

**PLANNING & ZONING BOARD MINUTES  
MARCH 13, 2017**

**Planning and Zoning Board Members:**

Regina Dunay, Chairperson (Quorum)  
Chris Rader, Board Member  
Marion Rayburn, Board Member (absent)  
Ben Pierce, Board Member

**Staff:**

Drew Smith, City Attorney  
Ellen Hardgrove, City Planner  
Chris Francisco, Police Chief  
Sandy Repp, Administrative Assistant

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**CALL TO ORDER**

Chairwoman Dunay called the Planning & Zoning Board meeting to order at 6:30 p.m., followed by the Pledge of Allegiance. Administrative Assistant, Sandy Repp, announced that there was a quorum with Board Member Rayburn absent.

Chairwoman Dunay announced that Board Member Farmer has resigned his position due to the fact that he is relocating.

**APPROVAL OF MINUTES**

- **February 13, 2017**

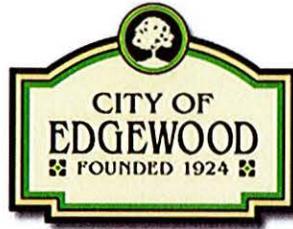
**Chairwoman Dunay asked for a motion to approve minutes**

*Board Member Pierce made the Motion to approve the February 13, 2017 minutes as presented; seconded by Board Member Rader. The motion was unanimously approved (3/0).*

**NEW BUSINESS**

- **Orange Avenue District – City Planner Ellen Hardgrove**

Chairwoman Dunay introduced City Planner Ellen Hardgrove. City Planner Hardgrove reviewed the Planning and Zoning Board's February 13, 2017 meeting regarding the intent and purpose of the proposed Orange Avenue District as well as all the uses. City Planner Hardgrove then reviewed the changes that the Board made to the Orange Avenue District overlay.



City Planner Hardgrove and Planning and Zoning Board Members continued their discussion of design standards and definitions along the Orange Avenue District. Discussion included adding definitions and modifying prohibited and acceptable uses.

City Planner Hardgrove presented and discussed her PowerPoint of "Large Building Design Standards".

Chairwoman Dunay opened discussion among the Planning and Zoning Board Members. Discussion included new development, lawfully nonconforming structures, and adding thresholds for large buildings. Further discussion included incentives to property owners for redevelopment and broadening the code to encourage redevelopment with design standards.

Chairwoman Dunay opened discussed from the public.

The following people spoke regarding the Orange Avenue District Zoning: Sue Fulford, John Moccio, Frances Pignone and Ivan Smith.

Eric Hokanson completed a speaker form to comment on sign code and was directed by Chairwoman Dunay to attend the Sign Code Workshop on April 24, 2017.

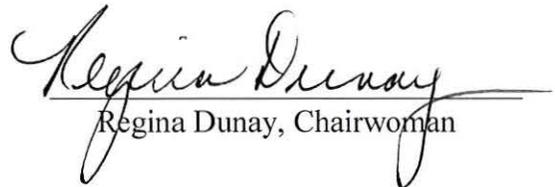
In response to Ivan Smith, Board Member Rader said that information regarding public meetings are published in order to inform businesses about when meetings are held. Administrative Assistant Sandy Repp explained how City meetings are published.

#### COMMENTS/ANNOUNCEMENTS

Chairwoman Dunay asked Administrative Assistant, Sandy Repp for the next meetings who confirmed that the next possible Planning and Zoning dates would be April 10, 2017 and May 8, 2017.

#### ADJOURNMENT:

*With no further business or discussion, Board Member Rader made the Motion to adjourn the Planning and Zoning Board meeting, seconded by Board Member Ben Pierce; motion unanimously approved (3/0). The meeting adjourned at 9:06 p.m.*

  
Regina Dunay, Chairwoman

ATTEST  
  
Sandra Repp, Administrative Assistant