

PLANNING & ZONING BOARD MEETING MINUTES
April 11, 2016

Attendees:

Regina Dunay, Chairperson
Marion Rayburn, Board Member
Chris Rader, Board Member

Absent:

Susan Lomas, Vice-Chairperson
Wade Fischer, Board Member

Staff:

Sandy Repp, Administrative Assistant
Drew Smith, City Attorney
Chief Francisco, Police Chief
Debbie Cabales, Code Enforcement Officer

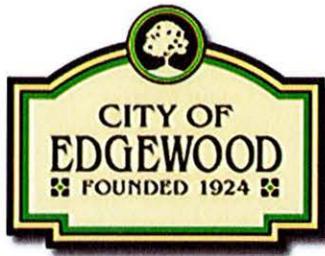
CALL TO ORDER

Chairperson Regina Dunay called the Planning & Zoning Board meeting to order at 6:30 p.m., followed by the Pledge of Allegiance. Administrative Assistant, Sandy Repp, announced the absence of Board Members Susan Lomas and Wade Fischer; however, there was a quorum.

APPROVAL OF MINUTES

- March 14, 2016 – Regular P&Z Meeting

Board Member Marion Rayburn made the Motion to approve the March 14, 2016 minutes; Seconded by Board Member Chris Rader. Unanimously approved (3/0)



NEW BUSINESS

Chairwoman Dunay referred to Drew Smith who introduced Ordinance 2016-04

ORDINANCE NO 2016-04 - AN ORDINANCE OF THE CITY OF EDGEWOOD, ORANGE COUNTY, FLORIDA AMENDING SECTION 102-23 OF THE CITY OF EDGEWOOD CODE OF ORDINANCES PROHIBITING THE USE OF LIGHT STRINGS OR STRIPS TO FRAME WINDOWS WHEN SUCH LIGHT STRINGS OR STRIPS ARE VISIBLE FROM A PUBLIC RIGHT OF WAY; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS, AND AN EFFECTIVE DATE.

Discussion regarding the ordinance ensued:

Chief Francisco said that there are a couple of businesses with lights; Chairwoman Regina Dunay mentioned the beauty school and dog groomer as examples. Chairwoman Dunay referred to page 1, paragraph 3 of the ordinance and asked whether glass doors would be included. Per City Attorney Drew Smith, the door would not be covered.

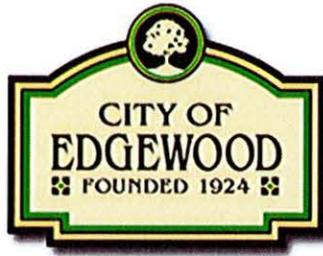
Chairwoman Dunay asked about holidays and City Attorney Smith explained that people have different holidays.

Chairwoman Dunay followed with asking how windows would be framed. City Attorney Smith explained that businesses could not put up lights again for 12 months.

Board Member Rader questioned if the 25% restriction is too much. Chairwoman Dunay said that if the City keeps the threshold at 25% it would keep some flexibility and that less than 25% would be restrictive. City Attorney Smith said that was discussed in Council as well but they would like to at least regulate the completely framed windows. Board member Rader said that he believes 25% is too lenient and asked if there is a separate restriction for flashing lights color changing. Attorney Smith said that color changing can be added and that there is nothing specific to LEDs in the code as they color shift and color changing can be added to the ordinance. Drew says they do have a nuisance code this may go beyond the scope of the ordinance as this isn't about signs.

Chairwoman Dunay referred back to the 25% threshold. Attorney Smith said this addresses the framed windows and that this can go back to council with alternate suggestions.

Board Member Rader asked for a recommendation to ask for a lower percentage of 10%. Recommend approval. Pass the suggestion that they consider reducing the percentage of the window that can be covered by lights.



There being no further discussion, Board Member Rayburn asked the Motion to recommend the Ordinance with the suggestion that Council consider reducing the amount of window that can be covered. Board member Rayburn made the motion; Seconded by Board Member Rader. Unanimously approved 3/0

COMMENTS/ANNOUNCEMENTS

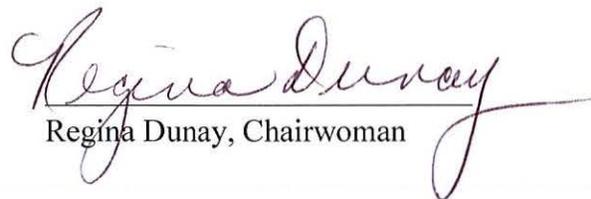
Administrative Assistant Sandy Repp clarified the issue of city setbacks for eaves that was discussed on March 14, 2016 in the event that there was any confusion by the Planning and Zoning Board Members. Roof projections may extend into setbacks up to 36 inches.

Administrative Assistant Sandy Repp informed the board that Mayor Bagshaw is reviewing terms of Planning and Zoning board members and will contact board members soon.

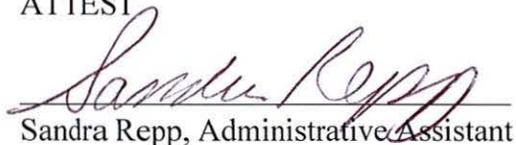
Administrative Assistant announced there will be a meeting May 9, 2016 to discuss a new ordinance regarding auto repair businesses in Edgewood.

ADJOURNMENT:

With no further business or discussion, Board Member Rader made the Motion to adjourn the Planning and Zoning Board meeting; Seconded by Board Member Rayburn; the meeting adjourned at 6:53 p.m.


Regina Dunay, Chairwoman

ATTEST


Sandra Repp, Administrative Assistant