meeting. If you are not on the agenda, please complete an appearance form and hand it to the City Clerk. When you are recognized, state your name and address. The Council is pleased to hear relevant comments; however a five-minute limit has been set by Council. Large groups are asked to name a spokesperson. Robert's Rules of Order guide the conduct of the meeting. **PLEASE SILENCE ALL CELLULAR PHONES AND PAGERS DURING THE MEETING.** "THANK YOU" for participating in your City Government.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. OPENING PRAYER/MOMENT OF SILENCE**

**D. ROLL CALL & DETERMINATION OF QUORUM**

**E. PRESENTATION(s)**

**F. CONSENT AGENDA**

1. Review and Approval of Minutes

(Pgs. 1-7) January 19, 2016 Regular City Council Meeting  
(Pgs. 8-11) February 4, 2016 City Council Workshop

**G. ORDINANCES – FIRST READING & PUBLIC HEARING**

1. (Pgs. 12-16) ORDINANCE 2016-03 - AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA AMENDING SECTION 134-135 OF THE CITY OF EDGEWOOD CODE OF ORDINANCES, PROVIDING FOR SUBMITTAL DEADLINES RELATED TO SITE PLAN REVIEWS AND AMENDING THE INFORMATION TO BE PROVIDED BY APPLICANTS AS PART OF THE SITE PLAN REVIEW PROCESS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

**H. ORDINANCES – SECOND/FINAL READING & PUBLIC HEARING**

None.

**I. UNFINISHED BUSINESS**

1. (Pg. 17) Schedule Workshop #2 RE: Draft Sign Ordinance

**J. NEW BUSINESS**

1. (Pgs. 18-23) **RESOLUTION No. 2016-03** - A RESOLUTION OF THE EDGEWOOD CITY COUNCIL, ORANGE COUNTY, FLORIDA, URGING THE FLORIDA LEGISLATURE TO ENACT WEATHER IMPACTS LEGISLATION; PROVIDING FOR DISTRIBUTION; AND PROVIDING FOR AN EFFECTIVE DATE.

**K. GENERAL INFORMATION (No action required)**

(Pgs. 24-25) Mayoral Proclamation – Pioneer Days “Sweet 16”

**L. CITIZEN COMMENTS**

**M. BOARDS & COMMITTEES**

**N. STAFF REPORTS**

1. Chris Francisco, Police Chief
2. Drew Smith, City Attorney
3. Bea L. Meeks, City Clerk

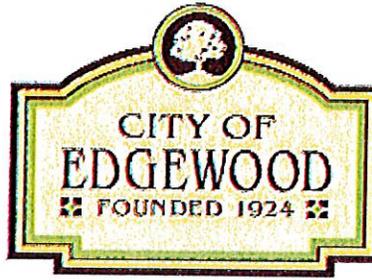
**O. MAYOR & COUNCIL REPORTS**

1. Council Member Powell
2. Council Member Hendrix
3. Council Member Henley
4. Council Member Drummond
5. Council President Dowless

6. Mayor Bagshaw

**P. ADJOURNMENT**

**You are welcome to attend and express your opinion. Please be advised that Section 286.0105, Florida Statutes state that if you decide to appeal a decision made with respect to any matter, you will need a record of the proceedings and may need to ensure that a verbatim record is made. In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the City Clerk at (407) 851-2920.**



**CITY COUNCIL REGULAR MEETING MINUTES**  
**Tuesday, January 19, 2016**

**CALL TO ORDER**

On Tuesday, January 19, 2016, Council President Dowless called the Edgewood City Council meeting to order at 6:32 p.m. A moment of silence was held followed by the Pledge of Allegiance led by Thomas Gillam from Boy Scout Troop 184.

The following attendance is noted:

**CITY COUNCIL MEMBERS**

Ray Bagshaw, Mayor (Quorum)  
John Dowless, Council President  
Neil Powell, D.D.S., Council Member  
Dan Drummond, Council Member  
Mike Hendrix, Council Member  
Pam Henley, Council Member

**STAFF**

Bea Meeks, City Clerk  
Chris Francisco, Police Chief  
Drew Smith, City Attorney  
Police Clerk/Accreditation Manager Shannon Patterson  
Debbie Cabales, Code Enforcement Officer  
Sgt. John Freeburg  
Sgt. Vince Jackson

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**PRESENTATION(s)**

1. Mayoral Proclamation – National Wear Red Day

Mayor Bagshaw presented a Proclamation proclaiming February 5, 2016 National Wear Red Day.

