

**Charter Review Committee Meeting
City Hall – Council Chamber
405 Larue Avenue, Edgewood, Florida
Tuesday, August 23, 2016
6:00 p.m.**

KEITH FARMER Chair	DAN DRUMMOND Vice-Chair	MIKE HENDRIX CRC Member	WILL MIMS CRC Member	WALTER MOON CRC Member	CHRIS RADER CRC Member
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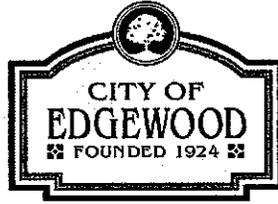
PUBLIC NOTICE

- A. Call Meeting to Order
- B. Approve Minutes of August 2, 2016 CRC Meeting
- C. Finalize and Approve Recommended Charter Changes (if applicable)
- D. Public Comment
- E. Adjournment

“More than one member of the City Council may be in attendance at this meeting and may participate in discussions.”

In accordance with the American Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, he or she should telephone the City Clerk at (407) 851-2920 or email bmeeks@edgewood-fl.gov 48 hours prior to the meeting.

THE NEXT CRC MEETING IS SCHEDULED FOR SEPTEMBER 13, 2016 AT 6:00 P.M.



City of Edgewood
Charter Review Committee Meeting
August 2, 2016 – 6 p.m.
(Not Recorded)

CRC Attendees:

Ray Bagshaw, Mayor (Council Liaison)
Keith Farmer, Chair
Will Mims
Walter Moon
Chris Rader

Absent:

Dan Drummond
Mike Hendrix
John Dowless

Staff:

Bea L. Meeks, City Clerk
City Attorney Smith
Sgt. John Freeburg

Other:

Susan Fortini, Council Member
Mark Durbin
Lynn Tipton

CRC Chair Keith Farmer called the charter review committee meeting the meeting to order at 6:00 p.m.

Approval of July 12, 2016 Minutes

CRC Member Walter Moon made the Motion to approve the July 12, 2016 minutes with correction; Seconded by CRC Member Chris Rader. Unanimously approved (4/0).

CORRECTION

Dan Drummond: Expressed his concerns with the powers of a City Manager. He said he is in favor of ~~is opposed to~~ having a strong Mayor form of government. He feels the Mayor still should receive some compensation.

Chair Keith Farmer referred to Mark Durbin for his presentation. Mark said he is a member of the Florida City/County Manager's Association (FCCMA) and explained some of the work he does with them. Mark said he did not know what type of presentation the committee wanted and he has no particular presentation but is prepared to answer questions. He said he will tell the committee exactly what he thinks the City needs.

CRC Member Chris Rader asked Mark for the pros and cons of a city manager form of government versus having a Mayor form of government:

- Great relations by voters because they pick the Mayor.
- City Manager is trained and has the efficiencies to run a City. Mark said that in a population of 5000 plus, the City Manager form of government is the most popular form of government.
- Mark said it is not as critical for a City the size of Edgewood to have a City Manager. He said they might want to consider having a City Administrator. He said it is important for Council to make sure they are getting the correct information.
- Highly recommend having an Administrator if there were more than two departments
- Mark said the City has a "really good Mayor" right now.
- CRC Member Walter Moon asked about a qualified pool of people to be Mayor and Mark said any resident is qualified to be Mayor. He said the question is if they are capable of handling the day-to-day operations of the City.
- CRC Member Chris Rader said continuity is his concern because the City straddles Orange Avenue and Hansel Avenue and development concerns him.
- Mark said hiring a City Manager could be beneficial in redevelopment of the downtown area. He said he thinks this can be done with a City Administrator as well.
- Mayor Bagshaw asked about a salary for a City Administrator. Mark said the salary would not vary much but would be lower than that of a City Manager.
- In response to CRC Member Will Mims, Mark said an Administrator should be full time.
- Mark said if the City chose a City Manager form of government, they should have five council members with one elected as Mayor.
- Mark said there is no reason why the Mayor should not be paid \$4800 annually, and Council members \$3600 annually.
- Mark said a City Administrator could be hired by the Mayor with the approval of Council; or the Mayor could fire the City Administrator with the approval of Council.

- In response to CRC Member Chris Rader questioning a City Manager having too much power, Mark said Council has the most power because they can hire/fire the City Manager.
- Mayor Bagshaw confirmed that if the City chose a City Manager form of government they would have to change the Charter. The Charter would also have to change the makeup of the Council. He confirmed that through an Ordinance the City could add the position of a City Administrator.
- Mark said there are pros and cons to any of the options.
- Mark said you can add a City Administrator through an Ordinance and if you like it, make a Charter change.
- In response to Mayor Bagshaw, Mark said in a City the size of Edgewood, the City Administrator's pay would be a minimum of \$70,000. He said the City would set a range requiring 5 to 7 years of experience.
- In response to CRC Member Chris Rader, Lynn Tipton said that when Belle Isle changed to strong City Manager form of government, they had a process that aided in the transition. Mark said the way the City's Charter is set up now, he thinks the transition would be easy. He said the Ordinance would delegate the administrator being over the department heads, and you would definitely want the department head's opinion in the decision making.
- Mark said he hates two year terms. City Clerk Meeks explained the election process and said that extending terms would help, or in the alternative, reduce the two week qualifying period. Mark agreed with reducing the two week qualifying period to one week.
- Mayor Bagshaw asked how does the City get the information out to the residents because participation is not high, as it relates to responding to requests. Mark said definitely flyers to make sure that everyone has had a chance to know what the City is doing.
- Lynn said Lake Helen is going through a Charter change now. She said they have an FAQ on their website and held Town Hall meetings, as well as distributed flyers.
- In response to CRC Member Chris Rader, City Attorney Smith said if an Ordinance is approved to allow for having a City Administrator, you add the position in the budget.
- Mark said Susan Fortini's option number two on the org chart she provided to the Charter Review Committee is what the City would be looking for.

Address Change in Meeting Schedule:

City Clerk Meeks reported that the scheduled CRC meeting for September 6, 2016 conflicts with the City's special meeting for a budget hearing. CRC Member Chris Rader said he does not want to give up a meeting. ***It was the consensus of the committee to schedule a CRC meeting for September 13, 2016.*** CRC Member Chris Rader said the committee needs to be prepared to decide the type of government and any other changes to the charter they want to make in the next meeting.

Chair Keith Farmer said he believes there is a definite need for another professional in City Hall and that extending terms would help with continuity. CRC Member Chris Rader said he still favors having a five member Council with a voting Mayor, and three year terms. CRC Member Will Mims said he has a hard time agreeing with having a City Manager in a City that has two department heads.

Public Comments:

None.

Having no further discussion, CRC Member Walter Moon made the Motion to adjourn at 7:11 p.m.;
Seconded by CRC Member Will Mims.

Keith Farmer, Chairman

ATTEST:

Bea L. Meeks, MMC, CPM, CBTO
City Clerk