**6:35 Council Member Henley is in attendance****CONSENT AGENDA**

1. Review and Approval of Minutes

December 15, 2015 Regular City Council Meeting

2. Approval to Change March 15, 2016 City Council Meeting to March 22, 2016

**MOVER:** Council Member Powell

**SECONDER:** Council Member Drummond

**AYES:** Council President Dowless and Council Members Powell, Drummond, Hendrix and Henley

City Clerk Meeks explained that the March 22, 2016 City Council meeting will include the swearing-in ceremony and business meeting, including contracts. City Clerk Meeks requested an extension to report on contracts to allow time for her and the Mayor to meet and discuss the current contracts, and the contracts nearing expiration. *Consensus of Council to allow the extension and present contracts in the April Council meeting.*

**ORDINANCES – FIRST READING & PUBLIC HEARING**

1. **ORDINANCE 2016-01** AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA AMENDING SECTION 62-24 OF THE CITY OF EDGEWOOD; AMENDING THE SIZE OF COMMERCIAL LETTERING ON VEHICLES THAT SHALL CAUSE A VEHICLE TO BE CONSIDERED A "COMMERCIAL VEHICLE;" PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

City Attorney Smith read Ordinance 2016-01 in title only. City Attorney Smith explained that a code violation is what led to amending this section of the Code.

**MOVER:** Council Member Henley

**SECONDER:** Council Member Hendrix

Mayor Bagshaw explained some of the complaints received in City Hall, including problems with box trucks. Mayor Bagshaw said an alternative would be to use magnetic signs so that they can be removed when parked at Edgewood homes. Chief Francisco showed illustrations of signage height and the difference in the signage area. Code Enforcement Officer Cabales said she receives a lot of complaints about commercial vehicles parked in residential areas. The current Code allows four square feet in signage. In response to Council Member Henley, Code

Enforcement Officer Cabales said she would go with the smaller size just based on the complaints she received.

**Comments:**

Resident and Council Member-Elect Susan Fortini noted that she is a former sign shop owner. She explained that a car wrap is a huge expense and it is a good marketing tool. She said four square feet is too small.

Council Member Henley said she was okay with six square feet.

In response to Mayor Bagshaw, Code Enforcement Officer Cabales explained the type of complaints she receives. She said that the complaints are "they just don't like the signage" and are more related to the size of the vehicle.

Council Member Powell said he would like to hear from the residents. Mayor Bagshaw said that an article can be put in the newsletter regarding mobile signage. Council President Dowless said the Ordinance can be brought back with the signage area being six square feet and limit to one commercial car per resident. Discussion was held regarding postponing consideration of the Ordinance until after the April newsletter provides information regarding this Code.

**MOVER:** Council Member Henley withdrew her Motion

**SECONDER:** Council Member Hendrix had no objections to the withdrawal of the Motion

*City Clerk Meeks confirmed that this Ordinance will be placed on the agenda following the April newsletter.*

**ORDINANCES – SECOND/FINAL READING & PUBLIC HEARING**

None.

**UNFINISHED BUSINESS**

1. Schedule Workshop RE: Draft Sign Ordinance

City Clerk Meeks announced that she needed three dates that Council members have available to attend a sign code workshop. She said she would provide these dates to Planner Ellen Hardgrove for her availability. It was agreed that City Clerk Meeks would provide the dates of February 4, 9 and 12 to Planner Hardgrove for a morning workshop. City Clerk Meeks said she would contact Council members to confirm the schedule of the workshop.

**NEW BUSINESS**

1. **Resolution No. 2016-01 - A RESOLUTION OF THE CITY OF EDGEWOOD, FLORIDA, APPOINTING THE CITY CLERK OR DESIGNEE AS THE CLERK TO THE LOCAL HEARING OFFICER**

TO CHAPTER 62, ARTICLE IV OF THE EDGEWOOD CITY CODE;  
PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN  
EFFECTIVE DATE.

City Attorney Smith read Resolution No. 2016-01 in title only. There was no discussion from Council or comments from the general public.

**MOVER:** Council Member Drummond  
**SECONDER:** Council Member Hendrix  
**AYES:** Council President Dowless and Council Members Powell, Drummond, Hendrix and Henley

**2. Resolution No. 2016-02 – City of Edgewood’s Support for Innovative Traffic Signal Technologies Pilot Project**

City Attorney Smith read Resolution No. 2016-02 in title only. There were no comments from the general public. Council President Dowless commented on the importance of the Resolution.

**MOVER:** Council Member Drummond  
**SECONDER:** Council Member Hendrix  
**AYES:** Council President Dowless and Council Members Powell, Drummond, Hendrix and Henley

**GENERAL INFORMATION (No action required)**

None.

**CITIZEN COMMENTS**

1. Mark Garner, Production Designer - Request to comment on his concerns regarding the replacement of “No Parking Signs” on Mary Jess Road

Mr. Garner was not in attendance. Mayor Bagshaw explained Mr. Garner’s concerns and the fact that he was part of the process for developing the landscape code. Mayor Bagshaw said Mr. Garner was also concerned with the removal of signs on Mary Jess Road and requested they be replaced. The Mayor confirmed that the signs have been replaced.

Council President Dowless asked for other citizen comments. There were no other citizen comments.

**BOARDS & COMMITTEES**

None.

**STAFF REPORTS**

## 1. Chris Francisco, Police Chief

Chief Francisco presented his monthly PowerPoint report. Chief Francisco confirmed that he will send City Clerk Meeks a copy of his PowerPoint presentation for Administrative Assistant Sandy Repp to send to the City's HOA presidents.

Council Member Henley said she received complaints about residents in Gatlin Woods trying to get onto Gatlin. Mayor Bagshaw said the roadway work will begin in May.

Chief Francisco reminded Council that they were provided with reports regarding body cameras. He said his department wants to move forward because they have a grant. Mayor Bagshaw said that he needs action from Council, as there is a cost of \$284.00 that was not included in the budget. Chief Francisco confirmed this is a one-time grant. He said there are two separate grants. He said after 2017 there is an annual maintenance and storage cost assessed. He confirmed there will be twelve cameras. Sgt. Jackson confirmed each camera is less than \$600. He said that Code Enforcement Officer Cabales has been wearing a camera for the past year. Sgt. Jackson said the cameras are very durable, and he went on to explain the process of uploading the information from the camera. *Council Members had no objections to the expenditures associated with the cameras.*

## 2. Drew Smith, City Attorney

No report.

## 3. Bea L. Meeks, City Clerk

City Clerk Meeks provided the following:

- ***2016 Municipal Election Update*** – Four candidates qualified however, one candidate (Chris Rader) withdrew therefore, there will be no municipal election. City Clerk Meeks said the candidates name will be on the Presidential Preference Primary Election Ballot, as it had already been approved and gone to the printer. She said there will be minimal election costs to the City.
- ***Tentative 2016/2017 Fiscal Year Budget Meetings/Workshops*** – City Clerk Meeks reported that Mayor Bagshaw wanted her to present a tentative FY 16/17 budget workshop/meeting calendar so that Council and staff can reserve these dates on their calendars. City Clerk Meeks explained that she did not have the County or School Board public hearing dates therefore, the calendar is subject to change.

- **CPH Engineering** – City Clerk Meeks reported that the transition to the City's new engineering firm, CPH, has been great. City Clerk Meeks said that staff is happy with the accessibility of the firm and their quick responses to staff members' calls and emails.

<b>MAYOR &amp; COUNCIL REPORTS</b>
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**1. Council Member Powell**

No report.

**2. Council Member Hendrix**

No report.

**3. Council Member Henley**

No report.

**4. Council Member Drummond**

No report.

**5. Council President Dowless**

No report.

**6. Mayor Bagshaw**

Mayor Bagshaw reported on the following:

- Received paperwork regarding quiet zones.
- Work should be starting with Holden/Orange/Gatlin in May or June. He noted that moving the utilities is the major part of this work.
- Still pursuing residential development on Holden Avenue.
- Orange County/Cypress Grove Park will be making a presentation to de-annex nine acres on Jamaica Lane.
- In preparation of considering an update to the City's sign code, he noted that there are commercial windows on Orange/Hansel that have lighting around the windows

Mayor Bagshaw confirmed for Council Member Powell that CSX will honor the quiet zone Ordinance.

***It was the consensus of Council to add the prohibition of business window lighting in the sign code.***

**ADJOURNMENT**

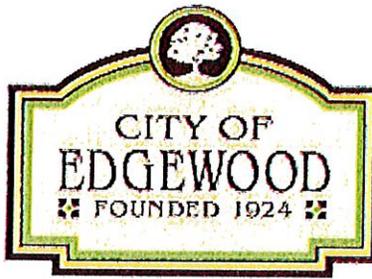
Having no further business or discussion, the meeting adjourned at 8:30 p.m., following a Motion by Council Member Powell; Seconded by Council Member Hendrix.

**ATTEST:**

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John Dowless  
Council President

\_\_\_\_\_  
Bea L. Meeks, MMC, CPM, CBTO  
City Clerk

**Approved by Council on \_\_\_\_\_.**



**CITY COUNCIL WORKSHOP MINUTES  
(RE: Sign Code Update)  
Tuesday, February 4, 2016**

On Tuesday, February 4, 2016, Council President Dowless called the Edgewood City Council workshop to order at 9:00 a.m and dispensed with the invocation and Pledge of Allegiance. Council President Dowless gave a brief overview of the purpose of the workshop and then referred everyone to the draft Ordinance for discussion

The following attendance is noted:

**Attendees:**

Ray Bagshaw, Mayor  
John Dowless, Council President  
Dan Drummond, Council Member  
Neil Powell, DDS, Council Member

**Absent:**

Mike Hendrix, Council Member  
Pam Henley, Council Member

**Council-Member Elect:**

Lee Chotas  
Susan Fortini

**Staff:**

Bea L. Meeks, City Clerk  
Chris Francisco, Police Chief  
Debbie Cabales, Code Enforcement Officer  
Drew Smith, City Attorney  
Ellen Hardgrove, AICP

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Discussion/Comments/Questions:

Reference Line 181 – In response to Council Member Elect Susan Fortini City Attorney Smith explained Scenic America, Inc.

For historical purposes, Council Member Drummond provided a brief summary as to the progression of the City's sign code. He explained the concerns with the cost to business owners to change their signs. Planner Hardgrove confirmed that in 2002 the sign code changed to eliminate pole signs. City Attorney Smith said there was an amortization for business owners to remove their pole sign and replace with a monument sign. Mayor Bagshaw explained his concept of encasing existing pole signs so that you do not see the pole. City Attorney Smith said that the City may want to incentivized monument signs but still want some diversity so that you don't just see monument signs. Mayor Bagshaw reminded everyone that in a past survey it was indicated that the residents want Orange Avenue cleaned up.

Council President Dowless asked City Attorney Smith to clarify the definition of billboards. City Attorney Smith clarified that the billboards currently existing in the City are grandfathered in.

Reference Lines 633-637 - Council President Dowless asked for a definition of a snipe sign. City Attorney Smith explained these signs are what you see attached to trees, street signs, poles, etc. He said they are the signs you see that might say "will pay cash for your home".

City Attorney Smith explained a wind sign as a sign that is moveable; made to move by the wind.

Reference Line 368 – Council Member Elect Chotas asked "should other than regulatory signs be added?" Planner Hardgrove said if Council does not want to exclude the City from posting their special events sign, public signs need to be added.

Reference Lines 388-389 (Free expression signs) – and Lines 913-916 (Content neutrality) Council Member Elect Chotas asked if there are any restrictions. City Attorney Smith there is a difference in obscenity versus offensive.

Reference Lines 266 – In response to Council Member Elect Fortini's mobile signage question, City Attorney Smith said it is okay to drive around the City but you cannot park the vehicle and use for signage.

City Attorney Smith explained that the reason there are "Whereas" clauses is because they are telling why the Council is doing what they are doing; they are regulatory. He said everything in the regulatory portion of the Ordinance is the implementation.

Reference Lines 388-389 – Council Member Drummond asked "What if the City exceeds the Supreme Court decision?" City Attorney Smith said the City will lose and pay attorney's fees. He noted that the "Whereas" clauses are not in the Code.

Reference Lines 702-713- In response to Council President Dowless, City Attorney Smith explained the purpose of required engineered plans and the compliancy that has to meet with the Florida Building Code.

Reference Line 653 - Council Member Elect Chotas questioned vehicle signs and asked “ Where is there a restriction other than the vehicle?” Drew said the sign code is not regulating commercial vehicles. Council Member Elect Chotas noted that deed restrictions should regulate and not the City. Mayor Bagshaw said that non-HOA developments are less restrictive than HOAs. He said if there is no deed restrictions, some residents could be harmed if City Code does not address vehicle signage in the City Code.

In response to Council Member Elect Fortini, City Attorney Smith explained what a comprehensive sign plan is.

Reference Lines 944-954 - In response to Council President Dowless, City Attorney Smith said that candidates campaigning cannot stand in the right-of-way. He said (1) no off-site signage is allowed (2) pure speech is not off-site signage and (3) a campaign sign is not commercial speech.

*[10:18 am Council Member Drummond left the workshop]*

Reference Line 994 – In response to Council President Dowless, Planner Hardgrove explained a 30 degree angle as it relates to a two-sided sign. She said if it is a two-sided sign, the copy area is not counted twice.

In response to Council Member Elect Fortini, City Attorney Smith said the Code does provide for temporary signs, and referenced Line 1125 ( banner signs).

Planner Hardgrove referenced drone signs, and City Attorney Smith said these are off site signs.

Reference Line 1063 – City Attorney Smith said a freestanding sign is not a monument sign and has less square footage. The Mayor said he and City Attorney Smith discussed moving the height of signs up 3 feet instead of the 2 feet. Planner Hardgrove used Brinkman Accounting sign as an example. City Attorney Smith said this sign is not in compliance with the current Code. It was noted that the Brinkman sign and adjacent law office sign were retrofitted. City Attorney Smith said the City can prohibit pole signs and say you can only have ground signs (Brinkman) or monument signs. The Mayor said he thinks 2 feet is too low, and has no problem with encasing a sign.

Mayor Bagshaw said he thinks the hardest thing to enforce with code is the maintenance of signs.

Council Member Elect Fortini said that she thinks there should be allowances for those businesses that are on Hansel and Orange Avenue; per side (attached signs). Mayor Bagshaw said that the calculations need to be looked at again. The McGinty’s Pub proposed signage request was reviewed and compared to current Code and proposed Code, as it relates to the affect both have on the signage. Planner Hardgrove said she thinks the size of the parcel should be calculated into signage.

Council Member Elect Chotas said he would like to tie landscape and signage together into the comprehensive sign plan, including incentives for signage based on the landscape plan. He said that the City may want to consider this for McGinty’s Pub. Discussion was held regarding the

affects a Code change could have on McGinty's sign. City Attorney Smith said he could massage the amortization as it relates to sign poles, wall signs, etc. He said the City can grandfather-in some types of violations, or do not consider them non-conforming.

Planner Hardgrove stated that she has no control over materials.

Council President Dowless summarized the discussion that was covered in the workshop included, obscene signage, political free speech and free standing signs. City Attorney Smith noted Council asked him to address signage for multi-tenant versus single tenant, consider signage per wall and square footage on wall face.

Brief discussion was held regarding feather-banners being allowed in conjunction with existing banner signs. Council Member Elect Fortini said Council may want to include in the Code that banner signs will be brought in at night.

Reference Lines 944-946 – Council Member Elect Chotas questioned prohibited signs, item “P” because of the holidays. City Attorney Smith pointed out the Code allows for holiday signage/lights.

*It was agreed that City Clerk Meeks will place scheduling for the next sign code workshop on the February Council agenda.*

Council President Dowless John said he would like to see how the new Code affects those properties identified as a problem. City Attorney Smith said that it would also be good to take the signs the City likes and use as well.

*Having no further discussion, the workshop adjourned at 12:03 p.m.*

**ATTEST:**

\_\_\_\_\_  
John Dowless  
Council President

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Bea L. Meeks, MMC, CPM, CBTO  
City Clerk

**Approved by Council on \_\_\_\_\_.**

ORDINANCE NO. 2016-03

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2  
3 AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY,  
4 FLORIDA AMENDING SECTION 134-135 OF THE CITY OF EDGEWOOD  
5 CODE OF ORDINANCES, PROVIDING FOR SUBMITTAL DEADLINES  
6 RELATED TO SITE PLAN REVIEWS AND AMENDING THE INFORMATION  
7 TO BE PROVIDED BY APPLICANTS AS PART OF THE SITE PLAN REVIEW  
8 PROCESS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS,  
9 AND AN EFFECTIVE DATE.

10  
11 WHEREAS, the City of Edgewood Code of Ordinances provides for site plan review of all  
12 development within commercial and industrial zoning districts; and

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14 WHEREAS, in order to effectively and efficiently review all site plan review applications, the City  
15 Council of the City of Edgewood, Florida finds it necessary and appropriate to amend certain portions of  
16 the site plan review process; and

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18 WHEREAS, the City Council of the City of Edgewood finds and determines that conceptual front  
19 building elevations assist the Planning and Zoning Board and the City Council in visualizing the location  
20 and massing of proposed structures; and

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22 WHEREAS, the City Council of the City of Edgewood finds and determines that the inclusion of  
23 conceptual front building elevations in site plan review applications will improve the site plan review  
24 process; and

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26 WHEREAS, the City Council of the City of Edgewood finds and determines that in order for  
27 agenda materials to be timely distributed to the Planning and Zoning Board it is necessary that  
28 applications for site plan review be received by the City at least thirty days prior to the date the Planning  
29 and Zoning Board shall first consider the application; and

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31 WHEREAS, the City Council of the City of Edgewood finds and determines that in order for  
32 agenda materials to be timely distributed to the City Commission it is necessary that the Planning and  
33 Zoning Board review and make its recommendation on the site plan application at least fifteen days  
34 prior to the date City Commission considers the application; and

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36 WHEREAS, the Planning and Zoning Board of the City of Edgewood, sitting as the Local Planning  
37 Agency, has reviewed the proposed amendment, found it consistent with the City's Comprehensive  
38 Plan, and recommended approval by the City Council.

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40 NOW, THEREFORE, BE IT ENACTED by the City Council of the City of Edgewood, Florida as  
41 follows:

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43 NOTE: Underlined words constitute additions to the City of Edgewood Code of Ordinances,  
44 ~~strike through~~ constitutes deletions from the original Code of Ordinances, and asterisks (\*\*\*) indicate an  
45 omission from the existing text which is intended to remain unchanged.

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47 Section 1. Legislative Findings and Intent. The findings set forth in the recitals above are  
48 hereby adopted as legislative findings pertaining to this ordinance.

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**Section 2.**

Section 134-135 of the City of Edgewood Code of Ordinances shall be amended

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as follows:

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Sec. 134-135. - Permit; application; fees.

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(a) It shall be unlawful for any person to commence site development of any land zoned commercial or industrial within the city, unless such person shall have first obtained a site development permit therefor from the city. The term "site development" is defined as the development or construction of any commercial or industrial structure or improvement including but not limited to clearing, grading, paving, drainage, utility construction, building construction, landscaping and related work.

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(b) No site development permit shall be issued unless an application in quadruplicate for the issuance of a site development permit is submitted to the city clerk. The application shall state the name and address of the applicant, the nature, location and purpose of the site development, the date of commencement and proposed date of completion of the site development, and the following minimum plan components:

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(1) The zoning classification and legal description of the property to be developed.

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(2) A boundary and topographic survey of the property prepared by a professional land surveyor registered to practice in the state showing existing elevations based on the county data and existing contours at one-foot intervals.

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(3) A site plan depicting the size and location, including front building elevations, of all structures, both existing and proposed, indicating setbacks from property lines and distances between structures .

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(4) A general location map showing the relationship of the site to such external facilities as streets, residential areas, commercial facilities and recreation/open space areas.

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(5) The location of all existing public streets, rights-of-way, easements and other reservations of the land in the area of the property in question, means of ingress and egress to such property, off-street parking, loading and service areas, if any, for or on such property and any screening or buffers on such property and the nature and type thereof.

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(6) The location of all proposed streets, driveways or other facilities designed to accommodate vehicular movement in the development and points of ingress and egress, parking areas including the exact number of spaces and loading and service areas (location of dumpsters and any utility buildings), and traffic impact analysis of projected trip generation, including methods of circulation for the development.

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(7) The location, size and capacity of all existing and proposed utilities, including but not limited to potable water, sanitary sewer, storm sewer, electric power, natural

- 87 gas, and existing fire hydrant locations. (If central sanitary service is not available, the  
88 size/capacity and location of septic tank and drainfield is to be shown.)
- 89 (8) The location of all existing drainage holding or carrying facilities, natural or  
90 manmade, including creeks, ponds, sinkholes, retention/detention basins, ditches,  
91 culverts and storm sewers.
- 92 (9) All proposed drainage facilities required for the drainage of the property,  
93 showing the manner of drainage of all existing and proposed impervious surfaces, green  
94 areas, showing all control devices such as storm sewers and retention or detention  
95 facilities.
- 96 (10) A landscape plan which shows all proposed landscaping as well as natural  
97 features to be retained.
- 98 (11) Depending on the nature of the development, the city may require soil tests  
99 performed by qualified laboratories.
- 100 (12) The location and dimensions of all proposed buildings and structures to be  
101 included in the development, indicating the gross floor area of all buildings.
- 102 (13) Dimensions of all setbacks and open spaces.
- 103 (14) Location of all open space planned with attention to their adequacy in terms of  
94 size and placement, their effect on privacy of adjacent living areas and their relationship  
05 to communitywide open spaces.
- 106 (15) Location of all proposed signage including size and materials.
- 107 (16) The percentage of the site that will be covered by buildings and structures and  
108 the percentage that will be covered by streets, drives, parking and loading areas.
- 109 (17) Such other information as required by the city due to the nature of the project.
- 110 (c) Prior to submittal of the application, and to ensure compliance with this article, there  
111 shall be a presubmittal conference between the applicant and the city engineer.
- 112 (d) In order to be reviewed by the Planning and Zoning Board at its earliest available  
113 regularly scheduled meeting, complete applications must be received by the City at least thirty days  
114 prior to such meeting. After the Planning and Zoning Board makes a recommendation to the City  
115 Council, the application shall be placed on the next regularly scheduled City Council meeting agenda  
116 falling at least fifteen days after the date such recommendation is made by the Planning and Zoning  
117 Board.
- 118 (e) The requirements of the site development permit under this section shall be in addition  
119 and supplemental to any other ordinance or regulation of the city, including but not limited to those  
120 requirements under chapter 130 of this Code.

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**Section 3.** The provisions of this Ordinance shall be codified as and become and be made a part of the Code of Ordinances of the City of Edgewood.

**Section 4.** Severability. If any section, sentence, phrase, word or portion of this ordinance is determined to be invalid, unlawful or unconstitutional, said determination shall not be held to invalidate or impair the validity, force or effect of any other section, sentence, phrase, word or portion of this Ordinance not otherwise determined to be invalid, unlawful or unconstitutional.

**Section 5.** Conflicts. All ordinances that are in conflict with this Ordinance are hereby repealed.

**Section 6.** Effective Date. This Ordinance shall become effective immediately upon its passage and adoption.

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by the City Council of the City of Edgewood, Florida.

PASSED ON FIRST READING: \_\_\_\_\_

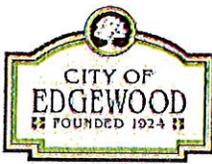
PASSED ON SECOND READING: \_\_\_\_\_

\_\_\_\_\_  
John Dowless, Council President

ATTEST:

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Bea L. Meeks, MMC  
City Clerk

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From the desk of the City Clerk...  
Bea L. Meeks, MMC, CPM, CBTO

TO: Mayor Bagshaw, Council President Dowless, Council Members Powell,  
Henley, Hendrix and Drummond

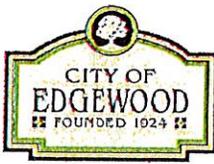
DATE: February 11, 2016

RE: Request to Schedule Workshop

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As you may recall, in the February 4, 2014 sign code workshop, I was asked to place scheduling the second workshop on the February 16, 2016 agenda.

**Action Needed:** City Council provide three dates to hold a second workshop for the purpose of reviewing the draft Ordinance regarding the sign code, so that the City Clerk can coordinate with the City Planner to reschedule the workshop.



*From the desk of the City Clerk....*

*Bea L. Meeks, MMC, CPM, CBTO*

**TO:** Mayor Bagshaw, Council President Dowless, Council Members Powell, Henley, Hendrix and Drummond

**DATE:** February 11, 2016

**RE:** Resolution 2016-03

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The City has been asked to support the legislation that is the subject of the attached Resolution. I am providing you with an article from Florida Trend, July 8, 2013, which I believe provides some understanding of the concerns provided in the Resolution.



[Impact: Community Planning](#)



[Impact: Insurance](#)

[Impact: Utilities](#)

Special Report on Florida's Environment

## **A Rising Concern: The impact of sea level rise on Florida**

**Forget the argument over what may be causing it — if we take seriously the idea that the sea level could rise by more than seven inches in the next 30 years, what should Florida communities be doing about it, and how much will it cost?**

[Lilly Rockwell](#) | 7/8/2013

For more than 100 years, scientists at the National Oceanic and Atmospheric Administration have monitored tide gauges placed along Key West's western shoreline. The precise gauges, among the oldest in the country, indicate that over the last century, the sea has risen by nearly nine inches at Key West.

The effects in the Keys are familiar to residents: Low-lying areas such as the northern part of Duval Street, which once were dry after rainstorms, now flood regularly. Low seawalls are often crested by high tides.

Whether human activity is causing changes in the climate or whether the changes are part of a natural cycle, most scientists believe the oceans will keep swelling — and that the rate of sea level rise will increase.

In Florida, with 8,426 miles of tidal shoreline, the prospect is more than academic. More than 75% of Florida's population lives in a coastal county.

Estimates vary as to how high the sea will climb in the next 30 years. In Florida, one of the most widely cited estimates of sea level rise is based on a study by the U.S. Army Corps of Engineers and projects three to seven inches by 2030 — 17 years from now.

Governments and planners are beginning to take the sea level rise seriously. The Tampa area, Punta Gorda, Satellite Beach in Brevard County and northeast Florida have all commissioned sea level rise studies. Four south Florida counties, Broward, Miami-Dade, Palm Beach and Monroe, have adopted the Corps' estimate as part of a "climate change compact" that describes the impact of sea level rise and how they may have to respond.

Even a modest increase has big implications in some places, and the problem of lost shoreline is only the beginning — the most difficult challenges come because sea level rise amplifies many problems that Florida

communities already face: Flooding during rainstorms, storm surges from hurricanes and saltwater intrusion into aquifers.

In the stories that follow, Florida Trend looks at the various problems associated with sea level rise, how some communities in Florida are responding and what it costs them.

1 [2](#) [3](#) [NEXT](#) »

Tags: [Environment](#), [Sea Level Rise](#)

## Comments

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RESOLUTION NO. 2016-03

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A RESOLUTION OF THE EDGEWOOD CITY COUNCIL, ORANGE COUNTY,  
FLORIDA, URGING THE FLORIDA LEGISLATURE TO ENACT  
WEATHER IMPACTS LEGISLATION; PROVIDING FOR DISTRIBUTION;  
AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the State of Florida is one of the areas of the United States most  
vulnerable to weather-related impacts, including flooding, drought, storm surge, high  
tides, tropical-storm winds, extreme heat, and saltwater intrusion of drinking-water  
aquifers; and

WHEREAS, Broward, Miami-Dade, Monroe, and Palm Beach Counties, many of  
their municipalities, and a significant number of local, regional, state, and federal  
stakeholders have been working collaboratively for over six years under the Southeast  
Florida Regional Climate Change Compact to prepare the region for the impacts of  
climate change and extreme weather; and

WHEREAS, effective responses to climate and weather impacts require not only  
regional activities, but also state and federal efforts; and

WHEREAS, smart investments and public policies undertaken by all levels of  
government in response to potential weather-related impacts will protect Florida's  
economy by reducing risk and demonstrating to insurance companies, financial  
institutions, and businesses that Florida is ready, resilient, and a safe place for  
investment and economic activity; and

WHEREAS, the Florida Legislature is now considering House Bill 1223,  
sponsored by Representative Kristin Jacobs, and the identical Senate Bill 1544,  
sponsored by Senator Jeff Clemens, which would create an interagency workgroup of

1 state agencies to share information and coordinate state efforts to address weather  
2 impacts; and

3 WHEREAS, HB 1223 and SB 1544 charge the interagency workgroup with  
4 preparing an annual report to the Governor, President of the Senate, and Speaker of  
5 the House which will assess existing efforts underway in state agencies to address the  
6 impacts of weather events, create a uniform vulnerability assessment based on current  
7 scientific literature to identify and evaluate impacts currently unaddressed by state  
8 agencies, and develop, coordinate, and prioritize efforts to address the current and  
9 potential future impacts of weather events; and

10 WHEREAS, this annual report will be posted on the website of each agency  
11 represented on the interagency workgroup, for consideration and use by local  
12 governments, other stakeholders, and the general public; and

13 WHEREAS, the convening of this interagency workgroup and the publication of  
14 an annual report detailing the state's efforts will support and strengthen the activities  
15 taking place in Southeast Florida and elsewhere in Florida to prepare for and respond to  
16 weather-related impacts, thereby maintaining Florida's economic vitality and  
17 extraordinary quality of life for decades to come, NOW, THEREFORE,

19 BE IT RESOLVED BY THE EDGEWOOD CITY COUNCIL,  
20 ORANGE COUNTY, FLORIDA:

22 Section 1. The Edgewood City Council urges the  
23 Florida Legislature to enact HB 1223/SB 1544. 24

1 Section 2. Copies of this resolution shall be distributed to the Governor of  
2 Florida, the President of the Florida Senate, the Speaker of the Florida House of  
3 Representatives, and the Orange County Board of County Commissioners.

4 Section 3. EFFECTIVE DATE.

5 This Resolution shall become effective upon adoption.

7 ADOPTED this 16<sup>th</sup> day of February, 2016.

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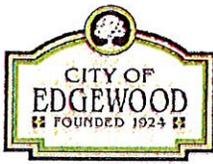
John Dowless, Council President

Attest:

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Bea L. Meeks, MMC, CPM

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*From the desk of the City Clerk...*

*Bea L. Meeks, MMC, CPM, CBTO*

**TO:** Mayor Bagshaw, Council President Dowless, Council Members Powell, Henley, Hendrix and Drummond

**DATE:** February 11, 2016

**RE:** Mayoral Proclamation – Pioneer Days

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On February 27, 2016, Mayor Bagshaw will be attending the opening ceremonies for Pioneer Days. As part of the ceremony, the Mayor will be presenting the attached Proclamation on behalf of the City. The opening ceremonies begin at 10:30 a.m. at Cypress Grove Park.

CITY OF EDGEWOOD, FLORIDA  
MAYORAL PROCLAMATION

WHEREAS, Pine Castle's Pioneer Day is a time to reflect on the achievements of past generations and to accept responsibility for protecting a community's heritage; and

WHEREAS, Pioneer Day is a time to celebrate Pine Castle's uniqueness and to rejoice in their heritage and environment; and

WHEREAS, the Pine Castle community has celebrated their pioneer spirit since 1974; and

WHEREAS, Pine Castle's Pioneer Day is an annual family-oriented, community-sponsored/planned event promoting the living history of the Pine Castle area thru demonstrations and other educational opportunities for attendees.

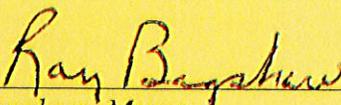
WHEREAS, I call upon all citizens to celebrate the richness of Pine Castle's past and the promise of its future, as Pioneer Days celebrates all the SWEET things in 2016 that make Pine Castle such a unique place.

NOW, THEREFORE, I, RAY BAGSHAW, MAYOR OF THE CITY OF EDGEWOOD, FLORIDA DO HEREBY PROCLAIM the weekend of February 27 thru February 28, 2016, as

*"Pine Castle Pioneer Day"*

In the City of Edgewood we urge all citizens to participate and enjoy this event.

Dated this 16th day of February, 2016.

  
Ray Bagshaw, Mayor

SEAL

Attest:

  
Ben L. Meeks, MMC, CPM  
City Clerk

